

## **BROOKFIELD PUBLIC SAFETY ADVISORY COMMITTEE**

SEPTEMBER 21, 2016 6:00 PM, Town Clerk's Office

### **UNAPPROVED MINUTES**

Attending were the following PSAC members: Kevin Joyal, Mike Stoddard, Stuart Edson and Lew Stowell. No others attended.

1. REVIEW AND APPROVE NOTES OF August 4, MEETING- Approved
2. OPEN MEETING LAW DISCUSSION

After discussion about Secretary of State and Vermont League of Cities and Towns (VLCT) Public Meeting Law documents the following was resolved:

  - No more "Other Business" to be in PSAC agendas and a "Public Comment" heading included for members of the public attending the meeting to be added near the top of the agenda..
  - Stuart to get a clarification from Kasey Peterson about the official posting locations for agendas of meetings in Brookfield.
  - Lew to ask Teresa Godfrey about storage of PSAC records.
  - Stuart will continue to post agendas and minutes on the town website.
  - From now on minutes of the meetings would be labeled as "Unapproved Minutes" until approved at the next PSAC meeting.
3. POND VILLAGE & RIDGE ROAD PARKING STATUS Stuart described the outcome of the Select Board meeting with Richard Fink and Sid Cushing Jr. with a brief discussion.
4. CONTINUING REVIEW OF OCSD ACTIVITIES AND REPORTS AND BILLS-:
  - A. AUGUST REPORT & BILL- Lew reported on Sheriff Bohnyak's email concerning errors in the August Bill and to ask Kasey Peterson about whether the bill had been paid.
  - B. BUDGET RECOMMENDATION TO SELECT BOARD DISCUSSION- Lew presented an updated report on hours performed and concern about whether OCSD was able to perform all of the hours budgeted. It was agreed that the PSAC would wait until after the November OCSD bill and report to determine if a lower number of hours was appropriate for 2017.
5. SIGNS AND ORDINANCES RECOMMENDATIONS TO SELECT BOARD REVIEW

--Stuart to ask Ray Peck, Road Foreman about other roads in Brookfield with speed signs.

--Stuart to check with the VLCT about specific speed limits required around a school.

--It was agreed that the draft report to the Select Board be tabled until the October meeting.

6. BROOKFIELD TOWN PLAN RELEVANCE TO PSAC PLANNING
  - It was agreed that Lew would get copies of relevant town plans from Teresa or Kasey such as the zoning regulations and town plan to include maps for members of the PSAC.
7. PSAC MEMBERSHIP DISCUSSION- It was agreed that future members should attend multiple PSAC meetings as members of the public to show their interest and commitment before becoming PSAC members.
8. OTHER BUSINESS: See above about no other business that is not warned.
9. SETTING THE NEXT MEETING- It was agreed that October 19 would be the next meeting.
10. INVITING GUESTS TO THE NEXT MEETING - Stuart will invite Dan Mason from the Agency of Natural Resources (ANR) to attend the October 19 meeting to discuss ANR regulatory jurisdiction and possible issues for Brookfield.
11. ADJOURN- The meeting adjourned at about 7:10 PM.