

Town of Brookfield Selectboard Meeting  
Monday, January 9, 2023  
6:30 PM  
Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Chair; Betty Lord, Keith Sprague, Curtis Koren, members; Vicki Blanchard, Administrative Assistant; Amy Ingrassia, Assistant Treasurer; Teresa Godfrey, Town Clerk. Stuart Edson attended via zoom.

- A. Call to Order – Mr. Benson called the meeting to order at 6:30 pm
- B. Adjustments to Agenda – Mr. Benson suggested #2 from Other Proper Business regarding Teresa’s explanation on 2022 Reappraisal Evaluation be moved up. Mr. Benson made a motion to execute the letter on Reappraisal Evaluation Ms. Lord seconded the motion which carried unanimously 5-0-0
- C. Public Comments
  - 1. Road Access forms that need to be signed – Amy Ingrassia. Three access forms that are for driveways and Mr. Higgins has approved and signed off on. These forms then go to Jack Zebora and he assigns a 911 number. Mr. Benson made a motion to approve the access forms as presented, Mr. Sprague seconded the motion which carried unanimously 5-0-0. Ms. Ingrassia also reported that Mr. Zebora received an email from Interstate Addressing regarding doing similar marking of Interstate exits like the mile markers that are on the Interstate now. Mr. Benson made a motion to have Mr. Zebora notify Interstate Addressing they should stay with the mile marker system. Mr. Sprague seconded the motion which carried unanimously 5-0-0.
- D. Payroll and AP Warrants – Ms. Lord made a motion to approve the AP Warrants as presented for December 13, 2022 – December 31, 2022 with a total of \$11,153.48 with the largest payment being made to White River Valley Ambulance in the amount of \$3600. Ms. Koren seconded the motion which carried unanimously 5-0-0. Ms. Lord made another motion to approve the AP Warrants for December 27, 2022 – January 9, 2023 with a total of \$23,158.24 with the largest payment to Reeds Supply in the amount of \$6065.00. Mr. Sprague seconded the motion which carried unanimously 5-0-0.

- E. Highway Report – Mr. Sprague reported that many trees have been worked on from the last storm as well as road work. Grading and sanding and plowing have been a big part of work this past week. Mr. Sprague and Mr. Higgins have gone over the garage budget also.
- F. New Business
  - 1. Fire Department dispatch services – Mr. Benson signed the contract with Barre Dispatch so service could be continued for the Department. Mr. Benson made a motion that the board approved the Barre Fire Dispatch service being moved back to Barre. Mr. Sprague seconded the motion which carried unanimously 5-0-0.
  - 2. Public Assemblage Permit – Brookfield Ice Harvest – Mr. Benson made a motion to approve the Public Assemblage Ice Harvest permit for January 28, 2023. Ms. Lord seconded the motion which carried unanimously 5-0-0
  - 3. Sign 2022 Reappraisal Evaluation letter – see Adjustments to Agenda
- G. Old Business
  - 1. Old Stage Road (TH 45) – This is still in progress.
- H. Meeting Minutes – Ms. Lord made a motion to accept the December 12, 2022 as amended and December 26, 2022 as presented, Mr. Sprague seconded the motion which carried unanimously 5-0-0.
- I. Other Proper Business
  - 1. Discuss Patricia Kennedy’s resume for the Planning Commission – Ms. Lord made a motion to accept Patricia Kennedy as a new member of the planning commission, Ms. Koren seconded the motion which carried unanimously 5-0-0.
  - 2. Appoint 3<sup>rd</sup> Lister Kristi Ehlers for Town of Brookfield and Teresa Godfrey’s resignation. Mr. Sprague made a motion to accept Teresa’s resignation and to accept Kristi Ehlers as new lister. Ms. Koren seconded the motion which carried unanimously 5-0-0.
  - 3. Budget discussion – Mr. Benson has been working on the budget which has to be completed by the next meeting so it gets into the Town report. The board went over many of the categories and plan to finalize it by the next Selectboard Meeting on January 23, 2023.
  - 4. Mileage certificate – Mr. Benson will have it signed and sent back to the State for 2023.
  - 5. Ms. Lord made a motion to dedicate the Town Report to Teresa Godfrey for all here years of service, Ms. Koren seconded the motion which

carried unanimously 5-0-0. Mr. Benson made a motion to have Ms. Lord follow through with a picture and a write up on Teresa.

Mr. Benson made a motion to go into Executive Session at 8:20 pm to discuss a personnel issue. Ms. Lord seconded the motion which carried unanimously 5-0-0. After the discussion, Mr. Benson made a motion to come out of Executive Session at 8:53 pm, Mr. Sprague seconded the motion which carried unanimously 5-0-0.

J. Status Report - none

K. Adjournment - Ms. Lord made a motion to adjourn at 8:54 pm, Ms. Koren seconded the motion and there being no further business to come before the Board, the meeting was unanimously adjourned.