TRORC
Two Rivers-Ottauquechee
REGIONAL COMMISSION

December 9, 2015

John Benson, Selectboard Chair
Town of Brookfield
PO Box 463
Brookfield, VT 05036

Re: Town Plan Transmittal

Dear John,

On behalf of the Brookfield Planning Commission, please find the following draft Plan for Selectboard public hearing. This Plan reflects nearly a year's worth of our work with the Brookfield Planning Commission, as well as changes made after their public hearing on November, 30, 2015.

The next step in this process will be for the Selectboard to hold a public hearing (no earlier than December 30th). The Town will need to warn the hearing using standard procedure (15 days' notice, notice in the paper and three places in town). The current Plan expires on January 21st, so it is advisable to schedule your hearing as early in January as possible. TRORC does not generally attend hearings at the Selectboard level, but I am sure members of the Planning Commission will, and I am confident they will answer any questions the Selectboard might have.

As you will see, the Plan shows new text and strikethroughs. This, in addition to the line numbers, will help the Selectboard and interested parties follow what has changed. I believe I have just enough funding remaining in the Municipal Planning Grant to allow me to clean the document up after the Selectboard makes any changes to it. At that point, I can also fix a few other minor formatting issues that I was unable to correct before transmittal.

In addition to providing hard copies, I am also providing a thumb drive with all of the digital files developed for this Plan so that any changes can be made. Also included is a template for a public hearing notice that just needs the date, time and location of the hearing added to be complete.

Please call me if you have any questions.

Sincerely,

Chris Sargent, AICP
Senior Planner

Cc: File, Aaron Adler

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William B. Emmons, III, Chair
Peter G. Gregory, AICP, Executive Director