

**Annual Report  
of the Town of**

# **Brookfield**



**VERMONT**

**January 1, 2019 to December 31, 2019**

## EMERGENCY TELEPHONE NUMBERS

Fire.....	911
White River Valley Ambulance.....	911 (802-234-6800)
Williamstown Rescue Unit .....	911 (476-4111)
Sheriff-Orange County.....	685-4875
State Police.....	911 (802-234-9933)
Fire Warden.....	728-5739
Town Garage.....	276-3090
Town Clerk.....	276-3352
Sheriff – Orange County.....	685-4875

### Town Clerk’s Office Hours:

Tuesday, Wednesday and Thursday: 8:30 A.M. – 4:30 P.M.

Selectboard Meetings: Town Clerk’s Office 2nd and 4th Monday of the Month at 6:30 P.M.

### Brookfield Library Hours:

Winter: Tuesday, Saturday: 9:00 A.M. – 12:30 P.M.; Wednesday: 1:00 P.M. – 4:30 P.M.; Thursday: 2:00 P.M. – 5:30 P.M.

Summer: (Memorial Day to Labor Day) Tuesday, Saturday: 9:00 A.M. – Noon; Wednesday, Thursday: 2:00 P.M. – 6:00 P.M.

Library Phone: 276-3358

Library Trustees meet First Tuesday at Brookfield Library at 7:00 P.M.

Brookfield Elementary School.....	276-3153
Randolph Union High School .....	728-3397

**Chartered:** August 5, 1781

Please visit our website @ [www.brookfieldvt.org](http://www.brookfieldvt.org) and see us on Facebook

Town E-mail address: [townclerk@brookfieldvt.org](mailto:townclerk@brookfieldvt.org)

### Landfill Hours:

Wednesday and Friday 8:00 A.M. – 3:00 P.M. Saturday 8:00 A.M. – 1:00 P.M. (except holidays); Telephone number: 728-6737

Household Hazardous Waste Days for Residents: One day each in Spring and Fall; Exact Times and Dates to be announced. For acceptable materials contact: (802) 223-7221

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## **TOWN OF BROOKFIELD ANNUAL MEETING WARNING**

The legal voters of Brookfield are hereby warned to meet for the annual Town Meeting at the Brookfield Elementary School auditorium at 1725 Ridge Road, Tuesday, March 3, 2020 at 10:00 A.M. to transact the following business:

Article:

1. To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 A.M. to 7:00 P.M.

2. To hear and act on reports of the Town Officers.

3. To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.

4. To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.

5. To see if the Town will authorize the Selectboard to engage the firm of Vermont Appraisal Company to complete a Town-wide reappraisal of all properties within the Town. The cost for which shall not exceed \$81,000; the funds for which are already in place.

6. To see if the Town will vote to contribute \$300.00 to the Randolph Area Mentoring Program (RAMP), a community-based mentoring program serving the communities of Brookfield, Braintree, and Randolph.

7. To see if the Town will vote to contribute \$250.00 to the Vermont Family Network, to provide services for families of children with special needs.

8. To approve a 12 month budget for the financial year of July 1, 2020 to June 30, 2021 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

9. To see if the Town will authorize the Selectboard to approve the construction of a new Town Garage building (or another option as presented and discussed at Town Meeting). The cost not to exceed \$1,075,000, to be financed over a 25 to 30 year period.

10. To see if the Town will authorize the Selectboard to enter into a lease/purchase Agreement to replace the Town Highway Department Loader. The cost, allowing for the trade-in value for the current Loader, not to exceed \$140,000 (plus finance charges), to be paid for over a 7-year period.

11. To approve a 12 month budget for the financial year of July 1, 2020 to June 30, 2021 to meet the expenses and liabilities of the Town Highway Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

12. To see if the Town will vote to have 5 members on the Selectboard by floor vote at Town Meeting. (17 VSA Sec. 2650(b)(1))

13. To transact any other proper business.

Dated at Brookfield, Vermont, this 30th day of January 2020.

**Attest: Teresa Godfrey, Town Clerk**

There will be an informational meeting about the Town Budget on Monday evening, February 24, 2020 at 6:30 P.M. at the Town Clerk's Office

## **TOWN OF BROOKFIELD 2019 ANNUAL MEETING**

The legal voters of the Town of Brookfield met for the annual Town Meeting, at the Brookfield Elementary School auditorium at 1725 Ridge Road, Tuesday, March 5, 2019 at 10:00 a.m. to transact the following business:

Call to Order at 10:00 a.m.

Moderator, Gregory Wight, opened the meeting with the Pledge of Allegiance.

Lunch will be served supporting the Brookfield School Club with donations.

Article 1: To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 a.m. to 7:00 p.m.

Article 2: To hear and act on reports of the Town Officers.

John Benson, Selectboard Chair, recognized that Charlie Keeler and Dee Montie have both stepped down from their respective town offices and thanked them both for their years of service. He also thanked the current town officers for the work they are doing. J. Benson remarked that because Stuart Edson, Zoning Administrator, was stepping down that the office is open if anyone is interested in filling the position.

J.Benson commended the Road Crew for their work this winter keeping the roads clear and that it hasn't been an easy winter. They have had to "dip" into the new budget for sand. He also commended Ray Peck, Road Foreman, for looking after the Town with a quick response to the Witts Bridge dam repair. 90% of the repair will be refunded through emergency grants.

J.Benson informed the Town that new town trucks will need to be ordered a year in advance so they can be built to the Town specifications. Currently, Brookfield replaces a truck every 3 years so the age of each truck at trade-in is 9 years.

J.Benson stated that the Town will be starting a town wide reappraisal July 1, 2020. With the money the Town receives from the State, we have 100% of the financing so it won't add to our tax burden.

Lew Stowell, Public Safety Advisory Committee (PSAC), showed an example of the e-911 signs available for purchase at \$5.02 each. Forms are available in the back room. They are looking for volunteers who might be interested in joining the committee.

Dan Childs spoke about ECFiber being strung along the Brookfield roads. He wasn't able to specify when it would be turned on. ECFiber is aware of mud season coming up and will work around it. The Hub has a stand-by generator that has a 6-hour battery.

G. Wight brought to everyone's attention the dedication in the Town Report recognizing Elinor Gray for her love of Brookfield and her knowledge of the history of the Town.

Article 3: To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.

Motion by Linda Runnion, seconded by L. Stowell.

J. Benson stated that since collecting twice a year, we haven't had to borrow in anticipation of taxes.

Call to vote. Motion carried.

Article 4: To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.

Motion by L. Stowell, seconded by Marylou Maeder that the first payment of 2019/2020 property taxes to be due November 2, 2019; the second payment due May 2, 2020. Motion carried.

Article 5: To see if the Town will vote to allocate \$5000 for ash tree removal from Town Highway rights-of-way.

Motion by L. Stowell, seconded by Mike Stoddard.

Kate Forrer, UVM Community Forester Specialist, presented a map showing at least 5 counties in VT have an infestation of the Emerald Ash Borer (EAB) and the infestation is moving through-out VT. There are 3 choices in dealing with the EAB. (1) Proactive by removing ash trees is cheaper. After the trees become infested, it becomes a safety issue and the utility companies won't send employees out for tree removal. (2) Treatment with insecticides for home owners becomes expensive. (3) Or we can do nothing but it will be more expensive. K. Forrer, R. Peck, and the PSAC members have identified over 700, larger than 10" in diameter, ash trees in the public right-of-way. The logging community is interested in harvesting trees but they would also want to harvest other species of trees at the same time.

Eric Nielson stated the Town has the right to cut but the land owner owns the tree. If the tree is felled and not cleaned up, the pest will remain.

The discussion then included the State being in a quarantine, a possible replanting plan, huge loss of canopy over the roads, hanging traps, not cutting around homes, and not knowing where the insects will show up next. The \$5000 will not cover the cost. The general concession is to be proactive and there will need to be additional public hearings concerning the cutting of trees. The Road Crew is not a logging crew and not trained to be. The trees along some of the roads prevent the

roads from sliding down embankments. A snapshot of roads show it will cost between \$100-\$350/tree.

The discussion turned to possibly amending the motion to vote on the 3 options of proactive, treatment, or do nothing and after much more discussion, it was decided that the current motion shows proactive with the dollar amount. The \$5000 is just an amount for resources.

Perry Kacik requested a call to question. Motion carried.

Call to vote. Motion carried.

Article 6: To see if the Town will vote to allocate \$5000 for a survey of a portion of Stone Road to establish the road center-line and Town right-of-way.

Motion by L. Stowell, seconded by Billie Gosh.

J. Benson reviewed the history of the area in question. A number of individuals came to the Selectboard concerning vehicles encroaching the Town right-of-way (ROW) and the Board had the Orange County Sheriff check into it. They said the 4 tires are out of the travel lane and according to the property owners, they did not have any vehicles in the road way. The survey is to show if the travel lane has shifted and where the center line is actually located. Al Wilder remembered, that before the garage was built, a meeting was held for the permit and the agreement was that there would be no parking between the garage and Town ROW. The Sheriff cannot take any action until a survey is done which will establish a travel lane and the width of the road.

Call to vote. Motion carried with a few nays.

Article 7: To see if the Town will vote to establish a Conservation Committee, as an advisory committee to the Selectboard.

Motion by E. Nielson, seconded by Kym Anderson.

Jon Binhammer made a motion to amend the article to state “establish a Conservation Commission.”. This was seconded by Susan Shay.

S. Shay stated that with a Commission vs. a Committee, they would be able to apply for grants. Over 100 towns have a Conservation Commission. Call to vote on the amendment. Motion carried as amended.

Article 8: To see if the Town will vote to contribute \$100 to the Vermont Association of Conservation Districts-Rural Fire Protection Program.

Motion by Charlie Keeler, seconded by L. Runnion.

J. Kimmel reported that these are dedicated technicians for management of rural dry hydrants etc. for municipalities. They award grants up to \$5000. Brookfield received grants for an Old Post Road project and the dry hydrant at the Floating Bridge.

With no more discussion, there was a call to vote. Motion carried.

Article 9: To see if the Town will vote to stabilize the Municipal tax rate at 50% of normal for the Mystic Star Lodge No. 97 for a period of five (5) years.

Motion by Julie Benedict, seconded by Sam Dilcer.

Brian Locke, former Master of the Free Masons, said there are only 50 members and the number is declining. He explained it is a men's group and there is the Eastern Star for women. The Masons recently supported the Girl Scouts with 2 dozen scouts camping in the building. They support local ball teams but are struggling with dues to keep the taxes paid. J. Benson reminded the voters that prior to the addition to the school, Town Meeting was held at the Masonic Temple.

Call to vote. Motion carried with a few nays.

Article 10: To approve a 12-month budget for the financial year of July 1, 2019 to June 30, 2020 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion by Dan Childs, seconded by E. Nielson.

(The budget will include an additional \$10,100 from articles 5, 6, & 8 being approved)

With no discussion, call to vote. Motion carried.

Article 11(a): To see if the Town will vote to establish a new line item in the Highway Department budget to allocate the remainder Highway Department funds from the FY2018/2019 budget to provide a continuing capital fund for major structural repairs and/or replacement at the Town Garage.

Motion by E. Nielson, seconded by M. Stoddard.

J. Benson discussed the garage has issues with fitting all the equipment in it and there is no room for making repairs. The grader, one-ton truck, and bucket loader are stored in the shed but are not completely covered.

With no more discussion, motion carried.

Article 11(b): To see if the Town will vote to set aside \$25,000 in the FY2019/2020 budget to provide a continuing capital fund for major structural repairs and/or replacement at the Town Garage.

Motion by M. Stoddard, seconded by E. Koren

With no discussion, motion carried.

Article 12: To approve a 12-month budget for the financial year of July 1, 2019 to June 30, 2020 to meet the expenses and liabilities of the Town Highway fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion by E. Nielson, seconded by Dennis LaRocque.

(The budget will have \$25,000 added due to article 11(b) being approved)

With no discussion, motion carried.



G. Wight turned the meeting over to VT House Representatives Ben Jickling and Jay Hooper.

Rep. Jickling is part of the House Health Care Committee. He reported the Committee is following market stability and how the insurance markets are affecting the cost share limits until age 26 and also the State mandate of insurance/penalty where reform is needed. They are being proactive in supporting the struggling rural hospitals.

Rep. Hooper is part of the Education Committee. He reported that Act 46 consolidation final year is approaching in July and there are 40 Towns suing the State concerning the requirement of consolidation. They are hoping to see the expected savings in the next few years. There are 17 members representing minority groups for diversity in education streamlining standards for ethnic studies. Also, they are following up on lead testing in school drinking water.

Reps. Jickling and Hooper are co-chairing the Youth Caucus this year.

Article 13: To see if the Town will vote to expand the term of office for Town Clerk from the existing 1 year to a proposed 3 years (17V.S.A §2646(2)), effective as of Town Meeting/Election 2020.

Motion by S. Edson, seconded by M. Maeder.

E. Nielson questioned why the Town would do this.

Teresa Godfrey, current Town Clerk and Treasurer, explained that it takes longer than 1 year to learn the job, continuity of the work being done, and some requirements are only an annual job, i.e. elections, Town Meeting, so it takes multiple years to be successful in the position.

Paul Flint questioned what if the person in office doesn't work out. T. Godfrey replied you can vote them out or if it is something egregious, then through attorney's you can have them removed from office.

Motion carried.

Article 14: To see if the Town will vote to expand the term of office for the Town Treasurer from the existing 1 year to a proposed 3 years (17 V.S.A §2646(3)), effective as of Town Meeting/Election 2020.

Motion by L. Stowell, seconded by M. Maeder.

With no discussion, motion carried.

Article 15: To transact any other proper business.

J. Benson said the Town of Braintree is looking for a Committee of the 3 Towns to work on locating a shelter in the event of a disaster. Currently VTC is the designated shelter but the need might not rise to what the Red Cross sees as a need during a disaster.

With S. Edson stepping down as the Zoning Administrator, the Town is looking for someone to step up.

Gail from the Clara Martin Center wanted to thank the Town for its continued support.

L. Runnion as a representative for Safeline thanked the voters for their continued support.

P. Kacik, Brookfield Historical Society, stated the lake is frozen and they are selling a chance to win part of the money from tickets for guessing when Dunkin will sink into the lake.

Laura Rochat is now the coordinator for a Mentoring program. They are looking for volunteers to commit to spending time with kids ranging from 5th – 7th grade. They would like a year-long commitment of investing in a young person with common interests.

J. Binhammer asked for volunteers to serve on the new Conservation Commission.

Ed Koren asked for volunteers for the Fire Department as they are looking for new members.

Kristina Emmons, 4 Winds Program at the school, is also looking for volunteers wanting to share their knowledge of the outdoors.

Kym Anderson thanked the voters for contributing to the diversion program.

M. Maeder, Orange County Parent/Child Center, thanked the voters for support and commented that a lot of parents use the playgroup.

Betsy Hale, Old Town Hall, said they are working on events to consider for this year.

D. Childs, Old Town Hall, wanted to let everyone know that the South and North sides of the hall will be painted this summer thanks to a donation from Dee Montie and Murray Evans which will complete the painting of the whole building. There will be a celebration when they come up.

Bonnie Fallon, Green-Up Day representative, said when we get through mud season, she would like to get more people to participate. Richard Hayward, History teacher at Brookfield Elementary School, is encouraging the kids to get out for Green-Up and he and Bonnie are working on an incentive for the kids.

J. Benedict, representative for Brookfield for White River Valley Ambulance (WRVA), stated that at a recent meeting Randolph was requesting they pay a lower rate per capita than the other towns covered by WRVA.

Motion by M. Maeder, seconded by M. Stoddard to adjourn at 1:00 p.m.

Motion carried.

Respectfully submitted: Teresa Godfrey, Town Clerk

## Town of Brookfield Officers 2019

Position	Length of Term	Name	End of Term Date	Vacant
Town Moderator	1 yr	Greg Wight	3/5/2020	
Town Clerk	1 yr	Teresa Godfrey	3/5/2020	
Treasurer	1 yr	Teresa Godfrey	3/5/2020	
Asst. TC	appt.	Karyn Peterson		
Asst. Treas.	appt.	Karyn Peterson		
Asst. TC	appt.	Carla Preston		
Asst. Treas.	appt.	Carla Preston		
Admin. Asst.	appt.	Karyn Peterson		
Admin. Asst.	appt.	Teresa Godfrey		
Selectboard	3 yr	Cory Haggett	3/7/2020	
	3 yr	John Benson	3/7/2021	
	3 yr	Jeff Kimmel	3/7/2022	
	OSUD	Laura Rochet	3/7/2021	
	OSUD	Brian Baker	3/7/2020	
Lister	3 yr	Teresa Godfrey	3/3/2020	
	3 yr	Stuart Edson	3/3/2021	
	3 yr	Phyllis Humez	3/5/2022	
Auditor	3 yr	Dennis LaRocque	3/5/2022	
	3 yr	Brenda Flint	3/3/2020	
	3 yr	Ginny Brees	3/6/2021	
Del Tax Collector	1 yr	Teresa Godfrey	3/5/2020	
1st Constable	1 yr	Dan Mason	3/5/2020	
2nd Constable	1 yr			Vacant
Fire Warden		Jeff Brassard	appt by Fire Chief	
Grand Juror	1 yr	Chuck Barnum	3/5/2020	
	1 yr		3/5/2019	Vacant
	1 yr		3/5/2019	Vacant
911 Coordinator	appt.	Chuck Barnum		
Agent to Deed Land	1 yr	Chuck Barnum	3/5/2020	
Agent to Defend Suits				Vacant
Memorial Day Comm		Alice Kempe		appointed by SB
		Mary Doyle		appointed by SB
Library Trustee	3 yrs	Emily Noyes	3/3/2020	
	3 yrs	Catherine Wright	3/3/2020	
	3 yrs	Amy Borgman	3/5/2022	
	3 yrs	Dan Childs	3/6/2021	
	3 yrs	Kym Anderson	3/6/2021	
Justice of Peace	2 yrs	Robert Jake Stewart	11/1/2020	
	2 yrs	Kym Anderson	11/1/2020	
	2 yrs	Bonnie Fallon	11/1/2020	
	2 yrs	Curtis Koren	11/1/2020	
	2 yrs	Elizabeth Deforge	11/1/2020	
	2 yrs	Linda Runnion	11/1/2020	
	2 yrs	Larry Brassard	11/1/2020	
Town Forester	1 yr	Kate Forrer	3/5/2020	
Town Services Officer	1 yr	Cory Haggett		appointed by SB
Health Officer	3 yr	Starr Strong	11/1/2021	appointed by SB
Administrative Officer	3 yr	Mike Fiorillo		appointed by SB
Admin. Officer Asst.			appt by AO	
Civil Defense		John Benson		
Fence Viewer		(Vacant)		Not mandated
Weigher of Coal		(Vacant)		Not mandated
Inspector of Lumber		(Vacant)		Not mandated
Planning Commission		Gwynn Zakov		
		Geoff Girard		
		Timothy Gershon		
		Nancy Jacques		
		Martha Judy		
		William White		
		Jon Jickling		
Board of Adjustment		Jeff Kimmel		
		Theresa White		
		Tom Allen		
		Kym Anderson		
TRORC Rep		Gwynn Zakov		appointed by SB
TRORC Rep Alternate		Jon Binhammer		appointed by SB

## Report of the Brookfield Selectboard for FY 2019-2020

The Selectboard offers the following report for 2019:

**Five Member Selectboard** - We understand that there has been a petition circulating to change the Town Selectboard from a three-member Board to a five-member Board. This is not something favored by the Selectboard or endorsed by the Board. As the Selectboard serves at the pleasure of the Voters we will carry out what ever direction the Voters decide. If it is the intent of the Voters to provide additional assistance to the Board to carry out the functions of the Town by increasing its numbers, we believe, based on our collective years of experience on the Board, the number of Board members is not a limitation. As with most small Towns, we lack a Town Manager. We in Brookfield rely on the services of our very capable Administrative Assistant to carry out the Board-directed day-to-day activities, file reports with various agencies, track grants, HR activities, etc. We have increased the Administrative Assistant's hours in recent years to now include several hours each week at the Town Garage to complete the required Highway Department-related paperwork. These are Administrative tasks, not Board functions. In the future, unless the regulatory trend changes, we see the demands of this position increasing to a more full-time position.

**Grants** – The Town has been very successful in securing a number of grants from the VT Agency of Transportation and Two Rivers Regional Planning Commission, totaling over \$250,000.

**Ridge Road** – Thanks to a Grant from the Vermont Agency of Transportation, we were able to repave the worst sections of the Ridge Road. Following completion of this work, some defects in the pavement were identified. The Town, with assistance from VTTrans, is working with the Contractor (Pike) to address these areas.

**Public Safety Advisory Committee** – At last year's Town Meeting, the Town approved the Selectboard to move forward with two recommendations of the PSAC: conduct a Survey of a section of the Stone Road to establish the ROW and Travel Lane locations; continue to evaluate options to address the impending extinction of the Ash Trees along our roadways. The first task was performed by American Survey concluding in a site meeting with members of American Survey, the Selectboard, PSAC, the Orange County Sheriff's Dept., and property owners. The second is still under study by PSAC. In addition to this task, based on concerns raised by residents at a Selectboard Meetings, the Committee is assisting the Selectboard in research and data gathering to evaluate appropriate legal steps to address truck weight limits on Town roads and bridges.

**Loader** – It is time to replace our Highway Department Loader. This vehicle is a critical component to our Highway operations in both the Winter and Summer. We had entered into a lease/purchase agreement with CAT in the purchase of the current loader and are proposing a similar arrangement for the new Loader. The existing Loader will be traded as a part of the lease/purchase agreement.

Assuming the purchase is approved at Town Meeting, we would anticipate taking delivery of the new Loader in 2020/2021.

**1 Ton Truck** – The Town was able to locate and purchase another used 1 Ton Dump Truck to replace the aging truck we purchased used several years ago.

**Town Garage** – Since Town Meeting, the Selectboard has engaged the firm of Conner Contracting as Construction Manager and Black River Design as Architect, to assist the Town in planning the upgrade of the Town Garage facility to fully house the Town’s equipment and address building/safety codes requirements. Based on State Building Codes, it was determined that the size of the existing Town Garage could not be expanded sufficiently without installing a sprinkler system, which is considered impractical. Thus a second building with upgrades to the existing Garage was determined to be the best option to meet the Town’s needs. This Team has developed a conceptual plan for the buildings and prepared a budget to design, permit, and build the improvements. Additional details will be provided at Town Meeting.

**Village** – For the many years, Ruth Godfrey has been planting and maintaining several small flower beds in Pond Village to make our Village a more welcoming and attractive space. The Selectboard received a letter this past Fall indicating that she would no longer be able to keep up this tradition. First off on behalf of the Town we would like to thank Ms. Godfrey for her contributions to the Town. The Board would like to keep her efforts going so if you would like to volunteer please let us know.

**Thank you** – The Selectboard once again wants to recognize all those who serve or volunteer, past and present, to make our small Town the great place it is. We thank you and greatly appreciate all your efforts. To the People of Brookfield, we thank you for your continued trust and support.

*Respectfully submitted, Brookfield Selectboard: John Benson, Jeff Kimmel & Cory Haggett*

## **Brookfield Board of Listers - 2019 Report**

The Town of Brookfield has **amended** the contract with the Vermont Appraisal Company to conduct a town wide reappraisal. The reappraisal will still be starting around July 1, 2020 as planned, but will take 2 years to complete and will present new values for the 2022 Grand List instead of the 2021 Grand List. There is no additional cost due to this change and the State funding we receive annually will still cover the cost of the reappraisal. The contract fee, \$80,938, as well as administrative fees, and additional Lister salary, will **NOT** need to be raised through property taxes. Property owners will be contacted by US mail as we get closer to the start of this project.

For the Grand List year April 2018 – March 2019, the Brookfield Board of Listers completed more than 26 site visits, processed 65 transfer forms (changes in ownership and/or land divisions), and continued with our management of 162 Brookfield properties currently enrolled in Vermont’s Current Use program. On

an on-going basis, we field calls, emails and walk-in requests from our property owners and from outside professionals needing information.

**Reminder to Veterans:** Any **disabled veteran**, who is planning to apply for the Veterans Tax Exemption, is required to submit a Property Tax Exemption for Disabled Veterans and Their Survivors form (Vermont Office of Veterans Affairs form 3802) and letter of eligibility to the Department of Veterans Affairs **before May 1<sup>st</sup>** of each year. A Veteran exemption **cannot** be applied until the Listers receive notification from the State that the exemption form has been approved.

Lister tasks generally include researching the Land Records (original deeds), making changes to our electronic data files for the Grand List, conferring with the State, updating our physical file folders for each change in property status, referring to the survey maps we have digitally or in the vault, and updating our parcel maps for any subdivisions or newly combined properties. Additionally, maintenance of our Current Use properties requires on-going communication and file exchanges with the Vermont Division of Property Valuation and Review.

It is the goal of the Listers to keep the Brookfield Grand List and records of the 948 property parcels in Brookfield up to date. Please contact us at the town office if you have any questions or changes to your property (i.e. removing a structure). The Listers can be reached at the Town Clerk's Office number (802) 276-3352 or by email at [listers@brookfieldvt.org](mailto:listers@brookfieldvt.org). We will call (or email) you to arrange a time to meet.

Please remember that **new or added construction** may require that you first obtain a development permit from the Brookfield Zoning Administrative Officer, who can be reached at [zoning@brookfieldvt.org](mailto:zoning@brookfieldvt.org).

Respectfully submitted,

Brookfield Listers Stuart Edson, Teresa Godfrey, Phyllis Humez

## VITAL STATISTICS 2019

### Marriages:

<u>Date</u>	<u>Name #1</u>	<u>Residence</u>	<u>Name #2</u>	<u>Residence</u>	<u>Place of Marriage</u>
May 18, 2019	Sara Christine Godfrey	Wilmot, NH	Christopher E. Timberlake	Wilmot, NH	Stowe, VT
July 27, 2019	Katherine Violet Savary	Brookfield, VT	Nathan Elliot Snow	Brookfield, VT	Brookfield, VT
August 24, 2019	Megan Elizabeth Harvey	Brookfield, VT	John Thomas Fabbioni	Brookfield, VT	Brookfield, VT
Sept. 21, 2019	Jennifer Lyn Celley	Brookfield, VT	Peter Blake Busha	Brookfield, VT	Brookfield, VT
October 19, 2019	Sara M. Mayotte	W. Brookfield, VT	Joseph M. Audette	S. Royalton, VT	S. Royalton, VT

### Births:

<u>Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>
Asa Allan Duclos	Colin James Duclos	Heidi Anna Schwartz
Elizabeth Ann Abbott	Cole Robert Abbott	Brianna Rose Beauchemin
Leona Hazel Waters	Brent E.A. Waters	Megan Ann Larkin

### Deaths:

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Death</u>	<u>Place of Burial</u>
Mathew Scott Fassett, Sr.	51	January 22, 2019	Brookfield, VT	Green Mountain Crematory
Marjorie A. Strong	100	January 20, 2019	Northfield, VT	Valley Crematory
William Patrick Raimo	93	January 16, 2019	Hanover, NH	Veterans Cemetery
Joyce Helen Bisson	72	March 18, 2019	Brookfield, VT	Green Mountain Crematory
Kevin Joseph Higgins	97	March 17, 2019	Burlington, VT	Green Mountain Crematory
Dorcas Gage Wright	87	March 25, 2019	Brookfield, VT	Green Mountain Crematory
Gregory Curtiss Willis, Jr	73	April 28, 2019	Brookfield, VT	Valley Crematory
John C. Cayward	84	May 2, 2019	Brookfield, VT	Tolland Memorial Funeral Home
George John Karalekas	86	May 23, 2019	Brookfield, VT	Valley Crematory
Eaton Warner Snow, III	76	August 21, 2019	Randolph, VT	Green Mountain Crematory
Sheldon John Gray	91	September 21, 2019	Brookfield, VT	Brookfield Center Cemetery
George Auther Lewis, Sr	71	October 13, 2019	Brookfield, VT	Valley Crematory
Thor E. Christensen	70	December 2019	Brookfield, VT	Green Mountain Crematory

**Burials:**

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Death</u>	<u>Place of Burial</u>
Theresa L. Fullam	104	April 6, 2019	Randolph, VT	West Brookfield Cemetery
Janet Marie Fielder	88	August 7, 2019	Berlin, VT	East Brookfield Cemetery
Eaton Warner Snow, III	76	August 21, 2019	Randolph, VT	Brookfield Center Cemetery
Sheldon John Gray	91	September 21, 2019	Brookfield, VT	Brookfield Center Cemetery

Respectfully submitted: Teresa Godfrey, Town Clerk



Town Income	Budget		Actual		Budget		Actual		Budget	
	7/1/17-6/30/18	7/1/17-06/30/18	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-12/31/19	7/1/20-6/30/21			
10-4-1-10-00 Property Taxes Received	\$317,958.06	\$307,285.97	\$303,541.00	\$235,093.38	\$302,240.00	\$ 211,678.68	\$310,980.00			
10-4-1-10-01 Del Tax Principal		\$38,199.78		\$53,658.11		\$ 45,848.52	\$0.00			
10-4-1-30-00 PILOT	\$9,500.00	\$8,982.32	\$9,225.00	\$8,769.46	\$8,500.00	\$ 8,317.60	\$8,500.00			
10-4-1-40-00 Current Use-Hold Harmless	\$75,000.00	\$82,004.00	\$72,000.00	\$89,932.00	\$82,000.00	\$ 82,300.00	\$85,000.00			
10-4-1-60-00 Judicial-Local Fines	\$500.00	\$1,027.44	\$500.00	\$754.50	\$500.00	\$ 621.14	\$500.00			
10-4-2-02-00 Town Clerk's Fees	\$8,600.00	\$8,266.00	\$8,700.00	\$7,957.00	\$8,500.00	\$ 6,885.00	\$8,000.00			
10-4-2-03-00 Book Restoration Fund	\$2,000.00	\$2,063.00	\$2,000.00	\$2,019.00	\$2,000.00	\$ 2,460.00	\$2,000.00			
10-4-2-04-00 Copier Reimbursement	\$1,200.00	\$2,175.72	\$1,200.00	\$1,762.44	\$1,400.00	\$ 972.50	\$1,500.00			
10-4-2-05-00 Dog Licenses	\$1,000.00	\$944.00	\$1,200.00	\$823.00	\$1,000.00	\$ 89.00	\$850.00			
10-4-2-07-00 Marriage Licenses	\$250.00	\$360.00	\$250.00	\$520.00	\$250.00	\$ (70.00)	\$250.00			
10-4-2-08-00 Permits	\$1,500.00	\$2,140.00	\$1,500.00	\$1,705.00	\$1,500.00	\$ 1,110.00	\$1,500.00			
10-4-2-10-00 Posting Fees	\$75.00	\$115.00	\$100.00	\$125.00	\$100.00	\$ 85.00	\$100.00			
10-4-2-16-00 Liquor Licenses	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00			
10-4-2-30-00 Miscellaneous Income	\$1,000.00	\$124.44	\$1,500.00	\$29.45	\$1,000.00	\$ 376.18	\$100.00			
10-4-3-10-00 Int. Bank Accounts	\$1,000.00	\$2,991.63	\$1,200.00	\$3,508.08	\$1,000.00	\$ 1,371.21	\$1,500.00			
10-4-3-40-00 Delinquent Tax Penalties	\$12,000.00	\$7,946.26	\$12,000.00	\$4,757.35	\$12,000.00	\$ 7,312.43	\$6,000.00			
10-4-3-50-00 Int. Delinquent Taxes	\$10,000.00	\$32,339.55	\$10,000.00	\$9,386.93	\$10,000.00	\$ 31,732.12	\$10,000.00			
<b>Total Town Income</b>	<b>\$441,683.06</b>	<b>\$496,965.11</b>	<b>\$424,916.00</b>	<b>\$420,800.70</b>	<b>\$431,990.00</b>	<b>\$ 401,089.38</b>	<b>\$436,780.00</b>			
10-4-9-00-00 Highway Income - Other				\$90,000.00	\$0.00	\$ 26,667.00				
10-4-9-01-01 Paving Grant		\$0.00		\$140,685.07	\$0.00					
10-4-9-02-01 FEMA Revenue		\$0.00		\$86,425.50	\$0.00					
10-4-9-03-01 DR427 TREES GRANT		\$0.00		\$0.00	\$0.00					
10-4-9-10-00 Property Taxes Raised	\$541,388.06	\$523,216.64	\$559,480.00	\$436,602.00	\$559,769.00	\$ 393,117.54	\$605,232.00			
10-4-9-20-00 St. of VT-Highway Aid	\$140,000.00	\$142,166.20	\$142,000.00	\$142,379.23	\$142,000.00	\$ 72,460.20	\$142,000.00			
10-4-9-30-00 RT 65 Maintenance Contract	\$12,000.00	\$11,707.72	\$12,000.00	\$14,663.96	\$12,000.00	\$ -	\$12,000.00			
10-4-9-35-00 Highway Permits		\$465.00		\$380.00	\$50.00	\$ 75.00	\$100.00			
10-4-9-87-01 2012 RNB truck loan		\$0.00		\$0.00	\$0.00					
10-4-9-87-02 Western Star Truck Loan		\$181,700.00		\$0.00	\$0.00					
10-4-9-88-01 Transfer from Hwy revenue		\$85,000.00		\$0.00	\$0.00					
<b>Total Highway Income</b>	<b>\$693,388.06</b>	<b>\$944,255.56</b>	<b>\$713,480.00</b>	<b>\$911,135.76</b>	<b>\$713,819.00</b>	<b>\$ 492,319.74</b>	<b>\$759,332.00</b>			
<b>Total Income</b>	<b>\$1,135,071.12</b>	<b>\$1,441,220.67</b>	<b>\$1,138,396.00</b>	<b>\$1,331,936.46</b>	<b>\$1,145,809.00</b>	<b>\$ 893,409.12</b>	<b>\$1,196,112.00</b>			
General Fund										
10-5-1-10-00 Town Clerk's Salary	\$18,445.00	\$18,444.92	\$18,906.00	\$18,906.00	\$19,378.00	\$ 10,434.20	\$19,865.00			
10-5-1-11-00 Assistant Town Clerk's Salary	\$550.00	\$0.00	\$1,000.00	\$0.00	\$500.00	\$ 12.00	\$500.00			

Town Income	Budget		Actual		Budget		Actual		Budget	
	7/1/17-6/30/18	7/1/17-06/30/18	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-12/31/19	7/1/20-6/30/21			
10-5-1-15-00 Treasurer's Salary	\$14,756.00	\$14,756.04	\$15,125.00	\$15,125.00	\$15,500.00	\$ 8,346.24	\$15,890.00			
10-5-1-16-00 Assistant Treasurer's Salary	\$550.00	\$39.83	\$1,000.00	\$0.00	\$500.00	\$ 354.00	\$500.00			
10-5-1-17-00 Delinquent Tax Collector Fees	\$12,000.00	\$8,050.74	\$12,000.00	\$4,479.43	\$12,000.00	\$ 7,798.58	\$6,000.00			
10-5-1-20-00 Selectmen's Salaries	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$ -	\$1,800.00			
10-5-1-25-00 Admin. Assistant Salary	\$15,100.00	\$11,003.96	\$15,900.00	\$12,377.84	\$16,372.00	\$ 8,185.98	\$16,785.00			
10-5-1-26-00 Admin. Asst. Asst. Salary					\$1,352.00	\$ 18.00	\$1,380.00			
10-5-1-50-00 Lister's Salaries	\$20,160.00	\$12,952.00	\$20,160.00	\$7,928.00	\$20,160.00	\$ 3,188.00	\$20,160.00			
10-5-1-52-00 Constable's Salary	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$ 1,050.00	\$2,100.00			
10-5-1-54-00 2nd Constable Salary	\$750.00	\$0.00	\$500.00	\$0.00	\$500.00	\$ -	\$500.00			
10-5-1-55-00 Admin Officer Salary	\$3,200.00	\$3,200.00	\$3,200.00	\$2,400.00	\$3,200.00	\$ -	\$3,200.00			
10-5-1-56-00 Librarian Salary	\$11,300.00	\$11,300.02	\$11,500.00	\$11,500.00	\$11,650.00	\$ 5,824.98	\$11,800.00			
10-5-1-57-00 Assistant Librarian	\$1,300.00	\$1,029.25	\$1,300.00	\$928.25	\$1,350.00	\$ 705.00	\$1,400.00			
10-5-1-58-00 Auditor's Salaries	\$800.00	\$799.98	\$800.00	\$799.98	\$800.00	\$ -	\$800.00			
10-5-1-65-00 Health Officer's Salary	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$ -	\$350.00			
10-5-1-68-00 BCA/ Elections	\$1,500.00	\$852.65	\$2,500.00	\$1,529.59	\$2,000.00	\$ -	\$3,000.00			
10-5-2-40-00 Social Security	\$15,000.00	\$13,895.42	\$15,000.00	\$13,906.72	\$14,500.00	\$ 7,620.73	\$14,500.00			
10-5-2-45-00 Medicare	\$4,000.00	\$3,249.85	\$4,000.00	\$3,252.27	\$4,000.00	\$ 1,782.22	\$4,000.00			
10-5-2-50-00 Workman's Comp	\$2,850.00	\$192.04	\$2,900.00	\$2,088.00	\$2,500.00	\$ 548.58	\$1,630.00			
10-5-2-50-01 FD Workman's Comp					\$1,152.00	\$ 998.58	\$1,000.00			
10-5-2-60-00 VT Employees Retirement	\$1,330.00	\$1,812.16	\$2,000.00	\$1,661.97	\$1,800.00	\$ 1,199.05	\$1,800.00			
10-5-2-80-00 Mileage	\$850.00	\$492.20	\$800.00	\$523.99	\$800.00	\$ 319.85	\$800.00			
10-5-2-81-00 Constable Mileage	\$750.00	\$174.41	\$750.00	\$0.00	\$500.00	\$ -	\$500.00			
10-5-2-82-00 Lister Mileage	\$500.00	\$299.71	\$500.00	\$236.25	\$500.00	\$ 21.46	\$500.00			
10-5-2-94-00 Training	\$750.00	\$60.00	\$750.00	\$145.00	\$750.00	\$ -	\$750.00			
10-5-2-94-01 Constable Training	\$500.00	\$0.00	\$500.00	\$0.00	\$250.00	\$ -	\$150.00			
10-5-2-94-02 Lister Training	\$500.00	\$270.00	\$750.00	\$60.00	\$750.00	\$ -	\$500.00			
10-5-2-95-00 Professional/Legal Services	\$7,000.00	\$167.00	\$7,000.00	\$1,118.75	\$8,000.00	\$ 200.00	\$7,000.00			
10-5-2-96-00 Audit	\$15,000.00	\$12,300.00	\$5,700.00	\$9,000.00	\$15,000.00	\$ -	\$18,000.00			
10-5-3-04-00 Orange County Sheriff	\$12,000.00	\$10,930.00	\$12,000.00	\$9,592.14	\$12,000.00	\$ 3,666.00	\$12,500.00			
10-5-3-10-00 Fire Department Budget	\$31,700.00	\$28,585.03	\$36,600.00	\$28,691.56	\$38,300.00	\$ 11,137.48	\$44,450.00			
10-5-3-15-00 Fire Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00			
10-5-3-25-00 Library Budget	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$ 4,800.00	\$4,800.00			
10-5-3-30-00 Cemetery Budget	\$28,000.00	\$27,808.14	\$30,000.00	\$29,316.37	\$30,000.00	\$ 14,395.00	\$30,000.00			
10-5-3-60-00 Ambulance Service	\$80,000.00	\$72,184.05	\$80,000.00	\$71,733.57	\$80,000.00	\$ 17,981.25	\$75,000.00			
10-5-3-70-00 Emergency Management	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$1,500.00	\$ -	\$1,500.00			
10-5-3-80-00 Street Lights	\$4,800.00	\$3,344.46	\$4,500.00	\$3,064.17	\$4,000.00	\$ 1,343.74	\$4,000.00			

Town Income	Budget		Actual		Budget		Actual		Budget		Actual		Budget	
	7/1/17-6/30/18	7/1/17-06/30/18	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-12/31/19	7/1/20-6/30/21							
10-5-4-12-00 Advertising and Notices	\$1,200.00	\$905.10	\$1,200.00	\$856.83	\$1,200.00	\$ 99.40	\$1,200.00							
10-5-4-14-00 Tax Bill Preparation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00							
10-5-4-16-00 Town Report	\$2,000.00	\$1,783.30	\$2,000.00	\$1,976.30	\$2,000.00	\$ -	\$2,200.00							
10-5-4-18-00 Book Restoration	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$ -	\$1,200.00							
10-5-4-20-00 Office Supplies	\$3,500.00	\$1,291.29	\$3,500.00	\$3,049.35	\$3,500.00	\$ 388.92	\$3,500.00							
10-5-4-22-00 Dog Licenses	\$150.00	\$125.57	\$150.00	\$120.84	\$150.00	\$ -	\$150.00							
10-5-4-24-00 Dog and Animal Control	\$1,000.00	\$350.42	\$1,000.00	\$157.50	\$1,000.00	\$ -	\$1,000.00							
10-5-4-28-00 Postage	\$2,800.00	\$2,368.55	\$2,800.00	\$2,395.69	\$2,800.00	\$ 1,272.55	\$2,800.00							
10-5-4-30-00 Administrative Other	\$100.00	\$35.00	\$100.00	\$55.00	\$100.00	\$ 35.00	\$100.00							
10-5-4-40-00 Lister's Supplies	\$500.00	\$6.00	\$500.00	\$3.00	\$500.00	\$ -	\$500.00							
10-5-4-41-00 Lister Computer Support	\$1,000.00	\$848.03	\$1,000.00	\$867.39	\$600.00	\$ -	\$600.00							
10-5-4-44-00 Tax Maps	\$1,750.00	\$1,750.00	\$500.00	\$0.00	\$550.00	\$ -	\$1,750.00							
10-5-4-45-00 M&S Cost Tables	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	\$ -	\$250.00							
10-5-4-46-00 VALA Membership	\$50.00	\$50.00	\$50.00	\$60.00	\$60.00	\$ 60.00	\$60.00							
10-5-4-47-00 Blueprints/Reproductions	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$ -	\$50.00							
10-5-4-50-00 Computer Hardware	\$250.00	\$154.39	\$250.00	\$1,078.92	\$2,500.00	\$ -	\$250.00							
10-5-4-51-00 Computer Software	\$250.00	\$645.00	\$250.00	\$259.99	\$750.00	\$ 558.98	\$250.00							
10-5-4-52-00 Computer Support	\$2,000.00	\$3,558.19	\$2,500.00	\$2,192.01	\$5,000.00	\$ 2,814.95	\$7,500.00							
10-5-6-10-01 Electricity	\$1,350.00	\$895.14	\$1,200.00	\$922.75	\$1,100.00	\$ 384.16	\$1,200.00							
10-5-6-10-02 Heat	\$2,300.00	\$1,005.80	\$2,300.00	\$2,147.00	\$2,000.00	\$ 1,603.08	\$2,300.00							
10-5-6-10-03 Telephone	\$1,750.00	\$886.87	\$1,750.00	\$917.50	\$1,200.00	\$ 458.04	\$1,200.00							
10-5-6-10-04 ISP	\$600.00	\$607.74	\$600.00	\$572.84	\$800.00	\$ 745.49	\$900.00							
10-5-6-10-00 Buildings and Grounds	\$10,000.00	\$12,876.46	\$15,000.00	\$3,772.04	\$7,500.00	\$ 4,933.56	\$6,100.00							
10-5-6-20-00 Copier Expense	\$750.00	\$280.00	\$750.00	\$280.00	\$750.00	\$ 280.00	\$350.00							
10-5-6-55-00 Office Equipment	\$500.00	\$466.98	\$500.00	\$439.67	\$1,200.00	\$ -	\$1,200.00							
10-5-7-10-00 Property/Liability Insurance	\$2,448.00	\$1,954.32	\$2,150.00	\$1,782.00	\$2,000.00	\$ 4,909.33	\$5,155.00							
10-5-7-20-00 Officers/Employees Bond	\$1,632.00	\$1,302.88	\$1,435.00	\$732.00	\$1,000.00	\$ 1,365.11	\$1,435.00							
10-5-7-30-00 VLCT	\$2,600.00	\$2,453.00	\$2,600.00	\$2,505.00	\$2,650.00	\$ 2,362.00	\$2,650.00							
10-5-7-40-00 Two Rivers Planning Comm.	\$1,850.00	\$1,822.00	\$1,875.00	\$1,873.00	\$1,925.00	\$ 1,925.00	\$1,977.00							
10-5-7-50-00 Orange County	\$37,000.00	\$35,164.10	\$37,650.00	\$39,550.56	\$37,500.00	\$ -	\$40,000.00							
10-5-7-60-00 Brookfield Planning Comm.	\$350.00	\$0.00	\$350.00	\$0.00	\$250.00	\$ -	\$250.00							
10-5-7-70-00 Interest Expense	\$100.00	\$0.00	\$100.00	\$61.71	\$100.00	\$ -	\$100.00							
10-5-7-80-00 Bank Charges	\$500.00	\$128.00	\$500.00	\$134.33	\$250.00	\$ 6.00	\$250.00							
10-5-7-85-00 Errors and Omissions	\$2,900.00	\$2,605.76	\$2,865.00	\$2,436.00	\$2,600.00	\$ 2,047.67	\$2,150.00							
10-5-7-90-00 Solid Waste Transfer Facility	\$1,000.00	\$1,680.00	\$1,000.00	\$0.00	\$1,500.00	\$ 814.61	\$1,500.00							
10-5-8-10-00 Capstone Community Action	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$ 300.00	\$300.00							

Town Income	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	7/1/17-6/30/18	7/1/17-06/30/18	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-12/31/19	7/1/20-6/30/21
10-5-8-11-00 Arts Bus	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$ 1,200.00	\$1,200.00
10-5-8-12-00 Rural Fire Protect-VACD					\$100.00	\$ 100.00	\$100.00
10-5-8-15-00 Stage Coach	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$ 1,100.00	\$1,100.00
10-5-8-17-00 Red Cross	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$ 500.00	\$500.00
10-5-8-18-00 Green Up VT	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$ 100.00	\$100.00
10-5-8-20-00 Memorial Day	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$ -	\$150.00
10-5-8-30-00 VT.Visiting Nurses	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$ 3,600.00	\$3,600.00
10-5-8-40-00 Randolph Senior Citizens	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00
10-5-8-60-00 Clara Martin Center	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$ 1,905.00	\$1,905.00
10-5-8-70-00 Ctr. for Independent Living	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$ 500.00	\$500.00
10-5-8-71-00 Randolph Area Food Shelf	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$ 500.00	\$250.00
10-5-8-71-01 Randolph Area Comm Devel	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$ 100.00	\$100.00
10-5-8-85-00 Orange Co. Parent Child	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$ 1,000.00	\$1,000.00
10-5-8-90-00 Safe Line	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$ 700.00	\$700.00
10-5-8-96-00 CV Council on Aging	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$ 350.00	\$350.00
10-5-8-97-00 Orange Co. Court Diversion	\$200.00	\$200.00	\$200.00	\$200.00	\$240.00	\$ 240.00	\$375.00
10-5-8-98-00 Green Mt. Economic Dev. Cor	\$648.50	\$648.50	\$645.00	\$645.00	\$646.00	\$ 646.00	\$663.00
10-5-8-99-00 Central Vt Adult Education			\$500.00	\$500.00	\$500.00	\$ 500.00	\$500.00
<b>Total General Town Expenses</b>	<b>\$418,974.50</b>	<b>\$360,047.25</b>	<b>\$425,416.00</b>	<b>\$345,914.07</b>	<b>\$432,590.00</b>	<b>\$ 154,335.77</b>	<b>\$436,880.00</b>
<b>Highway Fund</b>							
10-6-1-00-00 Highway Salaries	\$154,000.00	\$134,855.08	\$161,000.00	\$142,285.65	\$172,117.00	\$ 77,564.11	\$175,200.00
10-6-1-10-00 Highway Comm. Salary	\$0.00		\$0.00				\$0.00
10-6-2-30-00 Vt. Employ. Ret. Fund	\$5,750.00	\$5,069.34	\$5,940.00	\$5,260.14	\$6,260.00	\$ 3,032.10	\$6,200.00
10-6-2-40-00 Unemployment	\$5,700.00	\$683.00	\$6,900.00	\$100.00	\$5,000.00	\$ 108.00	\$500.00
10-6-2-50-00 Health Insurance	\$43,300.00	\$39,438.72	\$47,200.00	\$41,766.94	\$52,000.00	\$ 17,076.94	\$59,000.00
10-6-2-60-00 Dental Insurance	\$2,500.00	\$1,492.81	\$2,500.00	\$1,511.84	\$2,500.00	\$ 660.15	\$1,680.00
10-6-2-70-00 Life Insurance	\$340.00	\$271.20	\$340.00	\$294.60	\$340.00	\$ 188.40	\$380.00
10-6-2-80-00 Workman's Comp	\$11,014.00	\$8,236.44	\$9,700.00	\$6,907.00	\$8,500.00	\$ 10,892.55	\$11,440.00
10-6-2-95-00 Mileage Expense	\$2,000.00	\$998.84	\$500.00	\$765.48	\$500.00	\$ 1,545.70	\$750.00
10-6-2-96-00 Training	\$500.00	\$245.00	\$500.00	\$60.00	\$500.00	\$ -	\$500.00
10-6-3-02-00 Speed Limit Study	\$0.00		\$0.00	\$0.00	\$0.00	\$ -	\$0.00
10-6-3-10-00 Salt	\$15,000.00	\$10,924.72	\$15,000.00	\$18,589.79	\$15,000.00	\$ 2,593.50	\$15,000.00
10-6-3-15-00 Chloride	\$8,500.00	\$12,524.40	\$9,000.00	\$8,183.40	\$12,600.00	\$ 8,280.00	\$12,500.00
10-6-3-20-00 Gravel	\$50,000.00	\$62,223.32	\$50,000.00	\$87,619.05	\$50,000.00	\$ 46,659.38	\$60,000.00
10-6-3-25-00 Sand	\$50,000.00	\$49,974.50	\$54,000.00	\$53,496.00	\$60,000.00	\$ -	\$61,000.00

Town Income	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	7/1/17-6/30/18	7/1/17-06/30/18	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-12/31/19	7/1/20-6/30/21
10-6-3-30-00 Contract Plowing	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00
10-6-3-40-00 Roadside Mowing	\$8,700.00	\$8,500.00	\$9,000.00	\$8,500.00	\$9,500.00	\$ 8,500.00	\$9,500.00
10-6-3-45-00 Ash Tree Removal					\$5,000.00	\$ -	
10-6-3-50-00 Fuel	\$50,000.00	\$43,894.03	\$46,000.00	\$31,750.77	\$46,000.00	\$ 16,141.40	\$46,000.00
10-6-3-60-00 Contract Highway Services	\$2,500.00	\$15,200.00	\$1,500.00	\$1,750.00	\$2,000.00	\$ -	\$2,000.00
10-6-3-70-00 State Fees		\$0.00		\$1,990.00	\$2,000.00	\$ -	\$2,000.00
10-6-4-10-00 Equipment Maint/Repair	\$50,000.00	\$57,579.83	\$50,000.00	\$65,952.98	\$60,000.00	\$ 43,652.31	\$60,000.00
10-6-4-10-01 Uniforms & Safety Equip.	\$4,000.00	\$5,009.12	\$4,200.00	\$5,124.38	\$4,500.00	\$ 2,896.01	\$5,200.00
10-6-4-20-00 Hwy Building and Grounds	\$20,000.00	\$7,950.75	\$25,000.00	\$5,078.34	\$5,000.00	\$ 4,532.10	\$10,000.00
10-6-4-30-00 Electricity	\$1,800.00	\$1,682.62	\$1,800.00	\$1,794.86	\$1,800.00	\$ 527.51	\$2,000.00
10-6-4-40-00 Telephone	\$1,300.00	\$1,483.65	\$1,200.00	\$1,538.45	\$1,200.00	\$ 769.83	\$1,600.00
10-6-4-50-00 Radios	\$800.00	\$1,279.59	\$2,500.00	\$700.00	\$2,500.00	\$ 2,852.00	\$1,500.00
10-6-4-60-00 Vehicle Insurance	\$19,580.00	\$15,649.56	\$17,500.00	\$12,375.00	\$15,000.00	\$ 3,643.40	\$3,680.00
10-6-4-70-00 Green Up Vermont	\$1,000.00	\$1,005.50	\$1,000.00	\$1,402.58	\$1,000.00	\$ 802.63	\$1,500.00
10-6-5-10-00 Culverts	\$6,000.00	\$4,547.00	\$7,000.00	\$13,483.12	\$7,000.00	\$ (518.00)	\$17,000.00
10-6-5-15-00 Bridges	\$5,000.00	\$6,446.80	\$1,500.00	\$0.00	\$500.00	\$ -	\$500.00
10-6-5-20-00 Wheatley Land	\$0.00		\$0.00	\$0.00	\$0.00	\$ -	\$0.00
10-6-5-30-00 Erosion Control	\$3,000.00	\$3,093.20	\$3,500.00	\$308.40	\$3,500.00	\$ -	\$3,500.00
10-6-5-50-00 New Equipment	\$5,000.00	\$0.00	\$5,000.00	\$1,364.71	\$20,000.00	\$ 26,949.00	\$8,000.00
10-6-5-60-00 Road Signs	\$3,000.00	\$2,146.95	\$6,500.00	\$4,615.82	\$6,500.00	\$ 271.51	\$6,500.00
10-6-5-85-00 Loader Lease	\$13,700.00	\$13,677.98	\$13,700.00	\$13,678.98	\$0.00	\$ -	\$22,300.00
10-6-5-87-01 New Truck - Western Star	\$0.00	\$181,700.00	\$64,000.00	\$65,501.78	\$65,502.00	\$ 65,501.78	\$65,502.00
10-6-5-88-00 2016 Grader	\$91,000.00	\$170,936.04	\$0.00	\$0.00	\$0.00	\$ -	\$0.00
10-6-5-90-00 Paving	\$50,000.00	\$225,856.33	\$25,000.00	\$21,402.50	\$10,000.00	\$ -	\$40,000.00
10-6-5-95-00 Road Reconstruction	\$40,000.00	\$1,159.84	\$45,000.00	\$45,839.40	\$45,000.00	\$ 10,119.69	\$50,000.00
10-6-5-95-01 Storm Damage July 2017		\$92,606.25		\$0.00			
10-6-5-95-02 Witts Bridge Emergency				\$99,948.92		\$ -	
10-6-5-95-03 Grant Expenditures					\$	\$ 39,514.48	
10-6-7-23-00 FEMA		\$0.00		\$0.00			
10-6-7-00-00 Highway Equipment Fund		\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$ -	\$20,000.00
10-6-8-00-00 Town Garage Fund				\$39,195.00	\$25,000.00	\$ 25,000.00	
10-6-9-99-00 Uncategorized Exp				\$1,000.00	\$	\$ -	
<b>Total Highway Expenses</b>	<b>\$727,984.00</b>	<b>\$1,188,342.41</b>	<b>\$713,480.00</b>	<b>\$831,135.88</b>	<b>\$743,819.00</b>	<b>\$ 419,756.48</b>	<b>\$782,432.00</b>
<b>Total Expenses</b>	<b>\$1,146,958.50</b>	<b>\$1,548,389.66</b>	<b>\$1,138,896.00</b>	<b>\$1,177,049.95</b>	<b>\$1,176,409.00</b>	<b>\$ 574,092.25</b>	<b>\$1,219,312.00</b>

01/22/20  
02:09 pmTown of Brookfield General Ledger  
Combining Balance Sheet for Previous Year - Period 12 - Jun  
All Funds

Page 1

Account	General Fund	Fire Dept	Cemetery	Library	Hwy Equip	Reappraisal	Rec/Conserv	Total
ASSET								
Bar Harbor GF Checking	\$324,031.27	\$-	\$-	\$3,402.15	\$-	\$-	\$-	\$327,433.42
CB Del Tax Checking	\$-	\$2,720.44	\$5,236.31	\$-	\$-	\$-	\$-	\$7,956.75
NSB GF Checking	\$539,010.74	\$-	\$-	\$-	\$-	\$-	\$-	\$539,010.74
Bar Harbor Restoration Sa	\$35.00	\$-	\$-	\$-	\$-	\$-	\$-	\$35.00
Bar Harbor Tax Sale Sav	\$150.05	\$10,103.08	\$20,754.13	\$-	\$-	\$-	\$-	\$31,007.26
Due To/From Other Funds	\$(91,741.55)	\$6,786.33	\$854.12	\$-	\$58,195.00	\$-	\$25,906.10	\$-
NSB GF Cert of Deposit	\$25,305.72	\$-	\$-	\$-	\$-	\$-	\$-	\$25,305.72
CD 15837	\$-	\$-	\$61,683.35	\$-	\$-	\$-	\$-	\$61,683.35
Bar Harbor Highway Savi	\$-	\$-	\$-	\$-	\$-	\$95,169.14	\$-	\$95,169.14
Vanguard Investments	\$-	\$-	\$-	\$42,830.42	\$-	\$-	\$-	\$42,830.42
Fidelity Investments	\$-	\$-	\$-	\$9,208.36	\$-	\$-	\$-	\$9,208.36
Equipment Fund CD	\$-	\$-	\$-	\$-	\$24,632.30	\$-	\$-	\$24,632.30
perp care donations	\$-	\$-	\$(725.00)	\$-	\$-	\$-	\$-	\$(725.00)
Highway Expenses								
Total Asset	\$796,791.23	\$19,609.85	\$87,802.91	\$55,440.93	\$82,827.30	\$95,169.14	\$25,906.10	\$1,163,547.46
LIABILITY								
Accounts Payable	\$3,367.01	\$-	\$-	\$-	\$-	\$8,502.50	\$-	\$11,869.51
Perpetual Care Restricted	\$-	\$-	\$76,877.42	\$-	\$-	\$-	\$-	\$76,877.42
Overpaid Taxes	\$4,725.26	\$-	\$-	\$-	\$-	\$-	\$-	\$4,725.26
State Tax Deposit	\$523.60	\$-	\$-	\$-	\$-	\$-	\$-	\$523.60
VMERS-DB	\$823.65	\$-	\$-	\$-	\$-	\$-	\$-	\$823.65
Healthcare	\$(273.00)	\$-	\$-	\$-	\$-	\$-	\$-	\$(273.00)
Total Liability	\$9,166.52	\$-	\$76,877.42	\$-	\$-	\$8,502.50	\$-	\$94,546.44
FUND BALANCE								
Fund Balance	\$632,738.20	\$17,581.94	\$10,806.79	\$50,863.41	\$23,632.30	\$86,499.98	\$25,906.10	\$848,028.72
Town Garage Fund	\$-	\$-	\$-	\$-	\$39,195.00	\$-	\$-	\$39,195.00
Total Prior Years Fund Balance	\$632,738.20	\$17,581.94	\$10,806.79	\$50,863.41	\$62,827.30	\$86,499.98	\$25,906.10	\$887,223.72
Fund Balance Current Year	\$154,886.51	\$2,027.91	\$118.70	\$4,577.52	\$20,000.00	\$166.66	\$-	\$181,777.30
Total Fund Balance	\$787,624.71	\$19,609.85	\$10,925.49	\$55,440.93	\$82,827.30	\$86,666.64	\$25,906.10	\$1,069,001.02
Total Liability Fund Balance	\$796,791.23	\$19,609.85	\$87,802.91	\$55,440.93	\$82,827.30	\$95,169.14	\$25,906.10	\$1,163,547.46

## Brookfield Tax Rates – 2019 - 2020

<b>MUNICIPAL TAX RATE</b>		
<b>Description</b>	<b>Credits</b>	<b>Debits</b>
General Town Expenses		437,590.00
Town Highway Budget		<u>743,819.00</u>
		1,181,409.00
Town Highway State Aid	142,562.60	
State Snowplow Funding	12,000.00	
Town Clerk's Fees	8,500.00	
Interest	11,000.00	
Hold Harmless	82,300.00	
PILOT Program	8,500.00	
Delinquent Tax Penalty	12,000.00	
Miscellaneous Revenues	6,800.00	
Fiscal Year Adjustment	80,000.00	<u>363,662.60</u>
To Be Raised By Taxes		817,746.40
Municipal Grand List (1%)		1,622,752.00
Local Agreement Rate		.0038
Municipal Tax Rate		.5002
<b>Total Municipal Tax Rate</b>		<b>0.5040</b>

<b>EDUCATION TAX RATES</b>	
<b>Residential Rate</b>	1.4649
<b>Non-Residential Rate</b>	1.4862

<b>TOTAL RESIDENTIAL TAX RATE</b>	<b>1.9689</b>
<b>TOTAL NON-RESIDENTIAL TAX RATE</b>	<b>1.9902</b>

Approved by the Selectboard: 8-12-19

Brookfield Delinquent Tax Report  
 December 31, 2019  
 Teresa Godfrey, Delinquent Tax Collector

I have a VERY few property owners who are under a payment plan (an \* next to their name) working on paying their back taxes while maintaining their current taxes. All taxes in 2011 have been paid in full! There was one successful tax sale and the owner was able to re-purchase the property. We have a new Town Attorney, Michael Monte from Barre, and I will continue to have tax sales each fall for delinquent properties until all taxes are current.

<u>Year</u>	<b>Principals Owed:</b>	
	<u>2018 report</u>	<u>2019 report</u>
2003	\$ 1,430.10	\$ 1,430.10
2006	3,602.15	3,602.15
2008	3,287.57	3,287.57
2009	4,399.76	4,399.76
2011	2,587.51	0.00
2012	7,085.42	3,563.18
2013-6	662.14	662.14
2013-2014	9,795.63	3,775.42
2014-2015	19,817.17	14,694.84
2015-2016	20,394.77	10,054.19
2018-2019	47,614.07	29,512.48
2018-2019		66,388.74
Totals	\$147,078.92	\$158,344.14

**DELINQUENCIES**

**2003-2010**

MOORCROFT, JAMES

**2012**

DOERFER, JANE ESTATE\*

**2013-6 MONTH**

MOORCROFT, JAMES

**2013-2014**

FOOTE, MARIE

KARALEKAS, GEORGE \*

KING, KARL

MOORCROFT, JAMES

SULLIVAN, MICHAEL

**2014-2015**

CAMP, NANCI \*

DOERFER, JANE \*

FOOTE, PHILIP

INGRASSIA, AMY

JDI PROPERTIES INC\*

KARALEKAS, GEORGE\*

MOORCROFT, JAMES



SULLIVAN, MICHAEL  
TAPLIN, THERESA  
TOULIS, STEVEN

**2015-2016**

CAMP, NANCI \*  
INGRASSIA, AMY  
SEVERANCE, JOHN  
SEVERANCE, STEVE  
SNOW, LEON  
TAPLIN, THERESA

**2016-2017**

CAMP, NANCI \*  
DOERFER, JANE ESTATE \*  
FOOTE, MARIE  
INGRASSIA, AMY  
JDI PROPERTIES INC \*  
MOORCROFT, JAMES  
PENNEY, JOSEPH \*  
SEVERANCE, STEVE  
SNOW, LEON

**2017-2018**

CAMP, BETH  
COLLINS, JAMES ESTATE  
DE MARTINI, PAUL  
DOERFER, JANE ESTATE\*  
FOOTE, PHILIP  
HOGG, ROBERT  
INGRASSIA, AMY  
JDI PROPERTIES INC \*  
KIDDER, RICKY  
KING, KARL  
LAVOIE, MARK  
MOORCROFT, JAMES  
NEWMAN, LAWRENCE  
SEVERANCE, STEVE  
SULLIVAN, MICHAEL  
TAPLIN, THERESA

**2018-2019**

CAMP, BETH  
CAMP, NANCI \*  
COLLINS, JAMES ESTATE

KIDDER, RICKY  
KIMBALL, RAYMOND  
KING, KARL  
LAVOIE, MARK  
MCCARTY, MICHAEL  
ESTATE  
MOORCROFT, JAMES  
NEWMAN, LAWRENCE  
PEMBERTON, PATRICK  
PENNEY, JOSEPH \*  
RING, BRYAN  
SEVERANCE, JOHN  
SEVERANCE, STEVE  
SLAYTON, ELGIN  
SNOW, LEON  
SULLIVAN, MICHAEL  
SULLIVAN, ROBERT  
YOUNG, JASMINE

+

## **Brookfield Town Auditors Report**

The Town Auditors have been meeting monthly to reconcile town financial records, reviewing invoices as well as bank and tax reconciliations and payroll records.

The Town has contracted with Fothergill, Segale and Valley, CPA to perform an audit of FY19. The Selectboard approved this contract December 23, 2019.

In accordance with 24 V. S. A. 168 1, as amended, the Audit Committee has verified the unaudited cash balances, securities, accounts and records of town based on information available to the Auditors as of February 2, 2020.

The Auditors would like to thank the Town Treasurer and Administrative Assistant for all their hard work and dedication that they have provided the Town.

Respectfully submitted,

Ginny Brees, Brenda Flint, Dennis LaRocque, Auditors

## **Brookfield Volunteer Fire Department 2019**

CO2/FIRE ALARM - 6	PROPANE LEAK - 1
ACCIDENTS - 15	TREE/POWER LINE - 2
MUTUAL AID - 4	AMBULANCE ASSIST - 1
ELECTRICAL FIRE - 1	

This year was a reasonably quiet year as far as calls go. We logged in 255 hours on emergency calls and approximately 210 hours in training.

We were able to do a controlled burn at a residence here in town that provided us along with the East Randolph Dept a lot of important training.

This year we honor John Benson for 40 years of service, 1<sup>st</sup> Asst Chief/Fire Warden Jeff Brassard for 30 years, 2<sup>nd</sup> Asst Chief Bob (Doc) Conniff for 25 years. Captain Charles Sherman 10 years and Andy Courville 10 years. Thank you for your service.

I wish everyone an accident and fire free New Year for 2020.

Chief Kevin Wheatley

## **Town of Brookfield Cemetery Report 2019**

This year we built the fence, straightened and repaired the stones at the East Hill cemetery. We had taken the fence down and to help maintain the beauty of the cemetery it needed a new fence to go back up. There were stones that were broken, unreadable and damaged beyond repair.

We also took down the rotting fence at the Old Center cemetery and plan on putting up black chain instead of wood saving the cost of putting back the wood.

We also straightened a number of stones in the West Brookfield cemetery, Center cemetery and East Brookfield cemetery that the frost had moved from the past winter.

There are plots for sale in East, West and Center Brookfield for sale. Old Center and East Hill cemeteries are closed.

Respectfully submitted, Joseph Mangan (Kirkyard Services, LLC)

### **Brookfield Town Constable Report**

The Town of Brookfield requires dogs to be on a leash, under the immediate control of a competent and responsible attendant, or kept enclosed on your property, and it remains unlawful to disturb the quiet of any person by having a dog habitually barking for more than 30 minutes, day or night.

All dogs need to be licensed and up to date on rabies shots. Dog licenses are due by April 1st each year. (Please keep your eyes open for the Annual Rabies Shot Clinic where your dog can both receive their rabies shot and their license.)

Remember, animals don't take care of themselves. We all must be responsible owners, whether they be pets or livestock.

In closing, I would like to remind people that they can order reflective E911 signs from the Town Clerk. I encourage all of you to consider this as every moment counts in any emergency situation.

Thank you for a great year and I look forward to continuing to serve you in 2019.

Be safe.

Dan Mason, Constable

### **Brookfield Conservation Commission Annual Report**

In this, the inaugural year of the Brookfield Conservation Commission, thanks to an affirmative vote to establish the commission at Town Meeting on March 5, 2019, the following members of the Conservation Commission were appointed by the Selectboard, and officers were elected at the first meeting:

Jon Binhammer, Chair  
Jon Jickling, Treasurer  
Kathy Kinter, Secretary  
Susan Shea, Vice Chair  
Starr Strong

The first meetings of the Commission revolved around organization and purposes; to that end we created By-Laws for the Commission that will guide our work going forward. The by-laws outlined the purposes of the Commission, which include:

1. To inventory (with landowner permission) Brookfield's natural, scenic, wildlife and ecological resources and other lands which have agricultural, forestry,

educational, cultural, recreational, or archeological values in which the public has an interest.

2. To recommend conservation actions to protect and conserve Brookfield's natural resources;
3. To help conserve all water and wetland resources.
4. To encourage the protection of sensitive natural areas and species.
5. To increase awareness of conservation and outdoor recreational goals in overall land use planning and zoning.
6. To encourage recreational uses on town conservation land that have a minimal impact on the land.
7. To provide educational programs about local natural resources.
8. To make recommendations to, and cooperate and communicate with the Selectboard, Planning Commission, and other groups and organizations having similar concerns, and with appropriate agencies of the regional, state, and federal government.

The Commission held two public events: A paddle on Baker Pond and a hike in the Town Forest. We will be scheduling more events this coming year, so stay tuned. If you are interested in either joining the Commission or helping with a project, please call Jon at 276-3260.

Respectfully submitted: Jon Binhammer, Chair

## **Brookfield Free Public Library Report**

The Staff and Trustees of the Brookfield Free Public Library are pleased to submit this 2019 report to the Town and Townspeople of Brookfield.

We have had 2 exciting opportunities offered to the Library this past year. The first comes from the attic of the Marvin Newton House where the new curator for the Brookfield Historical Society, Rachel Andreyev, unearthed a wooden box containing the founding documents of our Library in 1791. At that time it was a subscription service with paid memberships, rental costs and late fines. There is a list of the books included, and subscriber names, many of whose names are familiar today. This treasure trove of our Town's history has yet to be fully explored and we at the Library are happy to collaborate with the process. Hopefully there will be an exhibit of this find in the near future.

In 2019 the Brookfield Library received all monies remaining in the Brookfield Student Aid Fund when that fund ceased to exist. In the upcoming year the Board of Trustees will make a determination how to use these funds in a matter that comports with the wishes of the donor.

But don't forget the services the Library offers at no charge to community members. Of course we have books - for adults and children of all ages - paper, audio and e-books (we do have a great collection of picture books and YA books). Can't find it? Ask Laura Roachat our Librarian for an inter-Library loan. There are DVDs and magazines as well as passes to visit ECHO Aquarium, Vermont State

Parks & Historic Sites, VINS, The Fairbanks Museum and The Shelburne Museum. Talk to Laura about signing these out. We have a computer and Wi-Fi (you can bring your own device), a Keurig coffee maker and a very comfortable space to hang out. Laura also supplies two local home child care facilities with books and reads to the Orange County Parent Child Center Playgroup held at the Pond Village Church weekly.

Did you know that the Library offers a variety of programs throughout the year? Of course there is the knitting group held from 6:30-8pm at the Library the first and third Sunday of the month beginning in October till March, open to all. MaryLou Maeder, our knitting whisperer, is on hand to field questions and other fiber emergencies. MaryLou also runs a more limited after school knitting program for kids at the Library.

What else? The Library coordinated with the Brookfield Ice Harvest and Jon Binhammer to provide children's activities, warmth and rest rooms in January. The Library scheduled the fabulous Arts Bus for the Old Town Hall opening potluck in June. In July the BFPL invited RiseUp VT, a local NGO promoting healthy lifestyles for children, to the OTH Market where folks had a chance to make smoothies through bicycle power. The Fairbanks Museum On-The-Road Planetarium presented 2 shows to appreciative audiences in August at the OTH. And many folks learned how to have improved Dog Communication, also in August at the OTH. In September lots of lucky kids and their grown-ups got to merrily disassemble really cool stuff in the Library's annual Deconstruction event. Many thanks to the community members who helped by providing a variety of defunct appliances, speakers and electronics, to the delight and benefit of all. Tania Aebi, sailor, author, lecturer, and global circumnavigator at age 18, told the story of her amazing youthful adventure at the Pond Village Church in November.

All Library services and programs are free to our community members. Any ideas for additions to our collections or for programs are very welcome. Talk to any Board member or to Laura Roachat. Our Library is a great place. Not everything can be found on the Internet. Who knows? Maybe you might just find it at the Library. We'd love to see you there.

Laura Roachat, Librarian

Board Members: Kym Anderson, Amy Borgman, Dan Childs, Emily Noyes, Cat Wright

## **Brookfield Historical Society 2019**

It is a pleasure to report the completion of a phased five-year restoration project of the exterior of the Marvin Newton House. This year the north side of the house was the focal point of attention. Restoration and repair work was contracted to Andy Lake, a local carpenter and stonemason. The project included extensive clapboard replacement, repair of the soffit, window trim restoration, and replacement of rotted windowsills. Painting of the north side of the house was

completed in the fall. Greg Wight volunteered to act as clerk of the works as he has for much of the restoration work on the house since 2014.

The Society, recognizing its responsibilities as a steward of this important historic structure, retained a preservation specialist to conduct an audit of the condition of the Newton house. That evaluation was supported by a matching grant from the Preservation Trust of Vermont. The assessment report indicated the need for drainage improvements to stabilize the foundation, the upgrading of cellar posts to insure long term stability of the first floor, and the restoration of the front door hood and trim work. Additionally, three rooms require plaster restoration and the alarm system needs to be replaced. The total cost of these projects is estimated at about \$23,000. To meet this challenge grants totaling \$6,000 have been received from the Lamson-Howell Foundation, the Northfield Savings Bank, and the Union Mutual of Vermont. Other grant initiatives are in process. More details concerning the development campaign will be announced this spring when a community wide appeal for support will be launched.

The 16th annual Ice-Out Raffle reached its conclusion on April 21st at 6:26 pm when the cement block attached to Duncan fell through the ice. Jane Boggs of Bear Hill in Brookfield was closest to the correct time with her estimate of 3:15. Ten other contestants chose the same day.

A capacity audience was drawn to the Pond Village Church in late April to hear a Historical Society-sponsored presentation by Rick Winston, author of *Red Scare in the Green Mountains*. In speaking about the anti-Communist hysteria that gripped Vermont Winston gave special attention to a 1950 episode that unfolded in nearby Bethel. The presentation prompted considerable discussion by an engaged audience.

In July a wool spinning exhibition was conducted at the Marvin Newton House. Local artisans Jenny Bryan-Wright, Diane Haggett, and Sharon Lavoie demonstrated several types of spinning used to create yarn from sheep wool.

A beautiful summer afternoon in August provided the setting of the annual Helen Daly & Margaret Stone Ice Cream Social. The well attended event, organized by Pat and Ray Mayer, featured a display of furniture interpreted by Van Parent and a garden tour led by Master Gardener Brigitte Lackey.

The Ice Cream Social was enlivened by the music of Jennings & McComber, the stage names of Andy and Kara Lake of Brookfield. They describe their music as Green Mountain Folk with Celtic roots—a fusion of traditional music with modern instrumentation. Their songs have currency as well as a timeless aspect. The multi-talented Lakes played a variety of five different stringed instruments as well as an accordion. Their first album *Let Fall the Fine* was recorded in the Pond Village Church in 2016. Their most recent release, *Will You Leave the Light On?*, appeared early this year.

The 86<sup>th</sup> annual meeting of the Society in October featured fiddler Adam Boyce who presented “‘These old Tunes are Good Enough for Me:’ Harold Luce, the

Story of a Vermont Fiddler.” The interesting and well received program was co-sponsored by the Vermont Council on the Humanities. Harold Luce (1918-2014) was one of the premier traditional “Yankee” fiddlers of his era and played many times in Brookfield’s Old Town Hall. Adam Boyce, one of Luce’s many pupils, shared recollections of his teacher along with audio recordings. Boyce also played a few favorite tunes that he learned from his mentor, including a song written by Luce called “Going Back to Brookfield Again” to the tune of “Back in the Saddle Again.” The lyrics for the song can be found at the Society’s website: <https://brookfieldhistoricalsociety.wordpress.com>

Current Trustees:

Gary Lord, President; Pat Mayer, Secretary; Greg Wight, Treasurer; Elinor Gray, Historian/Genealogist; Greg Sauer, Blog Editor; Perry Kacik, Membership Director; Elaine Manghi Buck, Program Chair; Rachel Andreyev, Curator; Bonnie Fallon; Barbara Daly; Sarah Isham

## Highway Department

Note: if anyone has need for fill material, please contact the Highway Department. Remainder from ditch cleaning and related maintenance will be available in Fall 2020.

As in the past: too many road signs are being stolen in the town of Brookfield. Not only are the signs expensive, but the time and cost invested in their replacement must be considered. All should consider the cost involved in keeping our town roads marked. If you know anyone with Brookfield road signs please have them returned to the town garage.

Ray Peck, Road Foreman

**Note:** The Town’s policy regarding use of the Town’s sand supply for private driveways is: residents are allowed to collect up to 15 gallons of sand (the equivalent of 3 x 5-gallon buckets) per trip to the Highway Department garage. (Adopted by the Selectboard: December 26, 2005)

## Green-Up Day Report

Green Up Day 2019 was damp and raw, unusual the first of May. The stalwarts came out, and some 'new' kids, the ones I most want to see. They bring the sunny energy that always comes with helping. Always, I give a cheer for the parents who spearhead their family participation. Kids are given the important viewpoint of caring for their community - something larger than themselves.

Last year the Town contributed their usual gift of \$100 to the statewide effort. I'd like to see a larger offering, but the costs to the Town from the respective vendors for the items brought to the town garage is of consequence. The 2019 total was \$1,402.58. The roll-on bin for general trash which goes to Cassela cost \$264.58. The tires, sent to KNS Tires, cost \$1,138.00! Those who wantonly stack their tires by the roads, or throw them over the cliffs for the willing workers to

retrieve obviously have no sense of responsibility to the community and environment.

No costs for metal were listed. The Highway Department team collects it, year to year, in a bin until it's full. Usually, the Town gets back some money for it. We are lucky to have the cooperation of our guys in the Department who set up the collection site behind the garage. They tour the many miles of roadway the next week, picking up items left there by workers who couldn't get them into their vehicles. This is willingness beyond the call to duty. The drop-off hours on Saturday are 8:30 - 4:30. I'm there primarily to make sure you put stuff in the correct places.

The first Saturday in May this year is the 2nd. Dress in bright colors, wear gloves and boots. Do not pick up needles or some kinds of hazardous waste. I will not receive them at the garage. The recycling center in Randolph puts notice in the Herald of the days it receives hazardous waste and electronics.

Lastly, I would appreciate a replacement Chairman who can spend the time and effort to fire up the troops. I'm getting long in the tooth. Spending all day at the garage is satisfying in that thanking the upbeat worker bees gives me hope. I have less stamina for such effort as convincing teachers to have the kids make posters and write essays. If sent in to headquarters in Montpelier, there are prizes given. The winning poster is made into the big notice we post all over the state. Imagine how these activities can spur interest in the kids.

Kate Alberghini is the new Executive Director for Green-Up Vermont. Her contact information is <[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)>, the phone is 802-229-4586. She can give you deadline dates for receipt of essays and posters.

I hope to see you out there. May will be here in no time.

Respectfully submitted: Bonnie Fallon (276-3105)

### **Brookfield Community Partnership**

For many weeks last summer you probably noticed the tall ladders and a large lift alongside the Old Town Hall, while the side walls of the building were being primed and painted in gleaming white. That was the final phase of a five-year project to repaint every inch of the exterior of the building. Now the project is complete, and our historic Old town Hall looks beautiful.

From June through October the Old Town Hall was lit up many nights with some exciting new programs and some old favorites, back by popular demand. As in the past, most of the events were free of charge.

Each year the season begins with the Community Potluck Supper, where we are happy to see our neighbors again, after being in hibernation all winter. It is a joyous and delicious time.

As usual, many food events were offered throughout the season, including a wine and cheese tasting, a chocolate tasting, a community taco dinner, the annual



Souper Supper with the Randolph Area Food Shelf, the annual Harvest Dinner, featuring the bounty and culinary talents of Camp Merrishko, and the family Halloween party and potluck supper.

The wide variety of programs provided something of interest for almost everyone. If you crave exercise, there were morning stretch-and-tone classes and yoga classes twice a week all summer long.

If culture is your thing, there was a classical guitar concert by Chris Schoelen, a talk by author Lindsay Stoddard, and a concert by Trio Sephardi.

For the scientific-minded there were three stargazing sessions with Donald Cameron, an emerald ash borer presentation, and a tour of the night sky in an indoor planetarium, provided by the Fairbanks Museum.

Children enjoyed a hands-on workshop about electricity, a puppet show about an astronaut, and a night of decon/reconstruction, when they took things apart and turned them into something new.

A brand new event this year was the very popular Oktoberfest. Over 150 people of all ages voraciously consumed bratwurst, strudels and local beer. Inseldudler, an oompah band from Burlington, provided music for festival goers, who wanted to dance. Some revelers even wore dirndls and lederhosen. If you couldn't make it to this rollicking event, don't despair. It will return again this October.

We thank everyone who participated last year as a volunteer, a donor, or a member of the audience. Our Old Town Hall would not be a thriving, popular community center without you.

The BCP is an all-volunteer organization, which relies on the support of generous donors to meet the annual operating expenses. Tax-deductible donations may be sent to: Brookfield Community Partnership, P.O. Box 452, Brookfield, VT 05036.

BCP Board of Trustees: Ted Elzey, Chair; Steve Reid, Vice Chair; Betty Lord, Secretary; Dan Childs, Treasurer; David Doda, Billi Gosh, Betsy Hale, Perry Kacik, Curtis Koren, Pete Mancauskas.

For information please contact Ted at 276-3020.

## **Dog Licenses Sold 2019**

There were 187 dogs registered in 2019. For every license sold, \$5.00 is paid to the State of Vermont for rabies control and spay/neuter programs. Some of the money goes towards the purchase of the tags and registration forms.

It is extremely important that all dogs are registered (and it's a State law). The Constable came to the office before the publishing of this Town Report telling me of a dog hit on I-89 with old tags. After checking with the registered tag owner, he found the dog was a stray and known to roam the area. Unfortunately, the dog did not survive. We are not sure how the incorrect tags ended up on this poor dog.

**PLEASE** register your dogs!

A second reason to register is that we keep a copy of current rabies certificates at the office. If a dog bites anyone, we have proof that the dog has had its rabies shot.

Registration Fees:

On or before April 1 <sup>st</sup>	spayed/neutered dog	\$ 9.00
	unaltered dog	13.00
After April 1 <sup>st</sup>	spayed/neutered dog	13.00
	unaltered dog	17.00

**2020 Rabies Clinic**

You will be able to register your dog(s) at the clinic.

The rabies clinic will be held at the Brookfield Elementary School on **March 28<sup>th</sup> from 9-11** with Dr. William Barry.

Respectfully submitted, Teresa Godfrey, Town Clerk

**ECFiber**

Brookfield is a member of ECFiber, Vermont’s first Communications Union District, and as of the writing of this report, its Wicked fast internet service is available in all areas of the town.

ECFiber is owned by its 24 member municipalities, but under Vermont law the District’s operations, capital expenditures, etc. cannot be subsidized from local taxes.

In December of 2019, the District completed a \$10.0 million offering of revenue bonds to cover 2019-2020 capital expenditures, to complete design and pole preparation work for the remainder of the 23 active town network and construct approximately 300 miles of fiber in 2020 (Montpelier is the 24<sup>th</sup> member, but has also joined CVFiber and is likely to receive service through that District instead of ECFiber).

As of Dec. 31 2019, ECFiber has completed over 1000 miles of active fiber-optic network in all or part of 22 member towns, serving more than 4100 customers. ECFiber added over a 1000 new customers throughout its network in 2019, including over 1500 new subscriptions, of which 88 were added in Brookfield.

Unserved areas continue to be our top priority. In 2019 we built out six towns border-to-border, chosen based on town-wide signups. These were: Braintree, Brookfield, Granville, Hancock, Rochester and Stockbridge. Next year’s build includes remaining parts of: Bethel, Chelsea, Norwich, Randolph, Reading Royalton, Tunbridge, Vershire and Woodstock. The Governing Board is also beginning a process to evaluate adding towns to the system, as several neighboring towns have expressed an interest to join. Any new towns added would be constructed after 2021 when Hartford, the last of the original 23 active towns is expected to be constructed.

The roads to be built in 2020 are highlighted in red or blue on our “zoomable” map at <https://map.ecfiber.net>. All currently serviceable areas are highlighted in green on the map.

ECFiber plans to continue to raise capital through the municipal bond market in 2020 and to complete the total 1400 miles of network covering all underserved locations in it’s 23 active towns by 2021.

Beginning in 2020, ECFiber is please to state it is *reducing* its cost for Basic service (25Mbps reciprocal up and download speeds) and increasing its speeds for its Standard, Ultra and Wicked Fast service levels from 50Mbps to 100, 200Mbps to 300, and 700Mbps to 800 respectively. Again, all speeds are reciprocal – upload and download. While we had to for the first time in 8 years increase our prices slightly for these services, and for our phone service, the features and service quality are improved.

ECFiber is offers reliable and the best available speeds for high speed internet, along with voice over internet protocol (VOIP) phone services. Other features of ECFiber services are:

- Simple, stable pricing with no contracts, fine print, or data caps.
- Local and personable customer service. During business hours, phones are answered by an employee without an automated queue.
- Local ownership and control: Governing Board members appointed by their Select Boards advocate for their towns’ concerns and meet monthly to set District policy.
- Community services. For example, ECFiber provides its highest level of service to over 25 community anchor institutions (including Brookfield Public Library) for its lowest monthly fee.

For additional information, visit the website, email or call the office, or contact Dan Childs or Stuart Edson, Brookfield’s delegates to the ECFiber Governing Board.

## **Brookfield Zoning**

All relevant zoning and development regulations can be found online at <http://www.trorc.org/towns/brookfield/>:

- Base Zoning Map (04/12/10)
- Brookfield Development Bylaw (04/12/10)
- Brookfield Subdivision Regulations (11/14/05)
- Flood Hazard and Shoreland Overlay Map
- Flood Hazard Bylaws
- Shoreland Bylaws

Subdivision applications, development permit applications, and fee schedules are available at the Town Office as well as online at <http://www.brookfieldvt.org/about-us/planning-zoning/>:

- Permit application fees
- Development Permit Application
- Subdivision Permit Application
- Access permit application

Please refer to the appropriate documentation when you are considering subdividing, building, or developing your property. The Zoning Administrative Officer MUST be informed in writing (via permit application) of all proposed development EVEN in cases where a permit or fee may not be required (this includes farm structures and small outbuildings). You are strongly encouraged to contact the Administrative Officer with any questions prior to starting a project.

Also, there are State permits that must be obtained before certain buildings can be constructed. Please make sure that all State permits are in place prior to applying for a building or subdivision permit.

Please don't hesitate to contact the Administrative Officer at [zoning@brookfieldvt.org](mailto:zoning@brookfieldvt.org) if you have questions or would like to set up a time to meet. You can also leave a message for the Administrative Officer at the Town Clerk's office, 802-276-3352.

### 9-1-1 Report

If an emergency responder cannot locate your residence, is it because you do not have your assigned 9-1-1 address displayed so it can be seen from the road? Is your residence one of the many throughout Brookfield that does not display your 9-1-1 address? Emergency responders – State Police and/or ambulance – may be responding based on receiving a phone call. Help them help you – show/display your 9-1-1 address.

Is there someone residing in your residence who has a physical disability? Hard of hearing? There is an E911 Disability Designation form on the E911 website – link [http://e911.vermont.gov/sites/e911/files/pdf/E911-Disability\\_Designation.pdf](http://e911.vermont.gov/sites/e911/files/pdf/E911-Disability_Designation.pdf) - where these disabilities can be identified so the emergency responders will be aware of the disability challenges when responding to and approaching a residence. Help them help you in a time of need.

**Safeline, Inc.** is a 501(c)(3) non-profit charitable organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

During the fiscal year ending June 30, 2019, Safeline's staff and volunteers provided 2,732 services for 355 victims of domestic violence, stalking and sexual abuse. 44 services were provided for 3 victims who identified themselves as residents of Brookfield. This is double the number of services provided compared to last year. It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7 days a

week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking.

We thank the voters for your support as we work to end domestic violence and sexual abuse in Brookfield.

**Central Vermont Council on Aging (CVCOA)** would like to request \$350 from the Town of Brookfield for fiscal year 2020-21.

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

CVCOA Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.

Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.

Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.

Nutrition Services oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.

State Health Insurance Program (SHIP) provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.

Family Caregiver Support promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 37 Brookfield residents. Case Manager, Brenda Traegde is designated to work directly with the seniors in Brookfield

All of us at CVCOA extend our gratitude to the residents of Brookfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

### **Greater Randolph Senior Center**

The Greater Randolph Senior Center requests that you put to ballot our request for a \$2,000 (Two Thousand Dollars) appropriation from Brookfield's voters. Our service area is Brookfield, Braintree, and Randolph. [We request \$2,000 each from Braintree and Brookfield and \$15,000 from Randolph.] During our fiscal year 2019 (Oct 1, 2018-Sept 30, 2019), the Center provided 15,181 meals (of which 13,981 were partially funded through the Older Americans Act and the VT Center for Independent Living); 9,182 meals were delivered to people through our Meals on Wheels program, which helps older adults and the disabled to live independently in their own homes and continue to participate in their communities. The Center served 5,971 lunches to people who came to the Center to meet with friends and join in such activities as bingo, card games, book club, mahjonn, foot clinics, flu shot clinic, arts and crafts, and exercise classes, live music, speakers, and trips. Adults of all ages are welcome and encouraged to become involved in our activities and take advantage of our meals (Meals on Wheels and Congregate) programs.

We are aware that Brookfield residents are able to go to other senior centers, however, it is our center that is tasked with providing the Meals on Wheels (MOW) program to Brookfield residents who need it. Eligibility guidelines, for people 60 years old and up, are as follows: *A person is eligible if he/she is 60 years of age or older and unable to leave the home without considerable difficulty and/or assistance and experiences a physical or mental condition making them unable to obtain food or prepare meals on a temporary or permanent basis.* Also eligible is a spouse of an eligible participant (regardless of age) and people under 60 years of age with a disability if they reside with or are in the care of people receiving MOW. We are able to deliver MOW to people who are disabled, living on their own and under 60 years old, if application is made and approved, through the VT Center for Independent Living (Montpelier office, 802-229-0501). We presently have no Brookfield representative on the Board of Directors and would like to change that. Our Center is available to Brookfield residents for family parties/dinners/memorial services or meetings.

We receive revenues from participant donations in our meals programs (Meals on Wheels and Congregate); from community members of Braintree, Brookfield and Randolph; from municipal contributions through special appropriations, fundraising activities, Bequests, gifts made "In Memory of" and from the Central

VT Council on Aging, who receives funding through the Older American's Act, and VT Center for Independent Living.

We provide rewarding opportunities for volunteers. Volunteers help in the kitchen, serve the midday meal and set and bus lunch tables, deliver Meals on Wheels, bake goods for our many fund raisers, fold and label the monthly newsletters, provide computer and AARP tax assistance, host educational programs, and, in general, make the Center a welcoming place to visit. Our nine-member Board of Directors is composed of volunteers and each serves a three-year term.

The continued support of the Brookfield community helps to ensure that our Meals on Wheels program is available to all residents who need it, whether on a temporary or permanent basis, and that the Senior Center remains open and functioning as a social center, for now and into the future.

Emilie P. Daniel, Executive Director

## **Vermont Center for Independent Living**

For the last 40 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'19 (10/2018-9/2019) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **250** individuals to help increase their independent living skills and **6** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **163** households with information on technical assistance and/or alternative funding for modifications; **122** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **86** individuals with information on assistive technology; **46** of these individuals received funding to obtain adaptive equipment. **499** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **40** people and provided **31** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with

disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'19, VCIL provided direct services to Vermont residents utilizing the following programs/services:

- Information, Referral and Assistance (I,R&A)
- Home Access Program (HAP)
- Meals on Wheels (MOW)
- Peer Advocacy Counseling (PAC)
- Sue Williams Freedom Fund (SWFF)
- Telecommunications Equipment Distribution Program (VTEDP)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at [www.vcil.org](http://www.vcil.org).

### **Green Mountain Economic Development Corporation**

On behalf of GMEDC's Board of Directors, I would like to thank the Town of Brookfield for its support. We strive to assist organizations, civic groups and businesses and our 30 towns in a manner they find responsive to their needs and consistent with their goals and objectives. Our primary mission is to increase employment, the tax base, housing stock and overall vibrancy and well-being in our region.

GMEDC remains a well-respected and effective Regional Development Corporation (RDC) through collaboration with our 11 counterpart RDCs, the Agency of Commerce and Community Development (ACCD), USDA- RD, our Small Business Development Center (SBDC) and our Combined Economic Development District (CEDDS) partners: Two Rivers Regional Commission, Springfield Regional Development Corporation, and South Windsor Regional Planning Commission. Throughout the year, we team with a host of elected officials including the Governor's office, our congressional delegation, Vermont legislators, local town officials and staff. We are ever mindful that Vermont remains a small state with finite resources, but we know who we should go to for help.

Below is a sampling of projects to illustrate the range of assignments we are involved with currently.

Workforce Development is enormously important to our state. GMEDC partners with our three Regional Technical Centers, Vermont Technical College, and the Departments of Labor and Education to promote this cause. We participate in statewide steering discussions and public programs and three of our GMEDC board members are involved directly: Ken Cadow, Director of Career and Workforce Pathways at Randolph HS, President Pat Moulton at



VTC and Cathy Tempesta, the HR Director at GW Plastics. We are working hard to develop high school and post- secondary curricula to equip Vermonters with the education and training required for excellent jobs in manufacturing, healthcare and other careers which require technical skills. We firmly believe this will benefit Vermont's citizens and brighten our future.

Planning and development support - We partner with ACCD, TRORC, USDA, Preservation Trust of Vermont, the Vermont Council on Rural Development, several Chambers of Commerce, community groups and boards to help towns implement initiatives that improve their cultural, economic and overall vibrancy. This includes finding grant support for planning and feasibility studies, historical tax credits, accessibility improvements and low-interest loans for redevelopment of vacant schools, municipal, privately-owned buildings or land. We approach this work seriously.

Housing - We are actively engaged with Vermont Housing Financing Agency, Twin Pines Housing Trust, Down Street Housing, private developers and several employers to investigate sites or existing buildings suitable for housing, especially in our villages. The lack of sufficient housing in our region is a most limiting factor to employers. "Affordable housing" at all income levels is critically important and more units are needed to fill this gap every year. Planning is underway in several towns for projects that should advance this year.

Brownfield Remediation - GMEDC has developed expertise in managing the remediation and reuse of contaminated properties by employing the qualified exemption RDCs are granted under Vermont statute – the BRELLA Program. We can acquire damaged property without liability from pre-existing conditions and then arrange funding or loans for cleanup and pass it to subsequent owners' risk free. Through this process, we return properties to productive use and employment. We expect two projects will move forward for implementation in FY 2020.

Real Estate Development – During the past 8 years, GMEDC has purchased commercial buildings in Rochester and Thetford to benefit the 2 businesses that now lease them from us, basically to protect the jobs. We recently constructed a 28,000sf project in Randolph for a third manufacturer. All of these projects were financed by VEDA using the Sub Chapter 3 Program (HUD) at very competitive interest rates, with purchase options to the tenant for the declining loan balance. This program provides financial support to important companies in our district with combined employment of over 275. We allowed them to keep their costs down and invest capital in their businesses until they can afford to own their premises.

Creative Economy - An ongoing ECVEDD study determined that 10 - 12% of the gross annual economy in our CEDS District of 40 towns is involved in this sector: individuals, businesses and organizations involved in music, the arts, design, publishing, engineering and architecture, software development, media and a host of other endeavors. We are now working to expand their identify, publicize and support them on a statewide basis along with towns in New Hampshire. Efforts are

underway with our counterpart entity across the river, Grafton Economic Development, and Dartmouth College, to help focus this energy. I also serve on a steering committee of the Vermont Council for the Arts which is using our study for guidance statewide.

We enjoy excellent relationships with a number of your residents for business planning (confidential), we participated in the reapplication for your Designated Village status and I am proud to have successfully nominated Calley Hastings for the SBA Emerging Leaders Class of 2018. I am always happy to meet with your Selectboard or other groups to discuss issues or items of particular interest to you and with neighboring towns for mini-regional conversations when appropriate.

In closing I would like to respectfully ask for your support again. The fees for membership in GMEDC are quite reasonable and are based on a formula of \$.50 per capita, using population estimates from the VT Department of Health and the U.S. Census Bureau. As of 2017, Brookfield had an estimated population of 1,326, so this year's membership would total \$663.00.

Thank you for your consideration. Robert E. Haynes, Jr., Executive Director

**RANDOLPH AREA COMMUNITY DEVELOPMENT  
CORPORATION (RACDC)**

***With your help, RACDC is making our community a home for all, by making a home for...***

**... Business:** 9 businesses were helped with funding or technical assistance including \$80,000 in loans awarded to two local businesses Jeremy Rilling, Owner of Computerized Cutting Solutions remarked, "I could not have opened without the support of RACDC's loan fund for working capital and start-up costs."

**... Families:** RACDC provided homes for over 198 people, including 26 children, and helped Clara Martin create four new units with a gap-filling loan toward renovation of 28 South Main Street. We continue to develop plans to meet increasing community housing needs for homes and apartments.

**...Health:** 83 seniors from across the region were full participants in SASH (Support & Services at Home), a wellness program helping seniors stay healthy and active. 48 seniors benefitted from monthly delivery of food commodities and about 140 people of varying ages attended SASH activities, like "Bocce for All!" SASH has been studied by independent, third party researchers, and has been proven to save money and improves lives.

**...Fun:** RACDC hosted 9 events, with an estimated 1,600 in attendance, including the Downtown Block Party, MakerFest, MLK Day showing of *A Stranger in the Kingdom*, and Safe & Seen Halloween, to name a few. Roughly 170 volunteers and 269 students engaged in programs and events.

RACDC owned or redeveloped properties pay \$265,000 per year in property taxes

alone. RACDC's work is made possible through your generous support and our hard-working board, staff, and volunteers. *Thank you to all who contributed to another year of progress.* Julie M. Iffland, Executive Director [julie@racdc.com](mailto:julie@racdc.com). Visit us on Facebook or at [www.racdc.com](http://www.racdc.com).

### **Orange County Parent Child Center Inc.**

The Orange County Parent Child Center Inc. (OCPC) is a non-profit organization serving Orange and northern Windsor counties. We would like to request an appropriation from the Town of Brookfield in the amount of \$1000 in 2020.

Our mission is to help families with young children build a sense of place within their communities by connecting them to education, support, advocacy and wellness opportunities. Since 1989, families and providers have come to know us and access us as their primary community resource for any topic or need related to children and families.

OCPC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Families Learning Together program, Early Care & Education for children 6 weeks to 6 years, parent education, kinship care support groups, and resource & referral services.

You can learn more at [www.orangecountypcc.org](http://www.orangecountypcc.org).

Last year, with the continued support of your community, we were able to serve 9 families from Brookfield including 12 adults and 15 children. Your support of \$1,000 allows us to continue serving young children and families in Brookfield.

Mary Ellen Otis, Executive Director

### **Orange County Restorative Justice Center**

Orange County Restorative Justice Center (OCRJ), also known as Orange County Court Diversion, is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

- **Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;

- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.
- **Reparative Panels**, for adults found guilty of crimes. As part of probation, participants work with a Restorative Panel, comprised of volunteers, to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Participants must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Restorative Re-entry**, for adults returning to our communities after incarceration. A case manager works with participants to access housing, employment and, where applicable, services and treatment for underlying issues. Volunteers help support successful re-entry.
- **Circles of Support and Accountability**, for offenders re-entering community who are at a high risk for re-offense. Participants meet weekly with a case manager and volunteers for 12-18 months, to support their successful and safe re-entry into community.
- **Victims Assistance**, for those impacted by the crimes referred to OCRJ programs. A dedicated case manager works with harmed parties to address their concerns and needs related to the individuals and the incidents referred for restorative programs.

During the fiscal year that ended June 30, 2019, 258 clients were referred for services, a 21% increase from the previous year. Of those, 103 were referred from juvenile and adult court for criminal offenses, 62 were referred for YSASP, 11 for DLS, 67 for Pre-Trial Services, and 15 were referred for re-entry services. With few exceptions, all cases involved offenses that occurred in Orange County. In FY19, OCRJ worked with 45 cases in which the offender either resided in and/or the offense occurred in Brookfield.

OCRJ's FY19 operating budget was \$180,409.15. We are proud to be supported by appropriations from every town in Orange County. Brookfield appropriated \$240 for FY19 to support Orange County Court Diversion. Orange County Court Diversion requests \$375 for 2020 to support its expanded mission, as it now does business as the Orange County Restorative Justice Center.

Thank you for your continued support. For additional information contact Jessica Schmidt, Executive Director, Orange County Restorative Justice Center at 802-685-3172 or [jessie@occdp.org](mailto:jessie@occdp.org).

**The Arts Bus:** As the Arts Bus rolls its 10<sup>th</sup> anniversary, we share our gratitude with Brookfield! Because of your consistent outpouring of support, Vermont's favorite green bus has directly connected the joy of art to children over 10,000 times. You've made it possible for a small, local nonprofit to thrive and provide a diverse curriculum of art education – singing, painting, molding, shaping, writing, dancing, weaving, braiding, folding, rolling, acting, making...for a decade!

The magic of the bus is evident each time a child climbs up the stairs and enters a classroom filled with opportunities for creative imagination. At eye-level are bins

of colorful paper & pens, watercolors & canvasses, costumes & make-up, writing pads & books, scissors & tape, glue & glitter. Hand-puppets Sunny Girl & Joe Cool greet each child with giant smiles, waiting to be given a voice (with clean hands). A library of books, from fantasy to coloring to poetry, are ready to be plucked and taken home (thanks to Kimball's Friends of the Library & your donations). And, ever present is a local Artist-Educator ready to share an early-childhood-level art lesson, offer a new skill and empower a child to find joy & authentic self-expression through the arts.

There is no charge to climb aboard the Arts Bus. Its financial vitality is dependent upon grants, your donations, township appropriations, private/program sponsorship and program income from WRVSU/OnePlanet, public libraries, recreation departments, and long-term business sponsors. After a decade of operations, we have recognized our mission finds us at the crossroads of limited public art education resources and ever-increasing costs of raising healthy children, including time, talent and financial resources. By providing a mobile art education service to Central Vermont, the Arts Bus is driven to provide a creative resource right where our communities need it.

As in years' prior, the Arts Bus is requesting \$1,200.00 in town appropriations from Brookfield for the 2020 fiscal year to support the Arts Bus. In 2019, we made 70 stops, served over 1,500 children directly & impacted over 16,000 people with the joy of art! We made CD's into a flashy fish for a river parade float, created stick & animated puppets, painted & splashed with dry & water-based paints, used textiles to weave & braid, instruments to dance, beat & sing, took landscape photography lessons, and made galaxies appear in jars. In 2020, the Arts Bus has special plans for Brookfield for 6-8 stops at Old Town Hall, Brookfield Elementary, local day schools, after-school programs, summer camps and the Brookfield Public Library. And always, when Vermont's favorite green bus is at a public event, festival, library or fair, Brookfield's families are welcome aboard the Arts Bus!

To learn more & see pictures of the little artists you make happen, we invite you to our Facebook page @artsbusvt or to visit our website [www.artsbusvt.org](http://www.artsbusvt.org).

**Randolph Area Food Shelf:** The Randolph Area Food Shelf has been serving the local community since 1977, providing food to people in need in the towns of Randolph, Braintree, Brookfield, and East Granville.

In 2019 we provided food to 451 households in our service area, representing 1,178 individuals. Of these 441 households, 29 are in Brookfield, representing 82 individuals. Food Shelf clients made a total of 2,368 visits in 2019.

In addition to our regular food pantry, the Food Shelf administers two USDA federal nutrition programs: The Commodity Supplemental Food Program and the Emergency Food Assistance Program. Also in 2019, the Food Shelf's School Kids' Program (SKiP) served approximately 5000 meals to area children during its February, April, and summer school vacation periods. These nutritious meals are

so important to students who normally receive free breakfasts and lunches at their schools. Finally, during the 2019 holiday season, we prepared and distributed 125 Christmas Bags, which contained all the ingredients for a complete and healthy holiday meal.

The Randolph Area Food Shelf is overseen by a 9-member Board of Trustees and operates solely with the help of over 80 dedicated volunteers; there is no paid staff. Money appropriated from the Town of Brookfield by vote at town meeting will help us continue our mission as we strive to create a community in which every individual has access to sufficient food.

Many thanks to the Brookfield community for your support! For more information, or if you are interested in volunteering, please visit us on the web at [www.randolphareafoodshelf.org](http://www.randolphareafoodshelf.org) or call us at 802-431-0144.

**Vermont Rural Fire Protection (RFP) Program:** On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **22+ years** of the program, nearly **1100 grants** totaling **\$2.5 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made a number of adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2019 was \$154,325, of which \$63,450 was paid in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program

oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

**215** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Tom Maclay, Chair, Rural Fire Protection Task Force.

For more information please contact Troy Dare at (802) 828-4582 (dryhydrantguy@yahoo.com) or Jill Arace at (802) 496-5162 (jill.arace@vacd.org)

### **Central Vermont Adult Basic Education**

Central Vermont Adult Basic Education, Inc. (CVABE), a community-based nonprofit organization has served the adult education and literacy needs of Brookfield residents for fifty-three years.

CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

Basic skills programs: reading, writing, math, computer and financial literacy

English Language Learning and preparation for U.S. citizenship

High school diploma and GED credential programs

Academic skill readiness for work, career training and/or college

On average, 4 Brookfield residents enroll with CVABE a year. Additionally, one to two Brookfield residents volunteer with CVABE annually. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving a job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. Children of parents with low literacy skills have a 72 percent chance of being at the lowest reading levels themselves, and 70% of adult welfare recipients have low literacy levels. By helping to end the cycle of poverty, your support changes the lives of Brookfield residents for generations to come.

CVABE provides free instruction to nearly 500 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$3,320 per student to provide a full year of instruction. Nearly all students are low income. Over 100 community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We deeply appreciate Brookfield's voter-approved past support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the neighbors who need education for a better life.

For more information regarding CVABE's adult education and literacy instruction for students, or opportunities for volunteers, contact **Central Vermont Adult Basic Education, Inc.** at: [www.cvabe.org](http://www.cvabe.org)

## **VERMONT DEPARTMENT OF HEALTH**

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Barre at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

**Supported student wellbeing:** In Orange County, 55% of students agree/strongly agree they believe they matter in their community. We collaborated with schools to help improve student health and youth empowerment by funding and assisting with community coalitions working within schools, holding youth-led community and policy conversations, and supporting dialogue nights focused on youth risk behavior survey data. We worked with School Nurses to promote yearly health supervision visits for children and access to dental screenings through the Tooth Tutor Program. A School Nurse-Primary Care Provider Partnership was formed to increase collaboration between School Nurses and students' Primary Care Providers for better coordination of care for children with chronic or acute health issue.

**Provided WIC food and nutrition education to families:** 1,030 women, infants, and children in our district were served by the Women, Infants, and Children (WIC) Supplementation Nutrition Program. WIC is a nutrition program for growing families, which includes nutrition education, breastfeeding support, healthy foods and health care referrals.

**Ensured emergency preparedness:** Worked with local partners, including schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency. Central Vermont's Medical Reserve Corps members contributed 300 volunteer hours supporting public events.

**Worked to prevent and control the spread of disease:** Responded to 417



infectious disease cases in our region. We also helped statewide and national health partners understand the risk of vaping and e-cigarette use, as well as set-up 17 safe syringe disposal sites (in Barre) to improve public safety and reduce risk of disease.

**Prevented substance misuse and abuse:** Worked with community groups, schools, service providers, hospitals, and law enforcement to provide community organizing assistance, program planning and consultation, presentations and training, community grants technical assistance and guidance, and information and referral to prevent substance misuse and strengthen the region’s treatment and recovery services infrastructure.

**Contact:** Phone: (802) 479-4200, Toll-free: (888) 253-8786; [HealthVermont.gov](http://HealthVermont.gov)

## **VtDoH Notice Regarding Vital Records**

### **The New Vital Records Law (Act 46) and What It Means for You**

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes went into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to:

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

**Vermont 2-1-1** is an Information and Referral program of the United Ways of Vermont. By dialing 2-1-1 from any phone in Vermont, you will receive up-to-date information and referrals on health services, human service resources, and community programs all across the state.

2-1-1 is a local call, free and confidential, and you will receive person-to-person assistance, 24 hours a day/7 days a week. Language translation services are also available, as is accessibility for persons who have special needs.

Vermont 2-1-1 is the entry point for the Fuel and Food Partnerships, Flu and other health clinics, plus all other local, state, and federal services.

2-1-1 serves as the Public Inquiry Line for the Vermont Division of Emergency Management & Homeland Security during a disaster or emergency incident. Vermont 2-1-1 staff will assist callers with evacuation routes, shelters, commodity points of distribution locations, federal reimbursement procedures and more.

Dialing the simple, three-digit number, 2-1-1, helps ensure that Vermonters have access to community, regional, and state-based services to help them with everyday needs and in difficult times.

- An Information & Referral program of the United Ways of Vermont
- Just dial 2-1-1 for 24/7 free and confidential information and referrals
- Helps to solve problems as well as links callers throughout Vermont with governmental programs, community-based organizations, support groups, and other local, regional, and state resources.
- More than 2600 programs and over 850 agencies are listed in the 2-1-1 database.

For further information: **Dial** 2-1-1 or 1-866-652-4636 [www.vermont211.org](http://www.vermont211.org)

**Stagecoach Transportation Services 2019:** Thank you for your support of community transportation services. **In the past year, Stagecoach’s Dial-A-Ride System directly provided 183door-to-door rides for Brookfield residents** either by volunteer drivers or on wheelchair accessible vehicles. Stagecoach’s Bus, Dial-a-Ride, and Partners Systems provided a total of **112,571** rides. All of Stagecoach’s transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

**Dial-A-Ride System** –Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Brookfield, Dial-A-Ride** offers direct access from home to medical treatments, social services, adult day care services, pharmacies, social events and food shopping.

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. Brookfield residents can access **Commuter Route** bus services to employment and shopping centers in Montpelier, Barre, Randolph, White River Junction, and the Hanover-Lebanon NH.

**Volunteer Driver Program** – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. ***Volunteer Drivers connect friends, support independence and promote healthy living.***

**If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.**

**Information**-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.

### **White River Valley Ambulance**

Thank you, neighbors, for your continued support of White River Valley Ambulance. We are a non-profit, emergency medical service and ambulance transport agency serving the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester and Stockbridge. We depend on billing income and the municipal contributions from your communities to provide quality emergency ambulance response in our region.

White River Valley Ambulance is designated as a Vermont Critical Care Paramedic service, the highest licensure level the state issues. This allows us to operate with an advanced skill set, which improves the outcome of our patients in our rural communities. White River Valley Ambulance maintains two Paramedic level staffed ambulances 24/7, 365 days a year. From January 1, 2019 through November 30, 2019 White River Valley Ambulance responded to 1,342 emergency calls and transfers.

Over the past year we have held an EMT and an AEMT class to help increase the number of qualified responders in our communities with First Response squads, and WRVA. We hosted school field trips throughout the year to show and explain how Emergency Medical Services operate. We have held numerous CPR and First Aid courses throughout the past year as well.

#### **WHAT WE DO MAY INTEREST YOU**

- We are a professional ambulance service, with 10 full-time employees and multiple part-time staff.
- We staff two Paramedic level ambulance crews 24/7, 365 days a year.
- We provide primary 911 ambulance service to 10 communities, covering an area over 500 square miles in size.
- We respond to more than 1,200 calls for help every year.
- We transport patients from Gifford Medical Center to other healthcare facilities each year, often providing Critical Care level transport services. We also

- provide Advanced Life Support transfer to other hospitals throughout the state.
- We are a regional American Heart Association Training Center, providing CPR and First Aid courses to community members across central Vermont.

In 2020, we will continue to push the boundaries of what is possible in rural, pre-hospital medicine by incorporating continuous quality improvement and excellence in education. We will continue to accept more transfers from other medical facilities throughout the state. This will maintain our call volume and help control the per capita rate, which will be \$60.00. This is a decrease from \$63.00 from 2019.

Let us enter 2020 by expressing how thankful we are for the numerous first responders, and fire departments who volunteer their time to help a neighbor in need. Your dedication and commitment to serve makes a difference in the lives of those who call for help. For that, we can never thank you enough.

Contact: (802) 234-6800; [www.wrva.org](http://www.wrva.org)

### **Barre Town EMS Department**

Barre Town EMS is one of the premier Paramedic level EMS services in the state of Vermont. We currently have 5 ambulances scheduled for 19 shifts per week (3 shifts per day Monday-Friday and 2 shifts a day on the weekend). The primary service area covers the towns of Barre, Berlin, Orange, Topsham, Washington, and Brookfield. This area has an approximate population of 14,347 and covers 215.3 sq miles. The service is one of only 8 ambulance services in Vermont that hold a paramedic license with critical care credentials.

To handle this work Barre Town EMS has a staff that ranges from 35-38 employees (13 full time). We currently have 20 paramedics on the roster which allows Barre Town EMS to have at least one paramedic on every scheduled ambulance. Over the past year we had 2 per diems leave while adding 5. We also are proud and happy to see the return of Mickey Witham and Cyndi Nichols. They each were deployed overseas for the last year with the Vermont Army National Guard's air medical unit.

Over the past 3 years we have seen an 8.5% increase in our total call volume (347 calls). The majority of the increase this year was related to short term schedule transfers which have decreased in recent months. Calls for service area 911 emergencies and paramedic intercepts have leveled off this year. However, mutual aid requests continue to be a concern. Mutual aid is when a non-contractual town requests for Barre Town EMS to be the primary EMS unit on a call. This past year requests from mutual aid increased by 43 calls while the last 3 years have seen similar increases. This is a growing concern both locally and statewide.

This year's equipment purchases were geared toward completing past purchases. We added the following equipment:

- 1 iPad to be used for documentation
- 1 video intubation scope

- 1 Ventilator
- 1 Adult Airway manikin trainer

We also replaced a 2012 Chevy e350 ambulance with a 2018 Ford e450 Medix ambulance. This ambulance is equipped with a Stryker power load and power stretcher system. This was a planned purchase and brings our fleet of 5 ambulances up to 4 with the power load and power stretcher systems which helps increase patient and provider safety.

Note: Brookfield residents made 43 calls during FY 2018/2019.

For Barre Town EMS: Chris LaMonda, MPH, Director of EMS

### **Randolph Area Mentoring Program**

The Randolph Area Mentoring Program, or RAMP, is a community based mentoring program serving the communities of Brookfield, Braintree and Randolph, Vermont. We would like to request an appropriation from the Town of Brookfield in the amount of \$300 in 2020.

The mission of the Randolph Area Mentoring Program is to provide the opportunity for all interested youth in our community to experience a one-on-one friendship with a responsible, attentive, and caring adult. Each adult mentor will share life skills and explore common interests with his or her mentee, and offer new opportunities, encourage healthy choices and serve as a role model.

The positive outcomes that we are working towards benefit participating mentors, mentees and their parents/guardians, and the community as a whole.

**Mentors** obtain the opportunity to make a difference in the life of a young person. They can contribute to their community in a way that is affordable, direct and long lasting. Their understanding of the community is broadened. Most importantly they develop a friendship with a young person.

**Mentees** benefit by having one-on-one time with a caring and attentive adult. Participating youth have access to the life experiences and work skills of their mentor. Mentees gain access to regional and town activities, thus broadening their worldview. Most importantly they gain a friendship with an interested adult.

**Parents and Guardians** benefit by having another positive role model for their child who can reinforce common values of friendship, respect and personal conduct. Sharing a common interest in the well being of their child, parents and guardians also acquire friendship with a community member they may have otherwise not known.

The program's **relationship based model** highlights meaningful friendships and healthy activities that **increase resilience and positive outcomes** in youth over the long term.

Brookfield currently has several adults working with area youth as mentors, and several youth involved as mentees. We are working to grow both the capacity and

involvement of the community in this program, and the funds requested will help our organization match a grant from MentorVT to further these efforts. More information can be found on our website [www.rampvt.com](http://www.rampvt.com), or by emailing Laura Rochat at [randolphmentoring@gmail.com](mailto:randolphmentoring@gmail.com).

## Vermont Family Network

Dear Select Board,

The mission of the Vermont Family Network is to empower and support all Vermont families of children with special needs. Formed in 2008 when two organizations, the Vermont Parent Information Center (VPIC) and Parent to Parent of Vermont (P2P) merged, Vermont Family Network has collectively served the families of Vermont for more than 30 years and created a virtual "one stop shop" for families of children with special needs and the providers who serve them.

We are writing you today to ask for your support in continuing to serve families in Brookfield town and throughout the state, with an appropriation of \$250. Traditionally primarily funded through state and federal grants, we find that waning funds threaten to slow our work and minimize the number of families we can support. We are reaching out to communities like Wilmington where we have served many families to seek your help. Your appropriation will help ensure the work we are able to do all around the state continues to happen with the same excellence and care that it has for the past 30 years.

We are proud to serve over 1400 families yearly with expert information, referral and assistance services provided by family support consultants located in Williston, Newport and Rutland, an annual conference and much more through our Family Support Program.

We are also the state's largest Children's Integrated Services Early Intervention Program, serving all eligible infants and toddlers in Chittenden County. Last year 601 families received services that supported their young children's developmental and early education needs. Vermont Family Network has recently become the home to Puppets in Education, an educational puppetry team who teach children and parents all around the state about important topics like bullying prevention, child abuse prevention and disability awareness through engaging performances that emphasize compassion, respect, effective leadership and communication. In the last school year 10,401 school children were able to benefit from one of these educational programs.

Thank you so much for your consideration. The funding received will go a long way to ensuring our ability to continue to provide the much needed services to families all across the state. Please feel free to reach out to me at [Claire.giroux-williams@vtfn.org](mailto:Claire.giroux-williams@vtfn.org), or 802-876-5315, ext. 201 if you have any questions.

## Brookfield Student Aid Fund

Because this fund has been inactive for approximately 15 years, \$7,410.55 was transferred to the Town of Brookfield Free Public Library account. The following was so stipulated in the Last Will and Testament of Anna Clark Jones: "In the event that this fund ceases to function, this sum shall be payable to the Brookfield Library."

This account is now closed as of November 18, 2019.

Sharon Wheatley: Trustee/Clerk

## U.S. Department of Veterans Affairs Notice

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all

Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women’s Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully: Becky Rhoads, Au.D., Associate Medical Center Director

# WARNING

**Orange Southwest Unified Union School District  
(Orange Southwest School District)  
For Braintree, Brookfield, and Randolph  
ANNUAL SCHOOL DISTRICT MEETING  
Monday, March 2, 2020**

**TO THE LEGAL VOTERS OF RANDOLPH, BRAINTREE, and BROOKFIELD:**

You are hereby notified that the Annual Meeting of the voters of Randolph, Braintree & Brookfield will be held in the Media Center at the Randolph Union High School in the Town of Randolph on Monday, March 2, 2020, commencing at 6:00 p.m.

**NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.**

Polls for voting on Articles VII, VIII, IX, & X will be open on Town Meeting Day, Tuesday, March 3, 2020 at the following locations and at the following times in each town:

**Braintree:** Braintree Town Clerk's Office from 9 a.m. to 7 p.m.

**Brookfield:** Brookfield Elementary School from 9 a.m. to 7 p.m.

**Randolph:** Randolph Town Hall from 7 a.m. to 7 p.m.

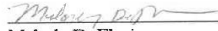
- ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2020.
- ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2020.
- ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2020.
- ARTICLE IV: To fill any vacancies existing or occurring on March 2, 2020.
- ARTICLE V: To hear and act upon the reports of the officers of the school district.
- ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.
- ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Braintree, VT for a term of three years.
- ARTICLE IX: To vote by Australian ballot on the following monetary item:  
1. Shall the voters of the Orange Southwest School District approve the school board to expend **\$20,600,389**, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of **\$17,980** per equalized pupil.
- ARTICLE X: To vote by Australian ballot on the following monetary item:




1. Shall the voters of the Orange Southwest School District approve the transfer of **\$85,697** in surplus funds from the 2018-2019 school year to the Special Education Reserve Fund?

DATFD at Randolph in the County of Orange and State of Vermont, this 13<sup>th</sup> day of January, 2020.

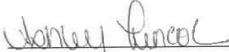
  
Laura Rochat, Chair

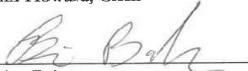
  
Melody DeFlorio

  
Paul Putney, Vice-Chair

  
Rachel Gaidys

  
Ann Howard, Clerk

  
Ashley Lincoln

  
Brian Baker

  
Anne Kaplan  
OSSD School Board Directors

Received and recorded in the office of the Clerk of the Orange Southwest School District, in Randolph on January 23, 2020 before being posted.

ATTEST:   
Clerk

\*\*\*\*\*

**NOTICE TO VOTERS**

Attached is some basic information about the Orange Southwest School District meeting warned. If you have any questions, please contact your Town Clerk.

Braintree Town Clerk - 728-9787  
Brookfield Town Clerk - 276-3352  
Randolph Town Clerk - 728-5682

**ORANGE SOUTHWEST UNIFIED UNION SCHOOL DISTRICT  
(ORANGE SOUTHWEST SCHOOL DISTRICT)  
SPECIAL BOARD MEETING  
For  
ORANGE SOUTHWEST SCHOOL DISTRICT  
BUDGET INFORMATIONAL MEETING**

**WEDNESDAY – FEBRUARY 26, 2020  
RANDOLPH UNION HIGH SCHOOL  
MEDIA CENTER – 6:30 p.m.**

**IMPORTANT DISCUSSION BEFORE AUSTRALIAN BALLOT VOTE  
ON TOWN MEETING DAY -  
TUESDAY, MARCH 3, 2020**

\*\*\*\*\*

## **To the Communities of Braintree, Brookfield, and Randolph:**

All of us associated with the OSSD school board are grateful for the support our communities have continued to provide over the last year, and that support is evident in so many ways: through the participation in community forums held by our superintendent and principals; through the work of volunteers that continue to donate their time and talents to Senior Project; through the effort of parents and friends who help us put on our Elementary school fairs and fundraisers; by those who coach or chaperone our athletic teams and other extracurricular activities; and by those of you who approved the district budget last March. It is through such dedicated involvement with our kids and schools that a true community is built.

This school year has seen the implementation of the many initiatives afforded by the 2019-2020 budget. A therapeutic program is fully underway and is now serving the elementary children who need those services. The RAVEN program, which is a collaboration between ourselves and surrounding districts, has been moved to (and is thriving in!) the building behind the OSSD offices instead of being rebuilt entirely in its previous location. (This one adjustment resulted in a significant cost savings as it required only the remodeling and refurbishing of a relatively new building). Curriculum directors are overseeing the development of K-12 math and English Language Arts curricula, and efforts are now under way to develop an elementary science curriculum. Finally, all three elementary schools now offer preschool for area 3 and 4 year olds, addressing another priority of the district.

But while we are pleased with the progress we've made this year, our work is not done. We know that strong schools are essential to the health of a community, and it is our commitment to provide all students with the skills they need to be successful after high school. As we look to improve student outcomes, we will devote time and resources to boosting academic improvement as measured by improved scores on standardized tests. Our 2020-2021 budget includes money for ongoing curricular development and professional staff training to effect these improvements.

Much of our budget increase however, will be due to the imposition of a state health care contract for all teachers and support staff. The agreement between the union and the school boards association will bring considerable additional costs to the OSSD. Our 2020-2021 budget reflects this additional cost. Other district priorities, including full day preschool for all 4 year olds, will have to be postponed to accommodate these extra costs, though we still hope to offer this in the future. We will also continue to examine creating a grade 6 - 8 middle school for district students.

Finally, the district is pleased to see small increases in enrollment. Both Braintree and Brookfield elementary schools are growing, and the high school continues to attract students from other districts through the school choice program. A variety of AP offerings at RUHS, flexible pathways for HS completion, and this year's

middle school tech offering, are all examples of ways the OSSD is working to provide opportunities for all of our students. Our students are indeed being given *the knowledge, skills, and tools they need to be prepared for the next stages of their lives; which justify the resources invested by the community.* That's our mission, and we are proud of our ongoing efforts towards success.  
Laura Rochat, on behalf of the OSSD Board

## **2019 Randolph, Braintree, Brookfield Elementary Town Report**

Our goal is to always provide a high-quality education to all of our students to justify the resources invested by the community. Our elementary schools continue to engage in a process of maximizing the opportunities to learn for all students within all content areas that emphasizes the importance of effective differentiated first instruction and early intervention supports for both academics and behavior for all students. Our professional development, curriculum coordination across grade levels and schools, and refinement of our local assessments are all used to explicitly support and enhance the learning of our students.

Our district is extremely fortunate to attract and maintain a community of highly-skilled and dedicated teachers and support staff who educate, inspire, and support our students. Research tells us, teachers are one of the most important factors for a child's success. Given that, it is important that we be able to continue to obtain and retain the most qualified staff. Across the country this is becoming more and more difficult. The reality is we are in the midst of a teacher shortage, for which there are many contributing factors. Baby boomers are retiring, there is a general lack of respect for the profession from the white house to our neighborhoods. The life of a teacher has changed and is no longer just about teaching new knowledge and skills. While we are still working hard to instill knowledge and inspire learning, we are also building resiliency skills, manners, social-emotional skills and self-regulation skills. We have learned more about brain science to offer more trauma-informed instruction and have learned the latest in safety practices and drills to keep our children safe and secure at all costs. All of this while also continuing to keep current with best practices of instruction to maximize learning opportunities for ALL learners. Our teachers are doing all of this and more. They love our students and work hard to give them the best opportunities possible. A teacher's day does not end when the children go home on the bus. Together, we are reviewing student data, reviewing and adjusting our units of study, we are discussing student social and emotional needs, and planning for tomorrow, next month and next year. Teachers attend school concerts, math nights, plays and other family night events that teachers have prepared their students' for in order to perform at their best. We call parents, counselors, pediatricians and other agencies to share and gather information on our students to better serve them and their families. In recent years we have seen teachers and staff members sacrifice much for the benefit of their students and families. The emotional and physical toll on staff can be overwhelming and causes what is known as compassion fatigue. To help combat this, staff must engage in self care to maintain their best selves so

they can continue to provide the support and education to our students and families.

For many children in our community, school is a safe haven in addition to a place of education. In order for many of our students to be available to learn, they need their basic life needs met as well as emotional and physical security, which we work hard to provide. Examples of our schools continuing to meet this need include our backpack programs where food goes home on Fridays and before vacations for students in need, our district-wide farm to school program and the fresh fruit and vegetable program where children explore new fruits and vegetables during snack times. Our students participate in farm to school taste-testings as well as part of our farm to school connection. Other ways we support the well-being of our students in making healthy life choices is through our Law Enforcement Against Drugs (LEAD) program. Our elementary schools partner with the Orange County Sheriff's Department to provide this rich learning experience for our children to explore healthy choices that include building self-esteem and making positive life choices.

With the support of our caring community we were also able to create the RISE program. RISE standing for building **R**esilience, **I**ndependence, **S**uccess socially and academically and able to **E**ngage in positive peer and adult relationships. The RISE program is staffed by two master's level clinicians designed to promote students' overall physical, emotional, behavioral, family, social and academic development by incorporating a blend of therapeutic services. The program serves a limited number of students K through 6<sup>th</sup> grade, with parent support and willingness to engage in family outreach. Students and their families are identified through a referral process, taking into consideration their level of need and the factors which are impacting their functioning in school.

We would like to highlight two specific teachers. First a huge congratulations to Sarah Langlois our 2019 elementary district Teacher of the Year. Sarah exemplifies what an extraordinary teacher is. Her commitment and dedication to her students and their families is much appreciated. Secondly, at the conclusion of this school year, Jennifer Moore, in her 27<sup>th</sup> year of teaching music in our district will retire. Jennifer has taught at Randolph Middle and High Schools, Brookfield Elementary and finishes out her long and industrious career at Randolph Elementary School. Jennifer's positive impact on the education of district children will be felt for many, many years to come and she will be sorely missed. We wish her well as she enters the next chapter of her life!

Along with an amazing staff we are fortunate to continue to have many volunteers who support our schools and students throughout the year. We are indebted to our PAWS Reading Program volunteers, our library volunteers, Four Winds and ECO parent volunteers, LEAD instructors, and the chaperones or helpers for many school events across the grade levels who lend a hand and enhance the learning opportunities for our students. Randolph Technical Career Center (RTCC) staff and students also volunteer their time and care both in our schools and at the Tech

Center. The local Rotary Club volunteers their time and resources to our annual Run for Health event which provides all of our first graders with a personalized book of their own. We are so grateful to all for their service.

As we look to the future and consider the path ahead for our three elementary schools, we are committed to a long-term vision of a high-quality education for each child beginning with pre-school. We currently have part time or full time preschool programs in all three elementary schools. All three elementary schools now offer students after school programs with Braintree and Brookfield operating their own programs and Gifford operating the program at Randolph Elementary. With your ongoing support, we believe that our schools will continue to successfully prepare our youngest citizens to pursue their dreams and become contributing members of society well into the future. We invite you to visit us, share your ideas, or ask questions, and become active partners in shaping the lives of our town's most precious resource -- our children. On behalf of all of the staff and families comprising Braintree, Brookfield, and Randolph Elementary, we express our gratitude to you, our neighbors, for your continuous positive support of our outstanding schools.

## **Superintendent's Annual Report**

### **Overview: To the Communities of Braintree, Brookfield, and Randolph**

I am pleased to present this annual report of the Orange Southwest School District (OSSD) to the communities we serve who have supported our work these many years. Because of your kindness and backing, we have made significant steps in supporting our students – your children – and have moved closer to achieving the district's vision. We are in the middle of a decade long project to create a school system that produces such positive outcomes for students that it becomes a magnet, drawing families into our communities to take advantage of the education we offer. If we are successful, that growth will have a positive, dramatic economic impact on the three towns:

- It will attract service providers and businesses to our region, resulting in greater job opportunities and higher salaries.
- It will help stabilize and reduce tax rates.
- It will improve property values.
- It will allow our children the opportunity to stay in our state and towns and prosper.

The purpose of this writing is to outline and celebrate the recent successes that indicate the OSSD is gaining momentum in the right direction and to describe our next steps, that with your support, will accelerate the achievement of our collective vision for the schools.

Our primary focus for the past two years has been on improving the academic achievement of our elementary students. This emphasis has had two main

components. The first was curricular: changing what we teach, how it's taught, and the implementation of assessment tools that provide detailed information on how well students are learning which allows us to hone in on trouble spots. The second was the creation of additional learning support structures: programs and services to mitigate behaviors and habits that interfere with learning as well as services to provide support to students who have significant gaps in their foundational knowledge that hinder or prevent further learning. The impact of this work, guided by the principals, and implemented by the faculty, has been dramatic.

- Over the past two years, 10% more of the entire elementary population is achieving or exceeding proficiency in both mathematics and the English Language Arts.
- Brookfield and Randolph Elementary School students are rated by the state as meeting all academic proficiency requirements, and both receive the highest rating when it comes to how quickly overall student achievement is increasing: excelling.
- Braintree Elementary School has achieved the highest rating given by the state in each category: its students are exceeding all academic proficiency requirements and the school is excelling in terms of how fast overall student achievement is increasing.

Even though student enrollments have been declining across the state for the past twenty-years, we are bucking the trend. Because of this work and your support, our enrollments have increased significantly.

- Compared to two years ago, **each** school in the district (Braintree Elementary, Brookfield Elementary, Randolph Elementary, and Randolph Union High School) has gained fifteen additional students; and this is not counting the students in our new pre-school programs.
- Each incoming first grade class is larger than the year before, a trend which our new pre-school programs should accelerate.

Our schools are growing, and each new student brings in additional revenue from the state, funds that reduce the tax burden on the members of our communities.

With significant progress being made towards ensuring our elementary students are prepared for high school level work when they arrive at RUHS, our focus is now turning to the needs of our middle and high school aged students. This year's budget requests will support significant work towards improving student outcomes in mathematics, science and the English Language Arts at RUHS and the implementation of a full-fledged elementary science program.

With the adoption of this budget, the OSSD will have funding in place to support on-going PreK-12 professional development that is norm for districts across the country and which is a pre-requisite for any district striving to be high performing.

This is a foundational structure that is common to every district but ours, with this year's budget we have the opportunity to correct this oversight; we can't expect to improve student outcomes if we do not provide the resources needed by the faculty to do their work well. Further, we must have funding available to ensure new faculty are trained in the programs and initiatives we've implemented that have been instrumental in our current progress.

Despite our focus on the elementary level over the past two years, the high school has much to celebrate. RUHS has a long, strong history of excellently serving the social and emotional needs of its students across all grade levels, and that strength is reflected in that fact that their graduation rates exceed both the state and national averages. RUHS students have fewer absences, tend to stay in school and to graduate compared to their peers in other districts. The diversity of programs offered at the high school combined with the kind and caring staff that oversee them, have not only served to keep our current students here, they have also drawn in over thirty-three students from other districts who attend RUHS via the statewide school choice program or who pay tuition to attend. By comparison, only three RUHS students have chosen to attend other districts. Our offerings include:

- Advanced Placement (AP) courses
- Project Based Learning (PBL) opportunities and internships
- A full Fine and Performing Arts program
- Extensive extracurricular and athletics programming
- Robotics and Coding (both new this year)
- A multitiered systems of supports that assists students socially, emotionally and academically

The work completed over the past two years has the district moving in the right direction, This year's discretionary budget requests are low, but they represent what is necessary to take the next steps towards achieving the vision outlined at the start of this report: funding to hire additional staff to support the increased enrollments across the district, funding to create an on-going PreK-12 professional development program, funding to maintain the two new pre-school programs put into place last year and funding to restructure the delivery of special education services into a more effective model. These costs are low and are significantly counterbalanced by the increased revenue the district generates due to increased student enrollment and the full day preschool programs. That said, there is a significant cost factor that is out of our control this year and that is the outcome of the statewide health care negotiations which at least for our district will have a significant impact on this year's budget request. That impact has been heavily discussed with the community at several open forum events and will continue to be discussed right up until the voting day in March for those who would like to learn more. It is critical, that despite the impact of the statewide health care negotiations, that we continue moving forward; the long-term benefit to the three

towns is immense but only if we stay the course.

On behalf of the staff, faculty and students of the OSSD, we extend our thanks to the communities we serve and acknowledge that our successes are a manifestation of your ongoing support.

Sincerely, Layne W. Millington (OSSD Superintendent)

### **Randolph Union (RU)**

Dear members of the Randolph Union School community:

It is our privilege to provide you with this update on how your community school is doing this year, including the proud traditions we maintain, the new initiatives we have implemented, and the many other activities and opportunities that happen here every day.

This year, in addition to the families in our three unified district towns, 25 families from 9 other Vermont towns have chosen to send their children to our school. Many home-schooling families also enroll students for partial programs in academics and the arts. We take that as a strong indication that we are a school with a lot to offer.

Some updates from this year include:

- **Perseverance:** For a fourth year in a row, our four-year graduation rate from last year was higher than state averages. We believe strongly that our focus on “Rigor, Relevance, and Relationships” has a lot to do with that, and we’ll circle back to this thought below.
- **AP Courses:** These courses follow a national curriculum and learning is assessed through a national exam. Every two years we rotate an array of AP courses to students in Biology, Calculus, Physics, Literature and Composition, Language and Composition, World History and US history. We also offer “Spanish 5” for students who have excelled in our World Languages program.
- **Project Based Learning Classes:** New PBLs this year include “Mindfulness & Movement” and “Climate Change & Income Inequality.” Other PBLs we offer include “Digital Music,” “Food Systems,” “Racial Justice,” “Interact,” and “Archeology.”
- **Basic Skill Reinforcement:** With support from district Curriculum Coaches and our new Director of Targeted Supports, we have increased our focus on foundational skills in math and literacy this year. This will help many students better access their education in the upper grades and will also help our results on external measures, like state assessments.
- **The Innovation Center is Booming:** Developed last year with support from the Tarrant Institute, this new applied learning lab fosters learning with both traditional tools (hammers, screwdrivers, and wrenches) and



sophisticated modern tools (3-D printers and laser cutters). In the “IC” students literally see their learning come to life, and learn skillsets important to careers of all kinds. New STEM courses offered in the IC this year include Intro to Coding, Advanced Coding, and Robotics.

- College Acceptances: RU students continue to be accepted to some of the nation’s most competitive colleges and universities, including this list of schools attended by graduates of the past four years: Hamilton College, Hampshire College, Landmark, Macalester College, Middlebury College, Bard College, Columbia, Syracuse, Pratt School of Design, McGill University, Rensselaer Polytechnic Institute, University of Chicago.

Without the support we receive from our wider community, we would not be seeing the successes we are seeing. We also trace our strength as a school to our three-fold focus on rigor, relationships, and relevance. These “3 Rs” are key to helping students appreciate, pursue, and realize their potential.

Positive relationships build a foundation of trust that allows students to flourish both academically and social-emotionally. Our advisory system, restorative justice disciplinary interventions, project-based learning (PBL) classes, and long list of co-curricular clubs and activities give us many opportunities to build these bonds.

We are especially proud of the breadth of co-curriculars at RU. Whether it’s the cooking club, our Gay-Straight Alliance (GLOW), the Racial Justice Alliance, foreign exchange travel to Japan and Germany, the Beading Club, National Honor Society, the drama program or one of our 36 athletic teams – just to name a few – countless students build relationships, express their identities, and pursue their passions in these programs.

Relevance in the curriculum is another area of focus for us. This takes many different forms: strong connections to local businesses through our office of Career and Workforce Development, the mentors and community panels that sustain Senior Project, our Sports and Music Boosters, and curriculum topics that tie directly to the needs of our community and broader society. From middle school integrated studies units, through high school PBLs focused on contemporary problem-solving and service learning, we place a priority on real-world relevance in our classes.

By paying attention to relationships and relevance, we are creating the kind of fertile ground that supports rigorous and exciting learning. We are proud of all that is happening here at RU as we endeavor to build a learning environment that strives to meet the needs of every student. It’s a daunting task, but it’s made vastly easier through the support of a caring and committed faculty, the dozens of volunteers and community members who engage with us every day, and the many unsung heroes that walk our hallways, from our kitchen staff to our bus drivers; from our coaches to our paraprofessionals; from our maintenance crew to our tech team.

As we prepare to submit this report to our towns, it is late in the second semester and our school counselors have just concluded a small gathering of recent graduates who shared reflections on high school and college with younger students at RU. Colleges and universities represented included Castleton, Middlebury, UVM, NVU, Wake Forest, VTC, and others. The graduates were pursuing or had concluded majors including marine biology, math education, engineering, theater, music, health sciences, global business, and more. The alumni shared reflections on campus life, extra-curriculars, financial aid, traveling abroad, switching majors and more.

These alumni also shared thoughts on how to make the most of time remaining at RU: from the AP classes and RTCC programs to consider, to how to make the most of Sr Project, and early college opportunities. These graduates affirmed how well-prepared they were in their writing and research skills, and noted that Sr Project helped with skills like “time management,” “prioritizing.” One graduate ended the day calling out a few meaningful words: “I felt prepared! Thank you, RUHS!”

Sincerely, T. Elijah Hawkes, Principal; Caty Sutton, Associate Principal

## **Randolph Technical Career Center Annual Report**

RTCC offers students an opportunity to learn from one of thirteen different pathways that can lead to college or career placements. We value and appreciate the community’s support of our teachers, staff, and center. We hope you see the return from your investment, and thank you for validating our student outcomes by approving our budget.

### **What does RTCC provide for our students and community?**

- A school whose teachers care deeply about our students and in helping them connect with what’s important to them and to gain skills (technical, academic, personal) so students are able to 1) make the most of their education and 2) start on a path toward college, career and beyond 3) build positive relationships that lead to personal growth and lifelong learning, which leads to being positive members of our community.
- Students receive an extremely high quality technical education program. Every program is organized around industry-approved competencies so that students learn exactly what is “prescribed” by our state and national business leaders. Programs then benefit from the review and advice of nearly 65 local program advisory board members.
- Students receive quality Math and English instruction and are able to access support for SAT, Accuplacer, ASVAB, and other entry exams into the post-secondary world of education. Students also receive one on one support and help from our Student Services Academic Center for all course work.

- The newly developed Pre-technical Foundations program or YLab. This is a course designed for students in grades 6-10 in collaboration with Randolph Union Middle High School, Northfield Middle High School, and Williamstown Middle High School. Through STEM based science and math hands on projects students identify how to problem solve as well as identify different career pathways they may want to investigate through their learning.
- Students leave our programs truly “College and Career Ready” and earn college credit upon successful completion of their technical programs and by taking college courses outside of their programs as well.
- Every program provides opportunities for students to learn and apply state-of-the-art skills that are important components of their field of study. Students get to use current software and equipment that is exactly what they will experience when they go on to college and career.
- Programs also provide students a way to earn valuable industry-recognized certifications (IRCs) putting them well ahead of students who don’t participate in technical education. This past year, our student body of over 130 students earned over 400 individual “IRCs.”
- Every year almost all of our students participate in some kind of business-based experience from business tours to guest speakers. More than half of our students participate in formal internships or multiple job shadows of varying intensities with over 200+ business/community partners throughout the region. These “co-ops” may be paid or unpaid, long- or short-term but they all help our students to clarify their college and career plans, gain experience, and often propel them into a paid position. Businesses from across our region welcome RTCC students and often celebrate how prepared they are for working in the real world.

### ***Accomplishments***

#### ***School Wide***

- ASVAB Testing- This year over 115 students took the ASVAB test. The ASVAB is a career assessment tool that can help students identify which career areas that they are best suited for based on looking at both their aptitudes and their interests. Because this is an aptitude test it doesn’t just tell students what they are currently good at, it also helps them to discover strengths and career paths that they weren’t aware of...yet.

- November 15<sup>th</sup> Honor Roll & Student of Quarter Assembly (18 students earned High Honors & 31 earned honor roll, 15 Students of Quarter)

#### ***Work Based Learning Update***

Work Based Learning provides RTCC students with practical experience and opportunities to interact with professionals from industry in order to extend and deepen the learning that happens in our Programs as well as supporting the

development of college and career readiness.

First Quarter in Work Based Learning & Career Development:

20 Work Based Learning placements. (Includes Job Shadows, Unpaid Placements, and Paid Co-ops.)

Advanced Manufacturing students attended the Vermont Manufacturing Summit & Advanced Manufacturing tour of Progressive Plastics. Automotive Technology students attended the 2019 VTrans Innovation Showcase and Career Day.

74 Students from Graphic Arts, Diesel Technology, Construction Trades & Management, Automotive Technology, Diesel Technology, and Diversified Agriculture participated in the 2019 Fall Internship and Career Fair. Graphic Arts, Digital Film, Diversified Agriculture, and Advanced Manufacturing students all took and passed their CPR & First Aid courses.

Programs have begun to participate in Technical Portfolio building classes and many students have worked one-on-one with Mr. Finley on resumes and interviewing skills.

We have also had 39 guest speakers in the College and Career Lab. These speakers, from multiple industries and backgrounds, have shared their unique perspectives on what the “real world” looks like, what career paths are available, the educational paths available after high school, and to also offer some words of advice along the lines of “this is what I wish I knew when I was your age.”

And, perhaps most importantly we work on a daily basis with students on developing habits of professionalism, communication skills (face-to-face, phone and email), exploring education after high school, career pathway planning, and more.

**Community Service & Awards at RTCC**

Do you realize the community service our programs contribute to our area?

Randolph Technical Career Center students have donated cookies to local area organizations. Students in our Automotive Technology program service automobiles for the elderly and our Public Safety students hung wreaths for the downtown Randolph community. Education Services students volunteer at the RES preschool, senior center and read to children, play bingo, and learn about the socialization of different generations. Diversified Agriculture students have grown vegetables for the food shelf and OSSD food service so students can eat local greens. RTCC is a proud member of your community and we are happy to give back. Through the service learning our students are engaged in the professional skills it will take out in the real world to network, communicate, and foster development. One other service RTCC contributes towards students is our **Food for Thought** initiative. On the last Friday of each month every student has the opportunity to bring home a bag of groceries. This includes, non-perishable goods that can be heated and cooked at home. Around 33% of our student population is free and reduced lunch, but that only counts the families that complete the

applications. We realize how important it is for students to be able to learn, and that means not being hungry. Our ***Food for Thought*** program is 100% fundraised by our students and staff. We have also received donations from the American Legion, GW Plastics, Randolph Shaws, and many other businesses and individuals. Thank you for your contributions.

### **Industry Recognized Certifications (“IRC”)**

All of our 13 technical programs, offer students the chance to earn valuable industry-recognized certifications. In addition to being requested and accepted by business and industry, these “IRCs” are another way our students and programs demonstrate competence. These certifications include Licensed Nursing Assistant, FEMA Emergency Responder, the premier international forestry certification (Game of Logging), OSHA 10 safety training, Vermont Department of Motor Vehicle Inspection License, CPR, First Aid, Stop the Bleeding, Mandated Reporting, Freightliner, Meritor, SP2 Sanitation, Artificial Insemination, NIMS Level 1, Peterbilt, and FEMA Hazardous Materials. As always, we are looking to expand the IRC opportunities throughout all programs.

### **College Courses & Dual Enrollment Credit**

Students can take two ***free*** courses at over 20 Vermont Colleges via their sending school and are able to access additional “Fast Forward” college credits for such courses as Digital Filmmaking and Accounting 1, through the Community College of Vermont and Vermont Technical College. Taking college classes and earning college credit while still enrolled in high school helps our students understand the demands of college and helps them make the “leap” from high school to post-secondary education. RTCC works with a variety of colleges and universities to connect our programs to theirs.

Other “dual enrollment” & Articulation options available at RTCC include, but not limited to:

- Students who complete Automotive Technology receive 3 credits at New Hampshire Manchester Community College.
- Students in the Education Services program have access to up to 12 credits at CCV.
- Graphic Arts students can opt for up to 9 credits at Lyndon State for their work and are taking Graphic Arts I at CCV.
- Students earn college credits by completing Accounting 1 & Introduction to Business Management at CCV. And Personal Finance at VTC.
- Our Digital Film program through RTCC, students can earn credit for Introduction to Digital Film at CCV.

- RTCC Health Careers can take Medical Terminology at River Valley Community College of New Hampshire for college credit.
- Students in Diesel Technology can earn college credit and advanced placement at Ohio Technical College.
- In the past three years RTCC students who have participated in Dual Enrollment course work has increased by 20%.

### **Technical Portfolio Project**

RTCC students complete a Technical Project. This year our project is a Digital Portfolio, using the Portfolium web based site. Students are required to complete these objectives as well as a personal project related to their program. We hope you come to see our student projects on May 14<sup>th</sup>, 2020, and you can see what is included in the portfolio.

There is not enough room in this report to describe the accomplishments of all of our programs so, please, **follow us on Twitter @RTCC\_VT or [www.facebook.com/rtcc/](https://www.facebook.com/rtcc/)** Check out the professional-level work in all our programs from the service our Automotive Technology Program completes for our community members vehicles, the real world experience our Health Careers program participates at Menig Center, the Education Services Program internships at many of the Pre-K schools in the area, and the Thursday Night Dinners our Culinary Arts program offers (and much, more) visit our website at **[www.orangesouthwest.org/rtcc/](https://www.orangesouthwest.org/rtcc/)** to see what's happening at RTCC! The site now includes easy access to program information, applications for enrollment, and other RTCC information.

I could go on and on with what feels like an endless number and variety of tremendous experiences that our teachers and staff provide and our students take advantage of, but space simply does not allow. To the voters of Randolph, Braintree & Brookfield, thank you for your ongoing support. We take seriously the public's trust that we are making the best use of your very hard earned dollars.

Respectfully submitted: Jason Gingold, Director

# MINUTES

**Orange Southwest Unified Union District  
(Orange Southwest School District)  
For Braintree, Brookfield, and Randolph  
ANNUAL SCHOOL DISTRICT MEETING  
Monday, March 4, 2019  
Randolph Union High School @ 6 p.m.**

**Minutes to be approved at the OSSD Meeting on March 11, 2019**

**NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.**

Board Members present: Paul Putney

Administrators present: Layne Millington & Robin Pembroke

Moderator: Peter Nowlan Clerk: Linda Lubold

Guests: Teresa Godfrey, James Godfrey, Shirley Reid, Joan Richmond Hall, Paul Kendall, Nancy Jacques, David White, Tammy White, Marcus White, Sadie White, Jack White, Patsy French, Dylan Kelley (The Herald), & ORCA Media Video Taping

The meeting was called to order by Peter Nowlan at 6:02 p.m.

ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2019.

Patsy French nominated Peter Nowlan for Moderator which was seconded by Layne Millington. The motion passed by voice vote.

ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2019.

Paul Putney nominated Linda Lubold for Clerk which was seconded by Patsy French. The motion passed by voice vote.

ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2019.

Paul Putney nominated Teresa Godfrey for School District Treasurer which was seconded by James Godfrey. The motion passed by voice vote.

ARTICLE IV: To fill any vacancies existing or occurring on March 4, 2019.

No vacancies were existing or occurring.

ARTICLE V: To hear and act upon the reports of the officers of the school district.

Layne Millington, superintendent, reviewed what was accomplished this year and outlined the goals & plans for next school year if the budget passes. Discussed the need to address trauma based behaviors and reviewed the planned

programming for those students. Also discussed the increasing special ed needs and how pre-school will also help build resiliency.

Shirley Reid made the motion to accept the reports of the officers of the school district which was seconded by Patsy French. The motion passed by voice vote.

ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.

Patsy French made the motion which was seconded by Paul Kendall to authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof. The motion passed by voice vote.

The moderator opened the floor for any other business to be discussed. No one brought forward any other business. Everyone stood for the pledge of allegiance.

A motion to adjourn the meeting at 6:33 p.m. was made by Paul Kendall seconded by Patsy French.



Peter Nowlan, Moderator



Linda Lubold, Clerk





ARTICLE X: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend \$19,401,527, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,182.80 per equalized pupil.

YES 629                      NO 271                      Blank 8

ARTICLE XI: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$400,000 in surplus funds from the 2017-2018 school year to the Facility Maintenance Reserve Fund?

YES 753                      NO 144                      Blank 11

ARTICLE XII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$129,376 in surplus funds from the 2017-2018 school year to the Transportation Reserve Fund?

YES 752                      NO 146                      Blank 10

ARTICLE XIII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$130,000 currently in surplus funds for the Financial Systems Upgrade Reserve Fund which is no longer needed to a Special Education Fund?

YES 725                      NO 175                      Blank 8

Attest: Linda S. Lubold  
Linda S. Lubold, Clerk

**ORANGE SOUTHWEST SCHOOL DISTRICT  
BUDGET SUMMARY**

	2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	2020-21 PROPOSED	DIFFERENCE
<b>1 GENERAL FUND</b>					
<b>REVENUE:</b>					
A. LOCAL REVENUE	883,613	1,205,598	963,818 9.08%	990,678 -17.83%	26,860
B. SPECIAL PROGRAMS	1,816,597	1,834,869	2,189,357 20.52%	2,308,444 25.70%	117,087
C. STATE REVENUES	13,959,713	13,985,423	15,371,874 10.12%	16,426,789 17.46%	1,054,915
D. FEDERAL FUNDS	0	0	876,478	876,478	0
E. BEGINNING BALANCE:	0	16,664	0	0	0
<b>TOTAL REVENUE</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b> 16.46%	<b>20,600,389</b> 6.18%	<b>1,198,862</b>
<b>EXPENDITURES:</b>					
E. INSTRUCTION	6,760,058	6,532,849	7,307,188 8.09%	7,564,715 15.80%	257,527
F. SPECIAL EDUCATION	2,805,007	2,769,006	3,512,797 25.23%	3,871,175 39.80%	358,378
G. ADMINISTRATION	1,103,928	993,572	1,111,894 0.72%	1,194,470 20.22%	82,576
H. CENTRAL OFFICE	625,817	600,967	661,885 5.76%	698,192 16.18%	36,307
I. SUPPORT SERVICES	1,307,233	1,205,607	1,570,502 20.14%	1,720,572 42.71%	150,070
J. MAINTENANCE	1,771,411	2,323,887	1,988,535 12.26%	2,122,560 -8.66%	134,025
K. TECHNOLOGY	480,925	448,619	501,835 4.35%	541,738 20.76%	39,903
L. TRANSPORTATION	534,951	821,865	608,456 13.74%	618,601 -24.73%	10,145
M. OTHER EXPENSES	298,576	274,651	102,170 -65.78%	123,842 -54.91%	21,672
N. TECHNICAL EDUCATION	800,250	777,430	855,000 6.84%	838,000 7.79%	-17,000
O. PRE-SCHOOL	171,767	209,222	304,787 77.44%	430,046 41.10%	125,259
<b>SCHOOL TOTAL:</b>	<b>16,659,923</b>	<b>16,957,677</b>	<b>18,525,049</b> 11.20%	<b>19,723,911</b> 6.47%	<b>1,090,603</b>
P. FEDERAL FUNDS	0	0	876,478	876,478	0
P. SURPLUS/DEFICIT	0	84,877	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b> 16.46%	<b>20,600,389</b> 6.18%	<b>1,198,862</b>

The 2018-19 financials as presented are true and accurate to the best of my knowledge:

  
Teresa Godfrey, OSSD Treasurer

**ORANGE SOUTHWEST SCHOOL DISTRICT - REVENUE**

<b>Account Name</b>	<b>2018-19 Budget</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Proposed</b>	<b>Under (Over)</b>
<b><u>LOCAL REVENUES:</u></b>					
Tuition	125,000	341,919	290,000	260,000	-30,000
Overhead Tuition	40,000	87,670	40,000	40,000	0
Transportation	60,000	55,731	58,000	55,000	-3,000
Interest	60,000	107,338	62,000	85,000	23,000
Early Ed Receipts	0	70,808	0	35,000	35,000
Lease Land - Brookfield	0	5	5	5	0
Athletic Fees	0	6,408	0	0	0
Contracted Services	24,640	24,640	25,840	26,000	160
CSSU - Maint & Tech Contracted Svc	0	0	0	0	0
RTCC - Shared Services	441,623	441,911	441,623	443,623	2,000
Admin Svcs - EPSDT	1,000	2,198	1,500	1,500	0
Admin Svcs - VIP	0	0	0	0	0
Admin Svcs - RAVEN	44,200	44,200	44,200	44,200	0
Rental Income	650	326	650	350	-300
SWP - Salary Reimb	86,500	0	0	0	0
Prior Year Refunds	0	22,444	0	0	0
<b>Total Other Revenues:</b>	<b>883,613</b>	<b>1,205,598</b>	<b>963,818</b>	<b>990,678</b>	<b>26,860</b>
<b><u>SPECIAL ED:</u></b>					
Core Block Grant	343,550	343,550	348,987	365,330	16,343
Special Ed Reimbursement	1,038,200	966,565	1,300,500	1,570,965	270,465
State Placed Students	180,454	410,544	447,670	146,100	-301,570
Extraordinary Reimbursement	60,750	45,002	24,700	144,105	119,405
Essential Early Ed	88,301	44,970	62,500	71,944	9,444
IDEA-B - Pre-School	58,730	0	0	0	0
IDEA-B	66,612	0	0	0	0
Excess Costs Reimbursement	0	24,237	5,000	8,000	3,000
<b>Total Special Ed</b>	<b>1,816,597</b>	<b>1,834,869</b>	<b>2,189,357</b>	<b>2,306,444</b>	<b>117,087</b>
<b><u>STATE REVENUES:</u></b>					
State Technical Centers	412,250	400,079	410,000	426,000	16,000
State Education Fund	13,202,240	13,167,967	14,565,668	15,589,083	1,023,415
Health Care Recapture	-46,443	0	0	0	0
State Unenrolled Residents at Tech	0	4,284	0	0	0
State Transportation	210,960	229,480	215,000	230,000	15,000
Small Schools Grant	177,706	177,706	177,706	177,706	0
Driver Education	3,000	5,907	3,500	4,000	500
<b>Total State Revenues</b>	<b>13,959,713</b>	<b>13,985,423</b>	<b>15,371,874</b>	<b>16,426,789</b>	<b>1,054,915</b>
<b>BEGINNING BALANCE:</b>	<b>0</b>	<b>16,664</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCHOOL TOTAL:</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>18,523,049</b>	<b>19,723,911</b>	<b>1,198,862</b>
<b><u>FEDERAL FUNDS:</u></b>					
IDEA - B	0	0	202,846	202,846	0
IDEA - B - PreSchool	0	0	143,632	143,632	0
Title I and II - School Wide	0	0	415,000	415,000	0
Medicaid	0	0	95,000	95,000	0
EPSDT	0	0	20,000	20,000	0
<b>Total Federal Funds</b>	<b>0</b>	<b>0</b>	<b>876,478</b>	<b>876,478</b>	<b>0</b>
<b>TOTAL VOTER APPROVAL:</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b>	<b>20,600,389</b>	<b>1,198,862</b>

**ORANGE SOUTHWEST SCHOOL DISTRICT -  
EXPENDITURES**

<b>Account Name</b>	<b>2018-19 Budget</b>	<b>2018-19: Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Proposed</b>	<b>Balance Under (Over)</b>	<b>Percent Inc/Dec</b>
<b><u>INSTRUCTION:</u></b>						
Salaries	4,233,760	4,154,078	4,462,760	4,546,585	83,825	1.88%
Benefits	1,593,085	1,405,225	1,735,143	1,778,950	43,807	2.52%
Drivers Education	2,700	21,231	3,500	3,500	0	0.00%
Remedial/Interventionist Servc	108,473	25,201	50,245	144,435	94,190	187.46%
Testing/Tutorial/OT-PT Svcs	6,525	6,859	12,225	11,775	-450	-3.68%
Contracted Services	9,000	14,098	36,700	38,500	1,800	4.90%
Staff Training	57,195	77,691	173,049	195,077	22,028	12.73%
Co/Extra Curricular	384,151	401,690	418,126	432,423	14,297	3.42%
Tuition	54,000	33,304	54,000	54,000	0	0.00%
Travel/Field Trips	51,989	47,519	88,589	65,514	-13,075	-19.06%
Supplies/Textbooks/Equip	259,180	345,953	292,851	303,956	11,105	3.79%
<b>Total Instruction</b>	<b>6,760,058</b>	<b>6,632,849</b>	<b>7,307,188</b>	<b>7,564,715</b>	<b>257,527</b>	<b>3.52%</b>
<b><u>SPECIAL EDUCATION:</u></b>						
Salaries	1,286,236	1,226,168	1,473,782	1,667,521	193,739	13.15%
Benefits	541,876	388,705	691,031	799,329	118,298	17.37%
Contracted/Prof Services	0	0	0	0	0	0.00%
Transportation	72,500	153,117	190,000	57,400	-132,600	-69.78%
Travel/Conferences	8,700	9,388	9,700	10,500	800	8.25%
Supplies/Textbooks/Equipment	25,500	23,076	25,400	26,700	1,300	5.12%
Tuition	450,179	592,092	566,625	734,520	167,895	29.63%
Testing/Tutorial/OT-PT Svcs	186,500	194,808	367,820	321,850	-45,970	-12.50%
Speech Services	253,516	181,652	196,439	253,355	54,916	27.67%
<b>Total Special Education</b>	<b>2,806,007</b>	<b>2,769,008</b>	<b>3,512,797</b>	<b>3,871,175</b>	<b>358,378</b>	<b>10.20%</b>
<b><u>ADMINISTRATION:</u></b>						
Salaries	742,256	719,971	740,265	772,520	32,255	4.36%
Benefits	272,442	221,650	281,634	331,055	49,421	17.55%
Repairs/Maint	8,900	285	8,900	9,000	100	1.12%
Postage/Telephone	30,500	18,798	30,700	30,600	-100	-0.33%
Travel	8,500	9,897	8,800	9,300	500	5.68%
Supplies/Equipment	41,330	22,872	41,595	41,985	400	0.96%
<b>Total Administration</b>	<b>1,103,928</b>	<b>993,572</b>	<b>1,111,894</b>	<b>1,194,470</b>	<b>82,576</b>	<b>7.43%</b>
<b><u>CENTRAL OFFICE:</u></b>						
Salaries	395,190	375,141	400,655	414,860	14,205	3.55%
Benefits	150,627	146,534	174,080	185,982	11,902	6.84%
Contracted Services	21,000	28,612	25,000	26,000	1,000	4.00%
Legal Fees	0	0	0	0	0	0.00%
Staff Development	2,000	270	2,000	2,000	0	0.00%
Repairs/Maintenance	13,000	12,667	14,000	14,500	500	3.57%
Board Expense	0	0	0	0	0	0.00%
Building Construction	0	0	0	0	0	0.00%
Insurance	0	0	0	0	0	0.00%
Travel	6,750	2,930	5,900	5,900	0	0.00%
Supplies/Equipment	37,250	34,813	40,250	48,950	8,700	21.61%
<b>Total Central Office</b>	<b>625,817</b>	<b>600,967</b>	<b>661,885</b>	<b>698,192</b>	<b>36,307</b>	<b>5.49%</b>
<b><u>SUPPORT SERVICES:</u></b>						
Guidance	379,341	382,540	463,017	481,298	18,281	3.95%
Behavioral Interventionists	123,515	106,679	265,729	275,721	9,992	3.76%
School Nurse	210,313	217,408	227,620	247,762	19,942	8.75%
Media Services	282,812	271,464	292,171	295,766	3,595	1.23%
Curriculum Develop	18,037	328	23,250	24,550	1,300	5.58%
C.A.R.	25,500	6,275	25,500	113,500	88,000	345.10%
Teacher Mentoring	10,000	22,723	34,300	46,800	12,500	36.44%
Board of Education	127,715	76,180	108,715	102,175	-6,540	-6.02%
Legal Fees	50,000	53,729	50,000	53,000	3,000	6.00%
Fiscal Services	80,000	66,284	80,000	80,000	0	0.00%
<b>Total Support Services</b>	<b>1,307,233</b>	<b>1,205,607</b>	<b>1,570,502</b>	<b>1,720,572</b>	<b>150,070</b>	<b>9.58%</b>
<b><u>MAINTENANCE:</u></b>						
Salaries	524,800	565,632	558,105	616,500	58,395	10.46%
Benefits	288,885	256,797	318,805	347,185	28,380	8.90%
Contracted Services	70,000	153,837	95,000	95,000	0	0.00%
General Liability Ins	64,200	48,375	64,200	65,300	1,100	1.71%
Repairs/Maintenance	220,951	269,620	221,000	230,000	9,000	4.07%
Utilities	369,500	352,182	392,550	408,400	15,850	4.04%
Supplies/Travel/Equipment	140,950	156,275	179,500	197,650	18,150	10.11%
Care of Grounds	69,400	105,012	142,350	143,000	650	0.48%
Reserve - Repairs/Maint	0	400,000	0	0	0	0.00%
Vehicle Services	22,725	16,157	17,025	19,525	2,500	14.68%
<b>Total Maintenance Svcs</b>	<b>1,771,411</b>	<b>2,323,887</b>	<b>1,988,535</b>	<b>2,122,560</b>	<b>134,025</b>	<b>6.74%</b>

**ORANGE SOUTHWEST SCHOOL DISTRICT -  
EXPENDITURES**

<b>Account Name</b>	<b>2018-19 Budget</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Proposed</b>	<b>Balance Under (Over)</b>	<b>Percent Inc/Dec</b>
<b><u>TECHNOLOGY:</u></b>						
Salaries	225,925	210,810	231,630	237,823	6,193	2.67%
Benefits	59,350	53,716	71,565	95,265	23,710	33.14%
Contracted Services	15,500	11,475	15,500	19,000	3,500	22.58%
Lease Payment	108,500	77,031	108,500	108,500	0	0.00%
Repairs/Maintenance	2,000	368	2,500	2,500	0	0.00%
Supplies	69,650	76,163	72,150	78,650	6,500	9.01%
Equipment	0	19,058	0	0	0	
<b>Total Technology</b>	<b>480,925</b>	<b>448,819</b>	<b>501,835</b>	<b>541,738</b>	<b>39,903</b>	<b>7.95%</b>
<b><u>TRANSPORTATION:</u></b>						
Salaries	238,450	221,245	246,185	251,025	4,840	1.97%
Benefits	48,641	44,432	51,666	50,866	-800	-1.55%
Tuition Student Transportation	0	35,843	41,380	41,685	305	
Contracted Svcs/Rent	48,010	47,279	61,325	62,500	1,175	1.92%
Travel/Conferences	100	0	100	100	0	0.00%
Repairs/Supplies/Equip	49,000	46,851	49,300	52,925	3,625	7.35%
Diesel Fuel	50,750	47,041	58,500	59,500	1,000	1.71%
Field Trips	0	10,961	0	0	0	
Bus Purchase	0	138,838	0	0	0	
Bus Fund Reserve	100,000	229,376	100,000	100,000	0	0.00%
<b>Total Transportation</b>	<b>534,951</b>	<b>821,865</b>	<b>608,456</b>	<b>618,601</b>	<b>10,145</b>	<b>1.67%</b>
<b><u>OTHER EXPENDITURES:</u></b>						
Food Service Transfer	22,000	22,667	22,000	35,000	13,000	59.08%
Debt Service	208,275	207,015	17,670	16,898	-772	-4.37%
Title 1 Grants	0	0	0	0	0	
EEE Services	68,301	44,970	62,500	71,944	9,444	15.11%
<b>Total Other Expenditures</b>	<b>298,576</b>	<b>274,651</b>	<b>102,170</b>	<b>123,842</b>	<b>21,672</b>	<b>21.21%</b>
<b><u>TECHNICAL EDUCATION:</u></b>						
State - Act 68	412,250	400,079	410,000	426,000	16,000	3.90%
Local Tuition	388,000	377,351	445,000	412,000	-33,000	-7.42%
<b>Total Tech Education</b>	<b>800,250</b>	<b>777,430</b>	<b>855,000</b>	<b>838,000</b>	<b>-17,000</b>	<b>-1.98%</b>
<b><u>PRE-SCHOOL</u></b>						
Salaries	84,107	113,433	182,015	242,680	60,665	33.33%
Benefits	31,290	24,814	55,932	123,691	67,759	121.15%
Tuition/Partnerships	50,000	41,257	50,000	39,000	-11,000	-22.00%
Supplies/Travel/Equip	6,370	29,717	16,840	24,675	7,835	46.53%
<b>Total Pre-School</b>	<b>171,767</b>	<b>209,222</b>	<b>304,787</b>	<b>430,046</b>	<b>125,259</b>	<b>41.10%</b>
SUPRPLUS/DEFICIT	0	84,877	0	0	0	
<b>SCHOOL TOTAL:</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>18,525,049</b>	<b>19,723,911</b>	<b>1,198,862</b>	<b>6.47%</b>
<b><u>FEDERAL FUNDS:</u></b>						
IDEA - B	0	0	202,846	202,846	0	
IDEA - B - PreSchool	0	0	143,632	143,632	0	
Title I and II - School Wide	0	0	415,000	415,000	0	
Medicaid	0	0	95,000	95,000	0	
EPSDT	0	0	20,000	20,000	0	
<b>Total Federal Funds</b>	<b>0</b>	<b>0</b>	<b>876,478</b>	<b>876,478</b>	<b>0</b>	
<b>TOTAL VOTER APPROVAL:</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b>	<b>20,600,389</b>	<b>1,198,862</b>	<b>6.18%</b>

# OSSD Tax Rate Sheet

## ORANGE SOUTHWEST SCHOOL DISTRICT ESTIMATE - 2020-21

State Property Yield Rate	\$1.00
State Non-Residential Tax Rate	\$1.654

BUDGET -	\$19,723,911.00	
REVENUE - Categorical Grants	\$3,708,828.00	
Total Education Spending (Act 68)	\$16,015,083.00	2015-16 EPS
Equalized Pupils -2020-21 (Frozen 1-09-20)	890.74	
Education Spending per Equalized Pupil (Act 68)	\$17,979.53	
<i>Excess Spending Threshold</i>	<i>\$18,756.00</i>	
Property Yield	\$10,883.00	165.21%
O.S.S.D. Projected Tax Rate	\$1.6521	
Less 4th Year Tax Incentive	-\$0.0200	
	<u>\$1.6321</u>	

	O.S.S.D. - Est	2019-20 Equal			Difference	2020	Projected O.S.S.D.	2019-20	Proj 2020-21
	<u>Equal Tax Rate</u>	<u>Tax Rate</u>	<u>\$ Diff</u>	<u>% Diff</u>	<u>5% Max</u>	<u>Town CLA</u>	<u>Tax Rates</u>	<u>Tax Rates</u>	<u>Difference</u>
<i>Braintree</i>	\$1.6321	\$1.4681	\$0.1640	11.17%	1.6321	102.29%	\$1.5955	\$1.5486	\$0.0469
<i>Brookfield</i>	\$1.6321	\$1.4681	\$0.1640	11.17%	1.6321	102.33%	\$1.5949	\$1.4649	\$0.1300
<i>Randolph</i>	\$1.6321	\$1.4681	\$0.1640	11.17%	1.6321	103.45%	\$1.5776	\$1.5279	\$0.0497

### ORANGE SOUTHWEST SCHOOL DISTRICT

#### INDEBTEDNESS

PURPOSE	ORIGINAL ISSUE	PRINCIPAL AMOUNT	REISSUE	INTEREST RATE	INTEREST PAID BY 6/30/2019	PRINCIPAL PAID BY 6/30/2019	6/30/2019 OUTSTANDING
RANDOLPH ELE	7/23/1998	\$3,810,000	N/A	4.80%	\$1,925,240	\$3,810,000	\$0
BRAINTREE ELE	7/25/2005	\$280,000	N/A	4.70%	\$106,556	\$195,000	\$85,000

#### RESERVE FUND BALANCES - As of 6/30/2019

	<u>Facilities</u>	<u>Transportation</u>	<u>Legal</u>	<u>Special Education</u>
Orange Southwest School Dist	\$3,898,911	\$1,303,191	\$42,000	\$130,000
Total:	\$3,898,911	\$1,303,191	\$42,000	\$130,000

District: Orange Southwest USD SU: Orange Southwest		U059 Orange County		Property dollar equivalent yield <b>10.883</b>	Homestead tax rate per \$10,000 of property per equalized pupil <b>1.00</b>
				<b>13.396</b>	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2018	FY2019	FY2020	FY2021
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	\$16,307,278	\$16,659,923	\$19,401,527	\$20,600,369
2.	plus Sum of separately warned articles passed at union district meeting	-	-	-	-
3.	Adopted or warned union district budget plus articles	\$16,307,278	\$16,659,923	\$19,401,527	\$20,600,369
4.	minus Obligation to a Regional Technical Center School District if any	-	-	-	-
5.	plus Prior year deficit repayment of deficit	-	-	-	-
6.	<b>Total Union Budget</b>	<b>\$16,307,278</b>	<b>\$16,659,923</b>	<b>\$19,401,527</b>	<b>\$20,600,369</b>
7.	S.U. assessment (included in union budget) - informational data	-	-	-	-
8.	Prior year deficit reduction (if included in union expenditure budget) - informational data	-	-	-	-
<b>Revenues</b>					
9.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	\$2,780,048	\$3,045,433	\$4,425,859	\$4,585,306
10.	<b>Total offsetting union revenues</b>	<b>\$2,780,048</b>	<b>\$3,045,433</b>	<b>\$4,425,859</b>	<b>\$4,585,306</b>
11.	<b>Education Spending</b>	<b>\$13,547,230</b>	<b>\$13,614,490</b>	<b>\$14,975,668</b>	<b>\$16,015,083</b>
12.	Orange Southwest USD equalized pupils	898.95	871.79	872.99	890.74
<b>Education Spending per Equalized Pupil</b>		<b>\$15,070.06</b>	<b>\$15,616.71</b>	<b>\$17,154.46</b>	<b>\$17,979.53</b>
13.	Less net eligible construction costs (or P&I) per equalized pupil	\$245.60	\$238.91	\$20.24	-
14.	Less share of SpEd costs in excess of \$50,000 for an individual (per equipup)	\$13.26	\$6.48	\$4.91	-
15.	Less amount of deficit (or deficit is SOLID) attributable to unions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equipup)	-	-	-	-
16.	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equipup)	-	-	-	-
17.	Estimated costs of new students after census period (per equipup)	-	-	-	-
18.	Total tuitions if billions ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equipup)	-	-	-	-
19.	Less planning costs for merger of small schools (per equipup)	-	-	-	-
20.	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equipup)	-	-	-	-
21.					
22.	Excess spending threshold	threshold = \$17,389	threshold = \$17,816	threshold = \$18,211	threshold = \$18,782
23.	Excess Spending per Equalized Pupil over threshold (if any)	\$17,398.00	\$17,816.00	\$18,311.00	\$18,786.00
24.	Per pupil figure used for calculating District Equalized Tax Rate	\$15,070	\$15,617	\$17,154	\$17,979.63
25.	Union spending adjustment (maximum of 10%)	148,327%	152,805%	161,105%	165,007%
		based on yield \$10.96	based on yield \$10.20	based on \$9.946	based on yield \$11.663
26.	Anticipated equalized union homestead tax rate to be prorated (\$17,979.53 + (\$10.883 / \$1.00))	\$1.4033	\$1.4681	\$1.5741	\$1.6521
		based on \$1.00	based on \$1.00	based on \$1.00	based on \$1.00
<b>Prorated homestead union tax rates for members of Orange Southwest USD</b>					
		FY2018	FY2019	FY2020	FY2021
T024	Braintree	1.4033	1.4681	1.5741	1.6321
T032	Brookfield	1.4033	1.4681	1.5741	1.6321
T162	Randolph	1.4033	1.4681	1.5741	1.6321
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
27.	Anticipated income cap percent to be prorated from Orange Southwest USD ((\$17,979.53 + \$13,396) x 2.00%)	2.51%	2.42%	2.56%	2.68%
		based on 2.0%	based on 2.0%	based on 2.0%	based on 2.0%
<b>Prorated union income cap percentage for members of Orange Southwest USD</b>					
		FY2018	FY2019	FY2020	FY2021
T024	Braintree	2.51%	2.42%	2.56%	2.68%
T032	Brookfield	2.51%	2.42%	2.56%	2.68%
T162	Randolph	2.51%	2.42%	2.56%	2.68%
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

- Following current statute, the Tax Commissioner recommended a property yield of 10.883 for every \$1.00 of homestead tax per \$10,000 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,396 for a base income percent of 2.0% and a non-residential tax rate of \$1.654. New and updated cuts will likely change the proposed property and income yields and perhaps the non-residential rate.  
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
 - The base income percentage cap is 2.0%.



FOTHERGILL SEGALE & VALLEY

*Certified Public Accountants*



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

January 10, 2020

To the Board of School Directors of the Orange Southwest School District,

We are engaged to audit the financial statements of the governmental activities and each major fund of Orange Southwest School District as of and for the year ended June 30, 2019.

The audited financial statements will be available for public inspection at the office of Orange Southwest School District located at 24 Central Street, Randolph, Vermont when they are completed.

Sincerely,

*Fothergill Segale & Valley, CPAs*

Fothergill Segale & Valley, CPAs