

Minutes of the Brookfield Free Public Library Trustee Meeting  
January 4, 2023 via ZOOM

Present and voting: Amy Borgman, Dan Childs, Emily Noyes, Susan O'Brien, Starr Strong

Present and not voting: Laura Rochat (librarian)

1. Minutes from the December 2, 2022 Library Trustee Meeting were approved.
2. Treasurer's Report
  - a. Per Dan and Emily, Library financials from December 2022 were reviewed and confirmed.
  - b. The Library Budget has been submitted to the Town for the upcoming year and for the Town Report. No significant changes were noted.
3. Librarian's Report
  - a. The Town of Brookfield has a newly formatted website and Laura is learning how to navigate and update it. One use for the library page is to warn upcoming meetings and to post minutes of meetings already held. Information on Library Hours, Library services and other related information will also be available.
  - b. Our current book supplier, Baker and Taylor, continues to disappoint. After consultation with our Board, Laura will be switching to Ingram which also has connections with the Vermont Dept of Libraries to allow us to purchase new books at a significant discount and which come with catalog cards and bindings complete.
  - c. The free App, Palace, now allows our Library patrons access to audio and e-books on their computers or phone, but alas, not on Kindles. We continue to also use Libby which offers a different selection of materials.
4. Old Business
  - a. Amy heard back from the VTC Landscaping Design program. They will be contacting us in Spring to evaluate our needs for landscaping and designing around the Brookfield Town Hall and will then proceed to do the work. Another reason to look forward to Spring!

- b. The Annual Library Report for the Town Meeting Report has been completed and submitted to the Town Clerk by Amy.
- 5. New Business
  - a. Susan has developed a Facebook page for the library and we are so grateful. After discussion by the Board and Laura, the initial use for this new resource is to supply contact information to patrons and potential patrons as well as information on Library resources. At this time the Facebook page will be maintained by Susan with help from Emily, as needed.
  - b. Katie Jickling will be presenting a program, at this time expected to be held at the Pond Village Church, about her work done in India as a Fulbright scholar.
- 6. Susan O'Brien and Emily Noyes are up for re-election to the Library Board at this Spring's Town Meeting due to be held in March 2023.
- 7. Next scheduled meeting date is March 8, 2023 @ 6:30 pm.