

Brookfield Public Safety Advisory Committee Meeting  
Wednesday, 5:30 PM MAY 17, 2023  
Brookfield Town Office, 40 Ralph Road, Brookfield, VT

Unapproved Minutes

The following members attended: Michael Rutkovsky, Stuart Edson, Mike Stoddard and Lew Stowell. Ed and Martha Neas attended as members of the public.

- A. 5:30: Call to Order.
- B. Review, and revise or approve the April 19, 2023 meeting minutes. M. Rutkovsky made the motion to approve the unapproved minutes as written and M. Stoddard seconded the motion. Approved 4-0-0
- C. Questions or issues brought by members of the public. Ed Neas is the Brookfield Second Constable. He and Martha are attending meetings of several Brookfield Committees to learn more about what is going on in the community. He presented what he knew of the recent shooting in Brookfield.
- D. Guest: Orange County Sheriff George Contois & OCSD Captain Lenny Zenonos (*May be late or not able to attend depending upon an earlier commitment duration*)-FY 2024 Police Services Contract and introductory communications. Sheriff Contois and Captain Zenonos were unable to attend. The contract sent by Sheriff Contois was discussed. S. Edson made the motion to send the contract with minor changes to the Select Board and Sheriff Contois. It was seconded by Mike Stoddard. Approved 4-0-0.
- E. Review and Discussion of OCSD activities including patrol hours, bills and reports. It was noted that OCSD charged 1 hour for administration in March even though no patrols were conducted.
- F. Speed Cart Deployment Planning- The speed cart has been at the Brookfield Elementary School monitoring North bound traffic. More deployments at other Brookfield locations will be requested by L. Stowell.
- G. Guest: Brookfield Emergency Management Director Rich Doolan- Shelter planning. Rich Doolan was unable to attend and has requested to attend the June 21, 2023 meeting.
- H. Long Term Power Outage Discussion-Rich Doolan will be asked what resources Brookfield has to assist in a long-term outage.
- E-911 House Number Signs Project Status. -M. Rutkovsky reported contacting all but one of the people who have house number signs at the town office and asking them to pick up their reflective house number signs soon.
- I. Traffic Sign Replacement Progress-S. Edson reported that the Road Crew will be replacing road signs ½ day per week until completed. They are checking to confirm that the FY 2023 sign budget has been spent and if not, to do so.

- J. Public Safety in 2023- Discussion- There was discussion about establishing a voluntary and confidential list of persons in Brookfield with medical conditions that might be complicated by an emergency such as a flood, loss of communications, loss of power, etc. This could be called a Special Needs List program. E. Edson to speak to the Town Clerk for her input. L. Stowell to look for sample plans or procedures for such a program.
- K. Vehicle, Pedestrian, Horse and Bicycle Safety. This is an ongoing area for attention.
- L. June Public Safety Message. Motion to use the draft tips presented made by M. Stoddard and seconded by M. Rutkovsky. Approved 4-0-0. L. Stowell will send the tips to S. Edson to post on the town website and will post them on Front Porch Forum.
- M. Acknowledging the time and date of the next meeting. The June meeting will be held on the third Wednesday, June 21, 2023 at 5:30 PM.
- N. Inviting one or more guest(s) to the next meeting. Sheriff Contois and Rich Doolan, EMD are both invited to the 6/21/2023 meeting.
- O. Final Public Comment. Ed and Martha Neas thanked the committee for the opportunity to observe the meeting.
- P. Entertain a motion to adjourn the meeting. M. Rutkovsky made the motion to adjourn and S. Edson seconded the motion. Approved 4-0-0.