

Annual Report  
of the Town of  
**Brookfield**



**VERMONT**

**January 1, 2020 to December 31, 2020**

## EMERGENCY TELEPHONE NUMBERS

Fire.....	911
White River Valley Ambulance.....	911 (802-234-6800)
Williamstown Rescue Unit .....	911 (476-4111)
Sheriff-Orange County.....	685-4875
State Police.....	911 (802-234-9933)
Fire Warden.....	728-5739
Town Garage.....	276-3090
Town Clerk.....	276-3352
Sheriff – Orange County.....	685-4875

### Town Clerk's Office Hours:

Tuesday, Wednesday, and Thursday: 8:30 A.M. – 4:30 P.M.

Selectboard Meetings: Town Clerk's Office 2nd and 4th Monday of the Month at 6:30 P.M.

### Brookfield Library Hours:

Winter: Tuesday, Saturday: 9:00 A.M. – 12:30 P.M.; Wednesday: 1:00 P.M. – 4:30 P.M.; Thursday: 2:00 P.M. – 5:30 P.M.

Summer: (Memorial Day to Labor Day) Tuesday, Saturday: 9:00 A.M. – Noon; Wednesday, Thursday: 2:00 P.M. – 6:00 P.M.

Library Phone: 276-3358

Library Trustees meet First Tuesday at Brookfield Library at 7:00 P.M.

Brookfield Elementary School.....276-3153

Randolph Union High School .....

**Chartered:** August 5, 1781

Please visit our website @ [www.brookfieldvt.org](http://www.brookfieldvt.org) and see us on Facebook

Town E-mail address: [townclerk@brookfieldvt.org](mailto:townclerk@brookfieldvt.org)

Cover Photo: Celebrating the 200th Anniversary of the Floating Bridge

### Landfill Hours:

Wednesday and Friday 8:00 A.M. – 3:00 P.M. Saturday 8:00 A.M. – 1:00 P.M. (except holidays); Telephone number: 728-6737

Household Hazardous Waste Days for Residents: One day each in Spring and Fall; Exact Times and Dates to be announced. For acceptable materials contact: (802) 223-7221

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**TOWN OF BROOKFIELD ANNUAL MEETING  
WARNING**

The legal voters of Brookfield are hereby warned to meet for the annual Town Meeting at the Brookfield Elementary School (1725 Ridge Road), on May 22, 2021 at 10:00 A.M. to transact the following business:

Article:

1. To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 A.M. to 7:00 P.M.
2. To hear and act on reports of the Town Officers.
3. To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.
4. To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.
5. To approve a 12-month budget for the financial year of July 1, 2021 to June 30, 2022 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.
6. To see if the Town will authorize the Selectboard to purchase a new Town Dump Truck. The cost not to exceed \$198,000 and to be financed over a three-year period of 2021 to 2022.
7. To approve a 12-month budget for the financial year of July 1, 2021 to June 30, 2022 to meet the expenses and liabilities of the Town Highway Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.
8. A. To see if the Town of Brookfield will vote to have 5 members on the Selectboard by floor vote at Town Meeting on May 22, 2021 (17 V.S.A. 2650(b)(1)).  
  
B. If the above is passed, per Brookfield Town Meeting standards, set the date of a Special Election by Australian Ballot, not less than 60 days from this vote for adding 2 new Selectboard Members. Anyone interested in being elected will need to submit a "Candidate Consent" form to the Town Clerk 30 days from the date of this vote (17 V.S.A. 2650(b)(2)(A)). Special Election date will be determined by the actual Town Meeting 2021 adjusted date.
- C. To see if the voters of Brookfield will increase the budget by \$1,200 for the 2 additional Selectboard Member stipend, if section A of this article is approved.
9. To transact any other proper business.

Dated at Brookfield, Vermont, this 12th day of April 2021.

**Attest: Teresa Godfrey, Town Clerk**

There will be an informational meeting about the Town Budget at the regularly scheduled Selectboard meeting preceding the Town Meeting.

## **TOWN OF BROOKFIELD 2020 ANNUAL MEETING**

The legal voters of the Town of Brookfield met for the annual Town Meeting, at the Brookfield Elementary School auditorium at 1725 Ridge Road, Tuesday March 3, 2020 at 10:00 a.m. to transact the following business:

Call to Order at 10:00 a.m.

Moderator, Gregory Wight, opened the meeting with the Pledge of Allegiance.

Lunch will be served supporting the Brookfield School Club with donations.

Article 1: To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 A.M. to 7:00 P.M.

Article 2: To hear and act on reports of the Town Officers.

John Benson, Selectboard Chair, thanked Cory Haggett for his service on the Selectboard. He also recognized Chuck Barnum for the several offices he has held over the many years he served the Town. Ruth Goodale was also thanked for helping to beautify the different areas in the Village with the flowers she had planted. She had written a letter to the Board stating she will not be able to continue this and would like to see someone take on the task.

J. Benson asked for those currently or previously holding a position in Town to stand and be recognized. He then asked for those who had served or are serving in the Armed Services to stand and be recognized. He thanked all for their Town and Country services.

J. Benson then discussed the survey that was done for a portion of Stone Road. At Town Meeting 2019, it was approved to hire a survey company to establish the right-of-way and travel portion of a section of Stone Road. American Survey Company was then hired and at a warned Selectboard meeting and at a warned site meeting, the results were presented to the Property owners, the Selectboard, the Orange County Sheriff's Dept., and the public. All parties involved are now aware of where the travel lane and ROW are located.

The Board was recently presented a request for a public assemblage permit by Dennis Tatro. He has done extensive research of the location of the Justin Morgan homestead. He found it to be at the Brookfield & Randolph Town line near Snow Road. There will be a dedication of a Historical Marker in May 2020.

The Board was also presented with a request from VT Transportation Board to dedicate a portion of VT Route 14, at the Williamstown side coming into Brookfield, to Major Ira Day. The VT Transportation Board will be holding a public meeting in June and it will be posted on the Town website for those

interested in attending.

Braintree no longer has a Zoning Administrator and is interested in having one that would cover Braintree, Randolph, and Brookfield. Dee Monte stepped down for Brookfield and Mike Fiorillo is now the ZA for Brookfield.

Ray Peck, Road Foreman, has informed the Board that the sand we are purchasing from Larry Hebert in Williamstown will only be available for a few more years before he runs out. The Board and R. Peck are looking for a reasonable source for sand along with other towns he supplies.

J. Benson mentioned there are several positions available in Town and we never turn down volunteers.

Dan Childs, ECFiber Town Representative, wanted to thank all who have signed up in Brookfield. There is a raffle for getting the fast speed at a low price if anyone is interested in purchasing tickets. ECFiber is town owned.

J. Benson thanked D. Childs and Stuart Edson for getting the Town moved up on the list for us to receive it quicker.

Article 3: To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.

Motion by Erik Nielson, seconded by Marylou Maeder.

Call to vote. Motion carried.

Article 4: To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.

Motion by D. Childs, seconded by Billie Gosh that the first payment of 2020/2021 property taxes to be due November 7, 2020; the second payment due May 1, 2021. Motion carried.

Article 5: To see if the Town will authorize the Selectboard to engage the firm of Vermont Appraisal Company to complete a Town-wide reappraisal of all properties within the Town. The cost for which shall not exceed \$81,000; the funds for which are already in place.

Motion by Linda Runnion, seconded by S. Edson.

Patty Kennedy questioned if this was put out to bid. S. Edson, with help from Teresa Godfrey, both Listers, said it was put out to all appraisal companies that the Vermont Property Valuation and Review Board approves as appraisers. Only VT Appraisal Company put in a bid.

Call to vote. Motion carried.

J. Benson also let the voters know this will be a 2-year process.

Article 6: To see if the Town will vote to contribute \$300.00 to the Randolph Area Mentoring Program (RAMP), a community-based mentoring program

serving the communities of Brookfield, Braintree, and Randolph.

Motion by Laura Rochat, seconded by Kym Anderson.

L. Rochat reported this program has been underway for a year. It is a program for grades 4-7. An adult is paired up with a student for the student to have the opportunity to experience new things and to have meaningful relationship with another adult. Currently there are 6 students utilizing the program. If you are interested in participating in RAMP, student or adult, to let her know. They have received a grant from Mentoring Vermont and need to match the amount. This money covers background checks and as the Leader, her salary for the program. When asked about the amount of time required to be a mentor, L. Rochat said it is once a week and about 6-8 hours per month commitment of at least 1 year.

Richard Hayward, Brookfield Elementary School teacher, said they have seen an enormous impact for the students involved. They are in need of mentors.

Call to vote. Motion carried.

Article 7: To see if the Town will vote to contribute \$250.00 to the Vermont Family Network, to provide services for families of children with special needs.

Motion by K. Anderson, seconded by Ray Mayer.

Jeff Kimmel, Selectboard member, stated information concerning VFN is located on page 52 of the Town Report. No representative was available to answer questions concerning this request. It was noted by a voter that this appears to primarily serve Chittenden County per the information.

Call to vote. Motion failed.

G. Wight turned the meeting over to VT House Representatives Jay Hooper and Peter Reed.

Rep. Reed stated he was from Braintree and was appointed in January by Governor Scott due to the resignation of Rep. Ben Jickling. He reported the major bills he is involved with are Act 250, the minimum wage increase, to tax & regulate cannabis, Health care improvement and prescription drug prices. He was previously working as a banker before being appointed.

Rep. Hooper said he represents 5 towns and this is his 4th session. He has found the Education Committee to be fast paced. There are 3 bills currently being worked on. Universal Pre-K, Literacy, and school construction. They are working on disentangling dual oversight rules. It is noted that 32% of 5th graders are not proficient readers. School construction has had a deferred maintenance moratorium since 2007. It is believed it will cost \$565 million for impending building needs. Beth Pearce, State Treasurer, is going to assess the costs and communicate with other States to see what they have done. They are also starting to look at a universal after school program.

There were no questions from the voters.

J. Benson suggested the 2 Selectboard candidates, on the Town ballot, introduce themselves.

Steve Schaefer introduced himself as Irene Schaefer's son and he lives in the log house where the sliding took place during the Ice Harvest. He said he is running for Selectboard because he has found some irregularities and that he is in favor of increasing the Board to a 5-member Board.

Dennis LaRocque said he is a life-long resident of Brookfield, has been one of the Town Auditors for 4 or 5 years. He has 2 boys in the school system and wants to help the Town.

Article 8: To approve a 12-month budget for the financial year of July 1, 2020 to June 30, 2021 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion by L. Runnion, seconded by K. Anderson.

J. Benson stated there was a correction for the property taxes raised. It should be \$311,080 (increasing the proposed budget of \$310,980 by \$100) to balance the projected expenses. Beth Godin questioned if that was what was noted in the SB meeting minutes of February 24, 2020 and J. Benson said yes.

Call to vote. Motion carried.

Article 9: To see if the Town will authorize the Selectboard to approve the construction of a new Town Garage building (or another option as presented and discussed at Town Meeting). The cost not to exceed \$1,075,000 to be financed over a 25 to 30-year period.

Motion by B. Gosh, seconded by Dove Cogen.

J. Benson said that at Town Meeting last year, the voters agreed to have the Board look into garage options and a Request for Quote (RFQ) design. Connor Construction and Black River Design both responded, working together with designs and current construction codes.

The Board attempted to show pictures of the existing garage, the shed, and a sketch of the plans. Due to the lack of a screen, the slides were not very easy to see presented on the back wall. The designers measured all the equipment and reviewed any spatial requirements the Town has. Currently the plows have to be removed to fit in the existing garage and diesels are hard to start in the cold.

3 options are:

- Add on existing building-not to exceed 5000 sq. ft. or a sprinkler system would have to be installed due to wood construction.
- 2nd bldg. for shed storage and minor renovations to existing garage. Current roof leaks and with VOSHA and VLCT insurance there is no separate room for combustibles among other issues.



- A completely new building.

The amounts range from \$600,000-\$1 million for the above. The research includes all metal or wood frames.

Aaron Adler questioned if the cost includes the cost of financing.

J. Benson said no. They looked at the Bond Bank and Northfield Savings which is willing to finance for us at 3-3.5% for 10 years and then see where the market rate is after that.

Additional comments and questions included if there is a ball park figure and with the interest, the cost can double. The voters would like hand-outs to look at. The cost of heating, steel vs wood construction and amount of heated space would be tripled, existing building not energy efficient. The cost didn't include fixing the existing building that needs better lighting at an estimated cost of \$2300-\$2500.

J. Benson said as far as we know there are no brown field issues but if they find there are, then we will have to address them then.

Joy Kacik thanked the Board for their information and felt there are too many variables and questions to go forward.

J. Kacik made an amendment to the motion on the floor to request the Selectboard put together 3 options with the pros & cons, cost for financing and to have one or more meeting at least a month prior to next year's Town Meeting and then amended it to say:

The Selectboard provide the Town with 3 or more options with pros and cons, full cost including financing, and objectives be presented for discussion at a least a month before Town Meeting 2021.

Motion seconded by K. Anderson.

Continued discussion included what the objectives are, the smallest amount approach, renewable energy options, overhead costs, grant opportunities and an energy audit of the current building. Gabe Freitag would like a committee formed, besides the Selectboard, so they can help with the decision making.

J. Benson said they had discussed with Two Rivers Ottauquechee Regional Commission (TRORC) and there are no current grant opportunities but they usually come with strings attached.

The voters would like to be informed the time and place of the garage information meetings. There is concern on why we need 2 10-wheel trucks.

Call to vote on amendment. There was a lot of confusion on what the amendments were and the 2 motions are now contradictory. After a lot of needed clarification, the following amendment was then called:

To see if the Town will form a Committee with a minimum of 3 building options, energy efficiency, pros and cons with objectives, grant research, meetings and

communication to the Town at least through Front Porch Forum, and the cost including financing and renewable energy options. An initial meeting will take suggestions from Town Residents. An informational meeting, at least one month before Town Meeting, will be held.

Motion by J. Kacik, seconded by Jackie Smith-Nielson to amend the original motion. Motion carried.

Motion by Justin Poulin, seconded by Angie Poulin to amend the cap in Article 9 to be \$500,000.

Discussion by J. Poulin included setting a limit that is realistic with realistic options. Something that fits our town.

J. Benson said we need some expertise to get the info needed and \$25k-\$30k gives us options to work with developing and pricing. We have to retain services to get answers. The 2 companies we have used have not charged anything but by not moving forward, we owe them some amount. There is no written contract.

Motion to amend failed.

After more amendment considerations, confusion, and conversation Article 9 was again in question.

A. Adler made a motion to further amend Article 9 to read:

To See if the Town will authorize the Selectboard to investigate another option as presented and discussed at Town Meeting for the Town Garage Building including forming a Committee with a minimum of 3 building options, energy efficiency, pros and cons with objectives, grant research, meetings and communication to the Town at least through Front Porch Forum, and the cost including financing and renewable energy options. The cost for the research not to exceed \$25,000.

Seconded by E. Nielson. This motion to amend Article 9 passed.

Back to the main motion for vote. As amended several times, motion carried.

Article 10: To see if the Town will authorize the Selectboard to enter into a lease/purchase Agreement to replace the Town Highway Department Loader. The cost, allowing for the trade-in value for the current Loader, not to exceed \$140,000 (plus finance charges) to be paid for over a 7-year period.

Motion by E. Nielson, seconded by R. Mayer.

P. Kennedy questioned what was wrong with the current loader.

J. Benson said the loader is a critical piece of equipment. We trade them every so many years and the current one is now paid for and on a 7-year replacement cycle.

R. Hayward questioned if this is a typical time frame and how does it compare to what other Towns do?

Francis Preston asked if we reached out to 3 major manufacturers?

J. Benson replied it is what we have done in the past and it is the same size. Cory Haggett confirmed with R. Peck that we reached out to CAT, J. Deere, and Case for bids.

Call to vote. Motion carried with a few nays.

Article 11: To approve a 12-month budget for the financial year of July 1, 2020 to June 30, 2021 to meet the expenses and liabilities of the Town Highway Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion by B. Gosh, seconded by A. Poulin.

J. Benson stated there was a correction for the property taxes raised. It should be \$628,332 (increasing the proposed budget of \$605,232 by \$23,100) to balance the projected expenses.

J. Benson read a letter the Board had received from a UPS driver commending the Brookfield Town Road Crew and the roads are the best maintained roads he has been driving in the 33 years as a UPS driver. They are not a typical road crew.

Call to vote. Motion carried.

Article 12: To see if the Town will vote to have 5 members on the Selectboard by floor vote at Town Meeting. (17VSA Sec. 2650(b)(1)).

Motion by E. Nielson, seconded by M. Maeder.

J. Benson stated the Selectboard will do what the voters want. The petitioner never came to the Board. The Board had to step up to take care of the cemeteries when the Commission dissolved. They have been doing the Town Report that used to be done by the Auditors. When the Board does pick up what others used to do, it is an administrative issue. We don't need a Town Manager. We have increased the Administrative Assistant hours.

James Godfrey, petition originator, said he moved here at 16 and was in the Navy for 30 years. He reported he tried to get problems resolved and didn't get anywhere. He said he started the petition because he felt it isn't an administrative problem but a leadership problem.

John Klar questioned the Board on what reasons they resist 5 members. There would be more people for a quorum.

J. Benson said they have functioned at 3 since before he was voted on the Board. It is rare there isn't a quorum.

M. Maeder stated that as a mother of 3, decision making is hard and it's 2 against 1. The number 5 would make a difference.

Richard Pecor has been to different meetings and several times there were only 2 at the meeting.

Martina Rutkovsky stated as a former Board member, you have to have the integrity of the people managing the tasks.

P. Kennedy pointed out that Selectboard members have other lives and it wouldn't be as critical to miss a meeting if there were 5 members. It would help with the workload.

Call to vote. With a hand count 35 yes and 39 no. Motion failed.

S. Schaefer requested a paper ballot count. Papers were dispersed to write yes for 5, no for remaining at 3 members on the Selectboard.

Article 13: To transact any other proper business.

Senator Mark MacDonald spoke briefly about the energy issues and heating homes.

Bonnie Fallon spoke about Green Up day being on May 2nd this year. She would like help and would like someone to take over as the leader.

The results of the paper ballot were 37 yes votes and 48 no votes. Motion for 5 member Selectboard failed.

Sam Dilcer and Steve Allen discussed the Mason's Lodge impact on the Community. They help promote Little League and the Fish Fry, which provides the Girl & Boy Scouts with money and the Scouts did an excellent job helping with the Fish Fry.

J. Benson asked the remaining voters if they would like to still receive a printed copy of the Town Report in the mail because only a few towns still mail them. Most have it electronically on their website and the reports available at different pick-up locations.

J. Benson began discussing setting weight limits on Town roads. The Town needs to hold information meetings for direction. The Selectboard has been approached about truck traffic and agriculture. We have to find out what authority we have for setting the weight limits. The DMV is the sole State agency for setting weight limits by Statute at 24,000 lbs. This only covers up to a UPS size truck. The Town can disburse overweight permits. We can't discriminate between vendors. The DMV is the only agency to enforce the weight limits. Lew Stowell has done a lot of research and gets different information frequently. Brookfield has a number of bridges that are below the 24,000 lb. limit and they need to be approved at a Board meeting for a lower weight then posted as such.

When we post the roads during mud season, it needs to be recorded on the DMV website.

(Because this forum was not warned as a decision-making conversation, there could be no decision on whether to continue researching whether to post legal load limits on Brookfield town roads. -Recorder notation)

On motion by E. Nielson, seconded by M. Maeder, the meeting was adjourned at 1:45 p.m.

Motion carried

Respectfully submitted: Teresa Godfrey, Town Clerk

# Town of Brookfield Officers 2020

Position	Length of Term	Name	End of Term Date	Vacant
Town Moderator	1 yr	Greg Wight	3/2/2021	
Town Clerk	3 yr	Teresa Godfrey	3/3/2023	
Treasurer	3 yr	Teresa Godfrey	3/3/2023	
Asst. TC	appt.	Karyn Peterson		
	appt.	Carla Preston		
Asst. Treas.		Karyn Peterson		
		Carla Preston		
Admin. Asst.	appt.	Karyn Peterson		
	appt.	Betty Lord		
Selectboard	3 yr	Dennis LaRocque	3/2/2023	
	3 yr	John Benson	3/2/2021	
	3 yr	Jeff Kimmel	3/7/2022	
OSSD	3 yr	Laura Rochet	3/7/2021	
	3 yr	Brian Baker	3/3/2022	
Lister	3 yr	Teresa Godfrey	3/3/2023	
	3 yr	Stuart Edson	3/2/2021	
	3 yr	Phyllis Humez	3/5/2022	
Auditor	3 yr		3/3/2019	Vacant
	3 yr		3/3/2020	Vacant
	3 yr	Ginny Brees	3/2/2021	
Del Tax Collector	1 yr	Teresa Godfrey	3/2/2021	
1st Constable	1 yr	Dan Mason	3/2/2021	
2nd Constable	1 yr			Vacant
Fire Warden		Jeff Brassard	appt by Fire Chief	
Grand Juror	1 yr			appointed by SB
	1 yr			appointed by SB
	1 yr			appointed by SB
911 Coordinator	appt.	George"Jack" Zebora		
Memorial Day Comm		Alice Kempe		appointed by SB
		Mary Doyle		appointed by SB
Library Trustee	3 yrs	Emily Noyes	3/3/2023	
	3 yrs		3/3/2023	Vacant
	3 yrs	Amy Borgman	3/5/2022	
	3 yrs	Dan Childs	3/2/2021	
	3 yrs	Kym Anderson	3/2/2021	
Justice of Peace	2 yrs	Robert Jake Stewart	11/1/2020	
	2 yrs	Kym Anderson	11/1/2020	
	2 yrs	Bonnie Fallon	11/1/2020	
	2 yrs	Curtis Koren	11/1/2020	
	2 yrs	Elizabeth Deforge	11/1/2020	
	2 yrs	Linda Runnion	11/1/2020	
	2 yrs	Larry Brassard	11/1/2020	
Town Forester	1 yr	Kate Forrer	3/2/2021	
Town Services Officer	1 yr			appointed by SB
Health Officer	3 yr	Starr Strong	12/1/2021	appointed by SB
Administrative Officer	3 yr	Mike Fiorillo		appointed by SB
Admin. Officer Asst.			appt by AO	
Civil Defense		John Benson		
Fence Viewer				Not mandated
Weigher of Coal				Not mandated
Inspector of Lumber				Not mandated
Planning Commission		H. Gwynn Zakov		
		Nancy Jacques		
		Martha Judy		
		Jeff Girard		
		Tim Gershon		
		William White		
Board of Adjustment		Theresa White		
		Jeff Kimmel		
		Tom Allen		
		Kym Anderson		
TRORC Rep		Gwynn Zakov		appointed by SB
TRORC Rep Alternate		Jon Binhammer		appointed by SB

## **Report of the Brookfield Selectboard**

The Selectboard offers the following report for 2020:

**COVID-19** – This has been a very trying year for all. The Town, like everyone else, has had to implement measures to keep our people safe and at the same time, keep the Town functioning. We extend our sincere thanks and appreciation to all for your efforts and understanding as we deal with the restrictions and protocols implemented under this pandemic. The good news, is it looks like there is an end in sight with the rapid development of vaccines. It should come as no surprise, that this has adversely impacted the Town's ability to undertake many of the planned initiatives over the past year.

**Ray Peck** – It was with great sorrow and shock that the Board was informed of the loss of our Road Foreman, Ray Peck. Ray was a life-long resident of the Town and dedicated to his job and doing what was best for the Town. There was no task, big or small, that he could not handle or a piece of equipment that he could not fix. He was always thinking of ways to improve our roads and improve efficiency to get things done. Ray will be truly missed.

**Road Foreman** – The Town would like to thank Rob Wheatley for stepping up to temporarily take on the responsibilities of Road Foreman; we are pleased to introduce Tim Higgins as our new Foreman. Tim comes to us with direct experience having been the road foreman for several years in another area town.

**Grants** – The Town continues to pursue and secure a number of grants. These include a paving grant for the Ride Road, Local Hazard Emergency Plan grant (this plan is required to qualify for FEMA grant monies in the event of a disaster and must be updated every 5 years), culvert/erosion grant to inventory our culverts and areas of roadway erosion, East Hill Road improvements, and Twin Pond Road. These grants amount to over \$200,000.

**Ridge Road** – With assistance from VTrans, the Town was able to resolve the concerns over a section of the Ridge Road paving with the Contractor (Pike). The agreed upon repairs have been completed and the grant closed out.

**Public Safety Committee** – The Public Safety Committee continues to be very active and helpful to the Selectboard. The Committee has continued working with the Orange County Sheriff Dept. on placement of the speed cart around Town, the drafting of a proposed weight limit policy for Town roads, road sign inventory, etc. The Selectboard will be implementing the policy on Northfield Road as a test case. It is important to note, that any policy enacted must be by law, implemented fairly and consistently.

**Loader** – The new Loader was delivered in late summer and after Dealer trading, the unit is in full service.

**Dump Truck** – The Town has been operating on a 9-year cycle for its dump trucks for many years. With three trucks, one is therefore replaced every three years. The

Town has found this to be economical as based on past experience, the cost for repairs begin to increase with age. It is also important to maintain high reliability of these trucks for if a truck is down, it results in substantial delays in winter maintenance. Replacement of our 9-year-old truck is proposed for 2021.

Town Garage – As requested at last year’s Town Meeting a Town Garage Committee was established. This Committee, while hampered by COVID-19, has been meeting regularly. At least one public meeting has been held to report on their progress and to solicit public input. We anticipate more details on their findings and recommendations will be provided by Town Meeting.

Thank you – The Selectboard once again wants to recognize all those that serve or volunteer, past and present, to make our small Town the great place it is. To the People of Brookfield: we thank you for your continued trust and support.

*Respectfully submitted, Brookfield Selectboard: John Benson, Jeff Kimmel & Dennis LaRocque*

## **Brookfield Board of Listers - 2020 Report**

This has been an interesting year for all of us due to Covid-19 and of course that has impacted the day-to-day tasks of the Listers as well. This past spring we did not go inside any houses, doing much of our work over the phone. We did conduct outside visits of all new construction to take measurements and, when able, interview property owners to obtain relevant information.

The town-wide reappraisal is well under way with most of the work being conducted by Sean Boyce of the Vermont Appraisal Company. This is an ongoing, two year process; letters are being sent to property owners two weeks in advance of each visit. Please don’t hesitate to reach out to us if you have any questions about the reappraisal process.

For the Grand List year April 2019 – March 2020, the Brookfield Board of Listers completed more than 28 site visits/phone interviews, processed 63 property transfer forms (changes in ownership and/or land divisions), and continued with our management of 185 Brookfield properties currently enrolled in Vermont’s Current Use program.

On an on-going basis, we field calls, emails and walk-in requests from Brookfield property owners, and from outside professionals needing information. Lister tasks generally include researching the Land Records (original deeds), making changes to our electronic data files for the Grand List, conferring with the State, updating our physical file folders for each change in property status, referring to the survey maps we have digitally or in the vault, and updating our parcel maps for any subdivisions or newly combined properties. Additionally, maintenance of our Current Use properties requires on-going communication and file exchanges with the Vermont Division of Property Valuation and Review.



It is the goal of the Listers to keep the Brookfield Grand List and records of the 951 property parcels in Brookfield up to date. Please contact us at the Town office if you have any questions or changes to your property (i.e. removing a structure). The Listers can be reached at the Town Clerk's Office number (802) 276-3352 or by email at [listeners@brookfieldvt.org](mailto:listeners@brookfieldvt.org). We will call (or email) you to arrange a time to meet.

Please remember that new or added construction may require that you first obtain a development permit from the Brookfield Zoning Administrative Officer and/or the State of Vermont. The Zoning Officer can be reached at [zoning@brookfieldvt.org](mailto:zoning@brookfieldvt.org). The permitting process applies to all construction and subdivisions: residential, commercial, and agricultural.

Reminder to Veterans: Any disabled veteran, who is planning to apply for the Veterans Tax Exemption, is required to submit a Property Tax Exemption for Disabled Veterans and Their Survivors form (Vermont Office of Veterans Affairs form 3802) and letter of eligibility to the Department of Veterans Affairs before May 1st of each year. A Veteran exemption cannot be applied until the Listers receive notification from the State that the exemption form has been approved.

Respectfully submitted,

Brookfield Listers Stuart Edson, Teresa Godfrey, Phyllis Humez

## VITAL STATISTICS 2020

### Marriages:

<u>Date</u>	<u>Name #1</u>	<u>Residence</u>	<u>Name #2</u>	<u>Residence</u>	<u>Place of Marriage</u>
January 2, 2020	Ruby S. Knox	Marlow, NH	Lougee W. Knox	Marlow, NH	W. Brookfield, VT
February 29, 2020	Jacob L. Bartlett	Brookfield, VT	Gabriella C. Currier	Randolph Ctr., VT	Northfield, VT
March 15, 2020	Jason F. Preston	Brookfield, VT	Nicole A. Saldi	Brookfield, VT	Brookfield, VT
August 8, 2020	Juan C. R. Flores	Brookfield, VT	Nathaniel W. Schwartz	Brookfield, VT	Brookfield, VT
August 8, 2020	Jill A. Roberts	Brookfield, VT	Dallas V. Carabeau	Brookfield, VT	Danby, VT
Sept. 12, 2020	Allison K. Lamson	Brookfield, VT	Keith W. Johnson	Brookfield, VT	East Burke, VT
October 11, 2020	Rosemarie Dumas	Brookfield, VT	Gary W. Clark	Brookfield, VT	Brookfield, VT

### Births:

<u>Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>
Cole Alexander Barber	Terrence Alan Barber	Sage Anne Barber
Declan John Dezan	Dale Delmer Dezan II	Katherine Marie Bancroft
Iris Claire Dezan	Dale Delmer Dezan II	Katherine Marie Bancroft
Ella Jean Perkins	Timothy Owen Perkins	Kira Rose Mason
Atalaya Amelia Coughlin-Aldridge	Kevin Patrick Coughlin	Amanda Elizabeth Aldridge
Cade Emerson McKelvie	John Mark McKelvie	Cara Corinne Houston
Taeron John Jacobs	David Mark Jacobs	Christina Marie Jacobs
Emmett Wayne Clark	Gary Wayne Clark	Rosemarie Dumas
Ezra Gene Bartlett	Daniel Gene Bartlett	Unique Mary Bartlett
Monique Drea Reaves	Andre Jammar Reaves	Monica Elisabeth Hampton

### Deaths:

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Burial</u>
Edward L. Richards, Jr.	88	February 1, 2020	Green Mountain Crematory, Northfield, VT
Michael Allen Fullam	65	March 11, 2020	Valley Crematory, White River Jct., VT
Joseph A. Beauchemin, Jr.	76	April 8, 2020	Berlin Corners Cemetery, Berlin, VT
Randall C. Lamson	62	May 12, 2020	Green Mountain Crematory, Northfield, VT
Sergey Spivakovsky	80	June 7, 2020	Brookfield Center Cemetery, Brookfield, VT
Ray Clayton Peck	53	July 24, 2020	Green Mountain Crematory, Northfield, VT
Majel J. C. Herold	88	August 8, 2020	Veterans Cemetery, Randolph Ctr., VT
Esther Mae John	94	September 24, 2020	Green Mountain Crematory, Northfield, VT
Jeffrey Michael Strock	58	August 28, 1962	Gregory Cremation & Memorial Service, LLC, So. Burlington, VT
Annette M Clodgo	61	November 13, 2020	Green Mountain Crematory, Northfield, VT
Sherril Bover-Cheney	73	November 18, 2020	Valley Crematory, White River Jct., VT
Nona Belle Flint	85	December 14, 2020	Green Mountain Crematory, Northfield, VT
Genevieve Wentworth	85	December 19, 2020	Valley Crematory, White River Jct., VT
Sharon DeFlorio Gordon	68	December 27, 2020	Mt. Pleasant Cemetery & Crematory, St. Johnsbury, VT

### Burials:

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Death</u>	<u>Place of Burial</u>
Hazelton Arthur Sargent, Jr.	81	February 4, 2020	St. Johnsbury, VT	Center Cemetery, Brookfield, VT
Charlotte K. Yoder	76	June 21, 2020	Wilder, VT	W. Brookfield Cemetery, VT
Sergey Spivakovsky	80	June 7, 2020	Brookfield, VT	Center Cemetery, Brookfield, VT
Michael Fullam	65	March 11, 2020	Brookfield, VT	W. Brookfield Cemetery, VT
Pauline Y. Hill	78	December 27, 2019	Bethesda, MD	Center Cemetery, Brookfield, VT
Ronald Taft	82	April 3, 2020	Burlington, VT	East Brookfield Cemetery, VT
Peter Thomson		April 1982	New York	Center Cemetery, Brookfield, VT
Denise Van Hemert	96	February 5, 2020	Guilford, CT	Center Cemetery, Brookfield, VT
Esther Mae John	94	September 24, 2020	Northfield, VT	Center Cemetery, Brookfield, VT
John Allen Thomson	60	January 290, 2018	Madison, WI	Center Cemetery, Brookfield, VT

Respectfully submitted, Teresa Godfrey, Town Clerk

	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-6/30/20	7/1/20-6/30/21	7/1/20-12/31/20	7/1/21-6/30/22		
<b>Town Income</b>									
10-4-1-10-00 Property Taxes Received	\$303,541.00	\$235,093.38	\$302,240.00	\$269,340.69	\$310,980.00	\$223,899.02	\$223,899.02		
10-4-1-10-01 Del Tax Principal		\$53,658.11		\$51,576.79	\$0.00	\$77,193.00	\$77,193.00		
10-4-1-30-00 PILOT	\$9,225.00	\$8,769.46	\$8,500.00	\$8,317.60	\$8,500.00	\$8,274.60	\$8,274.60		
10-4-1-40-00 Current Use-Hold Harmless	\$72,000.00	\$89,932.00	\$82,000.00	\$82,300.00	\$85,000.00	\$84,428.00	\$84,428.00		
10-4-1-60-00 Judicial-Local Fines	\$500.00	\$754.50	\$500.00	\$884.14	\$500.00	\$226.50	\$500.00		
10-4-2-02-00 Town Clerk's Fees	\$8,700.00	\$7,957.00	\$8,500.00	\$13,190.00	\$8,000.00	\$8,918.00	\$9,000.00		
10-4-2-03-00 Book Restoration Fund	\$2,000.00	\$2,019.00	\$2,000.00	\$4,740.00	\$2,000.00	\$3,220.00	\$2,000.00		
10-4-2-04-00 Copier Reimbursement	\$1,200.00	\$1,762.44	\$1,400.00	\$1,830.25	\$1,500.00	\$1,189.25	\$1,200.00		
10-4-2-05-00 Dog Licenses	\$1,200.00	\$823.00	\$1,000.00	\$569.00	\$850.00	\$144.00	\$600.00		
10-4-2-07-00 Marriage Licenses	\$250.00	\$520.00	\$250.00	-\$40.00	\$250.00	\$140.00	\$250.00		
10-4-2-08-00 Permits	\$1,500.00	\$1,705.00	\$1,500.00	\$1,620.00	\$1,500.00	\$920.00	\$1,500.00		
10-4-2-10-00 Posting Fees	-\$100.00	\$125.00	-\$100.00	\$105.00	\$100.00	\$50.00	\$75.00		
10-4-2-16-00 Liquor Licenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
10-4-2-30-00 Miscellaneous Income	\$1,500.00	\$29.45	\$1,000.00	\$378.18	\$100.00	\$21.00	\$50.00		
10-4-3-10-00 Int. Bank Accounts	\$1,200.00	\$3,508.08	\$1,000.00	\$2,440.63	\$1,500.00	\$663.56	\$1,000.00		
10-4-3-40-00 Delinquent Tax Penalties	\$12,000.00	\$4,757.35	\$12,000.00	\$8,331.59	\$6,000.00	\$4,870.23	\$6,000.00		
10-4-3-50-00 Int. Delinquent Taxes	\$10,000.00	\$9,386.93	\$10,000.00	\$36,650.88	\$10,000.00	\$30,892.02	\$10,000.00		
<b>Total Town Income</b>	<b>\$424,916.00</b>	<b>\$420,800.70</b>	<b>\$431,990.00</b>	<b>\$401,089.38</b>	<b>\$436,780.00</b>	<b>\$445,049.18</b>	<b>\$341,549.62</b>		
10-4-9-00-00 Highway Income - Other		\$90,000.00	\$0.00	\$31,338.98		\$61,695.51			
10-4-9-01-01 Paving Grant		\$140,885.07	\$0.00			\$170,045.12	\$0.00		
10-4-9-02-01 FEMA Revenue		\$86,425.50	\$0.00			\$0.00	\$0.00		
10-4-9-03-01 DR427 TREES GRANT		\$0.00	\$0.00			\$0.00	\$0.00		
10-4-9-10-00 Property Taxes Raised	\$559,480.00	\$436,602.00	\$559,769.00	\$500,204.15	\$605,232.00	\$434,627.50	\$581,410.00		
10-4-9-20-00 St. of VT-Highway Aid	\$142,000.00	\$142,379.23	\$142,000.00	\$146,099.20	\$142,000.00	\$74,247.64	\$145,000.00		
10-4-9-30-00 RT 65 Maintenance Contract	\$12,000.00	\$14,663.96	\$12,000.00	\$12,766.30	\$12,000.00	\$0.00	\$12,000.00		
10-4-9-35-00 Highway Permits		\$380.00	\$50.00	\$380.00	\$100.00	\$200.00	\$100.00		
10-4-9-87-01 2012 RNB truck loan			\$0.00						
10-4-9-87-02 Western Star Truck loan			\$0.00						
10-4-9-88-01 Transfer from Hwy revenue		\$0.00	\$0.00						
<b>Total Highway Income</b>	<b>\$713,480.00</b>	<b>\$911,135.76</b>	<b>\$713,819.00</b>	<b>\$492,319.74</b>	<b>\$759,332.00</b>	<b>\$740,815.77</b>	<b>\$738,510.00</b>		
<b>Total Income</b>	<b>\$1,138,396.00</b>	<b>\$1,331,936.46</b>	<b>\$1,145,809.00</b>	<b>\$893,409.12</b>	<b>\$1,196,112.00</b>	<b>\$1,185,864.95</b>	<b>\$1,080,059.62</b>		
<b>General Fund</b>									
10-5-1-10-00 Town Clerk's Salary	\$18,906.00	\$18,906.00	\$19,378.00	\$19,378.00	\$19,865.00	\$10,696.56	\$20,460.00		
10-5-1-11-00 Assistant Town Clerk's Salary	\$1,000.00	\$0.00	-\$500.00	\$12.00	\$500.00	\$0.00	-\$500.00		

	Budget		Actual		Budget		Actual		Budget		Actual		Budget	
	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-6/30/20	7/1/19-6/30/20	7/1/20-6/30/21	7/1/20-6/30/21	7/1/20-12/31/20	7/1/21-6/30/22					
10-5-1-15-00 Treasurer's Salary	\$15,125.00	\$15,125.00	\$15,500.00	\$15,500.00	\$15,500.00	\$15,890.00	\$15,890.00	\$8,556.24	\$16,370.00			\$8,556.24	\$16,370.00	\$500.00
10-5-1-16-00 Assistant Treasurer's Salary	\$1,000.00	\$0.00	\$500.00	\$500.00	\$354.00	\$500.00	\$500.00	\$0.00	\$6,000.00			\$0.00	\$6,000.00	\$1,800.00
10-5-1-17-00 Delinquent Tax Collector Fees	\$12,000.00	\$4,479.43	\$12,000.00	\$8,432.77	\$6,000.00	\$6,000.00	\$5,255.01	\$0.00	\$1,800.00			\$5,255.01	\$6,000.00	\$1,800.00
10-5-1-20-00 Selectmen's Salaries	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	\$1,800.00			\$0.00	\$1,800.00	\$1,800.00
10-5-1-25-00 Admin. Assistant Salary	\$15,900.00	\$12,377.84	\$16,372.00	\$16,372.00	\$16,372.00	\$16,785.00	\$16,785.00	\$8,392.50	\$17,300.00			\$8,392.50	\$17,300.00	\$1,425.00
10-5-1-26-00 Admin. Asst. Salary	\$20,160.00	\$7,928.00	\$20,160.00	\$13,352.00	\$13,82.00	\$13,800.00	\$13,800.00	\$519.00	\$20,160.00			\$519.00	\$20,160.00	\$2,100.00
10-5-1-50-00 Lister's Salaries	\$2,100.00	\$2,100.00	\$2,100.00	\$6,244.00	\$6,244.00	\$20,160.00	\$20,160.00	\$1,050.00	\$2,100.00			\$1,050.00	\$2,100.00	\$500.00
10-5-1-52-00 Constable's Salary	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00			\$0.00	\$500.00	\$3,200.00
10-5-1-55-00 Admin Officer Salary	\$3,200.00	\$2,400.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	\$3,200.00			\$0.00	\$3,200.00	\$12,800.00
10-5-1-56-00 Librarian Salary	\$11,500.00	\$11,500.00	\$11,650.00	\$11,650.00	\$11,650.00	\$11,800.00	\$11,800.00	\$5,899.98	\$12,800.00			\$5,899.98	\$12,800.00	\$1,400.00
10-5-1-57-00 Assistant Librarian	\$1,300.00	\$928.25	\$1,350.00	\$834.25	\$834.25	\$1,400.00	\$1,400.00	\$0.00	\$800.00			\$0.00	\$800.00	\$800.00
10-5-1-58-00 Auditor's Salaries	\$800.00	\$799.98	\$800.00	\$750.00	\$750.00	\$800.00	\$800.00	\$0.00	\$800.00			\$0.00	\$800.00	\$350.00
10-5-1-65-00 Health Officer's Salary	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$350.00	\$350.00	\$0.00	\$350.00			\$0.00	\$350.00	\$2,000.00
10-5-1-68-00 BCA/ Elections	\$2,500.00	\$1,529.59	\$2,000.00	\$778.95	\$778.95	\$3,000.00	\$3,000.00	\$1,286.79	\$2,000.00			\$1,286.79	\$2,000.00	\$200.00
10-5-1-70-00 Conservation Commission														
<b>Total Town Services</b>	\$108,091.00	\$80,174.09	\$109,462.00	\$87,843.79	\$87,843.79	\$106,030.00	\$106,030.00	\$48,796.08	\$107,865.00			\$48,796.08	\$107,865.00	
10-5-2-40-00 Social Security	\$15,000.00	\$13,906.72	\$14,500.00	\$14,333.47	\$14,333.47	\$14,500.00	\$14,500.00	\$7,567.98	\$14,800.00			\$7,567.98	\$14,800.00	\$4,000.00
10-5-2-45-00 Medicare	\$4,000.00	\$3,252.27	\$4,000.00	\$3,352.33	\$3,352.33	\$4,000.00	\$4,000.00	\$1,769.97	\$4,000.00			\$1,769.97	\$4,000.00	\$535.00
10-5-2-50-00 Workman's Comp	\$2,900.00	\$2,088.00	\$2,500.00	\$1,570.58	\$1,570.58	\$1,630.00	\$1,630.00	\$509.60	\$2,000.00			\$509.60	\$2,000.00	\$1,025.00
10-5-2-50-01 FD Workman's Comp				\$998.58	\$998.58			\$975.20				\$975.20		
10-5-2-60-00 VT Employees Retirement	\$2,000.00	\$1,661.97	\$1,800.00	\$1,963.66	\$1,963.66	\$1,800.00	\$1,800.00	\$1,184.20	\$2,000.00			\$1,184.20	\$2,000.00	\$600.00
10-5-2-80-00 Mileage	\$800.00	\$523.99	\$800.00	\$531.85	\$531.85	\$800.00	\$800.00	\$177.10	\$600.00			\$177.10	\$600.00	\$500.00
10-5-2-81-00 Constable Mileage	\$750.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00			\$0.00	\$500.00	\$500.00
10-5-2-82-00 Lister Mileage	\$500.00	\$236.25	\$500.00	\$52.51	\$52.51	\$500.00	\$500.00	\$57.51	\$500.00			\$57.51	\$500.00	\$500.00
10-5-2-94-00 Training	\$750.00	\$145.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00	\$750.00			\$0.00	\$750.00	\$150.00
10-5-2-94-01 Constable Training	\$500.00	\$0.00	\$250.00	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	\$150.00			\$0.00	\$150.00	\$500.00
10-5-2-94-02 Lister Training	\$750.00	\$60.00	\$750.00	\$750.00	\$750.00	\$500.00	\$500.00	\$0.00	\$500.00			\$0.00	\$500.00	\$7,000.00
10-5-2-95-00 Professional/Legal Services	\$7,000.00	\$1,118.75	\$8,000.00	\$394.00	\$394.00	\$7,000.00	\$7,000.00	\$1,224.00	\$7,000.00			\$1,224.00	\$7,000.00	\$18,000.00
10-5-2-96-00 Audit	\$5,700.00	\$9,000.00	\$15,000.00	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$9,500.00	\$18,000.00			\$9,500.00	\$18,000.00	\$40,500.00
10-5-2-97-00 Reappraisal 2020-2022						\$40,500.00	\$40,500.00	\$21,296.11	\$40,500.00			\$21,296.11	\$40,500.00	\$90,610.00
<b>Total Professional Services</b>	\$40,650.00	\$31,992.95	\$49,350.00	\$23,196.98	\$23,196.98	\$90,630.00	\$90,630.00	\$44,261.67	\$90,610.00			\$44,261.67	\$90,610.00	
10-5-3-04-00 Orange County Sheriff	\$12,000.00	\$9,592.14	\$12,000.00	\$11,666.75	\$11,666.75	\$12,500.00	\$12,500.00	\$1,716.00	\$15,000.00			\$1,716.00	\$15,000.00	\$26,585.00
10-5-3-10-00 Fire Department Budget	\$36,600.00	\$28,691.56	\$38,300.00	\$36,201.64	\$36,201.64	\$45,450.00	\$45,450.00	\$14,542.33	\$26,585.00			\$14,542.33	\$26,585.00	\$0.00
10-5-3-15-00 Fire Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00

	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-6/30/20	7/1/20-6/30/21	7/1/20-12/31/20	7/1/21-6/30/22		
10-5-3-25-00 Library Budget	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$1,321.98	\$4,800.00		
10-5-3-30-00 Cemetery Budget	\$30,000.00	\$29,316.37	\$30,000.00	\$29,645.00	\$30,000.00	\$14,100.00	\$30,000.00		
10-5-3-60-00 Ambulance Service	\$80,000.00	\$71,733.57	\$80,000.00	\$71,602.14	\$75,000.00	\$52,086.90	\$78,000.00		
10-5-3-70-00 Emergency Management	\$3,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00		
10-5-3-80-00 Street Lights	\$4,500.00	\$3,064.17	\$4,000.00	\$3,309.24	\$4,000.00	\$1,705.26	\$3,800.00		
<b>Total Town Services</b>	<b>\$171,400.00</b>	<b>\$147,197.81</b>	<b>\$170,600.00</b>	<b>\$157,224.77</b>	<b>\$173,250.00</b>	<b>\$85,472.47</b>	<b>\$159,685.00</b>		
10-5-4-12-00 Advertising and Notices	\$1,200.00	\$856.83	\$1,200.00	\$554.54	\$1,200.00	\$207.54	\$1,200.00		
10-5-4-14-00 Tax Bill Preparation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
10-5-4-16-00 Town Report	\$2,000.00	\$1,976.30	\$2,000.00	\$2,253.00	\$2,200.00	\$0.00	\$2,500.00		
10-5-4-18-00 Book Restoration	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00		
10-5-4-20-00 Office Supplies	\$3,500.00	\$3,049.35	\$3,500.00	\$1,768.14	\$3,500.00	\$1,215.94	\$3,500.00		
10-5-4-22-00 Dog Licenses	\$150.00	\$120.84	\$150.00	\$127.61	\$150.00	\$0.00	\$150.00		
10-5-4-24-00 Dog and Animal Control	\$1,000.00	\$157.50	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00		
10-5-4-28-00 Postage	\$2,800.00	\$2,395.69	\$2,800.00	\$2,225.95	\$2,800.00	\$1,734.23	\$2,800.00		
10-5-4-30-00 Administrative Other	\$100.00	\$55.00	\$100.00	\$35.00	\$100.00	\$68.70	\$100.00		
10-5-4-40-00 Lister's Supplies	\$500.00	\$3.00	\$500.00	\$20.00	\$500.00	\$0.00	\$500.00		
10-5-4-41-00 Lister Computer Support	\$1,000.00	\$867.39	\$600.00	\$0.00	\$600.00	\$215.00	\$0.00		
10-5-4-44-00 Tax Maps	\$500.00	\$0.00	\$550.00	\$0.00	\$1,750.00	\$0.00	\$1,500.00		
10-5-4-45-00 M&S Cost Tables	\$250.00	\$0.00	\$250.00	\$237.66	\$250.00	\$0.00	\$250.00		
10-5-4-46-00 VALA Membership	\$50.00	\$60.00	\$60.00	\$60.00	\$60.00	\$0.00	\$60.00		
10-5-4-47-00 Blueprints/Reproductions	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00		
10-5-4-50-00 Computer Hardware	\$250.00	\$1,078.92	\$2,500.00	\$0.00	\$250.00	\$0.00	\$1,000.00		
10-5-4-51-00 Computer Software	\$250.00	\$259.99	\$750.00	\$558.98	\$250.00	\$0.00	\$250.00		
10-5-4-52-00 Computer Support	\$2,500.00	\$2,192.01	\$5,000.00	\$4,947.72	\$7,500.00	\$1,704.03	\$2,500.00		
<b>Total Administrative Expenses</b>	<b>\$17,300.00</b>	<b>\$13,072.82</b>	<b>\$22,210.00</b>	<b>\$12,787.60</b>	<b>\$23,360.00</b>	<b>\$5,145.44</b>	<b>\$18,560.00</b>		
10-5-6-10-01 Electricity	\$1,200.00	\$922.75	\$1,100.00	\$1,002.60	\$1,200.00	\$2,554.87	\$1,200.00		
10-5-6-10-02 Heat	\$2,300.00	\$2,147.00	\$2,000.00	\$1,603.08	\$2,300.00	\$511.75	\$2,300.00		
10-5-6-10-03 Telephone	\$1,750.00	\$917.50	\$1,200.00	\$1,061.00	\$1,200.00	\$0.00	\$1,200.00		
10-5-6-10-04 ISP	\$600.00	\$572.84	\$800.00	\$1,253.25	\$900.00	\$571.56	\$1,000.00		
10-5-6-10-00 Buildings and Grounds	\$15,000.00	\$3,772.04	\$7,500.00	\$7,666.52	\$6,100.00	\$432.74	\$8,000.00		
10-5-6-20-00 Copier Expense	\$750.00	\$280.00	\$750.00	\$602.00	\$350.00	\$0.00	\$750.00		
10-5-6-55-00 Office Equipment	\$500.00	\$439.67	\$1,200.00	\$149.99	\$1,200.00	\$63.63	\$1,000.00		
<b>Total Building Expenses</b>	<b>\$22,100.00</b>	<b>\$9,051.80</b>	<b>\$14,550.00</b>	<b>\$13,338.44</b>	<b>\$13,250.00</b>	<b>\$4,134.55</b>	<b>\$15,450.00</b>		
10-5-7-10-00 Property/Liability Insurance	\$2,150.00	\$1,782.00	\$2,000.00	\$4,909.33	\$5,155.00	\$6,647.80	\$6,980.00		

	Budget		Actual		Budget		Actual		Budget		Actual	
	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-6/30/20	7/1/20-6/30/21	7/1/20-6/30/21	7/1/20-12/31/20	7/1/21-6/30/22	7/1/20-6/30/21	7/1/20-6/30/21	7/1/20-12/31/20	7/1/21-6/30/22
10-5-7-20-00 Officers/Employees Bond	\$1,435.00	\$732.00	\$1,000.00	\$1,365.11	\$1,435.00	\$1,388.80	\$1,460.00	\$1,460.00	\$1,435.00	\$1,388.80	\$1,460.00	\$1,460.00
10-5-7-30-00 VLCT	\$2,600.00	\$2,505.00	\$2,650.00	\$2,362.00	\$2,650.00	\$2,675.00	\$2,775.00	\$2,775.00	\$2,650.00	\$2,675.00	\$2,775.00	\$2,775.00
10-5-7-40-00 Two Rivers Planning Comm.	\$1,875.00	\$1,873.00	\$1,925.00	\$1,925.00	\$1,925.00	\$1,977.00	\$2,000.00	\$2,000.00	\$1,925.00	\$1,977.00	\$2,000.00	\$2,000.00
10-5-7-50-00 Orange County	\$37,650.00	\$39,550.56	\$37,500.00	\$38,120.54	\$40,000.00	\$40,000.00	\$40,800.00	\$40,800.00	\$40,000.00	\$40,000.00	\$40,800.00	\$40,800.00
10-5-7-60-00 Brookfield Planning Comm.	\$350.00	\$0.00	\$250.00	\$0.00	\$250.00	\$0.00	\$500.00	\$500.00	\$250.00	\$0.00	\$500.00	\$500.00
10-5-7-70-00 Interest Expense	\$100.00	\$61.71	\$100.00	\$6.40	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
10-5-7-80-00 Bank Charges	\$500.00	\$134.33	\$250.00	\$9.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$10.00	\$250.00	\$250.00
10-5-7-85-00 Errors and Omissions	\$2,865.00	\$2,436.00	\$2,600.00	\$2,047.67	\$2,150.00	\$832.80	\$833.00	\$833.00	\$2,150.00	\$832.80	\$833.00	\$833.00
10-5-7-90-00 Solid Waste Transfer Facility	\$1,000.00	\$0.00	\$1,500.00	\$814.61	\$1,500.00	\$2,775.90	\$3,000.00	\$3,000.00	\$1,500.00	\$2,775.90	\$3,000.00	\$3,000.00
10-5-7-91-00 Stone Road Survey				\$4,185.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00
<b>Total Other Expenses</b>	\$50,525.00	\$49,074.60	\$49,775.00	\$55,744.66	\$55,767.00	\$16,307.30	\$58,698.00	\$58,698.00	\$55,767.00	\$16,307.30	\$58,698.00	\$58,698.00
10-5-8-10-00 Capstone Community Action	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
10-5-8-11-00 Arts Bus	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
10-5-8-12-00 VT Assoc of Conservation			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
10-5-8-13-00 Randolph Area Mentoring												
10-5-8-15-00 Stage Coach	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
10-5-8-17-00 Red Cross	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
10-5-8-18-00 Green Up VT	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
10-5-8-20-00 Memorial Day	\$150.00	\$150.00	\$150.00	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
10-5-8-30-00 VT Visiting Nurses	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
10-5-8-40-00 Randolph Senior Citizens	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
10-5-8-60-00 Clara Martin Center	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00	\$1,905.00
10-5-8-70-00 Ctr. for Independent Living	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
10-5-8-71-00 Randolph Area Food Shelf	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
10-5-8-71-01 Randolph Area Comm Devel	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
10-5-8-85-00 Orange Co. Parent Child	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
10-5-8-90-00 Safe Line	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
10-5-8-96-00 CV Council on Aging	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
10-5-8-97-00 Orange Co. Court Diversion	\$200.00	\$200.00	\$240.00	\$240.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00
10-5-8-98-00 Green Mt. Economic Dev. Corp	\$645.00	\$645.00	\$646.00	\$646.00	\$663.00	\$663.00	\$663.00	\$663.00	\$663.00	\$663.00	\$663.00	\$663.00
10-5-8-99-00 Central Vt Adult Education	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
<b>Total Town Contributions</b>	\$15,350.00	\$15,350.00	\$15,491.00	\$15,341.00	\$15,693.00	\$15,693.00	\$15,693.00	\$15,693.00	\$15,693.00	\$15,693.00	\$15,693.00	\$15,693.00
<b>Total General Town Expenses</b>	\$425,416.00	\$345,914.07	\$431,438.00	\$365,477.24	\$477,980.00	\$219,810.51	\$466,561.00	\$466,561.00	\$477,980.00	\$219,810.51	\$466,561.00	\$466,561.00
<b>Highway Fund</b>												
10-6-1-00-00 Highway Salaries	\$161,000.00	\$142,285.65	\$172,117.00	\$144,180.28	\$175,200.00	\$71,237.90	\$175,200.00	\$175,200.00	\$175,200.00	\$71,237.90	\$175,200.00	\$175,200.00

	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	7/1/18-6/30/19	7/1/18-6/30/19	7/1/19-6/30/20	7/1/19-6/30/20	7/1/20-6/30/21	7/1/20-12/31/20	7/1/21-6/30/22		
10-6-1-10-00 Highway Comm. Salary	\$0.00				\$0.00	\$0.00	\$0.00		
10-6-2-30-00 Vt. Employ. Ret. Fund	\$5,940.00	\$5,260.14	\$6,260.00	\$5,657.43	\$6,200.00	\$2,737.74	\$7,000.00		
10-6-2-40-00 Unemployment	\$6,900.00	\$100.00	\$5,000.00	\$124.00	\$2,200.00	\$287.00	\$2,100.00		
10-6-2-50-00 Health Insurance	\$47,200.00	\$41,766.94	\$52,000.00	\$46,089.33	\$59,000.00	\$16,484.14	\$58,600.00		
10-6-2-60-00 Dental Insurance	\$2,500.00	\$1,511.84	\$2,500.00	\$1,452.33	\$1,680.00	\$588.30	\$2,685.00		
10-6-2-70-00 Life Insurance	\$340.00	\$294.60	\$340.00	\$376.80	\$380.00	\$147.20	\$800.00		
10-6-2-80-00 Workman's Comp	\$9,700.00	\$6,907.00	\$8,500.00	\$10,892.55	\$11,440.00	\$8,633.60	\$9,065.00		
10-6-2-95-00 Mileage Expense	\$500.00	\$765.48	\$500.00	\$1,809.06	\$750.00	\$174.23	\$800.00		
10-6-2-96-00 Training	\$500.00	\$60.00	\$500.00	\$200.00	\$500.00	\$0.00	\$500.00		
<b>Total Payroll Expenses</b>	<b>\$234,580.00</b>	<b>\$198,951.65</b>	<b>\$247,717.00</b>	<b>\$210,781.78</b>	<b>\$257,350.00</b>	<b>\$100,290.11</b>	<b>\$256,750.00</b>		
10-6-3-02-00 Speed Limit Study	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		
10-6-3-10-00 Salt	\$15,000.00	\$18,589.79	\$15,000.00	\$15,395.64	\$15,000.00	\$0.00	\$15,500.00		
10-6-3-15-00 Chloride	\$9,000.00	\$8,183.40	\$12,600.00	\$16,612.44	\$12,500.00	\$8,253.32	\$12,500.00		
10-6-3-20-00 Gravel	\$50,000.00	\$87,619.05	\$50,000.00	\$50,050.88	\$50,000.00	\$10,145.10	\$50,000.00		
10-6-3-25-00 Sand	\$54,000.00	\$53,496.00	\$60,000.00	\$60,045.00	\$61,000.00	\$1,020.00	\$72,000.00		
10-6-3-30-00 Contract Plowing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
10-6-3-40-00 Roadside Mowing	\$9,000.00	\$8,500.00	\$9,500.00	\$8,500.00	\$9,500.00	\$8,500.00	\$9,500.00		
10-6-3-45-00 Tree Removal				\$1,438.50		\$0.00	\$500.00		
10-6-3-50-00 Fuel	\$46,000.00	\$31,750.77	\$46,000.00	\$32,770.02	\$46,000.00	\$12,196.95	\$46,000.00		
10-6-3-60-00 Contract Highway Services	\$1,500.00	\$1,750.00	\$2,000.00	\$360.00	\$2,000.00	\$0.00	\$2,000.00		
10-6-3-70-00 State Fees		\$1,990.00	\$2,000.00	\$1,350.00	\$2,000.00	\$240.00	\$2,000.00		
<b>Total Highway Maintenance</b>	<b>\$184,500.00</b>	<b>\$211,879.01</b>	<b>\$197,100.00</b>	<b>\$186,522.48</b>	<b>\$198,000.00</b>	<b>\$40,355.37</b>	<b>\$210,000.00</b>		
10-6-4-10-00 Equipment Maint/Repair	\$50,000.00	\$65,952.98	\$60,000.00	\$64,509.13	\$60,000.00	\$22,870.03	\$60,000.00		
10-6-4-10-01 Uniforms & Safety Equip.	\$4,200.00	\$5,124.38	\$4,500.00	\$5,552.54	\$5,200.00	\$3,011.84	\$5,200.00		
10-6-4-20-00 Hwy Building and Grounds	\$25,000.00	\$5,078.34	\$5,000.00	\$9,410.10	\$2,500.00	\$3,936.69	\$15,000.00		
10-6-4-30-00 Electricity	\$1,800.00	\$1,794.86	\$1,800.00	\$1,754.28	\$2,000.00	\$773.28	\$2,000.00		
10-6-4-40-00 Telephone	\$1,200.00	\$1,538.45	\$1,200.00	\$1,522.03	\$1,600.00	\$1,194.34	\$1,600.00		
10-6-4-50-00 Radios	\$2,500.00	\$700.00	\$2,500.00	\$2,943.40	\$1,500.00	\$1,648.50	\$15,000.00		
10-6-4-60-00 Vehicle Insurance	\$17,500.00	\$12,375.00	\$15,000.00	\$3,643.40	\$3,680.00	\$2,950.40	\$3,100.00		
10-6-4-70-00 Green Up Vermont	\$1,000.00	\$1,402.58	\$1,000.00	\$1,487.66	\$1,500.00	\$0.00	\$1,500.00		
<b>Total Equipment &amp; Building</b>	<b>\$103,200.00</b>	<b>\$93,966.59</b>	<b>\$91,000.00</b>	<b>\$90,821.14</b>	<b>\$77,980.00</b>	<b>\$36,385.08</b>	<b>\$103,400.00</b>		
10-6-5-10-00 Culverts	\$7,000.00	\$13,483.12	\$7,000.00	\$6,802.00	\$17,000.00	\$718.40	\$10,000.00		
10-6-5-15-00 Bridges	\$1,500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$1,500.00		
10-6-5-20-00 Wheatley Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

	Budget		Actual		Budget		Actual		Budget	
	7/1/18-6/30/19	7/1/18-06/30/19	7/1/19-6/30/20	7/1/19-6/30/20	7/1/20-6/30/21	7/1/20-12/31/20	7/1/21-6/30/22			
10-6-5-30-00 Erosion Control	\$3,500.00	\$308.40	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$5,000.00			
10-6-5-50-00 New Equipment	\$5,000.00	\$1,364.71	\$20,000.00	\$26,949.00	\$8,000.00	\$5,939.00	\$6,000.00			
10-6-5-60-00 Road Signs	\$6,500.00	\$4,615.82	\$6,500.00	\$1,917.95	\$6,500.00	\$0.00	\$8,500.00			
10-6-5-85-00 Loader Lease	\$13,700.00	\$13,678.98	\$0.00	\$0.00	\$22,300.00	\$19,753.91	\$19,856.00			
10-6-5-87-01 New Truck - Western Star	\$64,000.00	\$65,501.78	\$65,502.00	\$65,501.78	\$65,502.00	\$65,501.78	\$68,000.00			
10-6-5-88-00 2016 Grader	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
10-6-5-90-00 Paving	\$25,000.00	\$21,402.50	\$10,000.00	\$0.00	\$40,000.00	\$212,556.40	\$5,000.00			
10-6-5-95-00 Road Reconstruction	\$45,000.00	\$45,839.40	\$45,000.00	\$40,281.31	\$50,000.00	\$6,604.50	\$50,000.00			
10-6-5-95-01 Storm Damage July 2017		\$0.00								
10-6-5-95-02 Witts Bridge Emergency		\$99,948.92		\$0.00						
10-6-5-95-03 Grant Expenditures				\$39,514.48		\$37,485.89				
<b>Total Capital Expenses</b>	\$171,200.00	\$266,143.63	\$158,002.00	\$180,966.52	\$213,302.00	\$348,559.88	\$198,856.00			
10-6-7-23-00 FEMA		\$0.00								
10-6-7-00-00 Highway Equipment Fund	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00			
10-6-8-00-00 Town Garage Fund		\$39,195.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00				
10-6-9-99-00 Uncategorized Exp		\$1,000.00		\$0.00		\$318.78				
<b>Total Highway Other</b>	\$20,000.00	\$60,195.00	\$45,000.00	\$45,000.00	\$45,000.00	\$318.78	\$20,000.00			
<b>Total Highway Expenses</b>	\$713,480.00	\$831,135.88	\$738,819.00	\$714,091.92	\$791,632.00	\$525,909.22	\$789,006.00			
<b>Total Expenses</b>	\$1,138,896.00	\$1,177,049.95	\$1,170,257.00	\$1,079,569.16	\$1,269,612.00	\$745,719.73	\$1,255,567.00			



01/14/21

Town of Brookfield General Ledger  
 Combining Balance Sheet for Previous Year — Period 12 June Town Office

Account	All Funds							Recreation/Cons	Total
	General Fund	Fire Department	Cemetery	Library	Highway Equipment	Fire Truck	Reappraisal		
ASSET									
Bar Harbor GF Checking	\$ 438,002.80	\$ -	\$ -	\$ 12,257.68	\$ -	\$ -	\$ -	\$ -	\$ 450,260.48
CB Del Tax Checking	\$ -	\$ 2,731.41	\$ 5,248.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,979.79
NSB GF Checking	\$ 504,804.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 504,804.80
Bar Harbor Truck	\$ 2,489.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,489.46
Bar Harbor Truck Gas Acct	\$ 942.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 942.17
Bar Harbor Truck Sale Inv	\$ 150.12	\$ -	\$ 20,788.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,561.00
Due to/from Other Funds	\$ (133,721.95)	\$ 6,776.33	\$ 1,844.12	\$ -	\$ 103,195.00	\$ -	\$ -	\$ 21,906.10	\$ -
NSB GF Cert of Deposit	\$ 105,716.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,716.52
CD 15837	\$ -	\$ -	\$ 61,683.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,683.35
Bar Harbor Highway Savi	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,815.14	\$ -	\$ 103,815.14
Vanguard Investments	\$ -	\$ -	\$ -	\$ 45,297.98	\$ -	\$ -	\$ -	\$ -	\$ 45,297.98
Fidelity Investments	\$ -	\$ -	\$ -	\$ 10,337.36	\$ -	\$ -	\$ -	\$ -	\$ 10,337.36
Equipment Fund CD	\$ -	\$ -	\$ -	\$ -	\$ 24,632.30	\$ -	\$ -	\$ -	\$ 24,632.30
Highway Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Highway Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Asset	\$ 918,384.32	\$ 22,130.32	\$ 89,564.15	\$ 67,893.02	\$ 127,827.30	\$ -	\$ 103,815.14	\$ 21,906.10	\$ 1,351,520.35
LIABILITY									
Accounts Payable	\$ 32,742.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,742.21
Perpetual Care Restricted	\$ -	\$ -	\$ 77,377.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,377.42
Overpaid Taxes	\$ 1,168.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,168.07
State Tax Deposit	\$ 637.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 637.54
VNMERS-DB	\$ 892.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 892.57
St of VT - Marriage	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00
St of VT - Dogs	\$ 635.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 635.00
Total Liability	\$ 36,225.39	\$ -	\$ 77,377.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,602.81
FUND BALANCE_x000C_									
Fund Balance	\$ 788,704.71	\$ 19,609.85	\$ 24,650.49	\$ 55,511.93	\$ 43,632.30	\$ -	\$ 86,666.64	\$ 21,906.10	\$ 1,040,682.02
Town Garage Fund	\$ -	\$ -	\$ -	\$ -	\$ 64,195.00	\$ -	\$ -	\$ -	\$ 64,195.00
Total Prior Years Fund Balance	\$ 788,704.71	\$ 19,609.85	\$ 24,650.49	\$ 55,511.93	\$ 107,827.30	\$ -	\$ 86,666.64	\$ 21,906.10	\$ 1,104,877.02
Fund Balance Current Year	\$ 93,454.22	\$ 2,520.47	\$ (12,463.76)	\$ 12,381.09	\$ 20,000.00	\$ -	\$ 17,148.50	\$ -	\$ 133,040.52
Total Fund Balance	\$ 882,158.93	\$ 22,130.32	\$ 12,186.73	\$ 67,893.02	\$ 127,827.30	\$ -	\$ 103,815.14	\$ 21,906.10	\$ 1,237,917.54
Total Liability Fund Balance	\$ 918,384.32	\$ 22,130.32	\$ 89,564.15	\$ 67,893.02	\$ 127,827.30	\$ -	\$ 103,815.14	\$ 21,906.10	\$ 1,351,520.35

**BROOKFIELD TAX RATE — 2020-2021**

<b>MUNICIPAL TAX RATE</b>		
<b>Description</b>	<b>Credits</b>	<b>Debits</b>
General Town Expenses		518,180.00
Town Highway Budget		807,432.00
		1,325,612.00
Town Highway State Aid	148,495.32	
State Snowplow Funding	12,000.00	
Town Clerk's Fees	8,000.00	
Interest	11,500.00	
Hold Harmless	82,300.00	
PILOT Program	8,500.00	
Delinquent Tax Penalty	6,000.00	
Miscellaneous Revenues	6,100.00	
Fiscal Year Adjustment	95,000.00	
Reappraisal	81,000.00	458,895.32
To Be Raised By Taxes		866,716.68
Municipal Grand List (1%)		1,623,917.00
Local Agreement Rate		.0032
Municipal Tax Rate		.5306
<b>Total Municipal Tax Rate</b>		<b>.5338</b>

<b>EDUCATION TAX RATES</b>	
<b>Homestead Rate</b>	1.5746
<b>Non-Homestead Rate</b>	1.5909

<b>TOTAL HOMESTEAD TAX RATE</b>	<b>2.1084</b>
<b>TOTAL NON-HOMESTEAD TAX RATE</b>	<b>2.1247</b>

Approved by the Selectboard: 8-24-2020

**Brookfield Delinquent Tax Report**

December 31, 2020

Teresa Godfrey, Delinquent Tax Collector

Delinquent taxes continue to decrease. 2012 is now paid in full!

I didn't hold a tax sale this year.\* indicates making payments to clear up balances. The payments made in January that paid off balances adjusted the 2020 total balance due down to \$100,249.43.

**Principals Owed:**

<b>Year</b>	<b>2019 report</b>	<b>2020 report</b>
2003	\$ 1,430.10	\$ 1,430.10
2006	3,602.15	3,602.15
2008	3,287.57	3,287.57
2009	4,399.76	4,399.76
2012	3563.18	0
2013-6	662.14	662.14
2013-2014	3,775.42	2,806.35
2014-2015	14,694.84	5,588.78
2015-2016	10,054.19	8,385.03
2016-2017	16,973.57	8,557.28
2017-2018	29,512.48	12,674.38
2018-2019	66,388.74	29,444.99
2019-2020		35,271.39
<b>Totals</b>	<b>\$158,344.14</b>	<b>\$116,109.92</b>

**DELINQUENCIES****2003-2013-6**

MOORCROFT, JAMES

**2013-2014**

FOOTE, MARIE

KARALEKAS, GEORGE \*

KING, KARL

MOORCROFT, JAMES

**2014-2015**

FOOTE, PHILIP

INGRASSIA, AMY\*

KARALEKAS, GEORGE\*

**2017-2018**

CAMP, BETH

COLLINS, JAMES ESTATE

DE MARTINI, PAUL (pd in full Jan)

FOOTE, PHILIP

KING, KARL

MOORCROFT, JAMES

NEWMAN, LAWRENCE

SEVERANCE, STEVE

TAPLIN, THERESA

**2018-2019**

CAMP, BETH

COLLINS, JAMES ESTATE

DE MARTINI, PAUL (pd in full Jan)

FOOTE, PHILIP

HORD, ERIC

HORD, JENNYLOU

INGRASSIA, AMY\*

JOHN, ESTHER ESTATE

KIDDER, RICKY

KING, KARL

MOORCROFT, JAMES

NEWMAN, LAWRENCE

PEMBERTON, PATRICK

SEVERANCE, JOHN

SEVERANCE, STEVE

SLAYTON, ELGIN

SNOW, LEON

MOORCROFT, JAMES

TOULIS, STEVEN

**2015-2016**

INGRASSIA, AMY \*

SEVERANCE, JOHN

SEVERANCE, STEVE

SNOW, LEON

TAPLIN, THERESA

**2016-2017**

INGRASSIA, AMY\*

MOORCROFT, JAMES

SEVERANCE, STEVE

SNOW, LEON

**2019-2020**

BARNEY, DOUGLAS

BLACKBURNE, CASSIE

CAMP, BETH

COLLINS, JAMES ESTATE

CUSHING, SIDNEY E SR

DE MARTINI, PAUL (pd in full Jan)

FOOTE, PHILIP

FREEMAN, JAMES JR

FREEMAN, JAMES SR

GADBOIS, MATTHEW

HORD, ERIC

JOHN, ESTHER ESTATE

KAJA HOLDINGS 2 LLC

KIDDER, RICKY

KING, KARL

LAVOIE, MARK (pd in full Jan)

MANNING, PATRICIA

MOORCROFT, JAMES

NEWMAN, LAWRENCE

PEMBERTON, PATRICK

PENNEY, JOSEPH\*

RANDALL, CHARLES

SEVERANCE, STEVE

SHEDD, WARNER

SLAYTON, ELGIN

+

# Town of Brookfield Cemetery Report 2020

03/16/21  
10:43 am

Town of Brookfield General Ledger  
Trial Balance - Cemetery  
Current Year - Period 9 Mar

Page 11 of 26  
admin

Account/Description	Budget	Balance
12-1-1-01-00 NSB Cemetery Chkng	0.00	0.00
12-1-1-01-01 Bar Harbor Cemetery MM	0.00	5,248.69
12-1-1-01-10 NSB Cemetery Savings	0.00	20,794.40
12-1-1-01-99 Due To/From Other Funds	0.00	7,544.12
12-1-1-02-00 Slack Cert of Deposit	0.00	0.00
12-1-1-02-01 CD 15837	0.00	61,683.35
12-1-1-02-02 CD 16987	0.00	0.00
12-4-3-10-02 perp care donations	0.00	0.00
<b>Total Asset</b>	<b>0.00</b>	<b>95,270.56</b>
12-2-1-02-01 Perpetual Care Restricted	0.00	80,227.42
<b>Total Liability</b>	<b>0.00</b>	<b>80,227.42</b>
12-3-0-00-00 Fund Balance	0.00	12,186.73
<b>Total Fund Balance</b>	<b>0.00</b>	<b>12,186.73</b>

## Brookfield Town Constable Report

While slightly less time this year was dedicated to finding lost animals and either returning them to their owner or bringing them, if dogs or cats, to the Randolph Animal Hospital, there was a variety of other animals and this was the first year where dogs were outnumbered by other animals. Activities centered more around general neighbor upon neighbor resolution where animals were not contained or controlled. I ask all of you, as neighbors, to be civil to each other and refrain from escalating any situation. And as always, animals should not be used as a tool for neighbors who do not get along.

The Town of Brookfield requires dogs to be on a leash, under the immediate control of a competent and responsible attendant, or kept enclosed on your property, and it remains unlawful to disturb the quiet of any person by having a dog habitually barking for more than 30 minutes, day or night.

All dogs need to be licensed and up to date on rabies shots. Dog licenses are due by April 1 each year. (Keep your eyes open for the Annual Rabies Shot Clinic where your dog can receive both a rabies shot and a license.)

Please keep in mind that animals don't take care of themselves.

I would again like to remind people that they can order reflective E911 signs from the Town Clerk. I encourage all of you to consider this as every moment counts in any emergency situation.

In closing, people need to be responsible pet owners, and reasonable neighbors. Thank you for another great year, and I look forward to serving you in 2021. Be safe,

Dan Mason - Brookfield Town Constable

### **Brookfield Planning Commission**

The Brookfield Planning Commission is in year two of a review and re-write of the Development Bylaws. The most recent update of the bylaws date back to 2010 and since then Brookfield updated our Town Plan and numerous laws have changed. In order to comply with current laws and to implement our Town Plan, updating our Development Bylaws is necessary. The Planning Commission is working on amending our land use bylaws with the intent of consolidating other existing bylaws related to land development including our Shoreland Bylaws, Flood Hazard Bylaws and Subdivision Bylaws into one set of bylaws. If any Brookfield resident has any thoughts, ideas or proposals relating to any of our development bylaws, please reach out to [gwynnzakov@gmail.com](mailto:gwynnzakov@gmail.com) or join us for one of our meetings!

The Brookfield Planning Commission currently has one vacancy on our 7-member commission. The Planning Commission is responsible for writing the Town Plan and land use bylaws for the Town, as well as reviewing applications that require site plan or subdivision approvals. We generally meet on the second Tuesday of every month at 7pm and for the foreseeable future meeting remotely under the Governor's Emergency Executive Order.

Our Commission is comprised of the following members:

Gwynn Zakov, Chair  
William White, Vice-Chair  
Timothy Gershon, Member  
Jon Jickling, Member  
Nancy Jacques, Member  
Martha Judy, Member  
(1) Vacancy

### **Brookfield Public Safety Advisory Committee 2020**

*This is for the Fiscal Year ending June 30, 2020 and for the last six months of Calendar 2020.*

Because of the Virus, the committee met monthly except for March 2020 with some meetings in person some of which were at the Town Office and in the Summer and Fall of 2020 at the Brookfield Congregational Church because there was more room to socially distance. Some meetings were held virtually using Free

Conference Call.Com. The committee will use Free Conference Call.com or Zoom in the future until in-person meetings become safe again.

Lew Stowell met with Tom Johnston of Trees Inc from Rutland on the morning of February 28, 2020 to tour the five roads inventoried to get recommendations and a quote to remove Ash trees on these five roads. Trees Inc provided a per tree quote on March 4, 2020 based on the tree diameter with chipping of tops and leaving logs on-site. The prices ranged from \$50 to \$150 for a tree 10 to 15" to \$875 to \$985 for a tree 34 to 36". In addition there would need to be traffic control on at least some of the roads costing at least \$90 per hour for two officers. Because over 400 ash trees 10" or over have been identified on the five roads this would be a costly process. The \$5,000 voted would not remove very many trees and probably would not be enough to encourage a provider to take a contract. This may be a realistic cost estimate and should provide a basis for planning of Ash tree removal in the future. It is likely that Ash removal should be accomplished in phases over a period of years.

Only part of the \$5000 voted was used for EAB response. 30 EAB traps costing \$1438.60 including shipping were ordered and delivered but because of the Pandemic they were not used. The bait is stored in Kate Forrer's freezer and the traps are stored in Lew Stowell's workshop. The traps will be used in 2021.

The 2017 Brookfield Traffic Ordinance is being reviewed, revised and will be presented to the Select board in early 2021. A public meeting will be conducted by the Select Board in 2021 to review the revised ordinance.

The FY 22 (period ending June 30, 2022) Orange County Sheriff's Department (OCSD) contract is being negotiated and will be presented to the select board in early 2021 for approval.

Because of several factors including Covid-19, OCSD only completed 224.5 of 297.8 budgeted hours for a cost of \$10,551.50 out of \$12,500 budgeted for FY 2020 (ending June 30, 2020) and have performed 35.75 patrol hours costing \$1,716.00 for the period ending November 30, 2020 in FY 2021 so far.

The committee did extensive research on weight limits and over weight permits for the Select Board and presented recommendations to the Select Board. Northfield Road will be the next town road properly posted for the State weight limit of 24,000 lbs as soon as the frost is out of the ground in 2021.

A survey was done of Stone Road in the Vicinity of the Cushing property to establish the location of the town right of way and the traveled portion of the road.

The Orange County Sheriffs Department Speed Cart season runs from May to October. From July 1 of 2019 to June 30, 2020 OCSD deployed their cart 8 times in FY 2020 and 7 times in the first half of FY 21. The data provided valuable insights into the quantity, severity and timing of speed limit non-compliance on roads in Brookfield with posted speed limits. Patrolling by OCSD includes roads with the highest likelihood of speeding.

The committee worked on a variety of other issues such as increased parking in Pond Village, replacing damaged or missing traffic signs, public safety messages, etc. during the period of FY 2020 and six months of FY 2021.

Respectfully Submitted: Dan Mason, Mike Stoddard, Michael Rutkovsky, Stuart Edson and Lew Stowell

## **Brookfield Conservation Commission Annual Report**

This year was the second year of the Brookfield Conservation Commission, established on March 5, 2019. The Commission assisted with its first land conservation project, led a couple of hikes for the public, investigated wildlife connectivity in town, and cosponsored a couple of events with the Randolph and Braintree Conservation Commissions.

One highlight of the year was the permanent conservation of a portion of the Taplin Farm on West Street. Together with the Vermont Chapter of The Nature Conservancy, 60 acres of the rear portion of the farm, which holds a state-significant sloping fen (a type of wetland with numerous rare plants) was conserved with a Grant of Development Rights, Conservation Restrictions and Public Access Easement. The land continues to be owned and managed by the Taplins, under an approved management plan that protects the ecological features of the property, which includes bobcat habitat and is part of a wildlife connectivity area in the northern part of Brookfield. The Town of Brookfield contributed \$4,000 to the project from the town Conservation and Recreation Fund (capitalized by a timber sale in the Town Forest), and an anonymous Brookfield donor provided \$1,000. The rest of the funding came from the Vermont Housing and Conservation Board and The Nature Conservancy. Public access is via a right-of-way between the Taplin Farm and the Vermont State Grange property. A field trip to the conserved property was held on August 9<sup>th</sup>, with about 15 people in attendance, wearing masks and social distancing.

The Commission has been learning about wildlife connectivity and forest fragmentation, the subject of Act 171, passed by the Legislature in 2018, which requires that municipalities and regional planning commissions identify areas that are important as “forest blocks” and “habitat connectors” and plan for development in those areas to minimize forest fragmentation. VT Dept. of Fish and Wildlife biologist Jens Hilke gave a presentation to the Commission about forest fragmentation and wildlife connectivity in January. We hope to work with the Planning Commission to further this important work in Brookfield. Currently we are researching wildlife connectivity across I-89 through bridges and culverts, with the goal of enhancing areas where wildlife move east to west and vice versa.

This fall the Commission submitted a proposal to enhance wildlife habitat on a portion of the Brookfield School grounds, specifically the area behind the windbreak at the ball fields. This area is occasionally used by classes and the Four Winds Nature Program for nature and outdoor education, but as an old field it lacks tree and shrub diversity that would provide food and shelter for wildlife, thus it currently isn't that useful for educational purposes. The plan is to enhance this diversity through plantings

of native plants and create a short trail through the area. We hope the Board and administrators approve this proposal.

With a \$100 grant, again from the town Conservation and Recreation Fund, the Conservation Commission purchased some local lumber in order to upgrade the boardwalk at the Sunset Brook Natural Area on Rt. 65. Commissioners Jon Jickling and Jon Binhammer teamed up with volunteer Michael Fiorillo on this project, which will allow able-bodied individuals to get across the brook to the trail on the other side.

The Commission also hosted a forest walk at Allis State Park in the fall. Commissioners Jon Jickling, Starr Strong and Jon Binhammer led a group of about 12 masked and socially distanced people around the upper trails at the park, discussing the history of the park and the Civilian Conservation Corps that built the shelter there, along with the natural history of the trees and natural communities on the park property.

We will be scheduling more activities for the coming year so stay tuned – we often publicize these on the town web site and on Front Porch Forum. If you are interested in either joining the Commission or helping with a project, please call Jon at 276-3260.

Respectfully submitted,

Jon Binhammer, Chair

### **Brookfield Town Forester**

2020 was a great year to be out in the woods! It was exciting to see so many out in the woods this year. If you are looking for a local place to hike, and don't mind venturing off the beaten path, check out the Brookfield Town Forest located on Halfway Brook Road, about 2 miles south of the Chelsea Road.

Emerald ash borer (EAB), a destructive invasive insect that attacks and kills all species of ash trees, continues to pose a significant threat to Vermont's trees and forests. This wood-boring beetle, first found in Vermont in 2018, is now confirmed in eleven Vermont counties. As of January 2021, EAB has not been confirmed in Brookfield. However, Brookfield remains just outside of the high-risk area of confirmed infestations in Washington and Orange counties. Given the fact that the area of confirmed EAB infestations in Vermont is expanding, mainly due to the movement of infested material (ash logs and firewood) and natural spread (adults fly one to two miles annually), we can expect to see EAB in our community in the coming years.

To prepare our community, I have been working with the Public Safety Committee and Conservation Commission to:

**Assess Our Vulnerability:** In 2020, we finished our ash tree inventory along 5 high priority roads, including Ridge Rd, East Street, West Street, Stone Road, and East Hill Road. The goal of the inventory was to identify how many ash trees (over 10 inches) are growing in, or may impact the right-of-way if killed by EAB.



We identified 418 ash trees greater than 10 inches in diameter at breast height in the right-of-way along the five roads.

**Create a Community Monitoring Program:** To help our community think and act strategically to address the threat of EAB, we purchased 30 EAB prism traps to monitor for EAB in town. Given COVID 19, we were unable to launch the traps in 2020 as planned. We expect to deploy the traps in early June 2021. Trap locations will be prioritized based on our inventory information, known infestations of EAB, and community capacity. These monitoring efforts are being done in coordination with the Vermont Agency of Agriculture, Food and Markets. If you are interested in helping to put up traps, or host a trap on your property, please be in touch.

Homeowners and landowners interested in learning more about EAB, slowing its spread, or managing ash trees in their yards or forests are encouraged to seek out information, before acting. Our knowledge and understanding of how EAB will impact VT's ash trees and forests continues to evolve. Before making any management decisions, check out the latest information and guidance at [www.vtinvasives.org](http://www.vtinvasives.org).

See you in the woods!

Respectfully submitted by: Kate Forrer, [kateforrer@yahoo.com](mailto:kateforrer@yahoo.com)

### **Brookfield Free Public Library Report**

The Staff and Board of the Brookfield Free Public Library are pleased to submit our 2020 Annual Report to the Town of Brookfield.

This has been a year like no other. It started out normally enough with the Library supporting the annual Ice Harvest Festival in January by providing warmth, children's activities, bathrooms and hot beverages. This was followed by a Vermont Council on the Humanities presentation, "Songs of the Suffragettes", with Linda Radke and accompanist held at the Brookfield Pond Village Church. She reviewed the history of the Women's struggle to win the vote in Vermont and elsewhere, through popular song. Her dress was fabulous!

Laura Rochat followed up a request for a book group. Six people met to discuss TaraWestover's book, "Educated". The last Library sponsored event was a Covid-safe Arts Bus program activity at the Brookfield Elementary School on September 20.

Our current Covid hours has us open Wednesday 2-5:30 and Saturday 9-12 with limited in-house access and with curbside service available. Laura continues to supply local day-care centers with books. The Library is planning on starting a remote, bimonthly Library service to West Brookfield in the new year.

Membership to the Museum is free. Your Library has family passes to borrow that allow for free or reduced entrance to VINS Nature Center in Quechee, the Fairbanks Museum and Planetarium in St Johnsbury and the ECHO Museum in Burlington.

Unfortunately the Covid pandemic has ended further activities and programs. However the Board is delighted to report the placing of two Little Libraries in our

community, one in Pond Village and one in West Brookfield. These charming little roadside boxes are available for anyone to drop off or take book. It took a Village or two to establish them! Our Library would like to thank:

- The Brookfield Selectboard and Town Clerk for their advice and consideration.
- The Brookfield Town Garage in assisting with proper placement of the boxes to coordinate with snow removal.
- The Old Town Hall Board for permission to place one of the boxes on their property, across from the Old Town Hall (thank you Ted Elzey!)
- Heather Robinson in West Brookfield for allowing the box on her property.
- Tina O'Donnell and Tessa DeForge, for overseeing the Libraries in West Brookfield and Pond Village, respectively.
- Jesse Kimball, for setting the posts, and Mike Fiorillo for providing materials and assisting Jesse.
- Dan Childs, architect, builder and putter-upper of the Little Libraries themselves.

Thank you all. What a wonderful community we live in. Keep Reading!

Respectfully submitted:

Laura Rochat, Librarian  
Kym Anderson, Board Member  
Amy Borgman, Board Member  
Dan Childs, Board Member  
Emily Noyes, Board Member

## **Brookfield Historical Society 2020**

The COVID-19 pandemic disrupted the normal operations of the Society for much of 2020 requiring the cancelation of almost all planned events as well as closing the Newton House Museum to public access. The 87<sup>th</sup> Annual Meeting on October 25<sup>th</sup> had to be conducted remotely on a digital platform and unfortunately without the customary fellowship of a potluck supper.

Despite these disappointments and challenges the Society continued to move forward. Failing posts that buttress the main carrying timber of the historic Newton House were replaced last winter at a cost of \$1,400. This expense was met by a grant from the Northfield Savings Bank which was supplemented by the generosity of an anonymous donor.

The 17th annual Ice-Out Raffle reached its conclusion on April 13th at 11:29 a.m. when the cement block attached to Duncan fell through the ice. Jan Sullivan of Brookfield and Somerville, MA, was closest to the correct time with her estimate of 12:30 p.m. Jan generously donated her winnings to the Society. Tickets for the 2021 Ice-Out Contest can be found on the Society's blog (<http://bhsvt.org>).

A major advancement in the campaign to raise \$22,070 for plaster restoration in the Marvin Newton House was achieved in December when the Society was informed that it had received a highly competitive Vermont State Historic Preservation Grant in the amount of \$11,035. This grant will greatly help defray the expense of restoration

of the plasterwork of the hall and several rooms in the Newton House. Broken, buckled and cracked plaster will be conserved this coming summer using historically appropriate materials and following best restoration practices. It is hoped that a workshop can be conducted in the Newton House during the course of the restoration process for those interested in the techniques of plaster restoration. Other sources of support for the project include a grant of \$5,000 from the Lamson-Howell Foundation, Inc. and an additional \$5,000 from a legacy of former Brookfield resident James Gerard. Another element in the campaign is a broad “Get Plastered” appeal to the general community to raise an additional \$1,000. To date, \$570 has been raised. If you are able to help the Society meet this final objective, your contribution in any amount will be gratefully received.

Mindful of its mission and determined to continue to fulfill its responsibilities to constituents during the pandemic, the Society supported new initiatives to advance the organization’s goals. One such initiative was the inspiration of local history expert, Elinor Gray, who launched in April a “Looking Back” series of vignettes focusing on Pond Village and the Floating Bridge in the late 19<sup>th</sup> and early 20<sup>th</sup> centuries. Illustrated with some of the highest quality photos from the Society’s collections, these vignettes are intended to offer viewers a welcome distraction from pandemic confinement and concerns. Another way in which the Society responded to the pandemic was to publish a special summer issue of the *Newsletter* with a focus, or “spotlight,” on topics that have not been sufficiently explored in the past and on interesting items from the museum collections that have not been previously exhibited. The impetus behind this special issue was Rachel Andreyev, Curator of the Society. Both the vignettes and the *Newsletter* can be viewed on the Society’s blog at (<http://bhsvt.org>).

Much of the necessary upkeep of the Newton House and grounds is carried out by volunteers. For example, Master Gardner Sid McLam of Randolph Center maintained the gardens throughout the growing season. Local carpenter Andy Lake repaired balusters in the central hall of the Newton House. Volunteer Amy Borgman, along with two summer interns who are students at Bard College, Lukina Andreyev and Aven Williams, assisted our curator in documenting and inventorying collections. Over the course of the summer Greg Wight, the Society’s treasurer, removed a total of five sets of window sash for reglazing and painting. Greg indicates that there are many more windows available for volunteers who like to work with putty and paint.

Curator Rachel Andreyev deserves grateful acknowledgement for her careful research for the flyer that was distributed at the March, 2020, Town Meeting. It offers a “A Timeline of Brookfield Suffrage” and lists the “First Brookfield Women to Take the Freemans’s Oath.” The two-sided flyer was produced on the occasion of the centennial of the passage of the 19<sup>th</sup> Amendment which granted American women the right to vote.

Another significant anniversary of note is the 200<sup>th</sup> anniversary of the launching of the first floating bridge in Brookfield in 1821. Apparently the bridge was constructed on the ice of Sunset Lake in 1820, but it did not float until the spring of 1821. At the time of this writing in January, it is not clear what bicentennial celebrations and

commemorations can be conducted during the course of the year due to pandemic uncertainties, however public announcements will be issued as plans develop.

Current Trustees:

Gary Lord, President

Pat Mayer, Secretary

Greg Wight, Treasurer

Elinor Gray, Historian/Genealogist

Greg Sauer, Blog Editor

Perry Kacik, Membership Director

Elaine Manghi Buck, Program Chair

Rachel Andreyev, Curator

Bonnie Fallon

Barbara Daly

Sarah Isham

Alexis McLean

## Highway Department

Note: if anyone has need for fill material, please contact the Highway Department. Remainder from ditch cleaning and related maintenance will be available in Fall 2021.

As in the past: too many road signs are being stolen in the town of Brookfield. Not only are the signs expensive, but the time and cost invested in their replacement must be considered. All should consider the cost involved in keeping our town roads marked. If you know anyone with Brookfield road signs please have them returned to the town garage.

**Note:** The Town's policy regarding use of the Town's sand supply for private driveways is: residents are allowed to collect up to 15 gallons of sand (the equivalent of 3 x 5-gallon buckets) per trip to the Highway Department garage. (Adopted by the Selectboard: December 26, 2005)

## Green-Up Day Report

Green Up Vermont celebrated its 50th Anniversary of Green Up Day on May 30, 2020. Although 99% of all events were cancelled due to Covid-19, Green Up Day was successfully executed with social distancing by 14,000+ volunteers, cleaning up over 241 tons of litter, and 9,000 tires statewide. It is imperative for all of us to keep building awareness and stewardship for a clean Vermont environment. Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride and engagement.

Support from municipalities is essential to our program. Funds help pay for administration, supplies (including 65,000 Green Up trash bags), promotional outreach, and educational resources including activity books, poster and writing contests, and a \$1,000 scholarship.

Early awareness initiatives for Green Up Day tripled the number of submissions

to our annual poster art and writing contests and produced 184 applicants for our first scholarship. We were able to offer “Greener” bags made with 70% post-consumer waste; add a Green Scuba team to clean in Lake Champlain; and had over 100 editorial stories in the news as well as a national mention in the *Washington Post*.

Donations can be made to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website and follow us on Facebook (@greenupvermont) and Instagram (greenupvermont).

Green Up Day, May 1, 2021: Thank you!

### **Brookfield Community Partnership**

In November 2019 we closed the doors of the Old Town Hall, fully expecting that we would open up again in June of 2020. In January of that year the members of the Events Committee began to plan new and exciting events, and they successfully solicited sponsors for a full season of programs.

Everything was looking good until March, when COVID-19 shut things down in Vermont. We still hung on to the hope that perhaps some of our programs could take place at the end of the summer. Then, it became clear that the viral threat was not going to disappear any time soon.

The irony is that, after ten years of constant fundraising to pay for the meticulous historic preservation of the Old Town Hall, we finally had a mostly-restored, beautiful building - inside and out, top to bottom, front to back. The Old Town Hall was in perfect shape to welcome back the community last spring. Yet we could not open up to the public.

All the sponsors of the 2020 events were informed of our difficult decision to not hold events in the Old Town Hall last year. Each one said that they wanted us to keep the money that they had donated, despite not receiving any advertising benefits. They expressed their belief in the importance of our vibrant community center to the people who live in our area.

Please note the following list of our loyal sponsors, and thank them, if you see them:

*The Frankenburg Agency of Randolph, VT*  
*Co-operative Insurance Companies*  
*Vermont Mutual Insurance Group*  
*Ben and Jerry's Foundation*  
*Eustis Cable*  
*Fat Toad Farm*  
*National Life Group Foundation*  
*Northfield Savings Bank*  
*Washington Electric Cooperative*

*Bar Harbor Bank  
Compucount, Inc.  
Gillespie Fuels and Propane, Inc.  
Chimney Savers, Inc.  
Day Funeral Homes.*

However, despite the COVID-19 restrictions we were able to switch gears and present some virtual events on Zoom in June. BCP hosted a Vermont legislative update, featuring Sen. Mark MacDonald, Rep. Jay Hooper, and Rep. Peter Reed. In addition, Deonne Myrick taught a series of four yoga classes, which were heartily welcomed by her students.

No one knows what this year will bring, but the members of the BCP Board and the Events Committee are eager to resume regular programs at the Old Town Hall, when the time is right.

We hope to see you at the Old Town Hall, as soon as we can.

The BCP is an all-volunteer organization, which relies on the support of generous donors to meet the annual operating expenses. Tax-deductible donations may be sent to: Brookfield Community Partnership, P.O. Box 452, Brookfield, VT 05036.

BCP Board of Trustees: Ted Elzey, Chair; Steve Reid, Vice Chair; Betty Lord, Secretary; Dan Childs, Treasurer; David Doda, Billi Gosh, Betsy Hale, Perry Kacik, Curtis Koren, Pete Mancauskas.

For information please contact Ted at 276-3020.

### **Dog Licenses Sold 2020**

There were only 138 dogs registered in 2020. I know there are over 200 dogs living throughout Brookfield. For every license sold, \$5.00 is paid to the State of Vermont for rabies control and spay/neuter programs. Some of the money goes towards the purchase of the tags and registration forms.

It is extremely important that all dogs are registered (and it's a State law). If you follow Front Porch Forum or Facebook, you frequently see missing or found dogs listed and if they have current tags, they can find their way back home. **PLEASE** register your dogs!

A second reason to register is that we keep a copy of current rabies certificates at the office. If a dog bites anyone, we have proof that the dog has had its rabies shot. There was an issue this past summer and I was able to show the dogs were both registered and up to date on their rabies.

#### Registration Fees:

On or before April 1 <sup>st</sup>	spayed/neutered dog	\$ 9.00
	unaltered dog	13.00
After April 1 <sup>st</sup>	spayed/neutered dog	13.00
	unaltered dog	17.00

**There is no plan on a Rabies Clinic for 2021. I am sorry we can't have one this year. Maybe next year if all goes well.**

Respectfully submitted, Teresa Godfrey, Town Clerk

## **ECFiber**

Brookfield is a member of the Eat Central Vermont Telecommunications District, a Vermont municipality whose mission is to provide internet service to homes and businesses in its area. During the past year ECFiber added almost 1,200 new customers and now serves over 5,300 premises in 23 towns via 1,200 miles of fiber-optic cable. In recent months, the district approved applications from eight municipalities, and now consists of 31 member towns. Taken together, there are about 31,500 premises located in the district located on almost 2,000 miles of roads.

In Brookfield, ECFiber has completed construction of its network. As on November 2020, there were 287 customers with service and 89 awaiting installation.

The global pandemic has, of course, proven beyond any doubt that total Vermonters need access to world-class broadband. ECFiber is funded entirely by customer revenues, which in turn back tax-free municipal bonds issued by the district that provide capital to build our infrastructure. WE invite you to visit our website to learn more about ECFiber, and encourage you to subscribe. You won't be charged anything until we start service.

Dan Childs, Brookfield's delegate to the ECFiber Governing Board  
([Brookfield@ECFiber.net](mailto:Brookfield@ECFiber.net)).

## **Brookfield Zoning**

All relevant zoning and development regulations can be found online at <http://www.trorc.org/towns/brookfield/>:

- Base Zoning Map (04/12/10)
- Brookfield Development Bylaw (04/12/10)
- Brookfield Subdivision Regulations (11/14/05)
- Flood Hazard and Shoreland Overlay Map
- Flood Hazard Bylaws
- Shoreland Bylaws

Subdivision applications, development permit applications, and fee schedules are available at the Town Office as well as online at

<http://www.brookfieldvt.org/about-us/planning-zoning/>:

- Permit application fees
- Development Permit Application
- Subdivision Permit Application
- Access permit application

Please refer to the appropriate documentation when you are considering

subdividing, building, or developing your property. The Zoning Administrative Officer MUST be informed in writing (via permit application) of all proposed development EVEN in cases where a permit or fee may not be required (this includes farm structures and small outbuildings). You are strongly encouraged to contact the Administrative Officer with any questions prior to starting a project.

Also, there are State permits that must be obtained before certain buildings can be constructed. Please make sure that all State permits are in place prior to applying for a building or subdivision permit.

Please don't hesitate to contact the Administrative Officer at [zoning@brookfieldvt.org](mailto:zoning@brookfieldvt.org) if you have questions or would like to set up a time to meet. You can also leave a message for the Administrative Officer at the Town Clerk's office, 802-276-3352.

## **Two Rivers-Ottauquechee Regional Commission**

The Two Rivers-Ottauquechee Regional Commission is an association of 30 municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our members, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2020.

### **Technical Assistance on Planning Issues**

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies.

### **Creative Economy and Public Health**

This year, TRORC obtained Federal grant funding to support the marketing of the Region's creative economy sector. Staff hosted informational and networking events to enhance business promotion. TRORC also worked on public health projects with local hospitals and worked on including incorporating health-related goals and policies into town plans.

### **Emergency Management and Preparedness**

TRORC staff continued to serve on the State Emergency Response Committee, providing state officials with key local information to assist emergency planning. Our Local Emergency Planning Committee efforts with local emergency responders, organizations, and town officials continued meeting the needs of our first responders. TRORC assisted several communities with updating their Local Hazard Mitigation Plans.

### **Energy**

TRORC assisted six towns on Enhanced Energy Plans to save money for communities and further the State energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. TRORC has continued working to support



town Energy Committees on energy efficiency outreach and education with funding from Efficiency Vermont.

## **Transportation**

TRORC managed the Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Funding provides for projects including grass and stone-lined ditches, upsizing and replacement of culverts, and stabilizing catch basin outlets.

Specifically, this past year, TRORC helped complete Brookfield's Local Emergency Management Plan. Staff assisted the town on closing out a Better Roads grant to improve ditching and culverts on East Hill Road. As part of the Grants in Aid Year 3 program, staff worked with the town with an equipment grant to purchase a haybale shredder. Staff conducted a speed study on East St, Northfield Rd, Stone Rd and West St.

## **9-1-1 Report**

If an emergency responder cannot locate your residence, is it because you do not have your assigned 9-1-1 address displayed so it can be seen from the road? Is your residence one of the many throughout Brookfield that does not display your 9-1-1 address? Emergency responders – State Police and/or ambulance – may be responding based on receiving a phone call. Help them help you – show/display your 9-1-1 address.

Is there someone residing in your residence who has a physical disability? Hard of hearing? There is an E911 Disability Designation form on the E911 website – link [http://e911.vermont.gov/sites/e911/files/pdf/E911-Disability\\_Designation.pdf](http://e911.vermont.gov/sites/e911/files/pdf/E911-Disability_Designation.pdf) - where these disabilities can be identified so the emergency responders will be aware of the disability challenges when responding to and approaching a residence. Help them help you in a time of need.

**Safeline, Inc.** is a 501(c)(3) non-profit charitable organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

Due to Covid-19 and the Stay-at-Home order, many victims were not able to call for assistance because their abuser was watching them. During the pandemic Safeline continued to be available 24/7 for survivors and their families. Calls to Safeline started to increase as survivors had more flexibility to reach out and as children went back to school where mandated reporters could contact authorities about potential abuse. Safeline's staff and volunteers provided 1,292 services for 316 victims of domestic violence, sexual abuse and stalking. 10 services were provided for 8 victims who identified themselves as residents of Brookfield. It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7 days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking.

We thank the voters for your support as we work to end domestic violence and sexual abuse in Brookfield.

**Central Vermont Council on Aging (CVCOA)** would like to request \$350 from the Town of Brookfield for fiscal year 2021-22.

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

CVCOA Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.

Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.

Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.

Nutrition Services oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.

State Health Insurance Program (SHIP) provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.

Family Caregiver Support promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 33 Brookfield residents. Case Manager, Brenda Traegde is designated to work directly with the seniors in Brookfield

All of us at CVCOA extend our gratitude to the residents of Brookfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.



## Greater Randolph Senior Center

The Greater Randolph Senior Center requests that you put to ballot our request for a \$2,000 (Two Thousand Dollars) appropriation from Brookfield's voters. Our service area is Brookfield, Braintree, and Randolph. [We request \$2,000 each from Braintree and Brookfield and \$15,000 from Randolph.] On March 17, 2020, the senior center closed to the public in accordance with the State mandates given during the COVID-19 pandemic. The Senior Center, in turn, kicked into high gear and have almost doubled the meals we are preparing, packaging and delivering to people who are isolating at home.

During our fiscal year 2019 (Oct 1, 2019-Sept 30, 2020), the Center provided 18,324 meals (partially funded through the Central VT Council on Aging and the VT Center for Independent Living); 12,479 meals were delivered to people through our Meals on Wheels program, which helps older adults and the disabled to live independently in their own homes and continue to participate in their communities. The eligibility guidelines were relaxed somewhat to permit more people who were isolating at home to sign up for the program. The Center began offering Take Out meals in March (as the congregate seating was closed) and 3,617 lunches were provided. In compliance with the Governor's orders, today we are still closed to the public.

The Center served 5,971 lunches to people who came to the Center to meet with friends and join in such activities as bingo, card games, book club, mahjonn, foot clinics, flu shot clinic, arts and crafts, and exercise classes, live music, speakers, and trips. Adults of all ages are welcome and encouraged to become involved in our activities and take advantage of our meals (Meals on Wheels and Congregate) programs.

We are aware that Brookfield residents are able to go to other senior centers, however, it is our center that is tasked with providing the Meals on Wheels (MOW) program to Brookfield residents who wish to sign up for it. The usual guidelines, for people 60 years old and up, are as follows: *A person is eligible if he/she is 60 years of age or older and unable to leave the home without considerable difficulty and/or assistance and experiences a physical or mental condition making them unable to obtain food or prepare meals on a temporary or permanent basis.* Also eligible is *a spouse of an eligible participant (regardless of age) and people under 60 years of age with a disability if they reside with or are in the care of people receiving MOW.* We are able to deliver MOW to people who are disabled, living on their own and under 60 years old, if application is made and approved, through the VT Center for Independent Living (Montpelier office, 802-229-0501).

For people who have had surgery, such as knee or hip replacement, they would be eligible to receive MOW on a temporary basis, to help during their recuperation period (if 60 years or older). Please spread the word that the Randolph Senior Center provides the MOW program and we are able to confirm eligibility and sign

up people over the telephone. Over the past year, we delivered meals to seven (five permanent and two temporary) Brookfield residents.

We now have a resident of Brookfield representative as Vice President on the Board of Directors. Our Center is available to Brookfield residents for family parties/dinners/memorial services or meetings.

We receive revenues from participant donations in our meals programs (Meals on Wheels and Congregate/Take Outs); from community members of Braintree, Brookfield and Randolph; from municipal contributions through special appropriations, fundraising activities, bequests, gifts made "In Memory of." In fulfillment of contracts we have with Central VT Vouncil on Aging and VT Center for Independent Living, we receive partial reimbursement for eligible meals delivered or served.

We provide rewarding opportunities for volunteers. Volunteers help in the kitchen, serve lunch and set and bus lunch tables, deliver Meals on Wheels, bake goods for our many fund raisers, fold and label the monthly newsletters, provide computer and AARP tax assistance, host educational programs, and, in general, make the Center a welcoming place to visit. Our nine-member Board of Directors is composed of volunteers and each serves a three-year term. [Note: during the pandemic, our volunteers are delivering Meals on Wheels and helping in the kitchen. We are not open for congregate meals.]

The continued support of the Brookfield community has ensured that we are in operation and able to provide meals to those who request them. Now, during this pandemic and due to the temporary closure of our senior center, it is very important that we receive the financial support of the Brookfield community.

We thank those residents who have answered our annual appeal and who have sent in donations. We are still unsure of when we will be able to open our doors and offer activities; however, we are continuing to offer Meals on Wheels and Take Out Meals for older adults who call and request them. Emilie P. Daniel, Executive Director

### **Green Mountain Economic Development Corporation**

With consideration to your time and attention as you wrestle with a host of unprecedented issues, I would first like to thank you for your past support and then respectfully ask if it could please continue next year. My traditional closing is that the fees for membership in GMEDC are quite reasonable, based on a formula of \$.50 per capita using population estimates from the VT Department of Health and the U.S. Census Bureau. As of 2018, Brookfield had an estimated population of 1,334, which results in a membership contribution of \$667.00.

GMEDC Services have included:

COVID-19. Since mid-March, GMEDC staff and its board have been committed to providing advocacy and assistance to hundreds of business, individuals, and

community groups in our 30 towns as our primary activity, in partnership with the Governor's office, state and federal agencies, town staff, other non-profits, and RDCs. Helping to process emergency loans and recovery grant applications from the US Treasury and VT ACCD has required long hours of calls and meetings, and seemingly endless correspondence. This will continue as long as necessary.

GMEDC helps business, organizations and community groups secure financing from Vermont Economic Development Authority (VEDA) and other entities including USDA – Rural Development. We also manage Revolving Loan Funds for business support and disaster recovery. These provide gap financing not available elsewhere, especially following emergencies and other business interruptions

During the past 9 years, GMEDC purchased 2 commercial facilities for tenants needing assistance and in 2019, we completed construction of a beautiful 28,000sf facility in Randolph for LEDdynamics, a well-respected and innovative lighting manufacturer. This was made possible by a \$1M Community Development Block Grant (CDBG) and mortgage financing from VEDA. Combined, these three companies have direct employment of over 275 people and are most important to their respective towns.

Working with DED, we provide customized and confidential assistance to out-of-state companies interested in relocating to Vermont, as well as small and large companies hoping to stay here. Businesses receive individualized attention on matters regarding site location, financing, training programs, the Vermont Economic Growth Initiative (VEGI) tax incentives and a variety of other important issues including permitting, availability of housing, and the pursuit of Federal grants.

We facilitate forums for career and technical education, manufacturing, day care, forestry and other key sectors. We rely on resources provided by DED that are available through grants to non-profits, municipalities and community groups. Our Small Business Development Center (VtSBDC) is staffed with a Business Advisor who is an expert in helping start-ups and established companies at no charge.

GMEDC works collaboratively with state planning agencies to encourage appropriate land use, settlement and transportation patterns to stimulate healthy and vibrant communities, as desired by our 30 member towns. Assignments have included providing guidance and support for creation of state designated downtowns and village districts, to redevelop vacant public buildings, to start a community store, or purchase real property. Our focus is on local goals and aspirations to help overcome or deal with restrictions and constraints.

Brownfield Redevelopment of contaminated sites with EPA grant funding is an important part of our services. We assist prospective purchasers with professional guidance and support necessary to return contaminated sites to productive use for business, housing, or community projects, thus stimulating increased employment,

the local tax bases and vibrancy. We are also willing to hold title as an interim owner, and leverage our expertise with state and federal funding.

Thank you for your consideration. Robert E. Haynes, Jr., Executive Director

## Orange County Budget

ORANGE COUNTY BUDGET 2021

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	A	B	C	D	E	F
1		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
2	<b>COUNTY REVENUE</b>					
3	<b>NON-TAX REVENUE</b>					
4	Safe Revenue	\$1,500.00	\$2,890.00	\$3,000.00	\$3,630.00	\$3,000.00
5	Small Claims	\$8,000.00	\$9,537.50	\$8,000.00	\$6,782.50	\$8,000.00
6	Passport Fees	\$600.00	\$525.00	\$600.00	\$0.00	\$120.00
7	Notary Fees	\$0.00	0	\$0.00	\$0.00	\$0.00
8	Interest, Reserve Account	\$40.00	\$6.67	\$40.00	\$5.19	\$10.00
9	Interest, Savings Account	\$5.00	\$0.62	\$5.00	\$0.63	\$5.00
10	OCSD Payroll Reimbursement	\$11,847.65	\$14,317.61	\$14,580.74	\$14,883.40	\$28,080.00
11	3 Court St. Rental Income	\$7,200.00	\$5,400.00	\$0.00	\$0.00	\$0.00
12	Miscellaneous	\$1,057.14	\$1,057.14	\$1,071.54	\$1,121.04	\$1,130.50
13	Carry-over	\$22,167.91		\$47,808.58		\$66,226.94
14	<b>Total non-tax Revenue</b>	<b>\$52,417.70</b>	<b>\$33,734.54</b>	<b>\$75,105.86</b>	<b>\$26,422.76</b>	<b>\$106,572.44</b>
15	<b>TOWN TAXES</b>					
16	Bradford	\$56,728.78	\$56,728.78	\$55,072.49	\$55,072.49	\$55,749.12
17	Braintree	\$26,080.92	\$26,080.92	\$23,803.05	\$23,803.05	\$25,426.63
18	Brookfield	\$39,550.56	\$39,550.56	\$38,120.54	\$38,120.54	\$38,220.89
19	Chelsea	\$31,068.15	\$31,068.15	\$32,624.42	\$32,624.42	\$31,238.38
20	Corinth	\$35,746.51	\$35,746.51	\$34,020.62	\$34,020.62	\$34,575.81
21	Fairlee	\$55,260.52	\$55,260.52	\$53,907.83	\$53,907.83	\$54,518.71
22	Newbury	\$57,960.88	\$57,960.88	\$53,771.44	\$53,771.44	\$53,818.42
23	Orange	\$26,090.86	\$26,090.86	\$24,560.95	\$24,560.95	\$24,909.52
24	Randolph	\$113,488.95	\$113,488.95	\$103,764.87	\$103,764.87	\$105,601.78
25	Strafford	\$46,016.78	\$46,016.78	\$43,375.30	\$43,375.30	\$45,026.85
26	Thetford	\$96,630.06	\$96,630.06	\$91,398.46	\$91,398.46	\$90,973.15
27	Topsham	\$26,206.72	\$26,206.72	\$25,366.08	\$25,366.08	\$25,663.30
28	Tunbridge	\$40,136.92	\$40,136.92	\$38,225.29	\$38,225.29	\$37,435.88
29	Vershire	\$19,136.08	\$19,136.08	\$17,711.05	\$17,711.05	\$18,026.17
30	Washington	\$27,185.12	\$27,185.12	\$24,909.94	\$24,909.94	\$25,340.25
31	West Fairlee	\$18,636.03	\$18,636.03	\$16,680.39	\$16,680.39	\$16,512.95
32	Williamstown	\$87,638.16	\$87,638.16	\$84,258.29	\$84,258.29	\$85,435.93
33	<b>Total Town Taxes</b>	<b>\$803,562.00</b>	<b>\$803,562.00</b>	<b>\$761,571.01</b>	<b>\$761,571.01</b>	<b>\$768,473.74</b>
34	<b>TOTAL COUNTY REVENUE</b>	<b>\$855,979.70</b>	<b>\$837,296.54</b>	<b>\$836,676.87</b>	<b>\$787,993.77</b>	<b>\$875,046.18</b>



	A	B	C	D	E	F
1		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
35	<b>COUNTY EXPENDITURES</b>					
36	<b>3 COURT STREET</b>					
37	Electric	\$600.00	\$358.30	\$0.00	\$0.00	\$0.00
38	Heating	\$1,500.00	\$1,317.36	\$0.00	\$0.00	\$0.00
39	Legal Services	\$500.00	\$1,723.32	\$0.00	\$0.00	\$0.00
40	Mortgage	\$16,200.00	\$14,813.04	\$16,200.00	\$15,627.06	\$0.00
41	Repairs & Maintenance	\$10,000.00	\$10,175.79	\$0.00	\$0.00	\$0.00
42	Property Taxes	\$3,500.00	\$3,435.32	\$3,500.00	\$3,570.07	\$0.00
43	Water & Sewer	\$1,800.00	\$1,227.00	\$0.00	\$318.20	\$0.00
44	<b>Total 3 Court Street</b>	<b>\$33,900.00</b>	<b>\$33,050.13</b>	<b>\$19,700.00</b>	<b>\$19,515.33</b>	<b>\$0.00</b>
45	<b>PROBATE</b>					
46	Centrex - Telephone	\$1,000.00	\$741.31	\$1,000.00	\$0.00	\$1,000.00
47	Copier	\$1,970.00	\$2,114.31	\$1,970.00	\$2,178.69	\$1,970.00
48	National Assoc Probate Judges	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
49	Office Supplies/Equipment	\$250.00	\$43.41	\$50.00	\$0.00	\$50.00
50	<b>Total Probate Expenses</b>	<b>\$3,370.00</b>	<b>\$2,899.03</b>	<b>\$3,170.00</b>	<b>\$2,178.69</b>	<b>\$3,170.00</b>
51	<b>OPERATIONS</b>					
52	Centrex Telephone	\$3,750.00	\$2,214.53	\$3,000.00	\$1,199.76	\$3,000.00
53	Office Equipment	\$1,000.00	\$507.00	\$1,500.00	\$354.23	\$1,500.00
54	Office Supplies	\$1,000.00	\$1,387.84	\$1,500.00	\$1,941.18	\$1,500.00
55	Custodial Supplies	\$2,250.00	\$2,982.46	\$2,250.00	\$2,465.75	\$3,300.00
56	Bank Service Chg/Short Interest	\$350.00	\$45.00	\$350.00	\$60.54	\$350.00
57	Postage	\$200.00	\$204.69	\$200.00	\$200.00	\$200.00
58	Advertising	\$100.00	\$20.00	\$350.00	\$0.00	\$125.00
59	Legal Notices	\$350.00	\$209.56	\$350.00	\$404.25	\$350.00
60	Sundry	\$100.00	(\$227.46)	\$300.00	\$210.16	\$300.00
62	<b>Total Operations</b>	<b>\$9,100.00</b>	<b>\$7,343.62</b>	<b>\$9,800.00</b>	<b>\$6,835.87</b>	<b>\$10,625.00</b>
63	<b>EDUCATION &amp; TRAINING</b>					
64	Law Books	\$210.00	\$225.49	\$225.00	\$0.00	\$225.00
65	VT Assoc. of Judges	\$949.00	\$949.00	\$949.00	\$949.00	\$949.00
66	Continuing Education	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$250.00
67	Mileage & Meals	\$100.00	\$234.53	\$100.00	\$0.00	\$100.00
68	Staff Training	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
69	<b>Total Education &amp; Training</b>	<b>\$2,359.00</b>	<b>\$1,409.02</b>	<b>\$2,374.00</b>	<b>\$949.00</b>	<b>\$1,624.00</b>

ORANGE COUNTY BUDGET 2021

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	A	B	C	D	E	F
1		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
70	<b>INSURANCE</b>					
71	Asst. Judge Prof. Liability	\$2,000.00	\$1,700.00	\$2,000.00	\$1,800.00	\$1,800.00
72	Bond Insurance	\$1,270.00	\$630.00	\$630.00	\$0.00	\$630.00
73	Building & Property	\$4,500.00	\$4,258.16	\$5,000.00	\$5,059.20	\$5,550.00
74	Employee Practice	\$2,200.00	\$1,822.76	\$2,200.00	\$1,938.80	\$2,200.00
75	General Liability	\$700.00	\$504.00	\$700.00	\$861.28	\$1,100.00
76	Umbrella	\$2,500.00	\$1,673.92	\$2,200.00	\$2,195.60	\$2,500.00
77	Worker's Comp	\$1,500.00	\$1,050.00	\$1,000.00	\$773.00	\$1,000.00
78	<b>Total Insurance</b>	<b>\$14,670.00</b>	<b>\$11,638.84</b>	<b>\$13,730.00</b>	<b>\$12,727.88</b>	<b>\$14,780.00</b>
79	<b>UTILITIES</b>					
80	Electric	\$8,000.00	\$7,461.70	\$8,500.00	\$8,985.75	\$8,500.00
81	Heating	\$6,500.00	\$5,984.79	\$6,500.00	\$3,890.55	\$6,500.00
82	Sewer	\$4,000.00	\$2,921.76	\$4,000.00	\$4,869.60	\$4,000.00
83	Water	\$2,600.00	\$1,986.24	\$2,700.00	\$3,310.40	\$2,700.00
84	<b>Total Utilities</b>	<b>\$21,100.00</b>	<b>\$18,354.49</b>	<b>\$21,700.00</b>	<b>\$21,056.30</b>	<b>\$21,700.00</b>
85	<b>EMPLOYEE BENEFITS</b>					
86	Dental Insurance	\$586.60	\$42.79	\$0.00	\$0.00	\$0.00
87	Health Insurance	\$6,090.76	\$1,348.46	\$2,090.00	\$1,221.69	\$5,100.00
88	Medicare	\$1,714.99	\$1,149.19	\$1,758.00	\$1,585.20	\$1,935.00
89	Retirement	\$3,833.74	\$665.62	\$0.00	\$5,884.69	\$5,935.00
90	Social Security	\$7,333.05	\$4,913.69	\$7,519.00	\$6,778.12	\$8,275.00
91	Unemp. Direct Payments	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
92	<b>Total Employee Benefits</b>	<b>\$26,569.14</b>	<b>\$8,119.75</b>	<b>\$16,367.00</b>	<b>\$15,469.70</b>	<b>\$26,245.00</b>
93	<b>WAGES &amp; SALARY</b>					
94	Treasurer	\$10,500.00	\$11,448.10	\$10,500.00	\$10,173.96	\$11,262.00
95	Asst. Judge A - Stipend	\$16,050.00	\$16,049.80	\$16,050.00	\$16,049.80	\$16,050.00
96	Asst. Judge A - Hourly	\$11,810.00	\$8,276.96	\$14,500.00	\$7,271.00	\$14,496.00
97	Asst. Judge B - Stipend	\$16,050.00	\$12,346.00	\$16,050.00	\$16,049.80	\$16,050.00
98	Asst. Judge B - Hourly	\$11,810.00	\$7,199.36	\$15,755.00	\$6,585.74	\$14,496.00
99	Asst. Treasurer	\$720.00	\$677.98	\$720.00	\$541.98	\$720.00
100	County Clerk	\$17,068.00	\$19,835.77	\$17,100.00	\$11,875.70	\$17,500.00
102	Facilities Coordinator	\$32,767.00	\$23,014.03	\$29,100.00	\$40,388.62	\$42,865.00
103	<b>Total Wages &amp; Salary</b>	<b>\$118,275.00</b>	<b>\$99,562.68</b>	<b>\$121,275.00</b>	<b>\$109,324.57</b>	<b>\$133,439.00</b>
104	<b>CONTRACT SERVICES</b>					
105	Courthouse Cleaning	\$1,000.00	\$671.21	\$1,200.00	\$513.00	\$2,700.00
106	Grounds	\$200.00	\$5,725.00	\$200.00	\$120.56	\$200.00
107	Snow Removal	\$3,000.00	\$3,492.51	\$3,000.00	\$1,805.00	\$3,600.00
108	Trash Removal	\$1,100.00	\$1,136.57	\$1,100.00	\$1,233.64	\$1,500.00
109	Unifirst	\$1,800.00	\$1,862.92	\$2,200.00	\$1,940.28	\$2,200.00
110	<b>Total Contract Services</b>	<b>\$7,100.00</b>	<b>\$12,888.21</b>	<b>\$7,700.00</b>	<b>\$5,612.48</b>	<b>\$10,200.00</b>

ORANGE COUNTY BUDGET 2021

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	A	B	C	D	E	F
1.		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
111	<b>BUILDING EXPENSES</b>					
112	Capital Reserve Fund	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
113	Furnishings	\$1,000.00	\$1,040.00	\$1,000.00	\$2,596.68	\$1,250.00
114	Maintenance Tools/Equipment	\$500.00	\$435.59	\$500.00	\$0.00	\$500.00
115	Improvements/Renovations	\$1,000.00	\$1,661.50	\$4,500.00	\$4,395.00	\$17,500.00
116	Repairs & Maintenance	\$12,000.00	\$34,147.11	\$25,500.00	\$11,168.93	\$20,500.00
117	Yearly Inspection Fees	\$100.00	\$82.95	\$1,445.00	\$515.00	\$2,000.00
118	<b>Total Building Expenses</b>	<b>\$49,600.00</b>	<b>\$72,367.15</b>	<b>\$67,945.00</b>	<b>\$53,675.61</b>	<b>\$76,750.00</b>
119	<b>PROFESSIONAL SERVICES</b>					
120	Auditor	\$7,250.00	\$7,500.00	\$4,500.00	\$5,200.00	\$8,500.00
121	Legal	\$500.00	\$0.00	\$5,000.00	\$588.00	\$1,500.00
122	Service Contracts	\$1,400.00	\$526.00	\$3,622.00	\$300.00	\$3,750.00
123	<b>Total Professional Services</b>	<b>\$9,150.00</b>	<b>\$8,026.00</b>	<b>\$13,122.00</b>	<b>\$6,088.00</b>	<b>\$13,750.00</b>
124	<b>Total County &amp; Probate</b>	<b>\$ 295,193.14</b>	<b>\$ 275,658.92</b>	<b>\$296,883.00</b>	<b>\$253,433.43</b>	<b>\$312,283.00</b>

	A	B	C	D	E	F
1		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
125	<b>SHERIFF'S DEPARTMENT EXPENSES</b>					
126	<b>BUILDING</b>					
127	Improvements & Renovations	\$2,000.00	\$3,103.90	\$2,000.00	\$2,000.00	\$2,000.00
128	Repairs & Maintenance	\$2,500.00	\$914.85	\$5,000.00	\$5,212.20	\$5,000.00
129	Generator Service Contract	\$1,381.00	\$1,019.07	\$927.00	\$0.00	\$400.00
130	Annual Inspection Fees	\$650.00	\$690.69	\$610.00	\$360.00	\$950.00
131	<b>Total OCSD Building Expenses</b>	<b>\$6,531.00</b>	<b>\$5,728.51</b>	<b>\$8,537.00</b>	<b>\$7,572.20</b>	<b>\$8,350.00</b>
132	<b>CONTRACT SERVICES</b>					
133	Snow Removal	\$4,500.00	\$4,407.49	\$4,500.00	\$2,890.50	\$4,900.00
134	Trash Removal	\$1,100.00	\$1,136.63	\$1,100.00	\$1,233.69	\$1,200.00
135	Unifirst	\$1,500.00	\$1,831.09	\$2,000.00	\$1,898.47	\$2,000.00
137	<b>Total OCSD Contract Services</b>	<b>\$7,100.00</b>	<b>\$7,625.21</b>	<b>\$7,600.00</b>	<b>\$6,022.66</b>	<b>\$8,100.00</b>
138	<b>UTILITIES</b>					
139	Internet	\$3,000.00	\$2,518.56	\$3,000.00	\$2,787.92	\$3,000.00
140	Water	\$950.00	\$1,033.27	\$950.00	\$936.04	\$950.00
141	Electric	\$4,800.00	\$4,733.92	\$5,000.00	\$5,865.62	\$5,550.00
142	Fairpoint Telephone	\$3,500.00	\$4,541.78	\$5,500.00	\$5,076.60	\$5,500.00
143	Heating	\$6,000.00	\$4,549.91	\$5,000.00	\$5,448.52	\$5,000.00
144	Sewer	\$1,500.00	\$1,095.66	\$1,500.00	\$1,095.66	\$1,500.00
145	VIBERS/VLETS	\$5,500.00	\$5,500.00	\$7,100.00	\$6,761.35	\$7,250.00
146	<b>Total OCSD Utilities</b>	<b>\$24,250.00</b>	<b>\$23,973.10</b>	<b>\$28,050.00</b>	<b>\$27,969.71</b>	<b>\$28,750.00</b>
147	<b>EMPLOYEE BENEFITS</b>					
148	Social Security	\$14,621.71	\$14,291.61	\$15,052.92	\$14,506.67	\$15,712.16
149	Dental Insurance	\$3,080.88	\$3,423.20	\$3,520.45	\$2,524.61	\$3,000.00
150	Health Insurance	\$40,453.80	\$52,681.17	\$48,540.00	\$45,545.33	\$57,344.00
151	Medicare	\$3,619.59	\$3,342.38	\$3,436.90	\$3,392.68	\$3,674.62
152	Retirement	\$24,592.58	\$23,794.74	\$29,617.60	\$2,800.06	\$30,160.40
153	<b>Total OCSD Benefits</b>	<b>\$86,368.56</b>	<b>\$97,533.10</b>	<b>\$100,167.87</b>	<b>\$68,769.35</b>	<b>\$109,891.18</b>
154	<b>WAGES &amp; SALARIES</b>					
155	Projected Overtime Costs	\$10,000.00	\$10,236.82	\$10,000.00	\$11,173.08	\$10,000.00
156	Administrative Assistant	\$37,922.00	\$29,782.20	\$38,480.00	\$28,415.20	\$37,440.00
157	Custodial	\$1,500.00	\$793.00	\$1,500.00	\$1,196.22	\$1,500.00
158	Duty Clerk 1	\$28,080.00	\$32,077.50	\$31,200.00	\$33,842.75	\$34,840.00
159	Duty Clerk 2	\$28,080.00	\$30,058.00	\$29,120.00	\$23,652.99	\$31,200.00
160	Duty Clerk 3	\$28,080.00	\$27,258.00	\$29,120.00	\$29,013.17	\$32,240.00
161	Fill-in Duty Clerk	\$22,000.00	\$18,308.87	\$22,000.00	\$21,398.18	\$24,000.00
162	Head Duty Clerk	\$38,476.00	\$39,906.01	\$39,041.00	\$41,738.03	\$41,600.00
163	Office Manager	\$41,704.00	\$41,614.98	\$42,328.00	\$43,548.88	\$40,602.00
164	<b>Total OCSD Wages &amp; Salaries</b>	<b>\$235,842.00</b>	<b>\$230,035.38</b>	<b>\$242,789.00</b>	<b>\$233,978.50</b>	<b>\$263,422.00</b>

ORANGE COUNTY BUDGET 2021

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	A	B	C	D	E	F
1		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
165	<b>INSURANCE</b>					
166	Workers Comp	\$2,500.00	\$1,365.00	\$2,500.00	\$897.00	\$2,500.00
167	Automotive	\$27,345.00	\$27,922.27	\$28,500.00	\$28,354.71	\$30,000.00
168	Building	\$8,200.00	\$6,258.24	\$7,000.00	\$7,102.80	\$7,350.00
169	Employee Practice	\$3,000.00	\$2,363.64	\$3,000.00	\$2,516.20	\$3,000.00
170	General Liability	\$1,500.00	\$1,600.00	\$2,000.00	\$1,171.92	\$2,000.00
171	Prof. Law Enforcement	\$20,000.00	\$19,498.20	\$21,000.00	\$21,766.40	\$24,000.00
172	Umbrella	\$4,700.00	\$3,557.08	\$4,500.00	\$3,690.60	\$4,500.00
173	Bond Insurance	\$200.00	\$100.00	\$100.00	\$730.00	\$100.00
174	<b>Total OCS Insurance</b>	<b>\$67,445.00</b>	<b>\$62,664.43</b>	<b>\$68,600.00</b>	<b>\$66,229.63</b>	<b>\$73,450.00</b>
175	<b>OPERATING EXPENSES</b>					
176	Copier Lease	\$3,000.00	\$3,670.40	\$3,000.00	\$2,165.40	\$3,000.00
177	Office Equipment	\$2,500.00	\$2,365.49	\$3,600.00	\$3,566.37	\$3,600.00
178	Office Supplies	\$6,000.00	\$6,000.00	\$6,250.00	\$5,687.85	\$6,250.00
179	Mobile Wireless/Mi-Fi	\$0.00	\$0.00	\$6,250.00	\$6,711.57	\$4,500.00
180	Tower Rental	\$7,500.00	\$5,854.11	\$7,500.00	\$6,774.62	\$6,000.00
181	Basic & Inservice Training	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
182	<b>Total OCS Operating</b>	<b>\$44,000.00</b>	<b>\$42,890.00</b>	<b>\$51,600.00</b>	<b>\$49,905.81</b>	<b>\$48,350.00</b>
183	<b>OTHER</b>					
184	Advertising	\$1,000.00	\$0.00	\$1,000.00	\$630.66	\$1,000.00
185	Automotive Lease/Purchase	\$7,000.00	\$7,000.00	\$7,000.00	\$7,579.70	\$7,000.00
186	Dues	\$700.00	\$680.00	\$950.00	\$1,225.00	\$950.00
187	Maintenance/Fuel	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
188	Matching Grant	\$61,000.00	\$56,568.42	\$5,000.00	\$0.00	\$5,000.00
189	Prisoner Food	\$500.00	\$274.24	\$500.00	\$405.41	\$500.00
190	<b>Total OCS Other</b>	<b>\$88,200.00</b>	<b>\$82,522.66</b>	<b>\$32,450.00</b>	<b>\$27,840.77</b>	<b>\$32,450.00</b>
191	<b>Total Sheriff's Department</b>	<b>\$ 559,736.56</b>	<b>\$ 552,972.39</b>	<b>\$539,793.87</b>	<b>\$488,288.63</b>	<b>\$562,763.18</b>
192	<b>Total Budget</b>	<b>\$ 854,929.70</b>	<b>\$ 828,631.31</b>	<b>\$836,676.87</b>	<b>\$741,722.06</b>	<b>\$875,046.18</b>

	A	B	C	D	E	F
1		2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
193						
194	County Revenue	\$40,345.50				
195	Total Budget-County Revenue	\$875,046.18				
196	Roll-over Amount	\$66,226.94				
197	Total Amount to be raised by Taxes	\$768,473.74				
198						
199	Equalized Grand List	\$32,471,180.00				
200						
201	Bradford	\$55,749.12				
202	Braintree	\$25,426.63				
203	Brookfield	\$38,220.89				
204	Chelsea	\$31,238.38				
205	Corinth	\$34,575.81				
206	Fairlee	\$54,518.71				
207	Newbury	\$53,818.42				
208	Orange	\$24,909.52				
209	Randolph	\$105,601.78				
210	Strafford	\$45,026.85				
211	Thetford	\$90,973.15				
212	Topsham	\$25,663.30				
213	Tunbridge	\$37,435.88				
214	Vershire	\$18,026.17				
215	Washington	\$25,340.25				
216	West Fairlee	\$16,512.95				
217	Williamstown	\$85,435.93				
218	<b>Total</b>	<b>\$768,473.74</b>				
219	<b>Tax Rate:0.0236663324215504</b>					
220	Budget as presented is true and accurate to the best of our knowledge.					
221	ATTEST					
222	Assistant Judge:					
223						
224	Date:					
225						
226						

**Orange County Parent Child Center Inc.**

The Orange County Parent Child Center Inc. (OCPCC) is a non-profit organization serving Orange and northern Windsor counties. We would like to request an appropriation from the Town of Brookfield in the amount of \$1000 in 2021.

Our mission is to help families with young children build a sense of place within their communities by connecting them to education, support, advocacy and wellness opportunities. Since 1989, families and providers have come to know us and access us as their primary community resource for any topic or need related to children and families.

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their

communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, free community playgroups, Kids Place supervised visitation and exchanges, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. We are a public pre-k partner under Act 166.

You can learn more at [www.orangecountypcc.org](http://www.orangecountypcc.org).

Last year, with the continued support of your community, we were able to serve 10 families from Brookfield including 14 adults and 14 children.

Mary Ellen Otis, Executive Director

### **Orange County Sheriff's Department**

In 2020 the Orange County Sheriff's Office provided a wide variety of proactive and reactive services in the Town of Brookfield. In addition to the town contract hours, the Sheriff's office utilized funding from DUI grants and other sources to provide Brookfield with law enforcement presence.

The Sheriff's office responded to a wide variety of calls to include larcenies, vandalisms, family problems, juvenile problems, and traffic problems to name a few.

We limited our checkpoints due to COVID 19 Virus. Even our Sheriff Office was affected by the virus. During the month of November, I had to quarantine 5 deputies. One tested positive for the virus with mild symptoms.

During the year my deputies attended the Brookfield Public Safety Advisory Committee meetings. The committee worked on several projects such as Pond Village parking issues and speed enforcement.

The Orange County Sheriff's Office looks forward to continuing to provide law enforcement services to the Town of Brookfield and continuing to work with the Public Safety committee.

Sheriff William Bohnyak

### **Orange County Restorative Justice Center**

Orange County Restorative Justice Center (OCRJ) is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

**Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients

must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.

**Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;

**Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;

**Safe Driver Education Program** for those involved in driving related infractions. The program educates on the risks and impacts of distracted driving.

**Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.

**Reparative Panels**, for adults found guilty of crimes. As part of probation, participants work with a Restorative Panel, comprised of volunteers, to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Participants must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.

**Restorative Re-entry**, for adults returning to our communities after incarceration. A case manager works with participants to access housing, employment and, where applicable, services and treatment for underlying issues. Volunteers help support successful re-entry.

**Circles of Support and Accountability**, for offenders re-entering community who are at a high risk for re-offense. Participants meet weekly with a case manager and volunteers for 12-18 months, to support their successful and safe re-entry into community.

**Victims Assistance**, for those impacted by the crimes referred to OCRJ programs. A dedicated case manager works with harmed parties to address their concerns and needs related to the individuals and the incidents referred for restorative programs.

During the fiscal year that ended June 30, 2020, 324 clients were referred for services, a 22% increase from the previous year. Of those, 131 people were referred from juvenile and adult court for criminal offenses, 42 were referred for YSASP, 8 for DLS, 39 for Pre-Trial Services, and 42 were referred for re-entry services. In addition, OCRJC reached out to 62 victims, and 24 people participated in our Safe Driver class. With few exceptions, cases involved offenses that occurred in Orange County. In FY20, OCRJ worked with 5 cases where the incident occurred in Brookfield. Each case involved at least one person responsible and the individuals impacted by their actions.

OCRJ's FY20 operating budget was \$230,480. We are proud to be supported by appropriations from every town in Orange County. Brookfield appropriated \$375 for FY20 to support the Orange County Restorative Justice Center. OCRJC requests \$375 for 2021 to support ongoing programs.

Thank you for your support! For additional information contact Jessica Schmidt,



Executive Director, Orange County Restorative Justice Center at 802-685-3172 or [jessie@ocrjvt.org](mailto:jessie@ocrjvt.org). Thank you for your continued support. For additional information contact Jessica Schmidt, Executive Director, Orange County Restorative Justice Center at 802-685-3172 or [jessie@occdp.org](mailto:jessie@occdp.org).

**The Arts Bus:** In January 2020, The Arts Bus annual goal was to go wherever a child's imagination took us...and we had to hang on for a wild ride through a world of creativity and change! In spite of a pandemic, 2020 was our BIGGEST SERVICE YEAR EVER making over 3,250 direct connections of art education & supplies and indirect connections to art to over 150,000 people in Vermont. Plus, The Arts Bus was featured in two local news' spotlights reaching a televised audience across New England and in videos reaching over 10,000 views across the world.

Through February, the bus was an after-school education resource with our traveling Puppet Factory & Theatre. In March, school and store closures resulting from the pandemic compelled us to re-tool programming to "Kits4Kids", through which provided over 2,020 art supply kits in safe, individually-packaged units for artistic creations from beginner to advanced... our delivery to Brookfield Elementary even made evening news!

During the summer, The Arts Bus co-conducted Imagination and Animation Camps from its new Maker Space at The Chandler, working together with it, Kimball Public Library and The Underground Recording Studio to create and produce stage, puppet theatre and stop-motion stories live and on video. As soon as summer camps finished, the bus created and launched its 2020 ART Adventure Tour & Puppet Show, which made its way to the lawn of Brookfield Elementary on September 19<sup>th</sup> for a family friendly afternoon of singing with puppets and dancing with trolls.

The bus no sooner stopped touring than it began PEACE by Piece Projects of community collages in towns across the White River Valley, and specifically in Brookfield, where it teamed with local artist Tom Zani to create *Vessels of Light* on Halloween. Throughout the year, the bus found ways to hire and pay for local artists and art-educators in a year when performance art was largely sidelined.

There is no charge to climb aboard the Arts Bus. By providing a mobile art education service to Central Vermont, the Arts Bus is driven to provide a creative resource right where our communities need it. To learn more and see pictures, videos, and stories about The Arts Bus, we invite you to our Facebook page [@artsbusvt](https://www.facebook.com/artsbusvt) or to visit our website [www.artsbusvt.org](http://www.artsbusvt.org).

In 2021, we request a continued Township Appropriation of **\$1,200.00**. We also request your joyful participation in all The Arts Bus has planned to continue to put art in the heart of Vermont! We have a more colorful future with you on board the bus.

**Randolph Area Food Shelf:** The Randolph Area Food Shelf has been serving the local community since 1977, providing food to people in need in the towns of Randolph, Braintree, Brookfield, and East Granville.

Between September 1, 2019 and August 31, 2020, we provided food to 462 households in our service area, representing 1196 individuals. Of these 462 households, 24 are in Brookfield, representing 78 individuals. Food Shelf clients made a total of 1473 visits.

In the face of the COVID-19 pandemic, Food Shelf volunteers created new operating procedures, assembled hundreds of bags of pre-packed groceries for safe distribution, and created a home-delivery option for those unable to leave their homes, ensuring that our community continued to safely access the food they needed.

In addition to our regular food pantry, the Food Shelf administers two USDA federal nutrition programs: The Commodity Supplemental Food Program and the Emergency Food Assistance Program. The Food Shelf also provides special holiday offerings. In November, we distribute Thanksgiving turkeys to Food Shelf shoppers each year and offer a Thanksgiving shelf featuring holiday food items. In December 2019, we prepared and distributed 125 Holiday Bags, which contained all the ingredients for a complete and healthy holiday meal, and will offer these programs again in 2020.

In 2020, the Food Shelf's School Kids' Program (SKiP) served more than 6500 meals directly to more than 240 area children during its February, April, and summer school vacation periods. These meals are so important to students who normally receive free breakfasts and lunches at their schools. Additionally, From March - June, SKiP also provided supplementary food supplies to 80 families receiving school meals from the Orange Southwest School District Finally.

The Randolph Area Food Shelf is overseen by a 9-member Board of Trustees and operates solely with the help of over 80 dedicated volunteers; there is no paid staff. Money appropriated from the Town of Randolph by vote at town meeting will help us continue our mission as we strive to create a community in which every individual has access to sufficient food.

Many thanks to the Brookfield community for your support! For more information, or if you are interested in volunteering, please visit us on the web at [www.randolphareafoodshelf.org](http://www.randolphareafoodshelf.org) or call us at 802-431-0144.

**Vermont Rural Fire Protection (RFP) Program:** On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water

supply systems, design installations, and find financial support to support the costs of construction. During the **23+ years** of the program, almost **1200 grants** totaling **\$2.6 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

The Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New rural fire protection systems, along with repair, replacement, relocation, upgrades of existing systems, and drafting site development, are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2020 was \$200,432, of which \$107,524 was paid in grants to Vermont communities for construction costs. The remaining budget covered site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for your ongoing support.

**215** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities. Thank you for your consideration.

Tom Maclay, Chair, Rural Fire Protection Task Force.

For more information please contact Troy Dare at (802) 828-4582 (dryhydrantguy@yahoo.com) or Jill Arace at (802) 496-5162 (jill.arace@vacd.org)

## Central Vermont Adult Basic Education

Central Vermont Adult Basic Education, Inc. (CVABE), a community-based nonprofit organization has served the adult education and literacy needs of Brookfield residents for fifty-five years.

CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

Basic skills programs: reading, writing, math, computer and financial literacy

English Language Learning and preparation for U.S. citizenship

High school diploma and GED credential programs

Academic skill readiness for work, career training and/or college

On average, 4 Brookfield residents enroll with CVABE a year. Additionally, one to two Brookfield residents volunteer with CVABE annually. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving a job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. Children of parents with low literacy skills have a 72 percent chance of being at the lowest reading levels themselves, and 70% of adult welfare recipients have low literacy levels. By helping to end the cycle of poverty, your support changes the lives of Brookfield residents for generations to come.

CVABE provides free instruction to nearly 450 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$2,942 per student to provide a full year of instruction. Nearly all students are low income. Over 100 community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We deeply appreciate Brookfield's voter-approved past support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the neighbors who need education for a better life.

For more information regarding CVABE's adult education and literacy instruction for students, or opportunities for volunteers, contact **Central Vermont Adult Basic Education, Inc.** at: [www.cvabe.org](http://www.cvabe.org)

# VERMONT DEPARTMENT OF HEALTH

State of Vermont  
Department of Health  
Barre Local Health Office  
5 Perry St., Suite 250  
Barre, VT 05641

[phone] 802-479-4200  
[toll free] 888-253-8786  
HealthVermont.gov

## Vermont Department of Health Local Report

### Barre District, 2021

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office can be found here: <https://www.healthvermont.gov/local>

### COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
  - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
  - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
  - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
  - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website: <https://www.healthvermont.gov/currentactivity>

### Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
  - Approximately 213,000 Vermonters have been vaccinated against the flu this season \*(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
  - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)

Join us on [www.facebook.com/healthvermont](https://www.facebook.com/healthvermont)

Follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)



## VtDoH Notice Regarding Vital Records

### The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes went into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to:

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

**Vermont 2-1-1** is an Information and Referral program of the United Ways of Vermont. By dialing 2-1-1 from any phone in Vermont, you will receive up-to-date information and referrals on health services, human service resources, and community programs all across the state.

2-1-1 is a local call, free and confidential, and you will receive person-to-person assistance, 24 hours a day/7 days a week. Language translation services are also available, as is accessibility for persons who have special needs.

Vermont 2-1-1 is the entry point for the Fuel and Food Partnerships, Flu and other

health clinics, plus all other local, state, and federal services.

2-1-1 serves as the Public Inquiry Line for the Vermont Division of Emergency Management & Homeland Security during a disaster or emergency incident. Vermont 2-1-1 staff will assist callers with evacuation routes, shelters, commodity points of distribution locations, federal reimbursement procedures and more.

Dialing the simple, three-digit number, 2-1-1, helps ensure that Vermonters have access to community, regional, and state-based services to help them with everyday needs and in difficult times.

- An Information & Referral program of the United Ways of Vermont
- Just dial 2-1-1 for 24/7 free and confidential information and referrals
- Helps to solve problems as well as links callers throughout Vermont with governmental programs, community-based organizations, support groups, and other local, regional, and state resources.
- More than 2600 programs and over 850 agencies are listed in the 2-1-1 database.

For further information: **Dial** 2-1-1 or 1-866-652-4636 [www.vermont211.org](http://www.vermont211.org)

### **Tri-Valley Transit (TVT) [Formerly Stagecoach Transportation Services] 2020:**

Thank you for the Town of Brookfield's generous support last year. During the past four years, your support helped us provide an annual average of 193 free trips for Brookfield residents either by volunteer drivers or on wheelchair accessible vehicles. Brookfield residents also have access to commuter routes up and down I-89 from nearby stops in Randolph. Tri-Valley Transit's Dial-A-Ride and Bus Systems provided a total of 226,281 rides for the year. All our transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

The COVID-19 crisis has emphasized the incredible importance of our work. Public transportation has been on the frontlines of providing essential service to many of the most vulnerable members of our communities. Healthcare staff get to work; dialysis, cancer and methadone patients get to treatment, and at-risk residents get food delivered. Services have been revamped to protect riders, the general public, and our staff. At first, we focused on trips to riders with no other means of transportation but whose trips were essential; and then we safely increased capacity to meet growing demand by:

Installing physical barriers between seats and directing riders to use window seats,

Waiving fares to reduce contact,

Ensuring all buses are frequently sanitized and hand sanitizer is available,

Requiring facemasks, even prior to the statewide mandate, and

implementing screening techniques to ensure riders are not COVID risks.

The state and local grants through which we provide these services require us to raise 20% “local match” dollars. TVT’s requests from towns account for approximately 5% of the 20% requirement. TVT seeks the other 15% from other sources including businesses, institutions, individuals, and grants.

**Information**-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.

## **White River Valley Ambulance**

Thank you, neighbors, for your continued support of White River Valley Ambulance. We are a non-profit, professional emergency medical service and ambulance transport agency serving the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester and Stockbridge, an area of over 500 square miles. We are designated as a Vermont Critical Care Paramedic service, the highest licensed skill level that the state recognizes. With our 10 full-time staff and a number of part time staff we maintain two Paramedic level staffed ambulances 24/7, 365 days a year. From January 1, 2020 through November 20, 2020 White River Valley Ambulance responded to 1,342 emergency calls and transfers. This includes Advanced Life Support transfer between hospitals.

Training in emergency medical response is also an important part of our mission. We are a regional American Heart Association Training Center, providing CPR and First Aid courses to community members across central Vermont. We also provide advanced practice training to emergency response professionals and volunteers from throughout the state.

Funding for WRVA comes primarily from billed insurance and budget allocations from the towns we serve. Every town pays the same amount per capita. In 2021, the per capita amount will increase by \$1.00 to \$61.00, or 1.67%.

Looking back on 2020 and ahead to 2021, we are ever grateful for the numerous first responders and fire departments who we work with and who volunteer their time to help a neighbor in need. Your dedication and commitment to serve makes a difference in the lives of those who call for help. For that, we can never thank you enough. **3190 Pleasant St., Bethel, VT 05032 802-234-6800 [www.wvra.org](http://www.wvra.org)**

**Matt Parrish, Executive Director**



# Barre Town EMS Department

EMERGENCY MEDICAL SERVICES DEPARTMENT

Chris LaMonda, MPH

Director of EMS

Barre Town EMS continues to be a premier paramedic level EMS service. We currently have 5 ambulances scheduled for 19 shifts per week (3 shifts per day Monday-Friday and 2 shifts Saturday-Sunday). Our primary service area covers Barre Town, Berlin, Orange, Topsham, Washington, and parts of Brookfield. This area is approximately 215 sq miles with a population of 14,347. We are also the primary Paramedic intercept service and mutual aid for a majority of Washington and Orange counties, as well as the primary transport agency for the Central Vermont Medical Center.

Barre Town EMS staff size ranges from 35-38 employees (13 full time). We currently have 23 paramedics on the roster which allows Barre Town EMS to have at least one paramedic on every scheduled ambulance. This past year has seen the resilience and dedication of our staff. With multiple full-time staff out on extended leaves and two retirements we were able to promote staff to fill open roles. This hard work and dedication allowed us to fully staff over 99% of all shifts.

Barre town EMS had two unexpected retirements this past year. We sadly lost Paramedic Pete Munsell to a long battle with heart disease. Pete retired early in the fiscal year after over 22 years of Vermont EMS service. The last 10 years of which were at Barre Town EMS. Lynn Doney also retired this past year. With the two retirements we hired Jason Gray and Eden Towers as full-time staff. Jason has been a part time Barre Town EMS provider for many years and has proven to be an asset. Eden joins us as a recent graduate of the Vermont Technical College Paramedic program.

Barre Town EMS ended the year financially in the black (\$2,326,046 expenses and \$2,474,195 revenues). COVID-19 did have a big impact on us. We ended the fiscal year with 3825 calls for service. However, as of January 2020 we had projected to reach 4036 calls by the end of the fiscal year. This would have put us slightly above our original projections. During the peak of COVID in Vermont we saw a drop of 20 calls per week. This created an estimated loss of 280 transports equaling nearly \$150,000 in potential revenues. Barre Town EMS worked hard at increasing revenues and decreasing expenses. We added \$73,267 in revenues through participation in COVID-19 testing and state and federal grants. We also changed policies to help reduce expenses. One major change was how and when we called in extra staffing "coverage". By decreasing use of "coverage" we were able to decrease expenses while not effecting patient care or the regional EMS system.

Some of the equipment purchases in the fiscal year were:

- 1 video intubation scope parts
- Cell phones for all trucks
- Replaced a scoop stretcher
- Replaced an exterior door

We also did not purchase a few budgeted items because of COVID-19 effect on the towns budget:

- IV pump
- iPad
- Painting ambulance bays

We did replace our last diesel ambulance with a new 2019 Ford e450 Medix ambulance. With this purchase we now have a fleet of 5 gas powered ambulances all equipped with the Stryker power load and power stretcher system.

Note: Brookfield residents made 37 calls during FY 2019/2020.

For Barre Town EMS: Chris LaMonda, MPH, Director of EMS

## Randolph Area Mentoring Program

The Randolph Area Mentoring Program, or RAMP, is a community based mentoring program serving the communities of Brookfield, Braintree and Randolph, Vermont. We would like to request an appropriation from the Town of Brookfield in the amount of \$300 in FY 2021/2022.

The mission of the Randolph Area Mentoring Program is to provide the opportunity for all interested youth in our community to experience a one-on-one friendship with a responsible, attentive, and caring adult. Each adult mentor will

share life skills and explore common interests with his or her mentee, and offer new opportunities, encourage healthy choices and serve as a role model.

The positive outcomes that we are working towards benefit participating mentors, mentees and their parents/guardians, and the community as a whole.

**Mentors** obtain the opportunity to make a difference in the life of a young person. They can contribute to their community in a way that is affordable, direct and long lasting. Their understanding of the community is broadened. Most importantly they develop a friendship with a young person.

**Mentees** benefit by having one-on-one time with a caring and attentive adult. Participating youth have access to the life experiences and work skills of their mentor. Mentees gain access to regional and town activities, thus broadening their worldview. Most importantly they gain a friendship with an interested adult.

**Parents and Guardians** benefit by having another positive role model for their child who can reinforce common values of friendship, respect and personal conduct. Sharing a common interest in the well being of their child, parents and guardians also acquire friendship with a community member they may have otherwise not known.

The program's **relationship based model** highlights meaningful friendships and healthy activities that **increase resilience and positive outcomes** in youth over the long term.

Brookfield currently has several adults working with area youth as mentors, and several youth involved as mentees. We are working to grow both the capacity and involvement of the community in this program, and the funds requested will help our organization match a grant from MentorVT to further these efforts. More information can be found on our website [www.rampvt.com](http://www.rampvt.com), or by emailing Laura Rochat at [randolphmentoring@gmail.com](mailto:randolphmentoring@gmail.com).

## **Brookfield Student Aid Fund**

Because this fund has been inactive for approximately 15 years, \$7,410.55 was transferred to the Town of Brookfield Free Public Library account. The following was so stipulated in the Last Will and Testament of Anna Clark Jones: "In the event that this fund ceases to function, this sum shall be payable to the Brookfield Library."

This account is now closed as of November 18, 2019.  
Sharon Wheatley: Trustee/Clerk

## **U.S. Department of Veterans Affairs Notice**

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not

enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women’s Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully: Becky Rhoads, Au.D., Associate Medical Center Director

To the communities of Braintree, Brookfield and Randolph,

It can be fairly said that 2020 has been the year to develop and practice resiliency and adaptability, two of the long standing goals that we have set for our students. Indeed we, as a school district, as communities, families, staff and students, have proved to ourselves that we have shown adaptability in the ways we have adjusted to remote learning, hybrid learning, and extended time at home. The district has shown creativity in outreach to families, in providing meals to anyone under 18, to finding ways to make sure that all students have the technology necessary for virtual lessons, in adapting classes to synchronous and nonsynchronous teaching. Small group lessons, Advisory meetings, Senior Project presentations, gym classes - all are continuing in virtual ways. Admittedly, the abrupt halt of the 2020 year in March was a rough transition, but the experience and the lessons learned from it have helped OSSD administration and staff learn how to reach out to and educate students in this unfamiliar environment.

The OSSD Board has also had to adapt to the changes that this health crisis has brought. We have strived to listen to all of our constituents. We have held extra meetings to better understand the concerns and needs of those who live and work with us. We have spent hours working with our teachers and staff to provide the working conditions that allow them to do their best work, and remain healthy while teaching both in person and from home. We have striven to find a balance between the needs of families and their children and the health concerns of staff and teachers. These decisions have not been easy, but we believe that our balance of caution and attention to detailed preventive measures will prove to be a wise one.

We are also working on developing a three year strategic plan for the district, and have a facilitator from the Vermont School Board Association to help guide this effort. We have identified three goals that we deem important, and that align with the OSSD administration and their vision for the future. One goal is the development of a true middle school that better addresses the specific educational and emotional needs of 6th, 7th and 8th grade students. Our second and third goals involve academic improvement in the high school while also focusing on high school climate and morale. Our strategic planning will involve community outreach, conversation, and input from as many interested parties as possible. This is a process we are excited to undertake as the OSSD Board has, for a long while, wanted to better engage the community in what we do.

I was fortunate to participate in the graduation exercises of the class of 2020, which was held in the parking lot of Vermont Technical College. The graduates drove up in festively decorated cars and trucks honking and waving, and pulled up in every other parking spot. While speakers spoke from a temporary platform, speeches were broadcast over car radios and horns beeped in applause and appreciation. It was just as joyous as any other high school graduation ceremony, perhaps made more special by its uniqueness. It was the perfect expression of community coming together to fete our graduates, even though we couldn't hug them or shake their hands. The outpouring of care and concern for students is something we can all feel proud of.

To a better 2021!

Sincerely,  
Laura Rochat, OSSD Board Chair

## 2020 Randolph, Braintree, Brookfield Elementary Town Report

We always look to previous years' town reports to review what we have shared with our communities in the past. Without a doubt this year's report is drastically different. Last year we wrote that "our elementary schools continue to engage in a process of maximizing the opportunities to learn for all students," which is what we've continued to do this year. The only difference is that we've had to do things *very* differently. The disruption that came to our lives as a result of the pandemic brought the uncertainty and fear of change as well as the opportunity for collaboration and creativity to our schools. This year has reminded us that our schools are a vital part of the academic, social, and economic webs that unite and strengthen our community.

As you know, at the elementary level our three schools have functioned as a team for years now. During this crisis, that team effort was never more needed or appreciated as we learned together, supported each other, celebrated our successes together and even grieved together. It was a sad, hard time for everyone and our efforts to work together paid in dividends. We had to reinvent all systems that are within a school, from selecting teachers to teach our remote learners to accommodate family and teacher requests, adjusting how we taught our students, where they ate lunch, where they engaged in learning their unified arts classes such as: Art, Music, Library and Physical Education, how students arrived each morning and how they were dismissed each afternoon. We even had to think about movement patterns regarding how students and staff moved about in the building to maximize safety measures. All this and more, was no small feat.

We have learned a number of lessons while other ideas were reinforced through this pandemic, like our staff and students are resilient and can adjust effectively and efficiently in a crisis situation. We learned that our students thrive with smaller class sizes particularly students that have a lot of stress in their lives. Those students had much more one on one time with their teachers, were more relaxed and demonstrated a greater ability to focus on learning and connected with peers in healthier ways. We learned that our youngest students can navigate technology tools to practice taught concepts in ways we had not explored before. Teachers learned how to effectively use new tech tools and video record concepts for students to learn and review lessons. We learned some students do better with remote learning with fewer distractions, while others desperately needed in-person instruction with their teacher and peers. We learned remote meetings can be effective for including staff from across the schools and can save time traveling from school to school. Our trauma learning and practices were critical during this traumatic time. We could not be more thankful to Joelle van Lent for her teachings and support over the past 2 plus years. Those teachings have been instrumental in supporting our students and each other. Honestly, we have gained knowledge and skills during this pandemic that we are better for and will be for years to come.

The CDC has a tool for communities to use to determine their preparedness for public health emergencies titled Space, Staff, and Stuff: Identifying Your Community Resources. Last spring, we spent much of our time scrambling to meet the needs of those three S's and a bit of time on a fourth S: Skill. Even as the dust was settling at the end of last year we were planning for this year. We are grateful to our technology department for their tireless work to provide, maintain, and support the chromebook and software needs of our students and staff. We are also grateful to our facilities department whose dogged efforts to provide us with scarce PPE, sanitizers, and air cleaners has helped immensely with our needs for space and stuff. Teachers also worked tirelessly to learn new technology learning tools to enhance distance learning for our students. It was an all around team effort on the districts part to change on a dime how we teach our students and keep students and staff safe.

We had staff who volunteered to be members of our Planning Task Force who worked over the summer with administrators to plan what this year would look like at our schools. With that done we were able to shift our focus to the Skill needs of staff required to effectively teach our students remotely, so planned the best use of the two weeks for staff at the beginning of school this year. We recognized that we needed more consistency in platforms and software use going into this school year and found that last spring various staff members had, on their own, become experts in this software. We also had a large number of staff who took a graduate course in online instruction offered by Castleton University and taught by Melinda Robinson, a Randolph Elementary teacher. These teachers became our resident experts who taught others to use these tools during three days of online tutorials that were recorded and posted for all to access as needed. This year we share a special acknowledgement of Lindsay Meyer as this year's UVM Elementary Teacher of the Year. Lindsay has dedicated 15 years of service to our district and continues to be an asset to our students, families and staff. We appreciate all her hard work and dedication.

This fall we entered into a partnership with Gifford Medical Center to run School-Based Health Clinics in all OSSD schools. The goal of the School-Based Health Clinic is to help improve the health and well-being of students and families, because healthy students are more successful in school. Our school health clinics are staffed by Gifford nurse practitioner, Meghan Foster and the school nurse who are available for the physical and mental health needs of our students. The purpose of this program is to provide quality healthcare in a friendly setting, at a time that is convenient to students and families. The clinic is available weekly in each school.

We continue to operate preschool programs in all three elementary schools along with after school programs in Brookfield and Braintree though all of these programs had significant decreases in enrollment due to the pandemic. We hope that enrollment will increase for the 2021-2022 school year.

As we look to the future we are committed to high quality long term education for all children of all ages. With the communities' support we believe that our schools will continue to successfully prepare our children for the future and to pursue their dreams and become contributing members of society.

Respectfully Submitted by,

David Roller, Erica McLaughlin, Pat Miller

## **Superintendent's Annual Report**

### **To the Communities of Braintree, Brookfield, and Randolph**

In a year that has been like no other in memory, I am pleased to present this Annual Report of the Orange Southwest School District to the communities we serve. Your support over the past three years has allowed the district to build the structures necessary to drive improved educational outcomes for all students; structures that are paying dividends in terms of academic achievement and student success.

Our current strategic goals are simple ones:

Improving academic achievement in Math and English so that we are in the top tier of schools in Vermont.

Creation of a full K-12 science program that supports top tier achievement.

Changing our model of special education service delivery to ensure every student served by that program is provided with the skills they need to achieve success and independence.

Your support has made these goals achievable. The district now has what it needs to see them come to fruition. Because of this, the long-term budgetary plan is changing. Having what we need, we are now able to move to a level service budgetary model. This means only increasing the budget enough to maintain our current programming and services. That is the budget we are presenting for your approval this year: a level service budget that only contains the increases required to maintain our services to students and to meet our mandatory obligations. In normal circumstances this would mean a minimal increase.

COVID-19 has challenged the country on both a local and national level. Vermont, whose generation of tax revenues is heavily dependent on tourism-based activities, has suffered greatly as these activities have been the very ones most impacted by the pandemic. With tax revenues down across the State, an extra burden is placed on towns when it comes to funding education. When you have a fixed set of costs and the funding source to pay for those fixed costs has been limited, the difference needs to be made up. The State by necessity makes up the difference by adjusting the formulas used to calculate local tax burdens related to education. This means that despite limiting our budget increase to just what is necessary to maintain our current level of services, the tax burden will still be a heavy one. We do have a

solution that will help mitigate the potential tax burden on our communities, but there are steps that you, the voters, must take to help us implement it.

At the end of each year, our district has had a surplus: money that is left over at the conclusion of the fiscal year. Each year at town meeting, voters have agreed to put that surplus money into reserve funds that the district can use for specific purposes in the future. Those reserve funds allow us to complete large construction projects (e.g. RUHS and RES roof replacements) and to purchase high-cost items ( such as school busses) without having to increase the budget or go out to bond to cover those needs. Last year, in anticipation of the financial crisis the pandemic would cause, the district took steps to maximize the year end surplus by freezing spending. Those efforts were successful and have provided us with significant funds that can be used to offset some of this year's tax burden. To make this happen, however, two specific provisions need to be placed on the March ballot that must be approved by voters.

First, we need the legal authority to establish an account to hold this surplus money by asking the voters to approve the creation of an operational reserve fund. Second, we will be asking the voters to fund that account with this year's surplus funds. Given our concerted effort to maximize the year end surplus, we will have nearly 1 million dollars available to fund this account - funds that can be used to subsidize this year's tax request. The plan is to use \$500,000 of the reserve funds to reduce this year's budget request. The remaining funds will be used to subsidize future budgets as the impact of the pandemic on the State's ability to generate tax revenue will likely be reduced for at least the next two years.

Significant thought and planning has gone into this strategy, and our intent is to serve the communities that have supported us so well by doing all we can to reduce your tax burden in this time of crisis. We can only move forward on this plan if you, the voters, approve the creation of the operational reserve fund and vote to fund that account with our year end surplus.

In this complex time, we are grateful for all you do to support our schools. We will continue to honor that support by ensuring we provide a level of programming and education to our students that justifies the sacrifices you as the taxpayers make on their behalf.

Most Sincerely,

Layne W. Millington, OSSD Superintendent



# Randolph Union (RU)

## RU Annual Report, December, 2020

Dear Randolph Union School Community,

Every winter I look forward to this opportunity to reflect on how things are going at Randolph Union, including the proud traditions we maintain and the many adaptations we've made as our school system evolves.

The heart of our school is our student body, made up of about 400 young people, grades 7 - 12. These students are known for their hard work, integrity, and commitment to the common good. This reputation, and our array of academic and co-curricular offerings, attract students to us from all over central Vermont. This year, in addition to Brookfield, Braintree and Randolph, twenty-five families from nine other towns have chosen to send their children to Randolph Union.

This year has been shaped by our collective journey through the pandemic, including many losses and disruptions. But these challenges also bring opportunities to persevere and build community. There have been many successes!

Those of us on the instructional side of things know well - this year more than ever! - that every success in the classroom is sustained by caring professionals all over our district, from our extraordinary school nurses, to our tireless Technology and Facilities Teams, to our stellar administrative staff, to our responsive Food Services and Transportation Departments. Any achievement noted in this report is a reflection of the work of all district employees, and a reflection of the support we get from you, our community!

### Upper Grades (10 - 12)

This is an exciting time, as some seniors are beginning to receive early college acceptance letters heading into the new year. Meanwhile, all RU 12th graders are working hard on Senior Project and their many other academic pursuits, whether at RU, RTCC, or Early College.

As Katy Sutton, Director of Upper Grades, noted at a recent community forum, the importance of Senior Project has truly been affirmed this year. During a pandemic, it's not easy to complete projects designed with mentors and community panels in mind - but nearly every RU senior is engaged in the work. Their projects showcase a diversity of interests, from Landscape Photography to Sheep Husbandry to Kindergarten Education. One student is building his own guitar. Another student is studying the multi-year impact of the RU Racial Justice Alliance on the life of the school community. We can't wait to share all of the students' projects with the wider community this spring!

Our 11th and 12th graders have a special schedule this year, one that looks more like a college program than traditional high school. The blending of remote and in-person teaching has allowed us to maintain the majority of our Advanced

Placement courses - with even higher enrollments than last year. We are offering AP Physics, AP Literature and Composition, AP US History, AP World History, and one student is taking AP Calculus through Vermont's Virtual Learning Academy. Overall, 21 students are planning to take a total of 43 AP exams this spring.

### **Lower Grades (7-9)**

Our Head of Lower Grades, Lisa Floyd, is providing focused support for teaching, learning and school culture in grades 7-9 this year. These younger grades require careful attention when it comes to developmental changes, transitions from one school to another, as well as the increasing academic demands year after year.

Ms. Floyd jumped into this role last spring, gathering teachers in grades 7-9 for an extensive "Responsive Classroom" training, which focuses on building social emotional skills and a strong learning environment. The strategies learned during this training have been important for our students this year - whether "hybrid" or "remote."

### **Student Supports**

The intersection of academics and social-emotional development is a key feature of every grade, and it is an essential component of the work done by our student services department. This department includes our School Counselors, Student Assistance Provider, Social Worker, Nurse, Behavior Interventionist and Director of Targeted Supports. Their work in the COVID era has been defined by caring, doggedness and innovation.

When schools closed in March 2020, many students were left in need of academic and social-emotional support that depended on direct contact. Our student services staff stepped into the void. Over half of the team was approved to provide socially-distanced home (yard) visits to our students in greatest need. These visits varied in nature, from academic tutoring and therapeutic sessions, to drop-offs of food or school supplies. Though school is back in session this year, home visits have not stopped. Our counseling team remains committed to strong connections!

College and career planning is another area of innovation this year. At the junior and senior level, meetings happen every week to help students plan for graduation and beyond. So far this year, we have had more than twenty interactive video sessions with admissions counselors at colleges across New England. This includes opportunities for juniors to meet Early College admissions representatives from VTC, Norwich and CCV. In addition, and despite COVID making it almost impossible for students to access college admissions tests (SATs/ACTs), RU has ensured we had on-site offerings of both the PSAT and the ACT this fall.

In the upper and lower grades, responding to our students' needs sometimes means developing very customized supports, both emotional and academic. Like schools around the country, RU has seen increased needs in literacy. As a result,

RU's Director of Targeted Supports has helped us add foundational literacy instruction for students in need at all grade levels, in both remote and in-person classes.

### **Traditional Tools + High Tech**

The RU Innovation Center (IC), located in the large shop classroom at the end of the art wing, is a hive of activity again this year. Our Director of Applied Learning and our 10th grade Social Studies teacher recently led sophomores in an interdisciplinary project involving engineering skills, computer-assisted design (CAD), the laser-cutter, 3D printer, and good old-fashioned hand tools. Students created projects that illustrated how the Industrial Revolution changed our world. Some students used CAD and the laser-cutter to make landscape dioramas to show population shifts from rural to urban regions. Two students who finished their project early set about designing a 3D printer filament respooler, which we needed in order to take advantage of a donation that came on equipment that did not fit our printers. (Don't throw it away if you can use it - and don't buy it if you can build it!)

### **Co-Curriculars**

RU students achieve great things inside the classroom and out. Our National Honor Society chapter continues to meet this year, bringing their energy to meaningful community projects. And, as you may have seen reported on local television, the RU drama program has been thriving in the remote realm this fall. Calling upon performance traditions that reach back a century or more, RU students created a full production of a radio drama this fall. The spring performance will be even more ambitious, involving alumni from across the country and tackling the music and story of "Titanic!"

RU athletes have also made notable accomplishments this year and last. Our gymnasts were State 2nd Runners Up last year, while our Bass Fishing Team claimed the highest title of State Champs. Our wrestlers made top tier finishes at States, and many athletes were awarded All Conference and All State commendations, as well as Player of the Year in hockey. This year's constraints have been significant, but we continue to see students work hard in pursuit of their passions. This includes our Bass Fishing team, which again finished strong this fall as State Champ Runners-Up!

### **Looking back, and looking ahead**

RU graduation rates, once persistently below state averages, now show a many-year trend persistently above. As one sign of post-secondary readiness, 47% of last year's seniors graduated with at least two years of study in Spanish or French. And every RU senior at RTCC last year earned at least one Industry-Recognized Credential. We expect these positive trends, as well as recent increases in standardized test scores to continue in the coming year. We are grateful for the support this community provides its young people and their school. Your

commitment of resources, your constructive critiques and bright encouragements are essential to the success of our endeavor.

On behalf of the school faculty and staff, thank you,

T. Elijah Hawkes, Principal

## **Randolph Technical Career Center Annual Report**

### **Randolph Technical Career Center Annual Report**

#### **From the Director...**

It is a privilege and pleasure to be writing my first annual report as Director of the Randolph Technical Career Center. There is much ground to cover in this report and never enough room to include everything, but I'd like to preface my remarks by thanking the many parents, community members, business partners, instructors, staff, and others who made this first year so special. It was certainly a challenging year given the pandemic and numerous adjustments we had to make, but I will always look back on it as a year of progress and growth. I thank you all, sincerely, for your support and encouragement.

#### **What does RTCC provide for our students and community?**

A school whose teachers care deeply about students and in helping them connect with what's important to them to gain the skills they need to succeed after high school

An extremely high quality technical education program organized around industry-approved competencies.

A re-technical exploration program to help students identify career pathways they may want to investigate and explore.

Opportunities to learn and apply state-of-the-art skills that are important components of their chosen fields of study, using software and equipment that is exactly what they will experience when they go on to college and career.

Programs that provide valuable industry-recognized certifications (IRCs), putting students well ahead of those who don't participate in technical education.

Partnerships and internships with over 200+ business/community members throughout the region designed to help students clarify their college and career plans, gain experience, and make contacts for future employment.

We like to say that students leave our programs truly “College and Career Ready” and many earn college credit upon successful completion of their technical programs.

## **Enrollment**

RTCC currently has 115 students enrolled.

Diversified Agriculture 11 / Diesel Technology 13

Education Services 8 Construction Trades & Management 13

Auto Technology 17 / Advanced Manufacturing 7

Graphic Arts 4 / Culinary 10

Health Careers 14 / Electrical Technology 8

Criminal Justice/Cyber Security 10

## **New initiatives / Programs**

New for the spring of 2021 is a re-envisioned **Pre-Tech Exploratory Program** for freshman and/or sophomores. This newly designed program will immerse students in hands-on career exploration while they earn embedded academic credits, giving them the time and opportunity to explore various career pathways and giving them the information they will need to make informed decisions regarding career path(s) they may wish to pursue following graduation.

Coming this fall (2021) is a **Dental Assisting Program** designed to prepare students for entry-level employment, further training, and/or post-secondary education in the dental field. The only other program of its kind is in Chittenden county, which limits central Vermont student participation. The RTCC Dental Assisting program will prepare students to provide patient care, conduct dental x-rays, prepare patients and equipment for dental

procedures, discharge office administrative functions under the supervision of dentists and dental hygienists, and much more. We will be working closely with Chris Wilson, DDM to develop the program.

We have also redesigned our **Digital Filmmaking and Media Arts (fka Graphic Arts) Program** to combine the most sought after components of both programs, while adding more media arts components to the curriculum. Students learn a variety of media, including graphic design, illustration, photography, animation, multimedia journalism and filmmaking. Graduates of the program are prepared to take immediate entry-level positions in a variety of businesses ranging from advertising and design companies to work at TV stations, and film production companies; or enter a two- or four-year college program with the necessary skills, knowledge and confidence.

**Work Based Learning** - Our Work Based Learning program provides students with practical experience and opportunities to interact with local businesses and professionals in order to extend and deepen the learning that happens in our programs. Students receive valuable experience and the opportunity to work and learn new skills with regional and local businesses through job shadowing and internships, and many go on to satisfying careers within those businesses.

**Food for Thought** - Our Food for Thought initiative is alive and well, providing every student with a bag of groceries once a month, including non-perishable goods that can be heated and cooked at home. Around 40% of our student population lives with food insecurity, making it difficult for them to learn, grow and succeed in school. (It's hard to focus on studies when you're hungry!) Food for Thought is 100% fundraised by our students and staff. We have also received donations from the American Legion, GW Plastics, Randolph Shaws, and many other businesses and individuals, and we are profoundly grateful for their contributions.

**Industry Recognized Certifications ("IRCs")** - All of our technical programs offer students the chance to earn valuable industry-recognized certifications. In addition to being requested and accepted by business and industry, IRCs are another way our students and programs demonstrate competence. These certifications include Licensed Nursing Assistant, FEMA Emergency Responder, Game of Logging, which is the premier international

forestry certification, OSHA 10 safety training, Vermont Department of Motor Vehicle Inspection License and many more. As always, we are looking to expand the IRC opportunities throughout all programs.

**College Courses & Dual Enrollment Credit** - Students can take two free courses at over 20 Vermont Colleges via their sending school and are also able to access additional "Fast Forward" college credits through the Community College of Vermont and Vermont Technical College. Taking college classes and earning college credit while still enrolled in high school not only helps students understand the demands of college and make the "leap" from high school to post-secondary education, but it also reduces the cost of a 2- or 4- year degree. RTCC works with a variety of colleges and universities to connect our programs to theirs.

**Collaborations/Guest speaker Series** - We continue our tradition of inviting guests to share their industry and career with students, and this past year we hosted over 25 guest (virtually, of course!) through our Friday Series. These speakers, from multiple industries and backgrounds, have shared their unique perspectives on what the "real world" looks like; what career paths are available in their fields; the various educational paths available to students after high school; and, maybe most importantly, words of advice along the lines of "this is what I wish I knew when I was your age."

**Student Accomplishments** - Despite the challenges created by the pandemic and hybrid learning, RTCC is proud to say it had 24 students with perfect attendance, 34 students on the honor roll and 18 additional students who earned high honors in quarter one. As I write this report, we near the end of the second quarter and look forward to celebrating continued student accomplishments soon.

**Technical Portfolio Project** - Every year, our students complete a Technical Project. This year our project is a Digital Portfolio using google sites. Students are required to complete certain objectives as well as a personal project related to their program. We look forward to Open House in May where we present these projects to the community. We are hopeful the event will be able to occur in person, outside using our new outdoor

spaces but is very much dependent on the pandemic and local restrictions at the time.

**Want to know more?** There is not enough room in this report to describe the accomplishments of all of our programs so, please, **follow us on Facebook at [www.facebook.com/rtcc/](https://www.facebook.com/rtcc/)** or visit our website at [www.orangesouthwest.org/rtcc](http://www.orangesouthwest.org/rtcc) to see what's happening at RTCC! The website includes program information, applications for enrollment, and other RTCC information.

In closing, thank you for your ongoing support of career and technical education. We take seriously the trust you have placed upon us to educate your children, and we are enjoying every moment of helping them to become "college and career ready."

With appreciation,

Felicia Allard, Director