

Town of Brookfield Selectboard Meeting
Monday, September 11, 2023
6:30 PM
Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Chair; Betty Lord, Stuart Edson, Curtis Koren, Keith Sprague, members; Vicki Blanchard, Administrative Assistant; Amy Ingrassia, Treasurer; Carol Monness, Town Clerk, and Jack Zebora

- A. Call to Order – Mr. Benson called the meeting to order at 6:30 pm
- B. Adjustments to Agenda – none
- C. Public Comments – Ms. Ingrassia was asked by Tom Garbitelli about the status of Phyliss Humez’s resignation from the Board of Listers. Mr. Edson reported that he would address the question under Other Proper Business. Ms. Monness asked if the Board was interested in having commercial ads in the Town Report. The Board felt that one page listing those businesses and individuals who would like to would be included would be sufficient.
- D. Payroll and AP Warrants – Ms. Lord made a motion to accept the September 11, 2023, Payroll and AP Warrants as presented with a total of \$40,238.88 with the largest to R. E. Tucker in the amount of \$10 ,971.00. Ms. Koren seconded the motion which carried unanimously 5-0-0. The Board was presented the adjusted tax rate for 2024. Homestead Rate – 1.2724 and the Non-Homestead Rate – 1.2700. Mr. Benson made a motion to approve the corrected Tax Rate as presented, Ms. Lord seconded the motion which carried unanimously 5-0-0.
- E. Highway Report – Mr. Sprague met with Mr. Hood whose property was covered by debris and mud during the storm of July 10. Mr. Hood has had his property cleaned up. By a contractor. Mr. Hood said that his neighbor reported there might be some assistance for them through FEMA. The Town is presently working with FEMA to determine what assistance they will be providing.
Mr. Hood is responsible for paying the contractor he hired and then he must wait for FEMA’s decision for any help he might receive. Mr. Higgins, Road Foreman, has rented a wheeled excavator to expedite the work on the

many roads that were damaged during the flood. The new hire for the road crew is working out very well and will be starting a CDL class on the 19th of September. The Ferris Road project is 99 percent completed. The Town has also rented a roadside tractor for mowing the roadsides. Mr. Sprague will be ordering sand for next season.

F. New Business – none

G. Old Business

1. TH 45 (Old Stage Rd) Right of Way – Mr. Edson reported that he talked with the Town’s attorney and there will be a Special Meeting on October 16, 2023, at 6:30 pm held at the Town Clerk’s office with all the landowners on TH 45, Mr. Monte, the Town’s attorney, and members of the Board of Selectmen.
2. Minor changes in the Traffic Ordinance – The Town is going to put a Stop sign as well as a Yield sign on Cram Hill Road. Mr. Edson made a motion to adopt the new existing Traffic Ordinance Stop sign for Cram Hill Road (TH 38) entering West Brookfield Rd (TH 4) and Roxbury Line Road (TH 38) and the Yield sign will go in on Cram Hill Rd (TH 38) entering Davis Acre Rd (TH 39). Ms. Koren seconded the motion which carried unanimously 5-0-0.

H. Meeting Minutes – August 28, 2023 – Mr. Edson made a motion to accept the August 28, 2023, minutes as presented. Ms. Koren seconded the motion which carried unanimously 4-0-0. (Mr. Sprague was not present at the meeting where the minutes were taken and did not vote.)

I. Other Proper Business – Ms. Lord made a motion to accept the Resignation of Phyllis Humez effective July 31, 2023. Ms. Koren seconded the motion which carried unanimously 5-0-0.

J. Status Report – none

K. Adjournment – Mr. Edson made a motion to adjourn at 8:13 pm, Ms. Koren seconded the motion and there being no further business to come before the Board the meeting as unanimously adjourned.

