

**Town of Brookfield Selectboard  
Special Meeting  
May 16, 2023  
6:30 pm  
Town Office**

**Minutes**

Present: John Benson, Chair; Betty Lord, Keith Sprague, Stuart Edson, Curtis Koren, members; Carol Monness, Town Clerk; Amy Ingrassia, Assistant Treasurer.

- A. Call to Order – Mr. Benson called the meeting to order at 6:31 pm
  
- B. Discuss Town Treasurer and Delinquent Tax Collector positions
  1. Mr. Benson asked the Board if they felt sufficient time was given to fill the position and everyone responded “yes”. Mr. Benson asked the Board if they felt they had adequate applicants and everyone answered “yes”. Mr. Benson then asked Carol and Amy how they wanted to proceed with the questions either together or separately and they both felt together would be fine.
  2. Mr. Benson then asked Ms. Monness and Ms. Ingrassia if appointed to Treasurer would they feel they needed extra training with either Teresa Godfrey or an outside source. Ms. Ingrassia said she would like more revenue training with Ms. Godfrey. Ms. Monness would like more training also with Ms. Godfrey.
  3. Mr. Benson then asked both Ms. Ingrassia or Ms. Monness if appointed Treasurer would the other be willing to take on the Assistant Treasurer responsibilities and both answered “yes”.
  4. Mr. Benson then asked them what their expectations would be regarding Town Clerk and Treasurer responsibilities would they accept two different pay rates. They both responded “yes”.
  5. Mr. Benson then asked if they would stay on for longer than until the next Town Meeting and the answer was “yes”.
  6. Ms. Monness was then asked if she would run for Treasurer at the next Town Meeting which she responded “yes”.

During this meeting a Delinquent Tax Collector will need to be appointed also as there is no one in that position currently.

Mr. Benson and the Board thanked both Ms. Monness and Ms. Ingrassia

for coming in to meet with the Board.

Mr. Edson made a motion to go into Executive Session at 7:01 pm, Ms. Lord seconded the motion which was unanimously carried 5-0-0

Ms. Lord made a motion to come out of Executive Session at 8:30 pm, Mr. Sprague seconded the motion which carried unanimously 5-0-0

Mr. Edson made a motion to appoint Ms. Ingrassia as Treasurer. Ms. Koren seconded the motion which carried unanimously 5-0-0.

Ms. Lord made a motion to appoint Ms. Monness as Delinquent Tax Collector. Ms. Koren seconded the motion which carried unanimously 5-0-0

C. Adjournment – Ms. Koren made a motion to adjourn at 8:35 pm, Ms. Lord seconded the motion and there being no further business to come before the Board, the meeting was unanimously adjourned.