

**TOWN OF BROOKFIELD
PUBLIC ASSEMBLAGE PERMIT**

This application must be filed with the Selectboard thirty (30) days prior to the date of the event.

The following information is required in order to conform to Section 301 of the Brookfield Ordinance for the Regulation of Public Assemblages.

Applicant name : _____

Phone Number: _____ E-mail Address: _____

Address of Event: _____

Property Owner (and address if different from event site): _____

Date of Assemblage: _____

Time of Day - From: _____ To: _____

Purpose of Event: _____

Number of People: _____

Streets or Sidewalks to be used: _____

Additional information requested by the Town to aid in the consideration of this permit. Please state if parking is anticipated on public streets or if displays or assembly will occupy streets or sidewalks and describe any other arrangements for traffic or crowd control, or safety measures, if applicable. Also, please state if uniformed police will be requested, at your expense (see below), in order to assist in any of the above, and if so, how many. Use additional sheets of paper if necessary.

Structures or signs to be erected: _____

Parking: _____

Other Arrangements _____

Fees:

If the Board of Selectmen requires the presence of the Town Constable(s) at the event the applicant will be responsible for the compensation at the rate of \$15.00 per hour per individual payable to the Town of Brookfield.

I Hereby Certify that the Statements on this application are correct and that I will comply with the General Conditions and any other conditions that are attached to the permit.

Applicant's Signature

Date

I hereby certify that the above applicant has obtained the use of my property for the times and purposes stated above, with my full knowledge and consent.

Property Owner's Signature

Date

This Section to be filled out by the Selectboard:

Date	Action
	Approved as per application
	Permit approved with conditions noted below
	Permit requires approval of Board of Selectman at public meeting to be held:
	Permit denied by selectman for reasons stated below
	Permit Amended and Approved as indicated

Conditions and Remarks: _____

Board of selectmen:

Title 24 section 149 appendix

General Conditions for all Permits

1. All banners, signs and other advertising display used to announce an assemblage should be erected ONLY after a public assemblage permit has been issued to the applicant, and not more than 10 days prior to the date of assemblage.
2. No structure should be erected on public land more than 24 hours prior to the scheduled time of the assemblage. All structures, advertising displays, trash and other materials with the assemblage should be removed from the public premises no later than 24 hours after the assemblage is over, or more than 6 hours prior to the beginning of another assemblage in the same place.
3. Applicant should notify the Selectmen or the Town Constable as soon as possible of any damage, incidents or changes in circumstances which may affect the status of the permit, or cause an unreasonable threat to the public safety or health. Failure to give such notification may cause the applicant and property owner to be held responsible for any occurrence not contemplated by the terms of the permit.