

Brookfield Public Safety Advisory Committee Meeting
Wednesday, 5:30 PM December 21, 2022
Brookfield Town Office, 40 Ralph Road, Brookfield, VT
Unapproved Minutes

Members attending: Mike Stoddard, Michael Rutkovsky, Stuart Edson, Dan Mason, and Lew Stowell.

Public attending: Amy Ingrassia, Richard Doolan, Acting Emergency Management Director

- A. 5:30: Call to Order.
- B. Review, revise or approve the November 16, 2022 meeting minutes.
Approved as written- 5-0-0
- C. Questions or issues brought by members of the public.
Richard Doolan described his activities preparing Brookfield, Randolph and Braintree for emergencies including weather events. He provided the committee with copies of the current Local Emergency Management Plan for Brookfield. He was encouraged to contact the Town Clerk to get updated town staffing and contact information for the plan. The committee provided him their contact information. Amy Ingrassia stated that there were a few individuals who were frequently driving in an unsafe manner on Eagle Peak Road. L. Stowell requested that she send the information to him to discuss with Captain Clouatre.
- D. Review and Discussion of OCSD activities including patrol hours, bills and reports. There was a discussion about the possible consequences of the Orange County Sheriff's election. The Committee will await receipt of formal communications with the incoming Sheriff after February 1, 2023.
Approved 5-0-0.
- E. E-911 House Number Signs Project Status. The order apparently got lost at Vermont Correctional Industries (VCI) but has been found and should be shipped to Brookfield next week. The VCI sign shop is closing and the Committee needs to find a new vender for future E-911 House Number Sign orders.
- F. E-911 Location Question. Amy Ingrassia stated that the Key Bank email received by the Public Safety email group in late November may have been part of a larger scam and should be ignored. Agreed to ignore: 5-0-0.

- G. FY 2024 Budget Recommendations to the Select Board. Recommended to the Select Board that the FY 2024 Traffic Sign budget be continued at \$8500 and that the FY 2024 Law Enforcement Patrol Budget be continued at \$16,250. The Orange County Sheriff Department contract may change or be discontinued but it will be very useful to have funds for whatever the law enforcement future holds. Approved 5-0-0. L. Stowell will submit the annual Public Safety report next week.
- H. Vehicle, Pedestrian, Horse and Bicycle Safety. No action taken.
- I. Traffic Sign Deployment Status. Progress is being made. S. Edson to send the other members a copy of the current inventory of signs and installation progress he obtained from Keith Sprague, Road Commissioner.
- J. Town Website Improvement Status and demonstration. S. Edson demonstrated the new website which is now live but a work in progress as most websites should be. Suggestions were made and Stuart will look into their implementation.
- K. December Public Safety Message. Approved as written: 5-0-0. S. Edson will publish on the town website and L. Stowell will place on Front Porch Forum.
- L. Setting the time and date of the next meeting. January 18, 2023 at 5:30 PM. There will be no Public Safety meeting in February, 2023.
- M. Inviting a guest(s) to the next meeting. No guests to be invited.
- N. Final Public Comment. None.
- O. Entertained a motion to adjourn the meeting. Approved 5-0-0 at 7:07 PM.