

**Annual Report
of the Town of**

Brookfield



VERMONT

January 1, 2018 to December 31, 2018

EMERGENCY TELEPHONE NUMBERS

Fire.....	911
White River Valley Ambulance.....	911 (802-234-6800)
Williamstown Rescue Unit	911 (476-4111)
Sheriff-Orange County.....	685-4875
State Police.....	911 (802-234-9933)
Fire Warden.....	728-5739
Town Garage.....	276-3090
Town Clerk.....	276-3352
Sheriff – Orange County.....	685-4875

Town Clerk’s Office Hours:

Tuesday, Wednesday and Thursday: 8:30 A.M. – 4:30 P.M.

Selectboard Meetings: Town Clerk’s Office 2nd and 4th Monday of the Month at 6:30 P.M.

Brookfield Library Hours:

Winter: Tuesday, Saturday: 9:00 A.M. – 12:30 P.M.; Wednesday: 1:00 P.M. – 4:30 P.M.;
Thursday: 2:00 P.M. – 5:30 P.M.

Summer: (Memorial Day to Labor Day) Tuesday, Saturday: 9:00 A.M. – Noon; Wednesday,
Thursday: 2:00 P.M. – 6:00 P.M.

Library Phone: 276-3358

Library Trustees meet First Tuesday at Brookfield Library at 7:00 P.M.

Brookfield Elementary School.....	276-3153
Randolph Union High School	728-3397

Chartered: August 5, 1781

Please visit our website @ www.brookfieldvt.org and see us on Facebook

Town E-mail address: townclerk@brookfieldvt.org

Landfill Hours:

Wednesday and Friday 8:00 A.M. – 3:00 P.M. Saturday 8:00 A.M. – 1:00 P.M. *except holidays*
Telephone number: 728 6737

Household Hazardous Waste Days for Residents: One day in Spring and One day in Fall
Exact Times and Dates to be announced *For acceptable materials contact (802) 223-7221*

Cover Photo: Brookfield Creamery (courtesy Elinor Gray)

TABLE OF CONTENTS

Dedication	2
Warning	3
Town Meeting Minutes	4
Town Officers	10
Selectboard Report	11
Listers' Report	12
Vital Statistics	14
General Ledger	16
General and Highway Budget	17
Brookfield Tax Rate	22
Brookfield Delinquent Tax Report	23
Brookfield Town Auditors Report	25
Volunteer Fire Department Report	25
Cemetery Report	26
Town Constable Report	26
Town Forester Report	26
Brookfield Library Report	27
Brookfield Historical Society	28
Highway Department Report	30
Green Up Day	30
Brookfield Community Partnership	31
Dog Licenses Sold – Rabies Clinic	32
Public Safety Advisory Committee	33
ECFiber Report	35
Administrative Officer Report	36
9-1-1 Report	37
Safeline	37
Central Vermont Council on Aging	38
Greater Randolph Senior Center	38
Vermont Center for Independent Living	39
Green Mountain Economic Development Corp.	40
Orange County Annual Report	42
Orange County Parent Child Center	43
Orange County Sheriff's Department	44
Orange County Court Diversion Program	45
The Arts Bus Project	45
Randolph Area Food Shelf	46
Vermont Rural Fire Protection Program	46
Visiting Nurse & Hospice for Vermont and New Hampshire	47
Central Vermont Adult Basic Education	48
Vermont Department of Health	49
Two Rivers-Ottawaquechee Regional Commission	51
Vermont 2-1-1	52
Stagecoach Transportation Services	53
White River Valley Ambulance	53
Barre Town EMS Department	54
Brookfield Student Aid Fund	55
OSSD School Warning	57
Brookfield School Report	61



THIS YEAR'S TOWN REPORT IS IN APPRECIATION OF ELINOR GRAY

Elinor was born (in the Edson, Clark, and Keyes house) in Pond Village and like her family from great grandparents on down, grew up being an active part of the community. This was the era when church, school, and organization functions were the social life, and entertainment like traveling shows, dances, and even town meetings were held at the town hall.

The Post Office was in the general store by the Floating Bridge when she started working for the U.S. Postal Service as a temporary clerk. Back then you not only sorted the mail, but also waited on the store customers and pumped gas. Elinor became Postmaster and eventually the present post office was built. Even the stress of the post office being robbed and the heavy safe taken, or a snake entering the lobby and biting a little boy, did not deter her from happily serving her community for 31 years.

As was mentioned, her early social life was centered around functions at the "Old Town Hall" and when it was going to be sold at auction, Elinor was part of a small group that banded together to "save" the building, she even went as far as threatening to chain herself to the porch post if they were unsuccessful and the building would be torn down. She loved that building, and what she knew it could be again, and continued for years to work for that purpose.

She has been an active and dedicated board member of the Brookfield Historical Society more than 20 years, currently as the Historian, and is always ready to work on any committee that needs her. She was a major producer of the 2010 Brookfield History book and in the last several years has been setting up the summer exhibits at The Marvin Newton House Museum. Elinor feels strongly that Brookfield is blessed to have such a fine historical memorial as the 1835 Marvin Newton House. She recently received the Randolph Chapter of the DAR award for her community service.

For over 20 years her passion for historical places and connecting people to ancestors has led her into time consuming genealogical researching. People call her from all over the U.S. with questions about their ancestors who were part of Brookfield, some needing the certification to belong to the DAR or Mayflower organization, others just wanting to connect. She always encourages them to visit Brookfield and if they want, takes them to the cemetery or place where their ancestors lived. One of the most exciting calls was from a man in Minnesota. It turned out that his great grandfather, Eugene, and Elinor's great grandmother, Carrie, were brother and sister; they grew up on Bear Hill. Many people have visited and summered in Brookfield because of these historical connections; several have retired here.

Elinor and her husband Sheldon live on Lavender Road (formerly the "Kibbee Neighborhood") where Shel owned a farm. She keeps busy researching history and genealogy, Shel listening to his Boston Red Sox and together enjoying their 3 children, 8 grandchildren, and 12 great grandchildren.

TOWN OF BROOKFIELD ANNUAL MEETING WARNING

The legal voters of Brookfield are hereby warned to meet for the annual Town Meeting at the Brookfield Elementary School auditorium at 1725 Ridge Road, Tuesday, March 5, 2019 at 10:00 A.M. to transact the following business:

Article:

1. To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 A.M. to 7:00 P.M.
2. To hear and act on reports of the Town Officers.
3. To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.
4. To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.
5. To see if the Town will vote to allocate \$5,000 for ash tree removal from Town Highway rights-of-way.
6. To see if the Town will vote to allocate \$5,000 for a survey of a portion of Stone Road to establish the road center-line and Town right-of-way.
7. To see if the Town will vote to establish a Conservation Committee, as an advisory committee to the Selectboard.
8. To see if the Town will vote to contribute \$100 to the Vermont Association of Conservation Districts – Rural Fire Protection Program.
9. To see if the Town will vote to stabilize the Municipal tax rate at 50% of normal for the Mystic Star Lodge No. 97 for a period of five (5) years.

10. To approve a 12 month budget for the financial year of July 1, 2019 to June 30, 2020 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.
- 11(a). To see if the Town will vote to establish a new line item in the Highway Department budget to allocate the remainder Highway Department funds from the FY2018/2019 budget to provide a continuing capital fund for major structural repairs and/or replacement at the Town Garage.
- 11(b). To see if the Town will vote to set aside \$25,000 in the FY2019/2020 budget to provide a continuing capital fund for major structural repairs and/or replacement at the Town Garage.
12. To approve a 12 month budget for the financial year of July 1, 2019 to June 30, 2020 to meet the expenses and liabilities of the Town Highway Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.
13. To see if the Town will vote to expand the term of office for the Town Clerk from the existing 1 year to a proposed 3 years (17 V.S.A §2646(2)), effective as of Town Meeting/Election 2020.
14. To see if the Town will vote to expand the term of office for the Town Treasurer from the existing 1 year to a proposed 3 years (17 V.S.A §2646(3)), effective as of Town Meeting/Election 2020.
15. To transact any other proper business.

Dated at Brookfield, Vermont, this 31st day of January 2019.

Attest: Teresa Godfrey, Town Clerk

There will be an informational meeting about the Town Budget on Monday evening, February 25, 2019 at 6:30 P.M. at the Town Clerk's Office.

TOWN OF BROOKFIELD 2018 ANNUAL MEETING

The legal voters of the Town of Brookfield met for the annual Town Meeting, at the Brookfield Elementary School auditorium at 1725 Ridge Road, Tuesday, March 6, 2018 at 10:00 a.m. to transact the following business:

Call to Order at 10:00 a.m. The pledge was recited.

Moderator Charlie Keeler stated the Orange Southwest School District met Monday, March 5, 2018.

Lunch will be served supporting the Brookfield School Club with donations.

Article 1: To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 a.m. to 7:00 p.m.

Article 2: To hear and act on reports of the Town Officers.

John Benson, Selectboard Chair, thanked the voters for the purchase of the new grader last year. The week of Town Meeting 2017, the motor went in the old grader and CAT provided the new grader early less the trade-in value.

- EMS in Brookfield, as of January 1, 2018, is now been split with most northern residents covered by Barre Town and southern residents covered by White River Valley Ambulance.
- The lot line adjustments at the Town Garage, which were approved last year have been moving forward. The first section has been completed. A partial release from the bank for the other portion has been approved.
- Public Safety Advisory Committee (PSAC) has been doing a great deal of work. They have inventoried the signs creating a data base. They have recommended updates for the traffic ordinances and enforcement has started.
- The condition of VT RT 65 did not hold up well so VTrans resurfaced the gravel portion this past October.
- VTrans and Two Rivers Ottauquechee Regional Commission (TRORC) have grants available for erosion control. This will require sediment transport from cleaning ditches and water quality issues are a concern. A culvert will be replaced on West Street.
- A storm in July took out a portion of the newly paved section of Northfield Road leaving a crater. Some of the cost will be covered by FEMA funding.

J. Benson thanked C. Keeler for his years as Moderator. C. Keeler did not run for office this year. He has done a great job.

Aaron Adler questioned the Auditors report stating an “adverse opinion” from the auditing firm Fothergill Segale & Valley. He stated it is the worst opinion you can receive and asked if one of the Town Auditors can address this concern.

Ginny Brees, Town Auditor, said this has been for a number of years and it is primarily about the Pension Plan and we would have to revise the report adding about 4 pages. We are in compliance and always contribute the amount needed. This would increase the audit cost and we are not exposed to any loss. The office has improved a number of the procedures. We will be having full audits every 2 or 3 years with minimal audits in the off years.

Dan Childs, ECFiber representative for Brookfield, stated a lot of residents signed up for ECFiber after last year’s Town Meeting and Brookfield will be receiving fiber in October or November. The process takes time to get the lines on poles and hooking up each home. His cost for TV, telephone, and internet is roughly \$100/month. There is a \$90 installation fee if you are 400’ from the pole or you pay by the foot if you are greater than 400’. The cost for underground is different. West Brookfield will have fiber installed during the same time period. If you are “off grid”, that is a different issue.

Article 3: To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.

Motion by Marylou Maeder, seconded by Lew Stowell to approve authorization.

A. Adler questioned if the adverse opinion from the audit will affect borrowing.

J. Benson said this is in case we need to borrow but haven't had to since we went to collecting taxes twice a year. We put this in, because a few years ago, we didn't have the money to pay the vendors.

Call to vote. Motion carried.

Article 4: To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.

Motion by Linda Runnion, seconded by Eric Nielson that the first payment of 2018/2019 property taxes to be due November 3, 2018; the second payment due May 4, 2019. Motion carried.

Article 5: To see if the Town will vote to contribute five hundred (\$500) to Central Vermont Adult Basic Education (CVABE).

Motion by E. Nielson, seconded by C. Curtis Koren to contribute \$500 to CVABE.

Joanne Fitzgerald, representative for CVABE, said they cover Washington, Orange, and Lamoille Counties. There are at least 4 Brookfield residents per year ages 16 and up using this service. It is used for high school completion, receiving a diploma or GED, English as a second language, literacy education, changing jobs, financial and computer training. The classes are free of charge and confidential. It costs about \$3100/year/student which is paid through contributions, grants, Rotary Clubs, and individuals. There are paid educators who train and manage volunteers. Classes held are individualized depending on what is needed.

Call to vote. Motion carried with one "no" vote.

Article 6: To approve a 12 month budget for the financial year of July 1, 2018 to June 30, 2019 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion by Billie Gosh, seconded by L. Stowell.

C. Keeler opened for discussion. There was none so the motion was called.

Motion carried.

C. Keeler turned the discussion over to Senator Mark MacDonald.

Sen. MacDonald discussed the energy issues that are being discussed within the Energy Committee in Montpelier. He discussed that Vermont has one of the highest electric rates in the country. Efficiency Vermont is helping to improve energy efficiency for Vermonters. Because of this, Vermont has the lowest bills in New

England. The Energy Committee plans on copying the Efficiency Vermont model keeping the money in Vermont by employing Vermonters to do the work. There is a surcharge on electric bills that goes to support Efficiency Vermont.

Article 7: To see if the Town will vote to approve purchase of a new Highway Department truck for up to \$198,000, to be financed and paid for over a term of up to three (3) years.

Motion by L. Runnion, seconded by M. Maeder.

J. Benson said every 3 years we replace one of the trucks. We run it for 9 years then retire them. This is the last of the Internationals. It has been a problem since we bought it. They are too light for the work needed in Town. The tandems hold a lot of material and covers the route with 1 load vs 2 saving time and retains its value. L. Stowell asked if there was difficulty on the narrow roads and J. Benson replied that has not been a problem.

Some of the West Brookfield residents were concerned with the size of the trucks and the weight of them. They have hit the signs and mailboxes. The roads are narrow and so they have trouble when they meet the trucks. There are no pull over areas when they do meet them. The ditches are deep.

J. Benson said the tandem trucks are the same plow width as the single axle trucks. There is no demand for single axle per truck companies.

Ben Hickin asked if the \$15,000 trade-in was a set amount or if the Town had checked into the State vehicle auctions.

J. Benson said with trading in the vehicle, we are never down a truck. The first payment is included in the budget presented on page 22.

Call to vote. Motion carried.

Article 8: To approve a 12 month budget for the financial year of July 1, 2018 to June 30, 2019 to meet the expenses and liabilities of the Town Highway Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion by E. Nielson, seconded by Beth Urie.

Brenda Flint questioned the \$25,000 budget for paving and if we had any paving left.

J. Benson said we own a small section (9/10ths mile) on Chelsea Mountain Road and we have an aggressive crack sealing process on the paved roads.

Dennis LaRocque wondered if there is a benefit to pave when Randolph or Chelsea pave their sections but both have paved recently. Northfield tore up one of their roads and non-paved roads are cheaper to maintain. You can't salt unpaved roads.

Authorization for posting the roads for mud season was approved in February at a Selectboard meeting.

Discussion turned to road sign theft and how to prevent it. The road through town needs grading. We are one truck down. It was suggested the Town look into putting crushed ledge rock down to help with draining and the sun heats it so it melts ice off quicker. The Road Crew is working on segments of road throughout the year.

Call to vote. Motion carried.

C. Keeler turned the meeting over to Chris LaMonda, Barre Town EMS Director.

C. LaMonda confirmed that Barre Town is now covering most of VT RT 65 North due to reduced response times. They have paramedics on staff Monday-Friday 95% of the time. There are 18 new personnel due to the additional towns using their services. There are 2 providers on the truck per response. You have choice of hospital depending on the emergency.

C. Keeler turned the meeting over to Representatives Ben Jickling and Jay Hooper.

Rep. Jickling is part of the House Health Care Committee. He reported they have several measures to pass to keep up with the Federal actions on health care. Concerns included mental health care, inpatient beds, health care insurance, and rate increases. There was a discussion about treatment options for Vermont children and Medicaid such as the Brattleboro Retreat.

Rep. Hooper is part of the House Agriculture and Forestry Committee. He reported milk prices are in a decline. There are pilot programs to help farmers with regenerative or organic programs. Discussions included protecting the pollinators, untreated seeds being available, inspections for amusement rides at State Fairs, Emerald Ash Borer, and other Vermont invasive species (both plant & insect) and how to eliminate them.

Article 9: To transact any other proper business.

Bonnie Fallon promoted Green-Up Day. She stated we are losing volunteers and to bring the kids. Don't touch the needles.

L. Stowell, member of PSAC, said they are losing one member. They hold one meeting a month and advise the Selectboard in public safety. They are working on less expensive ways for law enforcement. They meet with Orange County Sheriff. They are working on the missing highway signs because if there are no signs, we can't enforce speeds. We have helped rewrite the traffic ordinance.

D. LaRocque was concerned about parking in the town right-of-way.

J. Benson said this has been brought attention to the Sheriff's department. We had to be sure the Town ordinances are the same as requirements that the State has.

Perry Kacic informed the voters that the Brookfield Historical Society is selling "ice-out" tickets and Floating Bridge pamphlets.

Martina O'Donnell said the West Brookfield Village Trust is putting together programming. They are selling tickets for a quilt Alice Wakefield made to help offset costs of building maintenance.

Jon Binhammer is looking into forming a conservation commission. He is looking for volunteers interested in being a part of the commission.

Motion by L. Stowell, seconded by Julie Benedict to adjourn at 12:15 p.m.

Motion carried.

Respectfully submitted:

Teresa Godfrey, Town Clerk

TOWN OF BROOKFIELD OFFICERS 2018

Moderator for Town & School Meeting.....	Greg Wight		
Town Clerk.....	Teresa Godfrey		
Administrative Assistants.....	Teresa Godfrey, Karyn "KC" Peterson		
Assistant Town Clerk/Assistant Treasurer.....	Karyn "KC" Peterson		
Selectboard term exp 2020.....	Cory Haggett		
Selectboard term exp 2021.....	John Benson		
Selectboard term exp 2019.....	Jeffrey Kimmel		
School Dir OSUD/term exp 2021.....	Laura Rochat		
School Dir OSUD/term exp 2019.....	Kate Forrer		
Lister/term exp 2020.....	Teresa Godfrey		
Lister/term exp 2021.....	Stuart Edson		
Lister/term exp 2019.....	Phyllis Humez		
Auditor/term exp 2019.....	Dennis LaRocque		
Auditor/term exp 2020.....	Brenda Flint		
Auditor/term exp 2021.....	Ginny Brees		
Treasurer.....	Teresa Godfrey		
Delinquent Tax Collector.....	Teresa Godfrey		
Constable.....	Dan Mason		
Second Constable.....	Vacant		
Fire Department Chief.....	Kevin Wheatley		
Fire Warden.....	Jeff Brassard		
Grand Juror (3).....	(3 Vacancies)		
911 Coordinator.....	Charles Barnum		
Agent to Deed Land.....	Vacant		
Agent to Defend Suits.....	Vacant		
Memorial Day Comm.	Mary Doyle, Alice Kempe		
Library Trustee/term exp.			
2021.....	Daniel Childs		
2021.....	Kym Anderson		
2019.....	Amy Borgman		
2020.....	Emily Noyes		
2020.....	Catherine Wright		
Justice of the Peace (7)			
L. Brassard	K. Anderson	E. Deforge	L. Runnion
B. Fallon	C. Koren	R.J. Stewart	
Town Forester.....	Jon Binhammer		
Town Services Officer.....	Cory Haggett		
Health Officer.....	Starr Strong		
Administrative Officer.....	Stuart Edson		
Assistant Administrative Officer.....	Marda Donner		
Civil Defense.....	John Benson		

Weigher of Coal.....(not mandated)
 Inspector of Lumber, Shingles and Wood.....(not mandated)
 TRORC RepresentativeJon Binhammer

Planning Commission: (7)

Mardee Sanchez (Chair)	Martha Judy	Colin Duclos
Jeff Girard	William White	Elle O’Kasey
Jon Lemieux		

Board of Adjustment: (5)

Jeff Kimmel (Chair)	Tom Allen	Kym Anderson
Theresa White	Mardee Sanchez	

Report of the Brookfield Selectboard for FY 2018-2019

The Selectboard offers the following report for FY 2018-2019:

New Truck – Following the support of the voters, the Town took possession of a new tandem dump truck in 2019. This truck replaced the last of the unreliable Internationals. Like the previous truck we purchased this truck has a slightly higher carrying capacity than the one it replaces thus saving time and improving efficiency in sanding or material transport operations.

Public Safety Advisory Committee – The Committee has been working hard over the past year. As reported last year, their efforts included the completion of a highway sign inventory. Starting this past year, the Selectboard, working with PSAC, began to implement a multi-year program to bring our street signs into compliance with State standards.

PSAC has also made recommendations to address what will inevitably be a major public safety issue in 3 to 4 years as the Ash trees along our roadways die out from infestation by the Emerald Ash Borer. More on this will be presented at Town Meeting.

Emergency Medical Services – The division of the Town into EMS service areas for White River Valley Ambulance Service (WRVA) and Barre Town EMS has been implemented. The purpose of this change, as discussed at a number of public meetings, is to improve response time in the event of an emergency. The Selectboard welcomes feedback on how this is working.

Witts Bridge – In the fall it came to our attention that significant erosion/undermining of the abutment of Witts Bridge in West Brookfield had accrued threatening the integrity of this bridge. Working with the Road Foreman, VTrans, ANR, and others, a plan was developed, a contractor selected, and an emergency grant secured to implement repairs this winter. The work was

completed in December and early January. A sincere thank you goes out to Ray Peck, our Road Foreman, and Chris Bump at VTrans for their efforts in pulling the information together to secure the grant and complete the work.

Town Garage – The lot line adjustments were completed his past year expanding the Town Garage property by approximately 0.8 acre. This will provide some much needed additional space at the Garage. The next big challenge is the Garage itself. This two-bay garage currently houses three vehicles. Inspections by both VOSHA and our insurance carrier over the past few years have identified a number of issues, not including energy efficiency. The new grader, our backhoe, loader and one-ton are parked in an adjacent open shed, which needs to be rebuilt or replaced. The Selectboard is proposing to set approximately \$25,000 aside each year for the next few years, to upgrade and expand the Garage. The upgrade would allow us to address a number of the deficiencies identified, house our essential vehicles, and provide sufficient space to maintain the vehicles and equipment. More on this will be provided at Town Meeting.

Reappraisal – It was 2007 when the last Town-wide reappraisal was completed and it is now time once again to perform this task. So that’s the bad news. The good news, is the Town receives a small amount State funds each year for reappraisal. We have been setting this money aside and with the allotment we will receive this year, will have sufficient funds to cover the full cost of the reappraisal at just under \$90,000.

Grants – In addition to the Grant received for the repair of Witts Bridge, we have also received a grant through the Two Rivers-Ottauquechee Regional Commission to address some roadside erosion issues as part of the new State permit program. We have applied for another similar grant for this year. We have also applied for a Highway Structures Grant from VTrans to replace the culvert at the north end of Pond Village.

Thank you – The Selectboard wants to recognize all those that serve or volunteer to make our small Town run. We thank you and greatly appreciate all your efforts. To the People of Brookfield, we thank you for your continued support.

Respectfully submitted, Brookfield Selectboard: John Benson, Jeff Kimmel & Cory Haggett

Brookfield Board of Listers - 2018 Report

Breaking News! The Town of Brookfield has signed a contract with the Vermont Appraisal Company to conduct a **town wide reappraisal starting around July 1, 2020** for the 2021 Grand List. The State funding we receive annually will cover the cost the reappraisal. The contract fee, \$81,000, as well as administrative fees, and additional Lister salary, will **NOT** need to be raised through property taxes. Property owners will be contacted by US mail as we get closer to the start of this project.

For the Grand List year April 2017 – March 2018, the Brookfield Board of Listers completed more than 30 site visits, processed 65 transfer forms (changes in ownership and/or land divisions), and continued with our management of 153 Brookfield properties currently enrolled in Vermont’s Current Use program. On an on-going basis, we field calls, emails and walk-in requests from our property owners and from outside professionals needing information.

Reminder to Veterans: Any **disabled veteran**, who is planning to apply for the Veterans Tax Exemption, is required to submit a Property Tax Exemption for Disabled Veterans and Their Survivors form (Vermont Office of Veterans Affairs form 3802) and letter of eligibility to the Department of Veterans Affairs **before May 1st** of each year. A Veteran exemption **cannot** be applied until the Listers receive notification from the State that the exemption form has been approved.

Lister tasks generally include researching the Land Records (original deeds), making changes to our electronic data files for the Grand List, conferring with the State, updating our physical file folders for each change in property status, referring to the survey maps we have digitally or in the vault, and updating our parcel maps for any subdivisions or newly combined properties. Additionally, maintenance of our Current Use properties requires on-going communication and file exchanges with the Vermont Division of Property Valuation and Review.

It is the goal of the Listers to keep the Brookfield Grand List and records of the 947 property parcels in Brookfield up to date. Please contact us at the town office if you have any questions or changes to your property (i.e. removing a structure). The Listers can be reached at the Town Clerk’s Office number (802) 276-3352 or by email at listers@brookfieldvt.org. We will call (or email) you to arrange a time to meet.

Please remember that **new or added construction** may require that you first obtain a development permit from the Brookfield Zoning Administrative Officer, who can be reached at zoning@brookfieldvt.org.

Respectfully submitted,

Brookfield Listers Stuart Edson, Teresa Godfrey, Phyllis Humez

VITAL STATISTICS 2018

Marriages:

<u>Date</u>	<u>Name #1</u>	<u>Residence</u>	<u>Name #2</u>	<u>Residence</u>	<u>Place of Marriage</u>
February 1, 2018	Jacklyn Marie Largesse	Brookfield	Ricky Allen Kidder	Brookfield	Brookfield
February 25, 2018	Allen Stanton Wilder, Jr.	Brookfield	Rebecca M. Watson	Williamstown	Brookfield
May 24, 2018	April Lee St. Amour	Brookfield	Christopher B. Chambers	Brookfield	Jericho
July 7, 2018	W. Charles Ballou	Brookfield	Sarah Cowles Isham	Brookfield	Randolph
July 21, 2018	Ryan Bruce Anderson	Everett, WA	Lindsey L. K. Weaver	Everett, WA	Brookfield
August 18, 2018	Eliza Ryan Giroux	Brookfield	Dylan R. Covington	Brookfield	Jeffersonville
August 25, 2018	Jamie Lae Cerasoli-Delyea	Brookfield	Jonathan L. Lemieux	Brookfield	South Barre
August 25, 2018	Erin Quinn Gould Easton	Brookfield	Tyler Peake Wheatley	Brookfield	Brookfield
August 25, 2018	Colleen Elizabeth Small	Brookfield	Daniel Byrne	Brookfield	Bomoseen
Sept. 7, 2018	Traci Noelle Tazelaar	Brookfield	Warren Curtis Mardin	Brookfield	Brookfield
Sept. 22, 2018	Kelsey Stewart Inzer	W. Brookfield	Jesse Henry Zaengle	W. Brookfield	Arlington
Sept. 22, 2018	Marta Densis Ringis	Winchester, VA	David Allan Dickson	Winchester, VA	Brookfield
October 7, 2018	Abigail Virginia Childs	El Portal, CA	Owen Tracy Conlow	El Portal, CA	Brookfield
October 31, 2018	Estelle Diane Shepard	Brookfield	David R. Thompson	Brookfield	Brookfield
Dec. 21, 2018	William Bean Holmes, Jr.	Brookfield	Sheila May Holmes	Brookfield	Berlin
Dec. 21, 2018	Kathryn Ann Margolin	Mexico, NY	Michael F. Tankersley	Mexico, NY	Brookfield

Births:

<u>Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>
Kathleen Rose DeForge	Peter Lawrence DeForge	Amy Kelley DeForge
Korbin Owen Reed Perry	Nathan Andrew Perry	Mikayla Amber-Jolynn Perry
Rosa Maria Patroni	Albert M. Patroni	Valerie S. Patroni
Ava Rose Obenauer	Kyle Edward Obenauer	Caitlin Flood Obenauer
Forest Marcel Airoidi	Steven Marcel Airoidi	Rebecca Marie Harvey
Naomi Isabelle Capron	Eric M Capron	Jessica Angel Farrington

Deaths:

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Death</u>	<u>Place of Burial</u>
Jacalin W. Wilder	80	March 23, 2017	Freeport, Bahamas	Veterans Cemetery
Ronald Butterfield Sr.	72	January 03, 2018	Brookfield, VT	Green Mountain Crematory
Leonard Hodgdon	65	January 07, 2018	Randolph, VT	Valley Crematory
Michael Lewis Patti	48	February 16, 2018	Brookfield, VT	Green Mountain Crematory
Leonard A. Herold	88	February 24, 2018	Brookfield, VT	Veterans Cemetery
John Paul Daigneault	35	April 02, 2018	Brookfield, VT	Green Mountain Crematory
Gaylen F. Brown	81	April 12, 2018	Randolph, VT	Brookfield Center Crematory
Dona Carol Regan-Knight	89	May 02, 2018	Randolph, VT	Valley Crematory
Stanley David Messier	74	September 06, 2018	Brookfield, VT	Green Mountain Crematory
Richard Smith Ferris	85	November 27, 2018	Brookfield, VT	Valley Crematory

Burials:

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Death</u>	<u>Place of Burial</u>
June E. Newell		March 10, 2018	Avon Park, FL	East Brookfield Cemetery
Kenneth Eldon Perkins	89	December 22, 2017	Berlin, VT	East Brookfield Cemetery
Gaylen F. Brown	81	April 12, 2018	Brookfield, VT	Brookfield Center Cemetery
Robert Walker Shaw		February 19, 2018	Okeechobee, FL	Brookfield Center Cemetery
Grace Lyon Mumma	98	July 25, 2018	Barre City, VT	West Brookfield Cemetery
Richard Paul Courtney		January 21, 2018	Florida	Brookfield Center Cemetery
Freeman William Shepard, Jr	84	February 02, 2018	Berlin, VT	Brookfield Center Cemetery
Jacqueline Z. Reardon	87	June 08, 2018	Littleton, CO	Brookfield Center Cemetery
Irene Eleanor Ortiz Gaylord	91	June 14, 2018	Berlin, VT	East Brookfield Cemetery
Zachary John Allard	28	July 20, 2018	Randolph, VT	West Brookfield Cemetery
Gerard LaRocque	76	September 25, 2014	Lebanon, NH	Brookfield Center Cemetery

Respectfully submitted: Teresa Godfrey, Town Clerk

Town Income	Budget		Actual		Budget		Actual		Proposed Budget	
	7/1/16-6/30/17	7/1/16-6/30/17	7/1/17-6/30/18	7/1/17-6/30/18	7/1/18-6/30/19	7/1/18-12/31/18	6/30/18-12/31/18	7/1/19-6/30/20	7/1/19-6/30/20	
10-4-1-10-00 Property Taxes Received	\$332,040.00	\$292,595.07	\$317,958.06	\$307,285.97	\$303,541.00	\$174,993.15	\$174,993.15	\$302,240.00		
10-4-1-10-01 Del Tax Principal		\$45,534.77		\$38,199.78		\$44,383.11	\$44,383.11			
10-4-1-30-00 PILOT	\$9,500.00	\$9,223.18	\$9,500.00	\$8,982.32	\$9,225.00	\$1,435.00	\$1,435.00	\$8,500.00		\$8,500.00
10-4-1-40-00 Current Use-Hold Harmless	\$75,000.00	\$71,515.00	\$75,000.00	\$82,004.00	\$72,000.00	\$89,932.00	\$89,932.00	\$82,000.00		\$82,000.00
10-4-1-60-00 Judicial-Local Fines	\$300.00	\$2,685.41	\$500.00	\$1,027.44	\$500.00	\$224.50	\$224.50	\$500.00		\$500.00
10-4-2-02-00 Town Clerk's Fees	\$8,600.00	\$9,650.80	\$8,600.00	\$8,266.00	\$8,700.00	\$3,869.00	\$3,869.00	\$8,500.00		\$8,500.00
10-4-2-03-00 Book Restoration Fund	\$1,800.00	\$2,411.20	\$2,000.00	\$2,063.00	\$2,000.00	\$964.00	\$964.00	\$2,000.00		\$2,000.00
10-4-2-04-00 Copier Reimbursement	\$1,000.00	\$1,441.55	\$1,200.00	\$2,175.72	\$1,200.00	\$274.50	\$274.50	\$1,400.00		\$1,400.00
10-4-2-05-00 Dog Licenses	\$200.00	\$1,078.00	\$1,000.00	\$944.00	\$1,200.00	-\$127.00	-\$127.00	\$1,000.00		\$1,000.00
10-4-2-07-00 Marriage Licenses	\$250.00	\$235.00	\$250.00	\$360.00	\$250.00	\$360.00	\$360.00	\$250.00		\$250.00
10-4-2-08-00 Permits	\$1,500.00	\$1,170.00	\$1,500.00	\$2,140.00	\$1,500.00	\$980.00	\$980.00	\$1,500.00		\$1,500.00
10-4-2-10-00 Posting Fees	\$50.00	\$85.00	\$75.00	\$115.00	\$100.00	\$45.00	\$45.00	\$100.00		\$100.00
10-4-2-16-00 Liquor Licenses	\$100.00	\$115.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
10-4-2-30-00 Miscellaneous Income	\$500.00	\$5,946.41	\$1,000.00	\$124.44	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
10-4-3-10-00 Int. Bank Accounts	\$1,000.00	\$1,595.84	\$1,000.00	\$2,991.63	\$1,200.00	\$1,393.41	\$1,393.41	\$1,000.00		\$1,000.00
10-4-3-40-00 Delinquent Tax Penalties	\$12,000.00	\$6,977.15	\$12,000.00	\$7,946.26	\$12,000.00	\$3,636.15	\$3,636.15	\$12,000.00		\$12,000.00
10-4-3-50-00 Int. Delinquent Taxes	\$12,000.00	\$29,623.77	\$10,000.00	\$32,339.55	\$10,000.00	\$4,097.48	\$4,097.48	\$10,000.00		\$10,000.00
Total Town Income	\$455,840.00	\$481,883.15	\$441,683.06	\$496,965.11	\$424,916.00	\$326,460.30	\$326,460.30	\$431,990.00		
10-4-9-00-00 Highway Income - Other		\$470.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
10-4-9-01-01 Paving Grant	\$0.00	\$108,427.98		\$0.00		\$140,685.07	\$140,685.07	\$0.00		\$0.00
10-4-9-02-01 FEMA Revenue				\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
10-4-9-03-01 DR427 TREES GRANT				\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
10-4-9-10-00 Property Taxes Raised	\$539,250.00	\$438,892.61	\$541,388.06	\$523,226.64	\$559,480.00	\$324,987.27	\$324,987.27	\$559,769.00		\$559,769.00
10-4-9-20-00 St. of VT-Highway Aid	\$140,000.00	\$142,375.16	\$140,000.00	\$142,166.20	\$142,000.00	\$71,189.63	\$71,189.63	\$142,000.00		\$142,000.00
10-4-9-30-00 RT 65 Maintenance Contract	\$12,000.00	\$14,656.55	\$12,000.00	\$11,707.72	\$12,000.00	\$0.00	\$0.00	\$12,000.00		\$12,000.00
10-4-9-35-00 Highway Permits	\$50.00	\$605.00		\$465.00		\$175.00	\$175.00	\$50.00		\$50.00
10-4-9-87-01 2012 RNB truck loan				\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
10-4-9-87-02 Western Star Truck Loan				\$181,700.00		\$0.00	\$0.00	\$0.00		\$0.00
10-4-9-88-01 Transfer from Hwy revenue				\$85,000.00		\$0.00	\$0.00	\$0.00		\$0.00
Total Highway Income	\$691,300.00	\$705,427.30	\$693,388.06	\$944,265.56	\$713,480.00	\$537,036.97	\$537,036.97	\$713,819.00		
Total Income	\$1,147,140.00	\$1,187,310.45	\$1,135,071.12	\$1,441,220.67	\$1,138,396.00	\$863,497.27	\$863,497.27	\$1,145,809.00		
10-5-1-10-00 Town Clerk's Salary	\$18,084.00	\$18,084.04	\$18,445.00	\$18,444.92	\$18,906.00	\$9,453.08	\$9,453.08	\$19,378.00		\$19,378.00
10-5-1-11-00 Assistant Town Clerk's Salary	\$400.00	\$0.00	\$550.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$500.00		\$500.00

Town Income	7/1/16-6/30/17		7/1/16-6/30/17		7/1/17-6/30/18		7/1/17-06/30/18		7/1/18-6/30/19		6/30/18-12/31/18		7/1/19-6/30/20	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
10-5-8-11-00 Arts Bus	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
10-5-8-15-00 Stage Coach	\$2,350.00	\$2,350.00	\$2,350.00	\$2,350.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
10-5-8-17-00 Red Cross	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
10-5-8-18-00 Green Up VT	\$200.00	\$200.00	\$200.00	\$200.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
10-5-8-20-00 Memorial Day	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
10-5-8-30-00 VT.Visiting Nurses	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
10-5-8-40-00 Randolph Senior Citizens	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
10-5-8-60-00 Clara Martin Center	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00
10-5-8-70-00 Ctr. for Independent Living	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
10-5-8-71-00 Randolph Area Food Shelf	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
10-5-8-71-01 RACDC	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
10-5-8-85-00 Orange Co. Parent Child	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
10-5-8-90-00 Safe Line	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
10-5-8-96-00 CV Council on Aging	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
10-5-8-97-00 Orange Co. Court Diversion	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
10-5-8-99-00 Central Vermont Adult Edu.														
10-5-8-98-00 Green Mt. Economic Dev. Corp	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50	\$648.50
Total General Town Expenses	\$456,487.50	\$378,476.31	\$418,974.50	\$360,047.25	\$418,974.50	\$360,047.25	\$418,974.50	\$360,047.25	\$425,416.00	\$425,416.00	\$183,675.87	\$183,675.87	\$432,490.00	\$432,490.00
10-6-1-00-00 Highway Salaries	\$154,000.00	\$124,298.00	\$154,000.00	\$134,855.08	\$154,000.00	\$134,855.08	\$154,000.00	\$134,855.08	\$161,000.00	\$161,000.00	\$67,683.55	\$67,683.55	\$172,117.00	\$172,117.00
10-6-1-10-00 Highway Comm. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-6-2-30-00 Vt. Employ. Ret. Fund	\$5,500.00	\$4,971.95	\$5,750.00	\$5,069.34	\$5,750.00	\$5,069.34	\$5,750.00	\$5,069.34	\$5,940.00	\$5,940.00	\$2,569.77	\$2,569.77	\$6,260.00	\$6,260.00
10-6-2-40-00 Unemployment	\$5,700.00	\$1,981.00	\$5,700.00	\$683.00	\$5,700.00	\$683.00	\$5,700.00	\$683.00	\$6,900.00	\$6,900.00	\$100.00	\$100.00	\$5,000.00	\$5,000.00
10-6-2-50-00 Health Insurance	\$40,000.00	\$36,821.31	\$43,300.00	\$39,438.72	\$43,300.00	\$39,438.72	\$43,300.00	\$39,438.72	\$47,200.00	\$47,200.00	\$20,476.54	\$20,476.54	\$52,000.00	\$52,000.00
10-6-2-60-00 Dental Insurance	\$3,510.00	\$1,628.74	\$2,500.00	\$1,492.81	\$2,500.00	\$1,492.81	\$2,500.00	\$1,492.81	\$2,500.00	\$2,500.00	\$741.26	\$741.26	\$2,500.00	\$2,500.00
10-6-2-70-00 Life Insurance	\$340.00	\$263.40	\$340.00	\$271.20	\$340.00	\$271.20	\$340.00	\$271.20	\$340.00	\$340.00	\$143.40	\$143.40	\$340.00	\$340.00
10-6-2-80-00 Workman's Comp	\$10,000.00	\$10,013.00	\$11,014.00	\$8,236.44	\$11,014.00	\$8,236.44	\$11,014.00	\$8,236.44	\$9,700.00	\$9,700.00	\$8,300.00	\$8,300.00	\$8,500.00	\$8,500.00
10-6-2-95-00 Mileage Expense	\$3,000.00	\$387.65	\$2,000.00	\$998.84	\$2,000.00	\$998.84	\$2,000.00	\$998.84	\$500.00	\$500.00	\$498.68	\$498.68	\$500.00	\$500.00
10-6-2-96-00 Training	\$500.00	\$65.00	\$500.00	\$245.00	\$500.00	\$245.00	\$500.00	\$245.00	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
10-6-3-02-00 Speed Limit Study	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-6-3-10-00 Salt	\$15,000.00	\$14,557.40	\$15,000.00	\$10,924.72	\$15,000.00	\$10,924.72	\$15,000.00	\$10,924.72	\$15,000.00	\$15,000.00	\$7,989.75	\$7,989.75	\$15,000.00	\$15,000.00
10-6-3-15-00 Chloride	\$8,500.00	\$4,289.04	\$8,500.00	\$12,524.40	\$8,500.00	\$12,524.40	\$8,500.00	\$12,524.40	\$9,000.00	\$9,000.00	\$8,183.40	\$8,183.40	\$12,600.00	\$12,600.00
10-6-3-20-00 Gravel	\$50,000.00	\$85,439.77	\$50,000.00	\$62,223.32	\$50,000.00	\$62,223.32	\$50,000.00	\$62,223.32	\$50,000.00	\$50,000.00	\$52,676.96	\$52,676.96	\$50,000.00	\$50,000.00
10-6-3-25-00 Sand	\$50,000.00	\$49,000.00	\$50,000.00	\$49,974.50	\$50,000.00	\$49,974.50	\$50,000.00	\$49,974.50	\$54,000.00	\$54,000.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00
10-6-3-30-00 Contract Plowing	\$3,000.00	\$5,730.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-6-3-40-00 Roadside Mowing	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$9,000.00	\$9,000.00	\$8,500.00	\$8,500.00	\$9,500.00	\$9,500.00

Town Income	Budget		Actual		Budget		Actual		Proposed Budget	
	7/1/16-6/30/17	7/1/16-6/30/17	7/1/16-6/30/17	7/1/17-06/30/18	7/1/17-06/30/18	7/1/18-6/30/19	6/30/18-12/31/18	7/1/19-6/30/20	7/1/19-6/30/20	7/1/19-6/30/20
10-6-3-50-00 Diesel Fuel	\$50,000.00	\$26,175.46	\$50,000.00	\$43,894.03	\$46,000.00	\$15,252.97	\$46,000.00	\$15,252.97	\$46,000.00	\$46,000.00
10-6-3-60-00 Contract Highway Services	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$1,500.00	\$1,750.00	\$2,000.00	\$1,750.00	\$2,000.00	\$2,000.00
10-6-3-70-00 State Fees							\$1,990.00	\$1,990.00	\$2,000.00	\$2,000.00
10-6-4-10-00 Equipment Maint/Repair	\$55,000.00	\$71,843.03	\$50,000.00	\$57,579.83	\$50,000.00	\$48,985.21	\$60,000.00	\$48,985.21	\$60,000.00	\$60,000.00
10-6-4-10-01 Uniforms & Safety Equip.	\$4,000.00	\$5,112.36	\$4,000.00	\$5,009.12	\$4,200.00	\$2,289.14	\$4,500.00	\$2,289.14	\$4,500.00	\$4,500.00
10-6-4-20-00 Building Maint/ Repair	\$20,000.00	\$14,887.98	\$20,000.00	\$7,950.75	\$25,000.00	\$1,754.15	\$5,000.00	\$1,754.15	\$5,000.00	\$5,000.00
10-6-4-30-00 Electricity	\$1,800.00	\$1,606.39	\$1,800.00	\$1,682.62	\$1,800.00	\$706.46	\$1,800.00	\$706.46	\$1,800.00	\$1,800.00
10-6-4-40-00 Telephone	\$1,400.00	\$1,451.16	\$1,300.00	\$1,483.65	\$1,300.00	\$774.79	\$1,200.00	\$774.79	\$1,200.00	\$1,200.00
10-6-4-50-00 Radios	\$750.00	\$700.00	\$800.00	\$1,279.59	\$2,500.00	\$700.00	\$2,500.00	\$700.00	\$2,500.00	\$2,500.00
10-6-4-60-00 Vehicle Insurance	\$17,100.00	\$17,800.00	\$19,580.00	\$15,649.56	\$17,500.00	\$12,375.00	\$15,000.00	\$12,375.00	\$15,000.00	\$15,000.00
10-6-4-70-00 Green Up Vermont	\$1,000.00	\$315.50	\$1,000.00	\$1,005.50	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
10-6-5-10-00 Culverts	\$6,000.00	\$4,316.40	\$6,000.00	\$4,547.00	\$7,000.00	\$7,425.52	\$7,000.00	\$7,425.52	\$7,000.00	\$7,000.00
10-6-5-15-00 Bridges	\$5,000.00	\$194.20	\$5,000.00	\$6,446.80	\$1,500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
10-6-5-20-00 Wheatley Land	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-6-5-30-00 Erosion Control	\$2,000.00	\$28.95	\$3,000.00	\$3,093.20	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
10-6-5-50-00 New Equipment	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
10-6-5-60-00 Road Signs	\$2,000.00	\$2,189.45	\$3,000.00	\$2,146.95	\$6,500.00	\$4,615.82	\$6,500.00	\$4,615.82	\$6,500.00	\$6,500.00
10-6-5-85-00 Loader Lease	\$13,700.00	\$13,677.98	\$13,700.00	\$13,677.98	\$13,700.00	\$13,678.98	\$0.00	\$13,678.98	\$0.00	\$0.00
10-6-5-87-01 New Truck - Western Star	\$55,000.00	\$53,689.70	\$0.00	\$181,700.00	\$64,000.00	\$65,501.78	\$65,502.00	\$65,501.78	\$65,502.00	\$65,502.00
10-6-5-88-00 2016 Grader	\$0.00	\$135,000.00	\$91,000.00	\$170,936.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-6-5-90-00 Paving	\$50,000.00	\$181,325.74	\$50,000.00	\$225,856.33	\$25,000.00	\$21,402.50	\$10,000.00	\$21,402.50	\$10,000.00	\$10,000.00
10-6-5-95-00 Road Reconstruction	\$40,000.00	\$21,885.60	\$40,000.00	\$1,159.84	\$45,000.00	\$39,439.64	\$45,000.00	\$39,439.64	\$45,000.00	\$45,000.00
10-6-5-95-01 Storm Damage July 2017				\$92,606.25		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-6-7-23-00 FEMA				\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-6-7-00-00 Highway Equipment Fund				\$0.00		\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
Total Highway Expenses	\$692,800.00	\$900,146.16	\$727,984.00	\$1,188,342.41	\$713,480.00	416,505.27	713,819.00	713,819.00	713,819.00	713,819.00
Total Expenses	\$1,149,287.50	\$1,278,622.47	\$1,146,958.50	\$1,548,389.66	\$1,138,896.00	600,181.14	1,146,309.00	1,146,309.00	1,146,309.00	1,146,309.00

Brookfield Tax Rates – 2018 - 2019

MUNICIPAL TAX RATE		
Description	Credits	Debits
General Town Expenses		424,916.00
Town Highway Budget		713,480.00
		(1,138,396.00)
Town Highway State Aid	142,379.20	
State Snowplow Funding	12,000.00	
Town Clerk's Fees	8,700.00	
Interest	11,200.00	
Hold Harmless	89,932.00	
PILOT Program	8,743.00	
Delinquent Tax Penalty	12,000.00	
Miscellaneous Revenues	8,250.00	
Fiscal Year Adjustment	57,000.00	
	(350,204.20)	
To Be Raised By Taxes		788,191.80
Municipal Grand List (1%)		1,618,858.00
Local Agreement Rate		.0037
Municipal Tax Rate		.4832
Total Municipal Tax Rate		0.4869

EDUCATION TAX RATES	
Residential Rate	1.3290
Non-Residential Rate	1.4303

TOTAL RESIDENTIAL TAX RATE	1.8159
TOTAL NON-RESIDENTIAL TAX RATE	1.9172

Approved by the Selectboard: 8-13-18

Brookfield Delinquent Tax Report
 December 31, 2018
 Teresa Godfrey, Delinquent Tax Collector

I have a VERY few property owners who are under a payment plan (an * next to their name) working on paying their back taxes while maintaining their current taxes. There are a few properties that **SHOULD** go to tax sale. I was not able to hold any tax sales this year due to Pamela Stafford, Town Attorney, retiring and not having anyone to replace her as of December 31, 2018. As you can see below, the older tax balances have not gone down much. Once we have a new attorney, I will be pursuing collection of these.

Principals Owed:

<u>Year</u>	<u>2017 report</u>	<u>2018 report</u>
2003	\$ 1,430.10	\$ 1,430.10
2006	3,602.15	3,602.15
2008	3,287.57	3,287.57
2009	4,399.76	4,399.76
2011	2,587.51	2,587.51
2012	7,190.00	7085.42
2013-6	662.14	662.14
2013-2014	11,227.92	9,795.63
2014-2015	20,120.64	19,817.17
2015-2016	23,588.97	20,394.77
2016-2017	42,708.63	26,402.63
2017-2018	47,614.07	47,614.07
Totals	\$120,805.39	\$147,078.92

DELINQUENCIES

2003-2010
 MOORCROFT, JAMES

2013-2016
 MOORCROFT, JAMES

2011
 DOW & HOLLANDER

2013-2014
 BROWN, GAYLEN ESTATE
 DOW & HOLLANDER

2012
 DOERFER, JANE *
 DOW & HOLLANDER

FOOTE, MARIE
 KARALEKAS, GEORGE *
 KING, KARL
 MOORCROFT, JAMES
 SULLIVAN, MICHAEL

2014-2015

BROWN, GAYLEN ESTATE
CAMP, NANCI
DOERFER, JANE *
DOW & HOLLANDER
FOOTE, PHILIP
JDI PROPERTIES INC *
KARALEKAS, GEORGE *
MOORCROFT, JAMES
SULLIVAN, MICHAEL
TAPLIN, THERESA
TOULIS, STEVEN
ZEBORA, GEORGE

2015-2016

BEAULIEU, ROBERT
BROWN, GAYLEN ESTATE
CAMP, NANCI
DOW & HOLLANDER
KARALEKAS, GEORGE *
MILLER, JACOB
SEVERANCE, JOHN
SEVERANCE, STEVE
SNOW, LEON
TAPLIN, THERESA
ZEBORA, GEORGE

2016-2017

BEAULIEU, ROBERT
CAMP, NANCI
DOERFER, JANE *
DOW & HOLLANDER
FOOTE, MARIE
JDI PROPERTIES INC *
MILLER, JACOB
MOORCROFT, JAMES
PEMBERTON, PATRICK
PENNEY, JOSEPH
SEVERANCE, STEVE
SNOW, LEON
ZEBORA, GEORGE

2017-2018

BEAULIEU, ROBERT
BROWN, GAYLEN ESTATE
CAMP, BETH
CAMP, NANCI
COLLINS, JAMES ESTATE
DE MARTINI, PAUL
DOERFER, JANE *
DOW & HOLLANDER
FOOTE, PHILIP
FRENCH, JAMES
HOGG, ROBERT
JAVERY, THOMAS
JDI PROPERTIES INC *
KIDDER, RICKY
KING, KARL
LAVOIE, MARK
MCDERMENT, JOHN
MOORCROFT, JAMES
NEWMAN, LAWRENCE
PATRONI, ALBERT *
PEMBERTON, PATRICK
PENNEY, JOSEPH
RING, BRYAN
SEVERANCE, STEVE
SNOW, LEON
TAPLIN, THERESA
ZEBORA, GEORGE

Brookfield Town Auditors Report

The Town Auditors have been meeting monthly to reconcile town financial records, reviewing invoices as well as bank reconciliations and payroll records.

During the 1st quarter of 2019, the Town engaged Fothergill Segale & Valley, CPA's to conduct a review of town records for the year ending June 30, 2018. A review was performed rather than a full audit to contain costs but maintain third party oversight while providing the town with statements acceptable for uses such as loans and FEMA grants. This decision also reflected town financial process improvements in recent years. Those reviewed numbers are found in the Actual Column 7/1/17 - 6/30/18.

In accordance with 24 V. S. A. 168 1, as amended, the Audit Committee has verified the existence of stated cash balances, and examined securities, accounts and records of town officers. To the best of our knowledge the financial statements and reports of receipts and disbursements presented in this report show the financial position of the town of Brookfield as of December 31, 2018 based on information available to the Auditors as of January 1, 2019.

The Auditors would like to thank the Town Treasurer and Administrative Assistant for all their hard work and dedication that they have provided the Town.

Respectfully submitted,

Ginny Brees, Brenda Flint, Dennis LaRocque, Auditors

Brookfield Volunteer Fire Department 2018

FALSE ALARMS - 3	CHIMNEY FIRE - 2
ACCIDENTS - 12	TREE/POWER LINE - 6
MUTUAL AID - 7	MEDICAL ASSIST - 5
FALSE ALARM - 3	

The personnel of the Fire Department logged in over 460 hours at these emergency calls and over 180 hours on training. All of our trucks and equipment are in good shape. We are still working on updating our air pacs to "scotts" so that all will be the same.

In April we switched our dispatch services to Orange County Sheriffs Dept from City of Barre. This has greatly improved our radio communications.

We are currently looking for volunteers to join the department. So please feel free to stop in at our monthly meetings, first and third Mondays of every month or call me directly.

This year we honor and thank Glen Urie for 30 years of service.

Have a safe year. Thank you.

Chief Kevin Wheatley

Town of Brookfield Cemetery Report 2018

This past year there were 4 full burial internments and 4 ashes internments.

Mike Harold worked on the updating the card file and he also painted part of the fence in West Brookfield.

Several of the large pillar stones and many smaller stones were straightened in the West Brookfield cemetery.

We also replaced 10 unrepairable stones with a flat markers.

The East Hill fence was taken down and the select board approved to put a new fence back which will happen in the spring of 2019.

Respectfully submitted,

Joseph Mangan

Brookfield Town Constable Report

While much of my time as Constable was dedicated to finding lost animals (with much more variety than I had anticipated) and either returning them to their owner or bringing them to the Randolph Animal Hospital, there was a variety of other requests ranging from contract disputes to property disputes and general neighbor upon neighbor conflict resolution. I ask all of you, as neighbors, to be civil to each other and refrain from escalating any situation. Additionally, animals should not be used as a tool for neighbors who do not get along.

The Town of Brookfield requires dogs to be on a leash, under the immediate control of a competent and responsible attendant, or kept enclosed on your property, and it remains unlawful to disturb the quiet of any person by having a dog habitually barking for more than 30 minutes, day or night.

All dogs need to be licensed and up to date on rabies shots. Dog licenses are due by April 1st each year. (Please keep your eyes open for the Annual Rabies Shot Clinic where your dog can both receive their rabies shot and their license.)

Remember, animals don't take care of themselves. We all must be responsible owners, whether they be pets or livestock.

In closing, I would like to remind people that they can order reflective E911 signs from the Town Clerk. I encourage all of you to consider this as every moment counts in any emergency situation.

Thank you for a great year and I look forward to continuing to serve you in 2019.

Be safe.

Dan Mason, Constable

Brookfield Town Forester Report

This year was another quiet one at the Brookfield Town Forest. Like all forest landowners, we are waiting for the Emerald Ash Borer to arrive, which could be in the

next few years. It has been found in Barre and Montpelier, so expect to see it soon. Unfortunately we will probably lose most of our ash trees, because the non-native ash borer is an indiscriminate killer of all ash species – white ash in our upland forests, and black ash in our swamps. So if you have a lot of healthy ash ready for harvest, you should probably consider cutting soon. And those of us who have salt-tolerant ash as street trees, you can treat them with pesticide every other year, but that can be expensive and not environmentally benign. Once dead, ash is a very brittle wood, and very dangerous to cut down, so if you have an ash tree close to your house or are considering taking down a street tree, you may want to consider having that done before the borer arrives. The Selectboard, together with the Public Safety Committee, is looking at possibilities for harvesting ash trees in town rights of way in order to avoid accidents when the trees die. Stay tuned for more information about that. There is a faint glimmer of hope: Apparently about 1% or less of ash trees show some resistance to the borer by manufacturing a chemical in the bark that is not preferred by the borer – the trees still get sick, but don't die, and perhaps pass on their resistance genes. We'll have to wait and see.

It's sad – first it was chestnut killed by chestnut blight, then the elm with Dutch elm disease, then butternut with the canker, and now the emerald ash borer. We're losing our tree species diversity, and all the insects that utilize these trees for food and shelter, which has a cascade effect through the ecosystem, since insects are near the bottom of the food chain. Climate change and invasive species compound the problem. So what can you do? Promote native biodiversity on your land; work to control invasives, and be cautious in your forest management to encourage native species regeneration.

Thanks to all the landowners who are practicing good forest management on their lands in Brookfield. Please be aware that there are some less-than-scrupulous loggers out there who buy, scalp, and resell land, or they will pay a small sum for your timber and cut it all– it has happened here recently. Using a forester is better for your forest and your bottom line. And as a reminder, if you are planning on logging in one of Brookfield's steep slope areas, as identified in the Brookfield zoning map, according to the zoning regulations you need a management plan approved by the County Forester or the Town Forester. Good forest stewardship is good for water quality, wildlife and is good business.

I'd like to extend a sincere thank you, on behalf of Brookfield residents who recreate on private land, to all the landowners who allow various forms of recreation on their land, and to all those who have conserved their land. We thank you for your generosity and for protecting the natural resources of Brookfield.

Jon Binhammer

Brookfield Free Public Library Report

I am pleased to submit this Annual Report to the Town of Brookfield for our Town Library.

Your Town Library is here to serve you by offering a warm and welcoming space. Visit and enjoy a cup of tea or coffee while browsing our permanent and rotating collection. Borrow books, DVDs, audio books, magazines and newspapers. Use our

WiFi with your own device or borrow our computer. Doing historical research? We have local resources and books on Vermont history. Laura our librarian loves to help find items through inter-library loan requests. Our children's book collection is amazing. Want to obtain books remotely? Contact Laura to arrange for audio and e-books to download on your own device. Did you know that Brookfield Public Library members are eligible for Universal Class, a site for free, self paced on-line learning, again on your own device?

The Library belongs to us, the community. It can be used at no charge for meetings. A computer and projector are available if needed. Let us know. Our Library Knitting/Fiber Arts Group meets regularly through the Winter on the first and third Sunday of the month, 6:30-8:00 pm. MaryLou Maeder, knitter extraordinaire, is on hand to help with knotty issues. MaryLou also held a successful 3 week after-school knitting program for grades 3-6 in the Fall.

We are always grateful for our town partners. Laura continues to read to the children at the Orange County Playgroup at the Pond Village Church, also run by MaryLou, and brings books for the children and parents to borrow. Last January the Library was open during the Annual Ice Harvest Festival to provide a warm space for children and a story hour. The Library called on the Arts Bus twice to offer art activities for children last summer, once at the Library and once at the Old Town Hall during a community dinner. Again partnering with the Old Town Hall, the Modern Times Theater and Puppet Show delighted a large and appreciative audience in August.

A Journalist Round Table incorporating panelists from The Herald, 7 Days, Digger, and others was organized by Laura and local resident Curtis Koren was held in June. This and the Great Deconstruction Project (think: children with tools enthusiastically taking apart computers, printers, vacuum cleaners...what do you have in your barn?) were done with our partner The Old Town Hall.

Barb Schaedler, landscape architect, presented a program in December at Pond Village Church, another partner with the Library, on how the great gardens of Europe influenced American Gardens in the gilded age. Attendees enjoyed the program along with a Downton Abbey style tea.

Libraries are one of Democracy's greatest resources. They allow access to information and open new worlds with every book opened and page turned. It is an equal access resource with no concerns for your race, religion, skin color or political affiliation. But they need to be used to be successful. Help us do just that. Love us to death. Come and use your Town Library. It would be our privilege and pleasure to have you there. See you at the Library!

Trustees:

Kym Anderson, Amy Borgman, Dan Childs, Emily Noyes, Cat Wright

Brookfield Historical Society 2018

The rich array of Brookfield-related artifacts among the collections of the Society is the cumulative result of the generosity of generations of donors who recognized the

importance of preserving the heritage of the community. More recent donors have further enriched the collections. Melanie Larocque donated Colt family farm ledgers (1879-1936), photos, and antique apparel. The Colt farmhouse is located on West Street and is now the residence of Perry and Joy Kacik. Arnold Spahn, a professional photographer who formerly operated Bridge Hill Studio in Brookfield, gave an extensive collection of prints and slides documenting the construction of the seventh Floating Bridge in 1978. Edson F. Bigelow, formerly of Brookfield, donated an antique yarn winder, ring toss toy, and family photographs. John and Karyn Ellis of California added to an already important collection of Ellis family holdings with the gift of an extensive assemblage of family memorabilia, photographs, clothing, dolls, and doll accessories spanning several generations.

The 15th annual Ice-Out Contest sponsored by the Brookfield Historical Society concluded on April 29th when a cement block attached to “Dunkin,” the ice-out monitor maintained by Greg Wight, dropped through the last of the remaining ice on Sunset Lake at 9:51 am. Jane Carr of Brandon, Vermont, won the contest with her contest entry of 11:15 a.m.

On the same day, the weather-postponed screening of an oral history project about the Green Trails Inn in Pond Village featuring “A Conversation with Dorcas Wright” took place at the Pond Village Church and was led by Charlie Ballou before a very large and highly engaged audience. The featured video was produced by RUHS students Bri Gartner, Gavin Brown and Zach Whitmore under the direction of Teyve Kelman and coordinated by Elaine Manghi-Buck for the Brookfield Historical Society. Dorcas Wright’s reminiscences were supplemented by those of her brother, Kit Gage, and former Green Trails stable hand, Stuart Osha. Videos of these proceedings can be viewed on the Society’s blog at: <http://brookfieldhistoricalsociety.wordpress.com>

Progress continued last summer on the phased maintenance of the historic Newton House and its grounds. The front (west side) of the house was repaired and repainted. Also, a replacement front entrance door was installed. The door, made in Vermont about 1840, replaces a modern door (late 20th-century vintage) that had deteriorated to a point beyond repair. A full report on the Marvin Newton House Gardens by master gardeners Brigitte Lackey and Sid McLam can be found in the October issue of the *Newsletter* which is accessible on the Society’s blog. These volunteers deserve special thanks for their continued support of the garden restoration project.

A technical assistance survey of the Marvin Newton House was conducted in June by Jan Lewandoski of Restoration and Traditional Building. This comprehensive appraisal, in part funded by a grant from the Preservation Trust of Vermont, provides a valuable basis for developing future strategies for restoration and maintenance of this early 1830’s structure that is, according to Lewandoski, “in remarkably unaltered condition.” He and other preservationists have remarked that Brookfield is very fortunate to have a community legacy of such an architecturally significant building filled with artifacts of local origin.

Rachel Andreyev deserves much of the credit for the preparation of the Newton House for summer programs. Rachel has also worked with pro bono consultant Kay Schlueter

to develop plans for improving collections management. Elinor Gray curated the special summer exhibit of furniture made in Brookfield by Ara Howe and Normus Goodale in the mid-1800s.

The annual Helen Daly & Margaret Stone Ice Cream Social took place in August, as usual. Despite intermittent rain, attendance at the event soared to record levels. Van Parent served as a docent for the furniture exhibit offering expert interpretation about the work of her ancestor, chairmaker Ara Howe. The highlight of the afternoon was the dedication of a garden bench in memory of Jackie Wilder, Curator of the Newton House, 1984-2017. The bench was crafted from Woodbury, Vermont, granite by the Northfield Granite and Marble Company. The foundation work and setting of the bench was accomplished by volunteers who included Charlie Ballou, Vance Smith, Al Wilker, and Greg Wight.

At the 85th Annual Meeting of the Brookfield Historical Society in October Jon Binhammer was the featured speaker on “Town Forests in New England and Brookfield, VT.” Jon’s talk, of significant local interest, placed the history of the 169-acre Brookfield Town Forest within the context of a long tradition of town forests in New England. For Jon’s article on this subject that appeared in the Society’s *Newsletter*, go to the blog of the Brookfield Historical Society.

Current Trustees:

Gary Lord, President; Pat Mayer, Secretary; Greg Wight, Treasurer; Elinor Gray, Historian/Genealogist; Greg Sauer, Blog Editor; Perry Kacik, Membership Director; Elaine Manghi Buck, Program Chair; Rachel Andreyev, Curator; Bonnie Fallon; Barbara Daly; Sarah Isham

Highway Department

Note: if anyone has need for fill material, please contact the Highway Department. Remainder from ditch cleaning and related maintenance will be available in Fall 2019.

As in the past: too many road signs are being stolen in the town of Brookfield. Not only are the signs expensive, but the time and cost invested in their replacement must be considered. All should consider the cost involved in keeping our town roads marked. If you know anyone with Brookfield road signs please have them returned to the town garage.

Ray Peck, Road Foreman

Note: The Town’s policy regarding use of the Town’s sand supply for private driveways is: residents are allowed to collect up to 15 gallons of sand (the equivalent of 3 x 5-gallon buckets) per trip to the Highway Department garage. (Adopted by the Selectboard: December 26, 2005)

Green-Up Day Report

This year's Green-Up Day will be May 4th. It's always the first Saturday in May. It was a nice day last year. Most of the same people turned up at the Town Garage with trash

from our roadsides, but it was gratifying to welcome some newcomers. There were fewer kids, the people I most hope to see; they always sport smiles and good energy.

The garage will receive roadside trash, not household, from 8:30-4:30. Please do not bring any electronic items or hazardous waste, like paint. Let me know if you spot any needles, but leave them and tell me the location. A large couch was hauled in last year. If you see a large item and can't bring it in, please tell me the exact location; our highway crew has, in years past, graciously agreed to gather up such on the Monday following. Putting redeemable bottles and cans in separate bags is a thoughtful act. The Green-Up bags will again be at the town office and the school, delivered about a week ahead.

Though requested several times, the only categories of trash and their expense, or income, reported was Doug Haggett's roll-off @ \$125.00 with .94 ton > \$211.50; total cost = \$336.50. I didn't do a final count but I'd guess at least 50 tires came in, and a few metal items. The Road Crew collects metal until there's enough to truck to the distribution point.

I hope to see you May 4th. All this year I've seen lots of trash along the roads. A lot of people for a few hours of outdoor work can make a big difference.

Respectfully submitted: Bonnie Fallon (276-3105)

Brookfield Community Partnership

In 2018 the Brookfield Old Town Hall was rocking from June through October. Our talented and hard-working Events Committee presented 49 exciting and interesting programs for community members of all ages. The best part was that almost all of the programs were free. Of course, the programs were free because thousands of dollars were donated by 24 local businesses, who believe in the importance of our community center.

The event season began in June with the Community Potluck Supper and closed with the Harvest Dinner in October. Food offerings were scattered throughout the ensuing months with snacks, picnics, wine, cheese, ice cream, soups and cookies. Enjoying delicious home cooked food with friends and family seems to be a touchstone of our programs.

Some classes from the previous year returned by popular demand. A number of people committed to 8 weeks of yoga classes for all levels. Others withstood the hardcore exercises, during 8 weeks of Boot Camp at 7:30 a.m.!

Children and their parents enjoyed the Drive-In Family Movie Night. Yes, you could watch a family flick, while eating popcorn in the cardboard box car you had built an hour before the movie. What fun!

We continue to make improvements to the historic Old Town Hall. Last year the crumbling front steps were replaced with new concrete, and the wrought iron railings were sandblasted and refinished with gleaming, black paint. A generous grant from the Lamson Howell Foundation made all those renovations possible. Since the new façade looked so good, we decided to paint the connecting south wall.

Right before the season of events began in the spring the worn, hardwood dance floor was professionally sanded and sealed. Now it glows, as the light streaming through the many windows is reflected on the shiny surface.

Our Old Town Hall is a welcoming place for each of us to gather together for entertainment, to learn new things, to make new friends, to have fun, and to connect with our neighbors. Over 1,200 attendees enjoyed the programs in 2018 at our ever-growing community center. We thank everyone who participated throughout the year, as a volunteer, as a donor, or as a member of the audience.

The BCP is an all-volunteer organization, which relies on the support of generous donors to meet the annual expenses. Tax-deductible donations may be sent to: Brookfield Community Partnership, P. O. Box 452, Brookfield, VT 05036.

BCP Board of Trustees: Ted Elzey, Chair; Steve Reid, Vice Chair; Jon Binhammer, Secretary; Dan Childs, Treasurer; Billi Gosh, Betsy Hale, Perry Kacik and Curtis Koren.

For information please contact Ted at 276-3020

Dog Licenses Sold 2018

There were 192 dogs registered in 2018. For every license sold, \$5.00 is paid to the State of Vermont for rabies control and spay/neuter programs. Some of the money goes towards the purchase of the tags and registration forms.

It is extremely important that all dogs are registered (and it's a State law). Several times during the year, the Constable is contacted for stray dogs.

A second reason to register is that we keep a copy of current rabies certificates at the office. If a dog bites anyone, we have proof that the dog has had its rabies shot.

Registration Fees:

On or before April 1 st	spayed/neutered dog	\$ 9.00
	unaltered dog	13.00
After April 1 st	spayed/neutered dog	13.00
	unaltered dog	17.00

The Town Clerk will be available to register dogs following lunch at Town Meeting 2019.

2018 Rabies Clinic

You will be able to register your dog(s) at the clinic.

The rabies clinic will be held at the Brookfield Elementary School on **March 30th from 9-11** with Dr. William Barry.

Respectfully submitted, Teresa Godfrey, Town Clerk

Brookfield Public Safety Advisory Committee

The following were the major issues to come before the Committee in the twelve meetings held in Calendar year 2018.

ORANGE COUNTY SHERIFF'S DEPARTMENT CONTRACT: The committee recommends that the Select Board increases the OCSD 2020 (July 1, 2019 to June 30, 2020) patrol services contract from \$12,000 to \$14,000 annually in the 2020 (July 1, 2019 to June 30, 2020) budget to provide approximately the same level of patrols (300 hours) that we had in FY 2018.

RIGHT OF WAY DISPUTE AT 2141 STONE ROAD: The committee recommends that the Select Board hire an attorney with specific experience in municipal right of way issues to determine whether and how to proceed with enforcement of parking in the town right of way. The issue is that the Cushing's dispute the location of the town right of way. They claim that Stone Road has crept westward on to their property and that they are not parked in the town right of way. Our research has concluded that there could be significant deed research needed as well as field survey work if the town proceeds with enforcement. Surveyors will charge around \$75 per hour. Lawyers perhaps \$300 per hour. The committee recommends budgeting at least \$5,000 if enforcement is pursued. The Select Board might contact attorney Paul Gilles of Tarrant, Gilles and Richardson in Montpelier. Paul is reducing his legal work and may not want to take on this project but he could recommend a younger attorney with municipal right of way experience. If the Select Board does not include this in the budget, it should be included as an item in the warning for the Town Meeting.

EMERALD ASH BORER THREAT: The issue is that the Emerald Ash Borer (EAB) is expected to arrive in Brookfield in the next year or two, if not already here. It takes a year or two for the EAB to kill a tree once they infest it. Dead Ash trees are particularly dangerous to leave to fall or cut. Experts recommend cutting the trees before they are dead or nearly dead. Once the EAB has been found in or near Brookfield, it will be difficult to sell Ash and move it out of town.

Ray Peck, Town Tree Warden and Road Foreman has recommended that the town hire or rent a large feller-buncher to remove Ash trees from the town ROW. Ray has also done a "windshield" inventory and found 85+ Ash trees in the Town ROW on East Hill Road, 50+/- on Cemetery Street and even more between Cemetery Street and Half Way Brook. L. Stowell did a "windshield" survey of the mile between his house and East Street and found 40 Ash trees.

In a phone call on 12/28/2018 L. Stowell spoke with Bruce Limlaw of Limlaw Chipping & Land Clearing, Inc. His "Feller Buncher" costs \$150.00 per hour and his skidder costs \$100.00 per hour. If the cutting was selective but fairly concentrated, Bruce said that if he got the chips, the trucking would be free and he might reduce the overall cost. An alternative would be to cut many if not all trees regardless of specie in the right of way and he would cut and remove for no cost to the town if he got the chips. The tree selection and removal should follow accepted forest management guidelines. We should be concerned with what is left when the work is done. Bruce

would not commit to firm figures until he has looked at the roads we have in mind. He is available next week after New Year's-day. As a quick guess, if the equipment worked for a week (40 hours), it could cost as much as \$10,000 or as little as \$0.00 depending upon the volume of wood chips harvested. As a practical matter Bruce Limlaw was chosen as a resource for information but the Select Board would probably go through a competitive bid process to select a vendor to remove any trees.

The removal of Ash trees in the Town ROW is further complicated by State laws. As Kate Forrer pointed out:

- Public Tree Removal Hearings- According to state statutes, any public tree that is removed (unless it is already a hazard) needs to have a public hearing. This is an important step in the process, and has led to several lawsuits in VT as it was skipped. If we're proposing removal of any or all trees in the ROW, a hearing needs to be held.
- Ownership of the wood- According to state statutes, the town maintains the right to manage vegetation in the right-of-way, however the landowner owns the wood. Accordingly, most towns have a policy in place to leave the wood for the landowner. The town should contact VLCT to determine, what the town would need to do in order to have the right to sell the wood to Limlaw for chipping. This may get very complicated if the town needs to have an agreement with every landowner.
- A plan- the first step in this process (regardless of the approach we take) should be to create a plan. We need:
 - 1) to prioritize town roads based on amount of use and major arteries in and out of town (perhaps this is something Ray already has?),
 - 2) to inventory the high priority roads for ash, identifying ash trees to be removed (including those in the utility ROW) or sections of roads with high concentration of ash, or early successional species that need a management approach,
 - 3) to educate landowners and residents about EAB, with a targeted message around towns approach and the opportunity to harvest ash in ROW now. I know you've taken some steps towards developing a plan, so perhaps some of this has been done already.

Jeff Schultz, Northfield Town Manager said in an earlier interview with L. Stowell that the Town of Northfield has a contract with Limlaw Chipping & Land Clearing, Inc to clear the town ROW on selected roads for the ability to keep the wood chips created. This was set in motion before the EAB was discovered in Vermont. Limlaw takes all of the trees in the ROW, not just Ash.

The Select Board could address this issue by adding \$5,000.00 to the Tree Warden's portion of budget for the EAB threat or include this as an item in the warning to the Town Meeting with \$5,000.00 for use in addressing the threat of EAB. In either event there needs to be a facilitated discussion at Town Meeting about the EAB and the need for prompt action.

The committee decided not to recommend application to the Vermont Urban and Community Forestry Program for a grant as it would be a lot of work for a small amount of money and there was a short response time.

REFLECTIVE E-911 HOUSE NUMBER SIGNS PROJECT: The first order of signs provided 50 signs to 32 locations in Brookfield. The committee recommends that we offer another order to property owners. A presentation can be made at the Town Meeting on March 5th 2019 and an order placed thereafter.

INCREASING PARKING IN POND VILLAGE: Exploration of additional parking area on town land and the land of the MacBruces near the Town Office will be delayed until Spring because of the early and sudden arrival of Winter.

POSSIBLE SPEED ZONE CHANGE IN EAST BROOKFIELD: Residents in and near East Brookfield have come to the committee requesting that the current speed of 45 MPH be reduced. The committee requested that they get a petition signed by the residents in that area to confirm that they want a reduction. Route 14 is a State Highway and if the residents want a reduction, the Select Board could request a traffic study from AOT to determine if a reduction is appropriate. That petition is circulating and will be presented to the committee after the new year (2019).

January 2, 2019

RESPECTIVELY SUBMITTED:

Brookfield Public Safety Advisory Committee

Joy Kacik, Stuart Edson, Dan Mason, Michael Rutkovsky, Mike Stoddard, Lew Stowell, Chair

ECFiber

Brookfield is a member of ECFiber, the trade name of the East Central Vermont Telecommunications District municipality, and the very first Communications Union District ever in Vermont. ECFiber is owned by its 24 member towns, and is self-sustaining. Local taxpayer funds cannot be used to subsidize the District's operations. As of the new year, ECFiber had over 700 miles of network with 3,228 customers. As of January 3, 2019, ECFiber had 28 customers in Brookfield. That is about to change in a radical way.

During 2018, ECFiber laid the groundwork for its buildout of Brookfield. It designed the network for the entire town, applied for and received licenses from GMP and Consolidated Communications to use the poles in the town for its fiber, went to the public market to borrow the money necessary to do the build, and built the hub that will direct network traffic in the town. In early 2019 it started to string the wire strand and fiberoptic cable on the poles in Brookfield. Once that is done, it will start to splice in the equipment that distributes service, make drops from poles to individual residences, and finally, install routers and make the final connections that will provide reliable and fast internet. This is, of course, the most difficult time of the year to do

outside work, but ECF still anticipates that it will have the town built out by the end of the first quarter of 2019.

ECFiber plans to continue to raise capital through the municipal bond market in 2019 and beyond in order to complete 1400 miles of network covering all underserved locations in its 24 towns by 2022. ECFiber is pleased to offer:

- Reliable high Internet speeds, which are symmetrical (the same in each direction) and are not "up to" as offered by other providers. In 2019 ECFiber continued its practice of raising speeds but not prices, by announcing that the District's tiers of service would now be set at 25/50/200/700 Mbps.
- Simple, stable pricing with no contracts, fine print, or data caps. Over the last two years ECFiber has increased its speeds but not its prices.
- Local and personable customer service. Phones are answered by an employee during business hours without an automated queue.
- Local ownership and control - governing board members meet monthly to set policy and are actively involved in promoting ECFiber within the community.
- Valued community services. For example, ECFiber offers over 25 community anchor institutions (schools, town facilities, and libraries) its highest level of service for its lowest monthly fee.

For additional information please visit ECFiber.net

Daniel Childs, Brookfield Delegate, ECFiber Governing Board: Sputtydog@gmail.com

Brookfield Zoning Administrative Officer Report

All relevant zoning and development regulations can be found online at

<http://www.trorc.org/towns/brookfield/>:

- Base Zoning Map (04/12/10)
- Brookfield Development Bylaw (04/12/10)
- Brookfield Subdivision Regulations (11/14/05)
- Flood Hazard and Shoreland Overlay Map
- Flood Hazard Bylaws
- Shoreland Bylaws

Subdivision applications, development permit applications, and fee schedules are available at the Town Office as well as online at <http://www.brookfieldvt.org/about-us/planning-zoning/>:

- Permit application fees
- Development Permit Application
- Subdivision Permit Application
- Access permit application

Please refer to the appropriate documentation when you are considering subdividing, building, or developing your property. The Zoning Administrative Officer MUST be informed in writing (via permit application) of all proposed development EVEN in cases where a permit or fee may not be required (this includes farm structures and

small outbuildings). You are strongly encouraged to contact the Administrative Officer with any questions prior to starting a project.

Also, there are State permits that must be obtained before certain buildings can be constructed. Please make sure that all State permits are in place prior to applying for a building or subdivision permit.

Please don't hesitate to contact the Administrative Officer at zoning@brookfieldvt.org if you have questions or would like to set up a time to meet. You can also leave a message for the Administrative Officer at the Town Clerk's office, 802-276-3352.

Respectfully submitted,
Stuart Edson, Zoning Administrative Officer

9-1-1 Report

If an emergency responder cannot locate your residence, is it because you do not have your assigned 9-1-1 address displayed so it can be seen from the road? Is your residence one of the many throughout Brookfield that does not display your 9-1-1 address? Emergency responders – State Police and/or ambulance – may be responding based on receiving a phone call. Help them help you – show/display your 9-1-1 address.

Is there someone residing in your residence who has a physical disability? Hard of hearing? There is an E911 Disability Designation form on the E911 website – link http://e911.vermont.gov/sites/e911/files/pdf/E911-Disability_Designation.pdf - where these disabilities can be identified so the emergency responders will be aware of the disability challenges when responding to and approaching a residence. Help them help you in a time of need.

Questions? Contact me at 276-3277, Chuck Barnum, 9-1-1 Coordinator

Safeline, Inc. is a 501(c)(3) non-profit organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

During the fiscal year ending June 30, 2018, Safeline's staff and volunteers provided 2,383 services for 334 victims of domestic violence, sexual abuse and stalking. **21 services were provided for 5 victims who identified themselves as residents of Brookfield.** It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7 days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations,

schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking.

We thank the voters of Brookfield for your support as we strive to end domestic violence and sexual abuse.

Central Vermont Council on Aging (CVCOA) would like to request \$350 from the Town of Brookfield for fiscal year 2019-20.

Central Vermont Council on Aging is the primary agency serving older Vermonters aged 60 and over as well as their families and caregivers throughout the 54 towns of Central Vermont. We are a private nonprofit that assists these elders to remain independent for as long as possible. All services are made available to our clients at no charge, without regard to health, income or other resources.

The funding provided by the 54 Central Vermont towns we serve is essential to Central Vermont Council on Aging, and directly serves its mission of supporting elders and family caregivers in leading self-determined, healthy and dignified lives in their homes and communities. We accomplish this by connecting seniors to a wide array of benefit programs and services that they need to thrive.

The financial support from the town of Brookfield helps to ensure that the resources are available to support the well-being of older Vermonters in the town of Brookfield. Please review the report of services that accompanies this request for a list of some of the many services that we make available to the seniors in your town.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 31 Brookfield residents. Case Manager, Brenda Traegde is designated to work directly with the seniors in Brookfield. Central Vermont Council on Aging devoted a total of 255 hours of service to Brookfield seniors.

All of us at CVCOA thank the residents of Brookfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

Greater Randolph Senior Center

The Greater Randolph Senior Center requests that you put to ballot our request for a \$2,000 (Two Thousand Dollars) appropriation from Brookfield's voters. Our service area is Brookfield, Braintree, and Randolph. [We request \$2,000 each from Braintree and Brookfield and \$15,000 from Randolph.] During our fiscal year 2018 (10-1-17 to 9-30-18), the Center provided 14,800 meals (partially funded through Central VT Council on Aging and the VT Center for Independent Living); 8,830 meals were delivered to people through our Meals on Wheels program, which helps seniors and the disabled to live independently in their own homes and continue to participate in their communities. The Center served 6,959 lunches to people who came to the Center to meet with friends and join in such activities as bingo, card games, book club, mahjongg, foot clinics, flu shot clinic, crafts, and exercise classes, live music, speakers, and trips. Adults of all ages are welcome and encouraged to become involved in our activities and take advantage of our

meals (Meals on Wheels and Congregate) programs.

We are aware that Brookfield residents are able to go to other senior centers, however, it is our center that is tasked with providing the Meals on Wheels (MOWs) program to Brookfield residents who need it. Eligibility guidelines, for people 60 years old and up, are as follows: *A person is eligible if he/she is 60 years of age or older and unable to leave the home without considerable difficulty and/or assistance and experiences a physical or mental condition making them unable to obtain food or prepare meals on a temporary or permanent basis.* Also eligible is a spouse of an eligible participant (regardless of age) and people under 60 years of age with a disability if they reside with or are in the care of people receiving MOW. We are able to deliver MOWs to people who are disabled, living on their own and under 60 years old, if application is made, and approved, through the VT Center for Independent Living (Montpelier office, 802-229-0501).

For people who have had surgery, such as a knee or hip replacement, they would be eligible to receive MOWs on a temporary basis, to help during their recuperation period (if 60 years or older). Please spread the word that the Randolph Senior Center provides the MOWs program and confirmation of eligibility and sign up may be done over the telephone. Over the past year, we delivered meals to six (two permanent and four temporary) Brookfield residents, included in our Long Route.

We presently have no Brookfield representative on the Board of Directors and would like to change that. Our Center is available to Brookfield residents for family parties/dinners/memorial services or meetings.

We receive revenues from participant donations in our meals programs; from community members of Braintree, Brookfield and Randolph; from municipal contributions, fundraising activities, Bequests, gifts made "In Memory of" and from the Central VT Council on Aging and VT Center for Independent Living.

We provide rewarding opportunities for volunteers. Volunteers help in the kitchen, serve lunch and set and bus lunch tables, deliver Meals on Wheels, bake goods for our many fund raisers, fold and label the monthly newsletters, provide computer and AARP tax assistance, host educational programs, and, in general, make the Center a welcoming place to visit. Our nine-member Board of Directors is composed of volunteers and each serves a three-year term.

The continued support of the Brookfield community helps to ensure that our Meals on Wheels program is available to all residents who need it, whether on a temporary or permanent basis, and that the Senior Center remains open and functioning as a social center, for now and into the future.

Emilie P. Daniel, Executive Director

Vermont Center for Independent Living

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of

whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'18 (10/2017-9/2018) show VCIL responded to over **3,700** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315** individuals to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **149** households with information on technical assistance and/or alternative funding for modifications; **83** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **33** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, 2 residents of Brookfield received services from the following programs:

- Equipment Distribution Program (EDP)
- Peer Advocacy Counseling (PAC)
- Information Referral and Assistance (IR&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or, visit our web site at **www.vcil.org**.

Green Mountain Economic Development Corporation

On behalf of GMEDC's Board of Directors, I would like to thank the Town of Brookfield for its support. Our focus is to help the many organizations, businesses and 30 towns in our district in a manner they find responsive to their needs and consistent with their goals and objectives. Our primary mission is to increase the employment, tax base, housing stock and overall well-being in our region.

GMEDC remains a well-respected and effective Regional Development Corporation (RDC) through collaboration with our 11 counterpart RDCs, the Agency of Commerce and Community Development (ACCD), USDA- RD, our Small Business Development

Center (SBDC) and our Combined Economic Development District (CEDDS) partners which are Two Rivers Regional Commission (TRORC), Springfield Regional Development Corporation (SRDC) and South Windsor Regional Planning Commission (SWRP). We team with a host of elected officials and staff including the Governor's office, our congressional delegation, Vermont legislators, local officials and staff. We are ever mindful that Vermont remains a small state which allows us to know who we should go to for help.

Below is a sampling of projects to illustrate the range of assignments we are involved with currently.

- Workforce Development is enormously important to our state. GMEDC is working actively with our three Regional Technical Centers and the Departments of Labor and Education to promote this cause. We participate in statewide steering discussions and three of our board members are involved directly: Ken Cadow at Randolph HS, President Pat Moulton at VTC and Cathy Tempesta, HR Director at GW Plastics. We are all helping develop high school and post-secondary curricula to equip young Vermonters with the education and training required for excellent jobs in manufacturing, healthcare and other careers which require specific technical skills. We firmly believe this will benefit Vermont's citizens and brighten its future.
- Planning and development support - We partner with ACCD, TRORC, USDA, Preservation Trust of Vermont, the Vermont Council on Rural Development, several Chambers of Commerce, community groups and boards to help towns implement initiatives to improve their cultural, economic and overall vibrancy. This includes finding grant support for planning and feasibility studies, historical tax credits, accessibility improvements and low-interest loans for redevelopment of vacant schools, municipal, privately-owned buildings or land. We approach this work seriously.
- Housing - We are actively engaged with Housing Vermont, Twin Pines and Down Street Housing to investigate sites and existing buildings suitable for housing, especially in our villages. The lack of sufficient housing in our region is a most limiting factor to employers with recruiting. Affordable housing at all income levels is critically important and more units are needed to fill this gap every year. Planning is underway in several towns for projects that could advance in FY2020.
- Brownfield Remediation - GMEDC has developed expertise in managing the remediation and reuse of contaminated properties by employing the qualified exemption that RDCs are granted under Vermont statute – the BRELLA Program. With prior testing and state approval, we can acquire damaged property without environmental risk to us from pre-existing conditions, arrange funding or loans for cleanup and pass title to subsequent owners risk free. Through this process, we return properties to productive use and employment. We expect two projects will move forward for implementation in FY 2019, for solar development and housing.

- Disaster funding – in 2017 GMEDC received a grant from USDA-RD to provide short term interest-free loans to small businesses damaged by flooding, fires or other disasters. We were recently granted an extension of the program. As loans are repaid, 100% of the money becomes available to new applicants. Following a fire in downtown Hartford and the July 1st storm in 2017, we are pleased to have this tool.
- Real Estate Development – During the past 7 years, GMEDC has purchased commercial buildings in Rochester and Thetford to benefit the 2 businesses that lease them from us. We currently have a 30,000sf project underway in Randolph for a third manufacturing company. All were financed by VEDA using the Sub Chapter 3 Program (HUD) at very competitive interest rates, with purchase options to the tenant for the declining loan balance. This program provides financial support to important companies in our district (over 250 employees) by allowing them to keep their costs down and capital in their businesses until they can afford to own their premises.
- Creative Economy - An ongoing ECVEDD study determined that 10 - 12% of the gross annual economy in our CEDS District of 40 towns is involved in this sector: individuals, businesses and organizations involved in music, the arts, design, publishing, engineering and architecture, software development, media and a host of other careers. We are now working to identify, publicize and support these endeavors on a statewide basis and with towns in New Hampshire. Efforts are underway with our counterpart entity across the river, Grafton Economic Development, and Dartmouth College, to help focus this energy. I also serve on a steering committee of the Vermont Council for the Arts which is using our study for guidance statewide.

In closing I would like to respectfully ask for your support again. The fees for GMEDC membership are based on a formula of \$.50 per capita, using population estimates from the VT Department of Health and the U.S. Census Bureau. As of 2016, Brookfield had an estimated population of 1,313 so our request is for \$656.50. I would be happy to meet with your Selectboard to discuss issues or items of particular interest to you, if that sounds worthwhile.

Thank you for your consideration. Robert E. Haynes, Jr., Executive Director

County of Orange, Vermont Annual Report 2018

This report highlights the activities and expenses of Orange County during the county's 2018 fiscal year which began February 1, 2018 and ended January 31, 2019.

County Support for the Sheriff's Department

The Orange County budget supports basic operations at the Sheriff's Department except the salaries of the Sheriff and deputies. The Sheriff's department budget accounts for about 63% of the total county budget. During 2018 the county addressed deterioration of the external gasoline fuel tank set-up. A new tank and concrete pad were installed with a spill barrier. Inside the building the hot water heater needed replacement. The county also took the first step to look at what might be needed to

optimize the use of the building and redesign a public entrance. Vermont Architects Collaborative prepared some preliminary designs and discussions will continue through 2019 about the feasibility of this project. The Sheriff's Department is staffed 24/7 so as to provide safety to court staff and those seeking help after hours, especially regarding domestic violence situations. Improvements to the building would provide much better service to the public. Costs for 24/7 staffing are shared between the county and the Sheriff's law enforcement budget. An attempt is made to level-fund the Sheriff's department budget as appropriate. Staffing costs are the main source of budget increases.

You can call the Sheriff's department directly for assistance at all hours--685-4875.

County Courthouse

The primary driver of increases in the courthouse budget are the costs of maintenance and building improvements. During the summer of 2018 an emergency generator was installed behind the courthouse which means that court will no longer be canceled in the case of a power outage. The funds for the generator were taken from the county capital reserve fund. The north side of the courthouse was repainted and the shutters repaired and painted using funds budgeted for that purpose.

Annual contributions to the Capital Reserve Fund mean that a savings account exists for large expenditures. That fund was used to pay for the fuel tank project at the Sheriff's Department as well as for the architect's design. This fund needs replenishment as it seems that there are always unexpected needs when trying to keep old buildings in good repair. In the fall it was determined that the oldest parts of the air conditioning system in the courthouse need to be replaced in spring 2019. This will involve using a crane to remove the old units from the attic and hoist up the replacements. The plan is to use capital reserve funds that for that project as well.

The Assistant Judges always encourage more interest and participation in the budgeting process. The preliminary budget hearing is always held in mid-December and the annual meeting in the last week of January. As per statute, notices of these meetings and copies of the proposed budget are sent to town clerks and selectboards and notices published in *The Journal Opinion* and *The Herald of Randolph*.

You may contact the Assistant Judges with questions or comments at the courthouse 685-4610

Orange County Assistant Judges: Joyce McKeeman, Corinth and Vickie Weiss, Tunbridge.

Orange County Parent Child Center Inc.

The Orange County Parent Child Center Inc. (OCPPC) is a non-profit organization serving Orange and northern Windsor counties. We would like to request an appropriation from the Town of Brookfield in the amount of \$1,000 in 2019.

Our mission is to help families with young children build a sense of place within their communities by connecting them to education, support, advocacy and wellness

opportunities. Since 1989, families and providers have come to know us and access us as their primary community resource for any topic or need related to children and families.

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Reach Up case management, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. You can learn more at www.orangecountypcc.org.

Last year, with the continued support of your community, we were able to serve 14 families from Brookfield including 26 adults and 18 children. Your support of \$1,000 allows us to continue serving young children and families in Brookfield.

Mary Ellen Otis, Executive Director

Orange County Sheriff's Office

In 2018 the Orange County Sheriff's Office provided a wide variety of proactive and reactive services in the Town of Brookfield. In addition to the town contract hours, the Sheriff's office utilized funding from DUI grants and other sources to provide Brookfield with law enforcement presence.

The Sheriff's office responded to a wide varied of calls to include larcenies, vandalisms, family problems, juvenile problems, and traffic problems to name a few.

During the year my deputies attended the Brookfield Public Safety Advisory Committee meetings. The committee worked on several projects such as traffic sign inventory and sign replacement, Pond Village parking issues and speed enforcement.

Our community service deputy has been working with school officials. Our goal is to work together and look at strategies to help reduce the number of people addicted to heroin. Education of our youth appears to one of the best methods of fighting the opiate problem. **LEAD** (law Enforcement Against Drugs) program is now in 11 schools throughout Orange County including Brookfield elementary school. LEAD program has replaced the DARE program. LEAD is a pro-active evidence based program for our children K-12th grade.

The Orange County Sheriff's Office looks forward to continuing to provide law enforcement services to the Town of Brookfield and continuing to work with the Public Safety committee.

William Bohnyak, Sheriff

Orange County Court Diversion

Orange County Court Diversion (OCCD) is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

- **Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel. Approximately 90% of the clients successfully complete our Court Diversion program. Those who fail have their cases returned to court for prosecution.
- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.

During the fiscal year that ended June 30, 2018, 214 clients were referred for services, a 17% increase from the previous year. Of those, 92 were referred from juvenile and adult court for criminal offenses, 70 were referred for YSASP, 5 for DLS and 47 were referred for Pre-Trial Services. With few exceptions, all cases involved offenses that occurred in Orange County. In FY18, OCCD worked with 9 cases in which the offender either resided in and/or the offense occurred in Brookfield.

OCCD's FY18 operating budget was \$119,007. We are proud to be supported by appropriations from every town in Orange County. Brookfield appropriated \$200 for FY18 to support OCCD. OCCD requests a modest increase to \$240 for FY19.

Thank you for your continued support. For additional information contact Jessica Schmidt, Executive Director, Orange County Court Diversion at 802-685-3172 or jessie@occdp.org.

The Arts Bus: The Arts Bus has been on the road since 2010, providing children, ages 1 – 14, with opportunities to explore their individual creativity and develop their innovative abilities through the arts. A diverse curriculum of performing, visual and literary arts instruction and related projects and activities is offered by a talented and committed staff of artist-mentors, all of whom live and work in the communities we serve. When a child, or adult, walks on to the bus, they will find any number of activities prepared for them to enjoy: ceramics, music and movement, painting, mask making, visual arts, writing and storytelling, paper arts, theater and drama, clowning and mime. . . the list goes on and on, limited only by the boundless imaginations of our artists. There is no charge to participants to come on board the bus and enjoy our art

activities; Arts Bus funds its programming through local donations, grants and fundraisers. Arts Bus thanks all those who have contributed to our organization, which has kept the bus rolling, as well as our wonderful volunteers! Working together on this locally developed, grassroots organization has made it possible to not only arrive at our 10 year milestone, but to grow and expand along the way (our original route in 2010 included 4 towns, and we are now up to 13 towns, with as many as 100 stops a year.)

The Arts Bus is requesting \$1,200 in town appropriations for the 2019 fiscal year. This past year, the Arts Bus made stops in Brookfield at the town hall, library and at two family home child cares. The Arts Bus also served Brookfield residents at stops in Randolph such as at the Kimball Library, Randolph Farmer's Market and public Arts Bus events. Need more information? Visit our website: www.artsbusvt.org.

Randolph Area Food Shelf: The Randolph Area Food Shelf has been serving the local community since 1977, providing food to people in need in the towns of Randolph, Braintree, Brookfield, and East Granville.

In 2017 we provided food to 445 households in our service area, representing 1,219 individuals. Of these 445 households, 31 are in Brookfield, representing 99 individuals. Food Shelf clients made a total of 2,137 visits in 2018.

In addition to our regular food pantry, the Food Shelf administers two USDA federal nutrition programs: The Commodity Supplemental Food Program and the Emergency Food Assistance Program. Also in 2018, the Food Shelf's School Kids' Program (SKiP) served approximately 6,500 meals to area children during its February, April, and summer school vacation periods. These nutritious meals are so important to students who normally receive free breakfasts and lunches at their schools. Finally, during the 2018 holiday season, we prepared and distributed 109 Christmas Boxes, which contained all the ingredients for a complete and healthy holiday meal.

The Randolph Area Food Shelf is overseen by a 9-member Board of Trustees and operates solely with the help of over 80 dedicated volunteers; there is no paid staff. Money appropriated from the Town of Brookfield by vote at town meeting will help us continue our mission as we strive to create a community in which every individual has access to sufficient food.

Many thanks to the Brookfield community for your support! For more information, or if you are interested in volunteering, please visit us on the web at www.randolphareafoodshelf.org or call us at 802-431-0144.

Vermont Rural Fire Protection (RFP) Program: On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **20+ years** of the program,

nearly **1100 grants** totaling **\$2.5 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made a number of adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$4,000 to \$5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. **In 2019, we will accept application for “drafting site” facilities.**

The annual expense of the Rural Fire Protection Program in FY 2018 was \$211,600, of which \$111,864 was paid in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Tom Maclay, Chair, Rural Fire Protection Task Force.

For more information please contact Troy Dare at (802) 828-4582 (dryhydrantguy@yahoo.com) or Jill Arace at (802) 496-5162 (jill.arace@vacd.org)

VISITING NURSE & HOSPICE FOR VT AND NH

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) would like to express our gratitude to the Town of Brookfield for its longstanding support.

Understanding the significant pressures on the town budget, we respectfully ask for your consideration of our request for funding in the amount of \$3,600.

VNH is an integral part of the community healthcare system in Brookfield. Without the services that we provide, there would be a significant gap in the community's continuum of care. Last year, VNH provided 524 visits to Brookfield residents of all ages and at all stages of life regardless of ability to pay. As the foremost team of hospice and home health experts for over 160 communities in Vermont and New Hampshire, VNH delivers nursing, hospice and rehabilitation services at home with proven effectiveness, integrity and compassion. Just as local families have counted on us since 1907, you can count on us today.

Our nurses, therapists, and social workers provide assessments, medical care, and education to assist people in maintaining their independence. In addition, we offer regular, free and low-cost blood pressure screenings as well as diabetic and non-diabetic foot care at our community wellness clinics. Patients, particularly our frail elderly and disabled, people with terminal illness, those recovering from major surgery or illness, and children with chronic medical needs, benefit through being able to receive the care they need in the familiarity and comfort of home. We urge you to consider the importance and cost-effectiveness of the work that VNH does to ensure the health and well-being of the community. Home healthcare is significantly less expensive than care provided in institutional settings.

Town funding and other contributions help close the gap between reimbursement for services provided and costs of those services. With adequate town funding, an affordable option for home healthcare is available to all Brookfield families in need. In order to continue meeting these needs, we urge the Town of Brookfield to budget continued financial support of Visiting Nurse and Hospice for Vermont and New Hampshire.

On behalf of the people we serve, we thank you for your consideration of this request.

VNH Contact: 888-300-8853

Central Vermont Adult Basic Education

Central Vermont Adult Basic Education, Inc. (CVABE), a community-based nonprofit organization has served the adult education and literacy needs of Brookfield residents for fifty-three years.

CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

- Basic skills programs: reading, writing, math, computer and financial literacy
- English Language Learning and preparation for U.S. citizenship
- High school diploma and GED credential programs
- Academic skill readiness for work, career training and/or college

Brookfield is served by our Randolph, Montpelier and Barre learning centers. These sites have welcoming learning rooms (with computers, laptops and internet access to support instruction). CVABE staff and volunteers also teach students at the library or other local sites as needed.

CVABE provides outreach to the town and education services to an average of 4 Brookfield residents annually, and last year 1 Brookfield resident enrolled in our free programs. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving a job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. *As parents gain literacy, their children are twice as likely to grow up literate themselves.*

CVABE provides free instruction to nearly 500 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$3,055 per student to provide a full year of instruction. *Nearly all students are low income.* Over 100 community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We deeply appreciate Brookfield's voter-approved *past* support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the neighbors who need education for a better life.

For more information regarding CVABE's adult education and literacy instruction for students, or opportunities for volunteers, contact **Central Vermont Adult Basic Education, Inc.** at: www.cvabe.org

VERMONT DEPARTMENT OF HEALTH

Your local office is in Barre at the phone number below. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP).
- Every day hundreds of people in Vermont self-inject both legal (ex: insulin for diabetes) and illegal drugs. This year, in collaboration with the Greater Barre Safe Sharps Alliance, the Barre Office worked to increase awareness of how and where to safely dispose of sharps (i.e. needles, syringes, or lancets), including setting up drop-boxes. In the first six months, over 240,000 sharps have been collected throughout the community thanks to this work.
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make

sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease, including 25 cases in Washington and Orange Counties.

- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- As of September 2018, we served over 11,000 families statewide with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program, including over 1,000 families in Brookfield and neighboring towns.
- Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Contact: Phone: (802) 479-4200, Toll-free: (888) 253-8786; HealthVermont.gov

VtDoH Notice Regarding Vital Records

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.

- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to:

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

Two Rivers-Ottawaquechee Regional Commission (TRORC) 2018 Year-End Report

The Two Rivers-Ottawaquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the Region’s quality of life. The following are highlights from 2018:

Technical Assistance

Our staff provided technical services to local, state and federal levels of government and to the Region’s citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

Creative Economy and Public Health

This year, TRORC received a USDA Rural Development Grant to support the Region’s creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings, as well as informational and networking events. TRORC also worked on several public health projects, including health planning and food access.

Emergency Management and Preparedness

TRORC conducted a Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis, and response procedures. Our Local Emergency Planning Committee efforts with local emergency responders and town officials continue across the Region. TRORC has been preparing the final municipal Hazard Mitigation Plans in the TRO Region. Staff participated in developing municipal Local Emergency Management Plans.

Municipal Energy Plans

During this second year of energy plan funding, TRORC assisted five more towns on Enhanced Energy Plans to further the state energy goals to meet 90% of Vermont’s energy needs from renewable sources by 2050. Towns meeting Energy Planning

Standards receive a Determination of Energy Compliance and receive Substantial Deference on their input under the Section 248 review process for electricity generation facilities.

Transportation

TRORC is managing the Department of Environmental Conservation (DEC)'s Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. We have 29/32 municipalities participating with \$460,000 grant funding in the Region to construct projects including grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC continues to seek and obtain VTrans grants under many state grant programs.

Specifically in Brookfield this past year, we conducted a speed study on Stone Road, conducted a road surface condition inventory, and prepared a VTrans Transportation Alternatives Grant application to replace a large culvert on Stone Road. We also selected multiple sections of East Hill Road ditching for the DEC's Municipal Roads Grants in Aid program and VTrans Better Roads Grant program.

We are committed to serving you, and welcome opportunities to assist you in the future.

Respectfully submitted, Peter G. Gregory, AICP, Executive Director and Jerry Fredrickson, Chairperson, Barnard

Vermont 2-1-1 is an Information and Referral program of the United Ways of Vermont. By dialing 2-1-1 from any phone in Vermont, you will receive up-to-date information and referrals on health services, human service resources, and community programs all across the state.

2-1-1 is a local call, free and confidential, and you will receive person-to-person assistance, 24 hours a day/7 days a week. Language translation services are also available, as is accessibility for persons who have special needs.

Vermont 2-1-1 is the entry point for the Fuel and Food Partnerships, Flu and other health clinics, plus all other local, state, and federal services.

2-1-1 serves as the Public Inquiry Line for the Vermont Division of Emergency Management & Homeland Security during a disaster or emergency incident. Vermont 2-1-1 staff will assist callers with evacuation routes, shelters, commodity points of distribution locations, federal reimbursement procedures and more.

Dialing the simple, three-digit number, 2-1-1, helps ensure that Vermonters have access to community, regional, and state-based services to help them with everyday needs and in difficult times.

- An Information & Referral program of the United Ways of Vermont
- Just dial 2-1-1 for 24/7 free and confidential information and referrals

- Helps to solve problems as well as links callers throughout Vermont with governmental programs, community-based organizations, support groups, and other local, regional, and state resources.
- More than 2600 programs and over 850 agencies are listed in the 2-1-1 database.

For further information: **Dial 2-1-1** or 1-866-652-4636 www.vermont211.org

Stagecoach Transportation Services 2018: Thank you for your support of community transportation services. **In the past year, Stagecoach's Dial-A-Ride System directly provided 114 door-to-door rides for Brookfield residents** either by volunteer drivers or on wheelchair accessible vehicles. Stagecoach's Bus, Dial-a-Ride, and Partners Systems provided a total of **112,899** rides. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

Dial-A-Ride System –Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Brookfield, Dial-A-Ride offers direct access from home to medical treatments, social services, adult day care services, pharmacies, social events and food shopping.**

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. **Brookfield residents can access bus services** to employment and shopping centers in Montpelier, Randolph, White River Junction, and the Hanover-Lebanon NH.

Volunteer Driver Program – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. ***Volunteer Drivers connect friends, support independence and promote healthy living.***

If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.

Information-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.

White River Valley Ambulance

Thank you, neighbors, for your continued support of White River Valley Ambulance. We are a non-profit, emergency medical service and ambulance transport agency serving the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester and Stockbridge. We depend on billing income and the municipal contributions from your communities to provide quality emergency ambulance response in our region.

White River Valley Ambulance is designated as a Vermont Critical Care Paramedic service, the highest licensure level the state issues. This allows us to operate with an advanced skill set, which improves the outcome of our patients in our rural community. White River Valley Ambulance maintains two Paramedic level staffed ambulances 24/7, 365 days a year.

Over the past year we have held two EMT classes to help increase the number of qualified responders in our communities with First Response squads. We hosted school field trips throughout the year to show and explain how Emergency Medical Services operate. We have held numerous CPR and First Aid courses throughout the past year as well.

From January 1, 2018 through November 1, 2018 White River Valley Ambulance responded to 969 emergency calls and Transfers. They were as follows: Barnard 47, Bethel 95, Braintree 38, Brookfield 29, Gifford Hospital 199, Granville 10, Hancock 17, Menig Nursing Home 18, Other 73 (Towns and Hospitals), Pittsfield 34, Randolph 294, Rochester 77, Stockbridge 38.

In 2019, we will continue to push the boundaries of what is possible in rural, pre-hospital medicine by incorporating continuous quality improvement and excellence in education. We are also accepting more transfers from other medical facilities throughout the state. This will increase our volume and help control the per capita rate, which will remain at \$63.00.

Let us enter 2019 by expressing how thankful we are for the numerous first responders who volunteer their time to help a neighbor in need. Your dedication and commitment to serve makes a difference in the lives of those who call for help. For that, we can never thank you enough.

- We are a professional ambulance service, with 10 full-time employees, and multiple part-time staff.
- We staff two Paramedic level ambulance crews 24/7, 365 days a year.
- We provide primary 911 ambulance service to 10 communities, covering an area over 500 square miles in size.
- We respond to more than 1,200 calls for help every year.
- We transport more than 200 patients from Gifford Medical Center to other healthcare facilities each year, often providing Critical Care level transport services.
- We are a regional American Heart Association Training Center, providing CPR and First Aid courses to community members across central Vermont.

Contact: (802) 234-6800; www.wrva.org

Barre Town EMS Department

The Barre Town EMS Department continues to grow. Last year the total call volume increased by 3.7%, we increased our primary service area by adding the northern portion of Brookfield, and saw the addition of 5 new per diem staff members.

Over the past 3 years we have seen a 7.6% increase in our total call volume (294 calls). Paramedic Intercepts and Mutual Aid have been the fastest growing areas. While our primary service area call volume has increased by 55 calls over the past year, its rate has been much slower than the calls for Paramedic Intercepts and Mutual Aid. These rates increased by 69 and 157 calls, respectively over that same 3-year period. This trend is being monitored for future planning.

Services and Service Area

Barre Town EMS welcomed the northern portion of Brookfield into our primary service area in January. This increases our service area from 5 to 6 towns (Towns of Barre, Berlin, Orange, Topsham, Washington, and Brookfield). This area has an approximate population of 14,347 and covers 215.3 sq miles.

To cover this area, Barre Town EMS continues to work out of three stations. The East Barre and Berlin stations are staffed at the Paramedic level 24 hours a day 7 days a week. The South Barre station (added in 2016) continues to be staffed at the Paramedic level Monday through Friday 9am to 7pm. Nearly 100% of all scheduled trucks have at least one Paramedic on them.

Equipment

This year we put a great deal of financial resources toward equipment and training. We added a video intubation scope, transport ventilator, iPad, 6 new hand-held radios, and increased the training budget by \$1675, as well as a new 2018 Ford 450 Medix ambulance. We chose to go with e450 to increase the size of the truck. This allows for better handling, more storage, and larger fuel tank. A power load and power stretcher system were also purchased for this ambulance. This brings our fleet up to 3 power load and power stretcher systems which helps increase patient and provider safety.

Personnel

This fiscal year ended with Barre Town EMS having 36 employees: 10 Critical Care Paramedics, 12 Paramedics, 13 AEMT, 1 EMT. Jon Cullen and Marc Truedson resigned as full-time employees. Their positions were fill by Michael "Mickey" Witham and Michelle Brock. Mickey returns to us post military training. He spent a year in Texas becoming licensed as a Critical Care Paramedic. Michelle has a long history in EMS and is currently licensed at the Paramedic level with hopes to increase to critical care. In December, Chris LaMonda completed his master's degree in public Health.

Brookfield Student Aid Fund

This fund was established by Anna Clark Jones for the purpose of assisting the residents of the Town of Brookfield to further their education. The funds may be used to help with tuition costs purchase books, room and board, etc. The loans bear interest at the rate of 1% per annum until graduation. Following graduation the rate of interest charged will be the current savings rate.

As of January 18, 2018, the balance on hand was \$7,395.31. There are no loans outstanding at this time.

Loans may be applied for by contacting any one of the following trustees:

Sharon Wheatley (276-3130)

Monique Perry (276-3159)

WARNING

Orange Southwest Unified Union School District
(Orange Southwest School District)
For Braintree, Brookfield, and Randolph
ANNUAL SCHOOL DISTRICT MEETING
Monday, March 4, 2019

TO THE LEGAL VOTERS OF RANDOLPH, BRAINTREE, and BROOKFIELD:

You are hereby notified that the Annual Meeting of the voters of Randolph, Braintree & Brookfield will be held in the Murray Auditorium at the Randolph Union High School in the Town of Randolph on Monday, March 4, 2019, commencing at 6:00 p.m.

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.

Polls for voting on Articles VII, VIII, IX, X, XI, XII, & XIII will be open on Town Meeting Day, Tuesday, March 5, 2019 at the following locations and at the following times in each town:

Braintree: Braintree Town Clerk's Office from 9 a.m. to 7 p.m.

Brookfield: Brookfield Elementary School from 9 a.m. to 7 p.m.

Randolph: Randolph Town Hall from 7 a.m. to 7 p.m.

- ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2019.
- ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2019.
- ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2019.
- ARTICLE IV: To fill any vacancies existing or occurring on March 4, 2019.
- ARTICLE V: To hear and act upon the reports of the officers of the school district.
- ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.
- ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE IX: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Brookfield, VT for a term of three years.
- ARTICLE X: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the school board to expend \$19,401,527, which is the amount the school board has determined to be

necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,182.80 per equalized pupil.

ARTICLE XI: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the transfer of \$400,000 in surplus funds from the 2017-2018 school year to the Facility Maintenance Reserve Fund?

ARTICLE XII: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the transfer of \$129,376 in surplus funds from the 2017-2018 school year to the Transportation Reserve Fund?

ARTICLE XIII: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the transfer of \$130,000 currently in surplus funds for the Financial Systems Upgrade Reserve Fund which is no longer needed to a Special Education Fund?

DATED at Brookfield in the County of Orange and State of Vermont, this 14th day of January, 2019.



Laura Rochat, Chair



Melody DeFlozio



Paul Putney, Vice-Chair



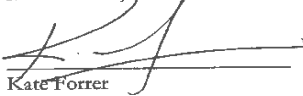
Rachel Galdys



Ann Howard, Clerk



Ashley Lincoln



Kate Forrer



Anne Kaplan
OSSD School Board Directors

Received and recorded in the office of the Clerk of the Orange Southwest School District, in Randolph on January 24, 2019 before being posted.

ATTEST: 

Clerk

**ORANGE SOUTHWEST UNIFIED UNION SCHOOL DISTRICT
SPECIAL BOARD MEETING**

For

**ORANGE SOUTHWEST SCHOOL DISTRICT
BUDGET INFORMATIONAL MEETING**

**WEDNESDAY – FEBRUARY 27, 2019
RANDOLPH UNION HIGH SCHOOL
MEDIA CENTER – 6:30 p.m.**

**IMPORTANT DISCUSSION BEFORE AUSTRALIAN BALLOT VOTE ON TOWN
MEETING DAY,
TUESDAY, MARCH 5, 2019**

* * * * *

To the Communities of Braintree, Brookfield, and Randolph:

It is my pleasure to provide you with this second Annual Report of the consolidated Orange Southwest School District. First and foremost, our schools are caring, innovative, and exciting places of learning and growth. We have confidence in the commitment, professionalism, and dedication of our staff; and are thankful to be part of the supportive and engaged communities to which we belong.

As those of you who have attended one or more of Supt. Millington's frequent community forums can attest, our new superintendent has wasted no time in addressing a range of issues around curriculum development and academic success. As we complete our second year as a consolidated district, here are just a few of the areas on which we as a board, with Layne's guidance and expertise, are now focusing:

- The development and implementation of an elementary science program based on the common core standards of teaching and learning.
- A renewed focus on mathematics, with the goal of redressing gaps in student knowledge, by the addition of staff specialists while a comprehensive K-12 math curriculum is developed.
- The creation of a third preschool within the district, so that a preschool at each of the 3 elementary schools is in place by the fall of 2019. Full-day preschool options at one or more of the schools, is also being considered.
- The creation of a therapeutic program at Randolph Elementary School to address the growing impact of trauma-based behaviors.
- And finally, the replacement of the RAVEN building, which is long overdue for the update. RAVEN is a cooperative venture between the OSSD and surrounding schools to serve a small group of students that benefit from the grade 9 - 10 pre-technical program.

Since the fall of 2017 RUHS administrators have been hosting monthly discussions with parents, teachers and community members to address issues of concern and delve into creative solutions. If you haven't attended one of these forums, we encourage you to attend, listen and share your thoughts, ideas, and expertise, and become involved in these ongoing efforts to effect change.

After a period of declining enrollment, we are pleased to report that student numbers are ticking upwards. We have added bus routes to Chelsea and Rochester this year to

make it easier for interested students to attend RUHS. We are also seeing growing classes at all three elementary schools, an increase which looks to continue.

Finally, we are excited about the launch of RTCC's new program, Advanced Manufacturing. With hands-on learning spanning skills from computer assisted design to welding, students are making valuable connections with area businesses and with VTC.

Through these, and other, initiatives we are striving to meet our goal of improved educational and social outcomes for all of our students. We are proud of our international travel and study opportunities, of the wide range of athletic and co-curricular activities we offer, of our expanded theater program, and of opportunities for community connections with our Project Based Learning initiatives. Our students are indeed being given *the knowledge, skills, and tools they need to be prepared for the next stages of their lives; which justify the resources invested by the community.* That's our mission, and we are proud of our ongoing efforts towards success.

Sincerely,

Laura Rochat, on behalf of the OSSD Board

2018 Randolph, Braintree, Brookfield Elementary Town Report

The OSSD Elementary Administrators are pleased to report that Braintree, Brookfield and Randolph Elementary Schools continue to provide the children of our towns with an outstanding educational experience. The Orange Southwest District's three elementary schools continue to work together effectively to capitalize on our shared resources and expertise to insure that each student is prepared for the next stage of his or her educational life. Our district is extremely fortunate to attract and maintain a community of highly-skilled and dedicated teachers and support staff who educate, inspire, and support our students. On behalf of all of the staff and families comprising Braintree, Brookfield, and Randolph Elementary, we express our gratitude to you, our neighbors, for your continuous positive support of our outstanding schools!

Our goal is to always provide a high-quality education to all of our students to justify the resources invested by the community. Our elementary schools continue to engage in a process of maximizing the opportunities to learn for all students within all content areas that emphasizes the importance of effective differentiated first instruction and early intervention supports for both academics and behavior for all students. Our professional development, curriculum coordination across grade levels and schools, refinement of our local assessments are all used to explicitly support and enhance the learning of our students.

For many children in our community, school is a safe haven in addition to a place of education. In order for many of our students to be available to learn, they need their basic life needs met as well as emotional and physical security, which we work hard to provide. Examples of this are our backpack program where food goes home on Fridays and before vacations for students in need, our district-wide farm to school program and the fresh fruit and vegetable program where children explore new fruits and vegetables during snack times. Our students participate in farm to school taste-testings as well as

part of our farm to school connection. Other ways we support the well-being of our students in making healthy life choices is through our Law Enforcement Against Drugs (LEAD) program. Our elementary schools partner with the Orange County Sheriff's Department to provide this rich learning experience for our children to explore healthy choices that include building self-esteem and making positive life choices.

We are committed to effectively educating and nurturing each individual child to prepare them for the next stages of their lives and beyond. In our schools we expand our classrooms in a variety of different ways such as: trips to historical sites such as the Freedom Trail and Plimoth Plantation and science trips to snorkel in the White River, visiting the bog and hiking Mt. Cardigan. We also bring enrichment opportunities to our classrooms with artists-in-residencies, Montshire traveling science workshops, School-to-Farm partnerships, and the Four Winds nature program. In addition, our teachers have a passion for learning that they share with our students on a daily basis. They work hard to find fun and interesting ways to engage children in learning through activities like weaving, through STEM projects, dancing and singing, building, acting, providing real-world audiences for work and partnering with other experts in the community and within the district.

We are fortunate to have many volunteers who support us throughout the year. We are indebted to our PAWS Reading Program volunteers, our library volunteers, Four Winds parent volunteers, LEAD instructors, and the chaperones or helpers for many school events across the grade levels who lend a hand and enhance the learning opportunities for our students. Randolph Technical Career Center (RTCC) staff and students also volunteer their time and care both in our schools and at the Tech Center. The local Rotary Club volunteers their time and resources to our annual Run for Health event and provides all our first graders with a personalized book of their own. We are so grateful to all for their service.

In addition to receiving, we believe in instilling the need to give back to their community. We do this through education and modeling in community circles within the school and apply this learning to the greater community. We do this through Student Council and as whole-school initiatives such as: Pennies for Patients, Food Shelf donations, honoring our Veterans at an assembly each year and children singing and dancing at Menig during the holiday season.

As we look to the future and consider the path ahead for our three elementary schools, we are committed to a long-term vision of a high-quality education for each child beginning with pre-school. With your ongoing support, we believe that our schools will continue to successfully prepare our youngest citizens to pursue their dreams and become contributing members of society well into the future. We invite you to visit us, share your ideas, or ask questions, and become active partners in shaping the lives of our town's most precious resource -- our children.

Superintendent's Annual Report

Overview: To the Communities of Braintree, Brookfield, and Randolph

It is my pleasure and privilege to be writing my second Annual Report of the Orange Southwest School District. The past year has been one of great challenge and change; but also one of growth, progress, and celebration.

On the challenge side, we are now in the initial stages of addressing the very real and growing problem of trauma-related behaviors in the classroom; as well as the time and expense involved in dealing with those behaviors.

On the change side, you will notice that for the first time in many years, we are looking for a fairly significant increase in spending to address some long overdue updates to our academic program, and equally long overdue upgrades to our facilities. Over the past decade, the OSSD has exercised tremendous fiscal restraint by essentially level funding its budget. And while that is normally great news for taxpayers, when you understand how the State of Vermont funds education, you begin to realize that our fiscal responsibility has benefited every other Vermont city and town at the expense of our own children.

It is the time for us to begin making up some of that lost ground. Our students are performing below the state average – in some cases significantly - in Math especially, and we need to address those deficiencies now. Luckily, we are one of only a few schools whose enrollments have begun to increase – something that will continue if we are able to build new offerings and strengthen our current ones – and those increasing enrollments will offset some of our costs.

On the celebration side, you'll see in the School Principals' reports just how many incredible things are happening in our schools every day. From enhanced technology to international travel; athletics to drama; work-based learning to our many AP courses; every student in our schools has the opportunity to set high goals and the means to achieve them. We are blessed with a dedicated and committed faculty and staff; an extremely supportive community; and area businesses that are actively reaching out to engage with our students.

I invite you to take a few minutes to look through this report and then, if you have questions, concerns, or if you just want to learn more; attend one of our monthly Superintendent/community forums. I believe we're on the threshold of some very exciting times in the OSSD, and I am grateful for the trust you've placed in me to lead our district forward.

Education Funding in Vermont: Why the time to play catch-up is now

Years of level funding in the OSSD have been great news – for every other city and town in Vermont. Now it's time to rebuild – responsibly – what we as a school district have too long postponed.

For the past decade – even longer – the OSSD has shown tremendous fiscal responsibility in developing and passing (essentially) level-funded budgets. But if you

understand how Education Funding works in Vermont, you quickly realize that every other Vermont town has reaped the benefits of our fiscal restraint, while OSSD facilities, and students, have lost a good deal of ground.

The time to address this imbalance is now. With our per-pupil spending cost below the state average and well below the state spending threshold, it's time to shore up our academic programs and perform some much-needed repairs to our infrastructure.

To give you an idea of where we currently stand, the OSSD spends approximately \$15,600 in education per equalized pupil, compared with a state average of \$15,900 and a spending threshold of \$18,300. What that means is that other districts in Vermont are spending that much (or in some cases more) on education, and OSSD taxpayers are funding it.

To better explain the negative impact that more than a decade of overly-constrained budgeting has had on our district, consider this: level-funding the non-salary portion of the budget is like compound interest in reverse. Every year costs such as salaries and insurance go up, which means the amount of money for items such as textbooks, technology, travel, professional development, advanced classes – essentially the very things we need to provide for our students – goes down. Over the past decade, reductions in these areas have had a negative impact on our services and programming. Further, this cycle is beginning to impact our ability to attract families to our community which makes it difficult to maintain and grow our enrollments.

Districts that offer diverse programs and services draw families to their communities, and as enrollments go up, so too does the funding they receive from the state to support education. In other words, you have to build it before they will come. If you are constantly reducing, the only expectation is that enrollments will decrease which will further reduce funding – and this is a vicious cycle we need to break.

While there have been discussions each year in the legislature over changing how education is funded throughout the state, nothing has seriously developed. For us, this is a good thing, because any increase to our budget this year will be spread out over, and paid for by, taxpayers across the state, making the impact on our local tax rate relatively small. Given that the OSSD has more than done its part over the last decade to be fiscally responsible in terms of the State's taxpayers, it would not be an abandonment of our civic duty to increase our budget this year after so many years of being fiscally constrained.

This year, we'll be asking the communities we serve for the funds we need to begin restoring – and repairing – what's been too long postponed. Specifically, we need to hire Math and Behavior Interventionists; we need to fund our public preschool; we need to begin our Therapeutic program; we need to increase our foreign language offerings at the middle and high school; we need to upgrade much of our infrastructure (HVAC, plumbing, etc); and we need to increase safety at our schools. All of these things – and more – have been put on hold for too many years, leaving us compromised and vulnerable. If we want to reverse the downward trends we've seen in

both enrollments and academic performance, AND attract new families to our communities, the time to take action is now.

We know how to create a better district that will support enhanced student outcomes while attracting new families. We hope you will support us in this important effort.

The Changing Classroom Environment: How Trauma-Based Behaviors are Depleting Resources and Impacting Learning

Addressing these behaviors early and in a targeted classroom setting will help students succeed while decreasing long-term costs.

Over the past few years, there has been significant discussion across the district about the impact trauma-based student behaviors are having on school climate and academic performance. It is also no secret that this population is growing quickly in our schools and across Vermont. The time to deal with this issue is now, and not just for the benefit of our students (those with and those without trauma); but also as a way of reigning in the spiraling costs associated with addressing these behaviors.

This coming year, we will begin to build structures that will help disrupt the pipeline of students whose trauma experiences make it difficult for them to succeed in school. These structures will target students in their early school years in order to prevent the behaviors from becoming so firmly ingrained that, in some cases, they become un-repairable. It is our intent to address the problem at the root versus remediating it down the line - *after* it has caused significant harm to their learning and the learning environment.

Yes, there will be an up-front cost to this, but the potential return on our investment is astronomical. Consider this: by the time they reach middle school, many of these students need to be placed in out-of-district programs at a cost-per-student of between \$30,000 and \$120,000 *plus* transportation, which can range between ten and forty thousand more. Those expenses directly impact our budget, and until we take steps to remedy the problem, they are only going to increase.

What's more, the changes we will implement will provide students who are dealing with trauma both resiliency and the ability to self-regulate their behaviors. This in turn, will help ensure their success, not only in school, but across their lifetimes, allowing them to be self-sufficient contributing members of our society. It will also improve the classroom environment for all students as these trauma-based behaviors frequently manifest themselves in ways that damage teaching and learning within a school which is an equally serious problem.

The plan to address these issue is twofold: First, is the establishment of public pre-school in each of our three towns. If the free and reduced lunch eligibility is reflective of the number of OSSD families affected by economic insecurity, then our school-based poverty rate across the district is about thirty-eight percent. While all students who attend pre-school are significantly better prepared for later academic success, this is more true for students who are experiencing poverty. Because nearly forty-percent of our families cannot afford private pre-school, creating a public pre-school will help

ensure that all students have an equal and enhanced opportunity to succeed in later learning.

Another argument for a full day public preschool, and this is painful to state, is that the kind of adversity that leads to trauma-based behaviors typically has to do with some aspect of the home environment. Full-day pre-schools give students from difficult home situations the social and emotional skills to be resilient in the face of adversity. Studies have shown that positive experiences in preschool can literally “rewire” the circuitry of the brain in ways that promote stress reduction and self-regulation. Students in pre-school programs are less likely to need extensive and costly remediation down the line.

The bottom line? We can choose to invest a moderate amount up-front to realize (significantly larger) savings down the line, or we can continue the status quo, which is resulting in ten-to-fifteen percent yearly increases in spending on students with learning disabilities - spending on services which are less likely to remedy the needs of these students than if they were helped at an earlier age.

The second part of the plan is the establishment of an elementary Therapeutic Program. Remediating earlier is more effective and less costly than remediating later. Because we currently have a large number of students in the pipeline who exhibit severe trauma-based behaviors, we need a structure that will provide these students with the supports they need to internalize appropriate responses to stress and adversity. Our current structure of using one-to-one paraprofessionals with these students works in the here-and-now, but it does not provide any lasting benefit, and it may even reduce a student’s ability to internalize appropriate behavior over time.

Under our current model, the paraprofessionals regulate the students’ behaviors in the moment, but in doing so, prevent the student from acquiring these skills for themselves; in essence, they become dependent on constant adult supervision to function effectively. It is no coincidence that many of these students end up in out-placements down the line as those environments are ones that provide constant adult supervision.

To break this cycle, we are seeking to create a therapeutic program at the Randolph Elementary School (RES) that will change this dynamic. Using a licensed social worker (LSW) and support staff, students of trauma will have a safe environment where they can learn and practice skills that will eventually provide them with the ability to self-regulate their behaviors. As students gain proficiency, they will spend more and more time in the regular classroom. When things go amiss, they can retreat to the therapeutic room, reflect on what happened, strategize a better way to move forward and return to the regular classroom to try it again. In the end, because the students are able to do for themselves, the district won’t have to fund the cost of providing them with adults to do it for them.

Because of the cost of the program, we are only seeking to create it at Randolph Elementary. RES was chosen because of its central location, but it would include

qualifying Brookfield and Braintree students as long as their parents approve of their attending RES for the remainder of their elementary years.

Post Script

It's important to recognize that neither of these structures is a quick fix. Both will have a small immediate impact, but the full strength of the impact will not be seen until three-to-four years down the road. The most successful investors are those that are in it for the long term, and we see these structural changes as long-term investments that will benefit our students and families across the totality of their lives.

Randolph Union (RU)

Dear members of the Randolph Union School community:

It is our privilege to provide you with this update on how your community school is doing this year: the proud traditions we maintain, the strong new initiatives we have implemented, and the many other activities and opportunities that happen here every day.

We have so much to be proud of and grateful for, even as we acknowledge the challenges and hard work that still lie ahead. Fortunately, we have passionate and professional faculty and staff who come here every day, ready to get that work done.

This year, in addition to our three unified towns, there are 11 other towns from which families choose to send their children to our school: Bethel, Chelsea, Roxbury, Hancock, Granville, Pittsfield, Rochester, South Royalton, Stockbridge, Tunbridge, and Washington. We take that as a strong indication that we are a school with a lot to offer and that we are headed in the right directions.

Some updates from the past year include:

- For a third year in a row, our four-year graduation rate is higher than state averages, at 90% or greater. We believe strongly that our focus on “Rigor, Relevance, and Relationships” has a lot to do with that, and we’ll circle back to this thought below.
- SATs: In 2017 (most recent scores available) our students achieved on par with other VT schools and outscored the national average.
- AP Courses: We continue to offer a growing number of Advanced Placement (AP) courses. AP classes follow a national curriculum and learning is assessed through a national exam. We currently offer AP courses in Biology, Calculus, Statistics, Physics, Literature and Composition, Language and Composition, World History and US history. We also offer “Spanish 5” for students who have excelled in our World Languages program.
- Exciting New Electives Project Based Learning Classes: Music Theory, Digital Music, Food Systems, Racial Justice, Brain Science and School Reform, Archeology.
- The Innovation Center: This new space, developed with support from the Tarrant Institute, fosters learning and projects that combine traditional tools (hammers, screwdrivers, and wrenches) with sophisticated modern tools (3-D printers and laser cutters). In the “IC” students literally see their learning come to life, and learn skillsets important to careers of all kinds.

- SBAC: From school year 15-16 to 16-17, we saw improvements in standardized test scores, including big increases, by more than 20 percent, in the number of students who scored proficient or above in 8th grade English, 11th grade English, and 8th grade Math.
- College Acceptances: Speaking of college and career, our students continue to be accepted to some of the nation's most competitive colleges and universities, including this list of schools attended by graduates of the past four years: Hamilton College, Hampshire College, Landmark, Macalester College, Middlebury College, Bard College, Columbia, Syracuse, Pratt School of Design, McGill University, Rensselaer Polytechnic Institute, University of Chicago.

When a school is able to maintain a strong graduation rate and send students to the nation's best colleges, all while improving its course offerings and test scores, it points to a level of commitment and dedication not only on the part of the faculty and administration, but from the community as a whole. Without the support we receive from our wider community, we would not be seeing the successes we are seeing.

We also trace our strength as a school to our three-fold focus on rigor, relationships, and relevance. These interlinked "3 Rs" are a defining feature of RU and key to helping students appreciate, pursue, and realize their potential.

Positive relationships build a foundation of trust that allows students to flourish both academically and social-emotionally. Our advisory system, restorative justice disciplinary interventions, project-based learning (PBL) classes, and long list of co-curricular clubs and activities give us many opportunities to build these bonds.

We are especially proud of the breadth of co-curriculars at RU. Whether it's the cooking club, our Gay-Straight Alliance (GLOW), the Racial Justice Alliance, foreign exchange travel to Japan and Germany, the Beading Club, National Honor Society, Robotics, the drama program or one of our 36 athletic teams – just to name a few – countless students build relationships, express their identities, and pursue their passions in ways that are helping them develop the skills that will carry them into the next stages of their lives.

Relevance in the curriculum is another area of focus for us. This takes many different forms: strong connections to local businesses through our office of Career and Workforce Development, the mentors and community panels that sustain Senior Project, our Sports and Music Boosters, and curriculum topics that tie directly to the needs of our community and broader society. From middle school integrated studies units, through high school PBLs focused on contemporary problem-solving and service learning, we place a priority on real-world relevance in our classes. (We hope you will visit our website to have a fresh look at our Course Catalogue to see descriptions of some of these courses!) Indeed, we recently had students and professors from Middlebury College visit to learn more about our work in this regard. One of the professors shared these words of praise: *"You are doing very important work grounded in a coherent vision for learning in community. Impressive."*

By paying attention to relationships and relevance, we are creating the kind of fertile ground that supports rigorous and exciting learning. We are proud of all that is happening here at RU as we endeavor to build a learning environment that strives to meet the needs of every student. It's a daunting task, but it's made vastly easier through the support of a caring and committed faculty, the dozens of volunteers and community members who engage with us every day, and the many unsung heroes that walk our hallways, from our kitchen staff to our bus drivers; from our coaches to our paraprofessionals; from our maintenance crew to our tech team.

Without all of you, there would be no us, and for that, we are profoundly grateful.

Sincerely,

T. Elijah Hawkes, Principal

Caty Sutton, Associate Principal

Randolph Technical Career Center Annual Report

RTCC offers students an opportunity to learn from one of thirteen different pathways that can lead to college or career placements. We value and appreciate the community's support of our teachers, staff, and center. We hope you see the return from your investment, and thank you for validating our student outcomes by approving our budget.

So What Do You Get From RTCC?

- ✓ A school whose teachers care deeply about our students and in helping them connect with what's important to them and to gain skills (technical, academic, personal) so students are able to 1) make the most of their education and 2) start on a path toward college, career and beyond.
- ✓ Students receive an extremely high quality technical education program. Every program is organized around industry-approved competencies so that students learn exactly what is "prescribed" by our state and national business leaders. Programs then benefit from the review and advice of nearly 65 local program advisory board members.
- ✓ Students receive quality Math and English instruction and are able to access support for SAT, Accuplacer, and other entry exams into the post-secondary world of education. Students also receive one on one support and help from our Student Services Academic Center for all course work.
- ✓ Students leave our programs truly "College and Career Ready" and earn college credit upon successful completion of their technical programs and by taking college courses outside of their programs as well.
- ✓ Every program provides opportunities for students to learn and apply state-of-the-art skills that are important components of their field of study. Students get to use current software and equipment that is exactly what they will experience when they go on to college and career.
- ✓ Programs also provide students a way to earn valuable industry-recognized certifications (IRCs) putting them well ahead of students who don't participate

in technical education. This past year, our student body of over 115 students earned over 300 individual “IRCs.”

- ✓ Every year almost all of our students participate in some kind of business-based experience from business tours to guest speakers. More than half of our students participate in formal internships or multiple job shadows of varying intensities with over 90 business partners throughout the region. These “co-ops” may be paid or unpaid, long- or short-term but they all help our students to clarify their college and career plans, gain experience, and often propel them into a paid position. Businesses from across our region welcome RTCC students and often celebrate how prepared they are for working in the real world.

Accomplishments School Wide

- ASVAB Testing- This year 126 students took the ASVAB test. The ASVAB is a career assessment tool that can help students identify which career areas that they are best suited for based on looking at both their aptitudes and their interests. Because this is an aptitude test it doesn't just tell students what they are currently good at, it also helps them to discover strengths and career paths that they weren't aware of...yet.
- November 9th Honor Roll & Student of Quarter Assembly (21 students earned High Honors & 51 earned honor roll, 13 Students of Quarter)
- IRC Certifications- Game of Logging, CPR, First Aid, Alive @25, and FEMA
- Use VT State Equipment grant to purchase; Powermatic Lathe for Construction Trades Management, Mini Tractor for Diversified Agriculture, and a CNC 4X4 Star Lab for Advanced Manufacturing
- Hosted TEGA CTE Guidance Counselor meeting from 17 CTE centers
- Starting January 21st, we are planning to have students place cell phones in a case, which locks during class times. 11 out of our 13 programs are participating. Students will be able to access their phones during lunch time.

Work Based Learning Update

Work Based Learning provides RTCC students with practical experience and opportunities to interaction with professionals from industry in order to extend and deepen the learning that happens in our Programs as well as supporting the development of college and career readiness.

Semester One of our Work Based Learning Program has looked like this:

We provided opportunities that helped RTCC students earn 195 Industry Recognized Credentials.

70 students earned their Alive@25 certificate. This course was developed by the National Safety Council and taught by the Vermont Association of General Contractors. The goal of the course is to demonstrate how young drivers can take greater responsibility for their driving behavior through focusing on behavior, judgment, decision making, and consequences while providing tools for making positive choices.

125 students earned American Heart Association certificates in CPR and First Aid, Pediatric CPR and First Aid, and Basic Life Support (BLS) for Healthcare

Professionals. These courses teach both single-rescuer and team basic life support skills for application from construction sites to professional healthcare facilities.

We have also had 49 guest speakers in the College and Career Lab. These speakers, from multiple industries and backgrounds, have shared their unique perspectives on what the “real world” looks like, what their career paths are available, the educational paths available after high school, and to also offer some words of advice along the lines of “this is what I wish I knew when I was your age.”

Outside of RTCC students have participated in 31 experiences ranging from Job Shadows to paid Internships. Many of these internships have already led to full-time job offers for students after graduation.

In partnership with the Community College of Vermont the Work Based Learning Program is supporting the development of college and career readiness for students from five different Programs by offering a dual enrollment course Intro to College and Careers.

RTCC is also working with the Center for Achievement in Public Service and Change the Story Vermont to create a Train-the-Trainer workshop for all of Vermont's Work Based Learning Coordinators. The goal of this workshop (January 24th at Castleton University) is to provide instruction for educators in the prevention of sexual harassment in the workplace that is appropriate for students in high schools and career and technical education centers. This training will provide a framework and tools for educators to then bring the workshop to their own classrooms across Vermont.

And, perhaps most importantly we work on a daily basis with students on developing habits of professionalism, communication skills (face-to-face, phone and email, exploring education after high school, career pathway planning, and more.

Community Service & Awards at RTCC

Do you realize the community service our programs contribute out into the area? Randolph Technical Career Center students have donated cookies to local area organizations. Students in our Automotive Technology program service automobiles for the elderly and our Public Safety students hung wreaths for the downtown Randolph community. Education Services students volunteer at the RES preschool, senior center and read to children, play bingo, and learn about the socialization of different generations. Diversified Agriculture students have grown vegetables for the food shelf and OSSD food service so students can eat local greens. Environmental Resource Management students have cleared forests and milled trees for local community members and local cemetery. Our Construction Trades program is assisting with the Habitat for Humanity house in Randolph this year. RTCC is a proud member of your community and we are happy to give back. Through the service learning our students are engaged in the professional skills it will take out in the real world to network, communicate, and foster development.

One other service RTCC contributes towards students is our **Food for Thought** initiative. On the last Friday of each month every student has the opportunity to bring home a bag of groceries. This includes, non-perishable goods that can be heated and cooked at home. Around 33% of our student population is free and reduced lunch, but that only counts the families that complete the applications. We realize how important

it is for students to be able to learn, and that means not being hungry. Our **Food for Thought** program is 100% fundraised by our students and staff. We have also received donations from the American Legion, GW Plastics, Randolph Shaws, and many other businesses and individuals. Thank you for your contributions.

Industry Recognized Certifications (“IRC”)

All of our 13 technical programs, offer students the chance to earn valuable industry-recognized certifications. In addition to being requested and accepted by business and industry, these “IRCs” are another way our students and programs demonstrate competence. These certifications include Licensed Nursing Assistant, FEMA Emergency Responder, the premier international forestry certification (Game of Logging), OSHA 10 safety training, Vermont Department of Motor Vehicle Inspection License and many more. As always, we are looking to expand the IRC opportunities throughout all programs.

College Courses & Dual Enrollment Credit

Students can take two **free** courses at over 20 Vermont Colleges via their sending school and are able to access additional “Fast Forward” college credits for such courses as Digital Filmmaking and Environmental Science, through the Community College of Vermont and Vermont Technical College. Taking college classes and earning college credit while still enrolled in high school helps our students understand the demands of college and helps them make the “leap” from high school to post-secondary education. RTCC works with a variety of colleges and universities to connect our programs to theirs.

Other “dual enrollment” & Articulation options available at RTCC include, but not limited to:

- ✓ Students who complete Automotive Technology receive 3 credits at New Hampshire Manchester Community College.
- ✓ Students in the Education Services program have access to up to 12 credits at CCV.
- ✓ Graphic Arts students can opt for up to 9 credits at Lyndon State for their work and are taking Graphic Arts I at CCV.
- ✓ Environmental Resource Management students earn 3 credits at Paul Smith’s college for completing our program.
- ✓ Business Management students earn college credits by completing Accounting 1 & Introduction to Business Management at CCV and Personal Finance at VTC.
- ✓ Our Digital Film program through RTCC, students can earn credit for Introduction to Digital Film at CCV.
- ✓ RTCC Health Careers can take Medical Terminology at River Valley Community College of New Hampshire for college credit.
- ✓ Students in Diesel Technology can earn college credit and advanced placement at Ohio Technical College.
- ✓ In the past three years RTCC students who have participated in Dual Enrollment course work has increased by 20%.

Technical Portfolio Project

RTCC students complete a Technical Project. This year our project is a Digital Portfolio, using the Protean web based site. Students are required to complete these objectives as well as a personal project related to their program. We hope you come to see our student projects on May 9, 2019, and you can see what is included in the portfolio.

There is not enough room in this report to describe the accomplishments of all of our programs so, please, **check out and follow us on Twitter @RTCC_VT or www.facebook.com/rtcc/** Check out the professional-level work in all our programs from the service our Automotive Technology Program completes for our community members vehicles, the real world experience our Health Careers program participates at Menig Center, the Education Services Program internships at many of the Pre-K schools in the area, and the Friday Night Dinners our Culinary Arts program offers (and much, more) visit our website at www.orangesouthwest.org/rtcc to see what's happening at RTCC! The site now includes easy access to program information, applications for enrollment, and other RTCC information.

I could go on and on with what feels like an endless number and variety of tremendous experiences that our teachers and staff provide and our students take advantage of, but space simply does not allow. To the voters of Randolph, Braintree & Brookfield, thank you for your ongoing support. We take seriously the public's trust that we are making the best use of your very hard earned dollars.

Respectfully submitted,

Jason Gingold, Director

MINUTES

**Orange Southwest Unified Union District
(Orange Southwest School District)
For Braintree, Brookfield, and Randolph
ANNUAL SCHOOL DISTRICT MEETING
Monday, March 5, 2018
Randolph Union High School @ 6 p.m.**

Minutes to be approved at the OSSD Meeting on April 9, 2018

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.

Board Members present: Angelo Odató, Brooke Dingleline, Ann Howard, Paul Putney, Jennifer Messier,
Ann Kaplan & Kate Forrer

Administrators present: Layne Millington

Moderator: Peter Nowlan Treasurer: Joyce Mazzucco Clerk: Linda Lubold

Guests: Herbert Cutler, Sandra Cutler, Jane Kelly, Shirley Reid, Aaron Messier, Vickie Johnson, Emmett
Wold, Ron Wold, Clotilde Hryshko, Nancy Jacques, Roberta Hislop, Kevin Doering, Geoffrey
Doering, & Kathy Nowlan

Everyone stood for the pledge of allegiance. Board member introductions were made.

The meeting was called to order by Peter Nowlan at 6:07 p.m.

ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2018.

Joyce Mazzucco nominated Peter Nowlan for Moderator which was seconded by
Ann Howard. The motion passed by voice vote.

ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2018.

Brooke Dingleline nominated Linda Lubold for Clerk which was seconded by
Angelo Odató. The motion passed by voice vote.

ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2018.

Brooke Dingleline nominated Joyce Mazzucco for School District Treasurer
which was seconded by Ann Howard. The motion passed by voice vote.

ARTICLE IV: To fill any vacancies existing or occurring on March 5, 2018.

No vacancies were existing or occurring.

ARTICLE V: To hear and act upon the reports of the officers of the school district.

A discussion was held regarding the Special Ed budget increase for next year due to students moving to our district and the need for outside placement for some students. State reimbursement and state level support for SPED costs due to the funding crisis, the RAVEN program and East Valley Academy were also discussed. The reduction of teaching staff at RUHS for next year was discussed due to the loss of student enrollment, recent review of class sizes, and student to staff ratios. Discussed elective classes possibly offered every other year, flexible pathways, transition to middle school and insuring challenging curriculum.

Ann Howard presented Angelo Odato a certificate from the Vermont School Board Association honoring his 22 years of service on our school boards.

Angelo Odato made the motion to accept the reports of the officers of the school district which was seconded by Kevin Doering. The motion passed by voice vote.

ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.

Shirley Reid made the motion which was seconded by Brooke Dingledine to authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof. The motion passed by voice vote.

Peter Nowlan reminded folks of the Australian ballot vote tomorrow with polling places and times.

A motion to adjourn the meeting at 6:46 p.m. was made by Kathy Nowlan which was seconded by Ann Howard.



Peter Nowlan, Moderator



Linda Lubold, Clerk

ARTICLE XI: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend \$16,659,923, which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of \$15,616.71 per equalized pupil.

YES 767 NO 342 Blank 27

ARTICLE XII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$769,599 in surplus funds from the 2016-2017 school year to the Facility Maintenance Reserve Fund?

YES 845 NO 256 Blank 34 Spoiled 1

ARTICLE XIII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$242,000 in surplus funds from the 2016-2017 school year to the Transportation Reserve Fund?

YES 857 NO 246 Blank 33

ARTICLE XIV: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$30,000 in surplus funds from the 2016-2017 school year to the Financial Systems Upgrade Reserve Fund?

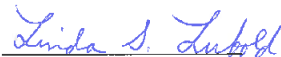
YES 809 NO 291 Blank 36

ARTICLE XV: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$12,000 in surplus funds from the 2016-2017 school year to the Legal Services Fund?

YES 754 NO 341 Blank 40 Spoiled 1

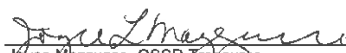
Attest:


Linda S. Lubold, Clerk

**ORANGE SOUTHWEST SCHOOL DISTRICT
BUDGET SUMMARY**

	2017-18 BUDGET	2017-18 ACTUAL	2018-19 BUDGET	2019-20 PROPOSED	DIFFERENCE
1 GENERAL FUND					
REVENUE:					
A. LOCAL REVENUE	879,445	960,846	883,613 0.47%	963,818 9.08%	80,205
B. SPECIAL PROGRAMS	1,479,897	1,473,172	1,816,597 22.75%	2,189,357 20.52%	372,760
C. STATE REVENUES	13,947,936	13,893,491	13,959,713 0.08%	15,371,874 10.12%	1,412,161
D. FEDERAL FUNDS	0	0	0	876,478	
E. BEGINNING BALANCE:	0	0	0	0	0
TOTAL REVENUE	16,307,278	16,327,509	16,659,923 2.16%	19,401,527 16.46%	2,741,604
EXPENDITURES:					
E. INSTRUCTION	7,020,587	6,609,071	6,760,058 -3.71%	7,307,188 8.09%	547,130
F. SPECIAL EDUCATION	2,379,625	2,312,469	2,805,007 17.88%	3,512,797 25.23%	707,790
G. ADMINISTRATION	1,063,519	1,025,014	1,103,928 3.80%	1,111,894 0.72%	7,966
H. CENTRAL OFFICE	682,541	588,902	625,817 -8.31%	661,885 5.78%	36,068
I. SUPPORT SERVICES	1,126,266	1,103,153	1,307,233 16.07%	1,570,502 20.14%	263,269
J. MAINTENANCE	1,771,411	2,100,680	1,771,411 0.00%	1,988,535 12.26%	217,124
K. TECHNOLOGY	458,610	333,262	480,925 4.87%	501,835 4.35%	20,910
L. TRANSPORTATION	539,418	505,304	534,951 -0.63%	608,456 13.74%	73,505
M. OTHER EXPENSES	307,240	305,196	298,576 -2.82%	102,170 -65.78%	-196,406
N. TECHNICAL EDUCATION	790,750	740,023	800,250 1.20%	855,000 8.84%	54,750
O. PRE-SCHOOL	167,311	158,395	171,767 2.66%	304,787 77.44%	133,020
SCHOOL TOTAL:	16,307,278	15,781,469	16,659,923 2.16%	18,525,049 11.20%	1,677,356
P. FEDERAL FUNDS	0	0	0	876,478	876,478
P. SURPLUS/DEFICIT	0	546,040	0	0	0
TOTAL EXPENDITURES	16,307,278	16,327,509	16,659,923 2.16%	19,401,527 16.46%	2,741,604

The 2017-18 financials as presented are true and accurate to the best of my knowledge:


 Joyce Mazzucco, OSSD Treasurer

OSSD Expenditures & Revenues

ORANGE SOUTHWEST SCHOOL DISTRICT - REVENUE

Account Name	2017-18 Budget	2017-18 Actual	2018-19 Budget	2019-20 Proposed	Under (Over)
<u>LOCAL REVENUES:</u>					
Tuition	103,700	213,883	125,000	290,000	165,000
Overhead Tuition	98,000	117,147	40,000	40,000	0
Transportation	62,000	58,085	60,000	58,000	-2,000
Interest	63,250	69,490	60,000	62,000	2,000
Lease Land - Brookfield	0	5	0	5	5
Athletic Fees	4,000	4,490	0	0	0
Contracted Services	24,490	24,490	24,640	25,840	1,200
OSSU - Maint & Tech Contracted Svc	0	0	0	0	0
RTCC - Shared Services	437,765	437,765	441,623	441,623	0
Admin Svcs - EPSDT	1,000	2,215	1,000	1,500	500
Admin Svcs - VIP	0	0	0	0	0
Admin Svcs - RAVEN	14,500	14,960	44,200	44,200	0
Rental Income	650	808	650	650	0
SWP - Salary Reimb	70,090	0	86,500	0	-86,500
Prior Year Refunds	0	17,509	0	0	0
Total Other Revenues:	879,445	960,846	883,613	963,818	80,205
<u>SPECIAL ED:</u>					
Core Block Grant	357,647	357,647	343,550	348,987	5,437
Special Ed Reimbursement	908,000	829,408	1,038,200	1,300,500	262,300
State Placed Students	0	164,625	180,454	447,670	267,216
Extraordinary Reimbursement	0	38,563	60,750	24,700	-36,050
Essential Early Ed	65,695	61,911	68,301	62,500	-5,801
IDEA - B - Pre-School	57,650	0	58,730	0	-58,730
IDEA-B	63,310	0	66,612	0	-66,612
Excess Costs Reimbursement	27,595	21,018	0	5,000	5,000
Total Special Ed	1,479,897	1,473,172	1,816,597	2,189,357	372,760
<u>STATE REVENUES:</u>					
State Technical Centers	425,250	420,437	412,250	410,000	-2,250
State Education Fund	13,121,980	13,040,542	13,202,240	14,565,668	1,363,428
Health Care Recapture	0	16,578	-46,443	0	46,443
State Transportation	220,000	233,582	210,960	215,000	4,040
Small Schools Grant	177,706	177,706	177,706	177,706	0
Driver Education	3,000	4,646	3,000	3,500	500
Total State Revenues	13,947,936	13,893,491	13,959,713	15,371,874	1,412,161
BEGINNING BALANCE:	0	0	0	0	0
SCHOOL TOTAL:	16,307,278	16,327,509	16,659,923	18,525,049	1,865,126
<u>FEDERAL FUNDS:</u>					
IDEA - B	0	0	0	202,846	202,846
IDEA - B - PreSchool	0	0	0	143,632	143,632
Title I and II - School Wide	0	0	0	415,000	415,000
Medicaid	0	0	0	95,000	95,000
EPSDT	0	0	0	20,000	20,000
Total Federal Funds	0	0	0	876,478	876,478
TOTAL VOTER APPROVAL:	16,307,278	16,327,509	16,659,923	19,401,527	2,741,604

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

Account Name	2017-18 Budget	2017-18 Actual	2018-19 Budget	2018-20 Proposed	Balance Under (Over)	Percent Inc/Dec
<u>INSTRUCTION:</u>						
Salaries	4,513,150	4,257,144	4,233,760	4,462,760	229,000	5.41%
Benefits	1,614,608	1,441,729	1,593,085	1,735,143	142,058	8.92%
Drivers Education	2,700	83,233	2,700	3,500	800	29.63%
Remedial/Interventionist Service	118,569	26,220	108,473	50,245	-58,228	-53.68%
Testing/Tutorial/OT-PT Svcs	3,675	5,708	6,525	12,225	5,700	87.36%
Contracted Services	19,000	37,535	9,000	36,700	27,700	307.78%
Staff Training	46,441	52,045	57,195	173,049	115,854	202.56%
Co/Extra Curricular	302,900	355,853	384,151	418,126	33,975	8.84%
Tuition	80,000	59,844	54,000	54,000	0	0.00%
Travel/Field Trips	53,000	60,325	51,989	68,589	16,600	31.93%
Supplies/Textbooks/Equip	266,544	229,435	269,130	292,851	33,671	12.99%
Total Instruction	7,020,587	6,609,071	6,760,058	7,307,188	547,130	8.09%
<u>SPECIAL EDUCATION:</u>						
Salaries	1,273,665	1,206,202	1,266,236	1,473,782	187,546	14.58%
Benefits	522,212	343,972	541,876	681,031	139,155	25.68%
Contracted/Prof Services	0	480	0	0	0	0.00%
Transportation	32,800	92,815	72,500	190,000	117,500	162.07%
Travel/Conferences	9,000	8,804	8,700	9,700	1,000	11.49%
Supplies/Textbooks/Equipment	25,100	21,281	25,500	25,400	-100	-0.39%
Tuition	130,000	357,029	450,179	566,825	116,446	25.87%
Testing/Tutorial/OT-PT Svcs	138,800	114,139	166,500	367,820	201,320	120.91%
Speech Services	248,248	167,747	253,516	198,439	-55,077	-21.73%
Total Special Education	2,379,825	2,312,469	2,805,007	3,512,797	707,790	25.23%
<u>ADMINISTRATION:</u>						
Salaries	716,045	734,951	742,256	740,265	-1,991	-0.27%
Benefits	257,679	228,221	272,442	281,634	9,192	3.37%
Repairs/Maint	8,000	83	8,900	8,900	0	0.00%
Postage/Telephone	21,700	26,951	30,500	30,700	200	0.66%
Travel	8,500	12,268	8,500	8,800	300	3.53%
Supplies/Equipment	51,595	22,541	41,330	41,595	265	0.64%
Total Administration	1,063,519	1,025,014	1,103,928	1,111,894	7,966	0.72%
<u>CENTRAL OFFICE:</u>						
Salaries	437,358	380,274	395,190	400,655	5,465	1.38%
Benefits	162,883	133,511	150,827	174,080	23,453	15.57%
Contracted Services	24,000	10,486	21,000	25,000	4,000	19.05%
Legal Fees	0	0	0	0	0	0.00%
Staff Development	1,000	2,535	2,000	2,000	0	0.00%
Repairs/Maintenance	13,000	12,782	13,000	14,000	1,000	7.69%
Board Expense	0	0	0	0	0	0.00%
Building Construction	0	0	0	0	0	0.00%
Insurance	0	0	0	0	0	0.00%
Travel	6,750	2,857	6,750	5,900	-850	-12.59%
Supplies/Equipment	37,550	46,457	37,250	40,250	3,000	8.05%
Total Central Office	682,541	588,902	625,817	661,885	36,068	5.76%
<u>SUPPORT SERVICES:</u>						
Guidance	336,430	366,524	379,341	463,017	83,676	22.06%
Behavioral Interventionists	0	0	123,515	265,729	142,214	115.14%
School Nurse	207,176	203,716	210,313	227,820	17,507	8.32%
Media Services	276,133	263,941	282,812	292,171	9,359	3.31%
Curriculum Develop	18,037	2,776	18,037	23,250	5,213	28.90%
C.A.R.	25,500	7,371	25,500	25,500	0	0.00%
Teacher Mentoring	10,000	7,776	10,000	34,300	24,300	243.00%
Board of Education	129,090	106,311	127,715	108,715	-19,000	-14.88%
Legal Fees	40,000	77,325	50,000	50,000	0	0.00%
Fiscal Services	83,900	67,413	80,000	80,000	0	0.00%
Total Support Services	1,126,266	1,103,153	1,307,233	1,570,502	263,269	20.14%
<u>MAINTENANCE:</u>						
Salaries	579,900	521,684	524,800	558,105	33,305	6.35%
Benefits	336,600	176,317	288,685	318,805	29,920	10.36%
Contracted Services	32,000	98,564	70,000	95,000	25,000	35.71%
General Liability Ins	68,000	48,357	64,200	64,200	0	0.00%
Repairs/Maintenance	125,286	334,102	220,951	221,000	49	0.02%
Utilities	406,200	345,150	369,500	392,550	23,050	6.24%
Supplies/Travel/Equipment	131,300	199,949	140,950	179,500	38,550	27.35%
Care of Grounds	69,400	85,458	69,400	142,350	72,950	105.12%
Reserve - Repairs/Maint	0	278,513	0	0	0	0.00%
Vehicle Services	22,725	12,589	22,725	17,025	-5,700	-25.08%
Total Maintenance Svcs	1,771,411	2,100,680	1,771,411	1,968,535	217,124	12.26%

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

Account Name	2017-18 Budget	2017-18 Actual	2018-19 Budget	2019-20 Proposed	Balance Under (Over)	Percent Inc/Dec
<u>TECHNOLOGY:</u>						
Salaries	192,482	114,761	225,925	231,630	5,705	2.53%
Benefits	73,478	36,731	59,350	71,555	12,205	20.56%
Contracted Services	15,500	22,074	15,500	15,500	0	0.00%
Lease Payment	108,500	76,865	108,500	108,500	0	0.00%
Repairs/Maintenance	2,000	2,750	2,000	2,500	500	25.00%
Supplies	41,650	59,731	69,650	72,150	2,500	3.59%
Equipment	25,000	20,349	0	0	0	
Total Technology	458,610	333,262	480,925	501,835	20,910	4.35%
<u>TRANSPORTATION:</u>						
Salaries	230,500	218,258	238,450	246,185	7,735	3.24%
Benefits	54,393	40,836	48,641	51,866	3,025	6.22%
Tuition Student Transportation	0	13,296	0	41,380	41,380	
Contracted Svcs/Rent	0	0	48,010	61,325	13,315	27.73%
Travel/Conferences	100	75,064	100	100	0	0.00%
Repairs/Supplies/Equip	93,685	47,179	49,000	49,300	300	0.61%
Diesel Fuel	60,750	10,672	50,750	58,500	7,750	15.27%
Bus Fund Reserve	100,000	100,000	100,000	100,000	0	0.00%
Total Transportation	539,418	505,304	534,951	608,456	73,505	13.74%
<u>OTHER EXPENDITURES:</u>						
Food Service Transfer	22,000	22,609	22,000	22,000	0	0.00%
Debt Service	220,690	220,676	208,275	17,870	-190,605	-91.52%
Title 1 Grants	0	0	0	0	0	
EEE Services	64,550	61,911	68,301	62,500	-5,801	-8.49%
Total Other Expenditures	307,240	305,196	298,576	102,170	-196,406	-65.78%
<u>TECHNICAL EDUCATION:</u>						
State - Act 68	425,250	420,437	412,250	410,000	-2,250	-0.55%
Local Tuition	365,500	319,586	388,000	445,000	57,000	14.69%
Total Tech Education	790,750	740,023	800,250	855,000	54,750	6.84%
<u>PRE-SCHOOL</u>						
Salaries	81,265	82,705	84,107	182,015	97,908	116.41%
Benefits	29,676	31,184	31,290	55,932	24,642	78.75%
Tuition/Partnerships	50,000	33,006	50,000	50,000	0	0.00%
Supplies/Travel/Equip	6,370	11,490	6,370	16,840	10,470	164.36%
Total Pre-School	167,311	158,395	171,767	304,787	133,020	77.44%
SUPRPLUS/DEFICIT	0	546,040	0	0	0	
<u>SCHOOL TOTAL:</u>	16,307,278	16,327,509	16,659,923	18,525,049	1,865,126	11.20%
<u>FEDERAL FUNDS:</u>						
IDEA - B	0	0	0	202,846	202,846	
IDEA - B - PreSchool	0	0	0	143,632	143,632	
Title I and II - School Wide	0	0	0	415,000	415,000	
Medicaid	0	0	0	96,000	95,000	
EPSDT	0	0	0	20,000	20,000	
Total Federal Funds	0	0	0	876,478	876,478	
TOTAL VOTER APPROVAL:	16,307,278	16,327,509	16,659,923	19,401,527	2,741,604	16.46%

OSSD Tax Rate Sheet

ORANGE SOUTHWEST SCHOOL DISTRICT ESTIMATE - 2019-20

State Property Yield Rate	\$1.00
State Non-Residential Tax Rate	\$1.580

BUDGET -		\$18,525,049.00
REVENUE - Categorical Grants		-\$3,549,381.00
Total Education Spending (Act 68)		\$14,975,668.00
<hr/>		
Equalized Pupils -2019-20 Estimate 01/14/2019		871.55
Education Spending per Equalized Pupil (Act 68)		\$17,182.80
<hr/>		
<i>Excess Spending Threshold</i>		<i>\$18,311.00</i>
<hr/>		
Property Yield	\$10,666.00	161.10%
O.S.S.D. Projected Tax Rate		\$1.6110
Less 3rd Year Tax Incentive		-\$0.0400
		\$1.5710

	<u>O.S.S.D - Est</u>	<u>2018-19 Equal</u>			<u>Difference</u>	<u>2019</u>	<u>Projected O.S.S.D</u>	<u>2018-19</u>	<u>Proj 2019-20</u>
	<u>Equal Tax Rate</u>	<u>Tax Rate</u>	<u>\$ Diff</u>	<u>% Diff</u>	<u>5% Max</u>	<u>Town CLA</u>	<u>Tax Rates</u>	<u>Tax Rates</u>	<u>Difference</u>
Braintree	\$1.5710	\$1.4681	\$0.1029	7.01%	1.5710	101.45%	\$1.5485	\$1.4419	\$0.1066
Brookfield	\$1.5710	\$1.4681	\$0.1029	7.01%	1.5710	107.25%	\$1.4648	\$1.3290	\$0.1358
Randolph	\$1.5710	\$1.4681	\$0.1029	7.01%	1.5710	102.83%	\$1.5278	\$1.4179	\$0.1099

ORANGE SOUTHWEST SCHOOL DISTRICT

INDEBTEDNESS

<u>PURPOSE</u>	<u>ORIGINAL</u>	<u>PRINCIPAL</u>		<u>INTEREST</u>	<u>PAID BY</u>	<u>PRINCIPAL</u>	<u>6/30/2018</u>
	<u>ISSUE</u>	<u>AMOUNT</u>	<u>REISSUE</u>	<u>RATE</u>	<u>6/30/2018</u>	<u>PAID BY</u>	<u>OUTSTANDING</u>
RANDOLPH ELE	7/23/1998	\$3,810,000	N/A	4.80%	\$1,925,240	\$3,620,000	\$190,000
BRAINTREE ELE	7/25/2005	\$280,000	N/A	4.70%	\$103,284	\$180,000	\$100,000

RESERVE FUND BALANCES - As of 6/30/2018

	<u>Facilities</u>	<u>Transportation</u>	<u>Legal</u>	<u>Financial System</u>
Orange Southwest School District	\$3,498,911	\$1,069,815	\$42,000	\$130,000
Total:	\$3,498,911	\$1,069,815	\$42,000	\$130,000

***The audited financial statements for the 2017-18 school year are available at the Orange Southwest School District, 24 Central Street, Randolph, Vermont.

District: Orange Southwest USD		Property dollar equivalent yield		U059		Homestead tax rate per \$10,000 of spending per equalized pupil	
County: Orange		10,666		Orange Southwest		1.00	
		13,104				Income dollar equivalent yield per 2.0% of household income	
Expenditures		FY2017	FY2018	FY2019	FY2020		
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	-	\$16,307,278	\$16,659,923	\$19,401,527		
2.	plus Sum of separately warned articles passed at union district meeting	-	-	-	-		
3.	Adopted or warned union district budget plus articles	-	\$16,307,278	\$16,659,923	\$19,401,527		
4.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-		
5.	plus Prior year deficit repayment of deficit	-	-	-	-		
6.	Total Union Budget	-	\$16,307,278	\$16,659,923	\$19,401,527		
7.	S.U. assessment (included in union budget) - informational data	-	-	-	-		
8.	Prior year deficit reduction (if included in union expenditure budget) - informational data	-	-	-	-		
Revenues							
9.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	-	\$2,760,048	\$3,045,433	\$4,425,859		
10.	Total offsetting union revenues	-	\$2,760,048	\$3,045,433	\$4,425,859		
Education Spending							
11.	Education Spending	-	\$13,547,230	\$13,614,490	\$14,975,668		
12.	Orange Southwest USD equalized pupils	-	898.95	871.79	871.55		
Education Spending per Equalized Pupil							
13.		-	\$15,070.06	\$15,616.71	\$17,182.80		
14.	minus Less net eligible construction costs (or P&I) per equalized pupil	-	\$245.50	\$238.91			
15.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per equip)	-	\$13.06	\$6.48			
16.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equip)	-	-	-			
17.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equip)	-	-	-			
18.	minus Estimated costs of new students after census period (per equip)	-	-	-			
19.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equip)	-	-	-			
20.	minus Less planning costs for merger of small schools (per equip)	-	-	-			
21.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equip)	-	-	-			
22.	plus Excess spending threshold	-	\$17,386.00	\$17,816.00	\$18,311.00		
23.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-		
24.	plus Per pupil figure used for calculating District Equalized Tax Rate	-	\$15,070	\$15,617	\$17,182.80		
25.	Union spending adjustment (minimum of 100%)	-	148.327%	152.805%	161.099%		
			based on \$9,701	based on just \$15,160	based on \$10,200		
26.	Anticipated equalized union homestead tax rate to be prorated [\$17,182.80 + (\$10,666 / \$1.00)]	-	\$1.4033	\$1.4681	\$1.6110		
			based on \$1.00	based on \$1.00	based on \$1.00		
Prorated homestead union tax rates for members of Orange Southwest USD							
T024	Braintree	-	1.4033	1.4681	1.5710		
T032	Brookfield	-	1.4033	1.4681	1.5710		
T162	Randolph	-	1.4033	1.4681	1.5710		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
27.	Anticipated income cap percent to be prorated from Orange Southwest USD [(17,182.80 + \$13,104) x 2.00%]	0.00%	2.51%	2.42%	2.62%		
			based on 2.00%	based on 2.00%	based on 2.00%		
Prorated union income cap percentage for members of Orange Southwest USD							
T024	Braintree	-	2.51%	2.42%	-		
T032	Brookfield	-	2.51%	2.42%	-		
T162	Randolph	-	2.51%	2.42%	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. **New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.**

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Donald J. Murray, CPA

To the Board of School Directors of the Orange Southwest School District,

We are engaged to audit the financial statements of the governmental activities and each major fund of Orange Southwest School District as of and for the year ended June 30, 2018.

The audited financial statements will be available for public inspection at the office of Orange Southwest School District located at 24 Central Street, Randolph, Vermont when they are completed.

Sincerely,

A handwritten signature in cursive script that reads "Fothergill Segale & Valley, CPAs". The signature is written in dark ink and is positioned above the typed name.

Fothergill Segale & Valley, CPAs