

Town of Brookfield Selectboard Meeting

Monday, October 9, 2023

6:30 PM

Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Chair; Betty Lord, Stuart Edson, Curtis Koren, members; Vicki Blanchard, Administrative Assistant; Carol Monness, Town Clerk; Amy Ingrassia, Treasurer; Jack Zebora, Devon Cropley. Keith Sprague was not present.

- A. Call to Order – Mr. Benson called the meeting to order at 6:33 pm
- B. Adjustments to Agenda - none
- C. Public Comments
 - 1. Ms. Ingrassia, Jack Zebora and Devon Cropley reported on a water problem on Eagle Peak Road where they all live and told the Board that Norwich University’s Civil Engineering Department is volunteering its time to assess a road washout in their area. The quick update is that the engineers can see that the culverts are undersized for the quantity of water flowing during recent storms. They will use topographic maps and engineering calculations of the watershed area to provide their recommendations in a report that should be ready for them to present at the next Selectboard meeting October 23, 2023.
 - 2. Doug Hood stopped in to see where FEMA was in being able to help him with the storm damage he experienced. Mr. Benson said this is an on-going process.
- D. Payroll and AP Warrants – October 9, 2023 – Ms. Lord made a motion to approve the October 9, 2023, Payroll and AP Warrants as presented with a total of \$33,441.89 with the largest payment being made to Sprague Ranch in the amount of \$9,330.00. Ms. Koren seconded the motion which carried unanimously 4-0-0
- E. Highway Report - Mr. Benson reported that the road crew are working on the ditch work with the excavator that has been rented. Mr. Sprague tried to reach Rob Townsend re Montgomery Rd. and getting it surveyed, but to no avail.

F. .

G. New Business - none

H. Old Business

1. Twin Pond Rd property – Mr. Benson reported that Mike Fiorello said the property on Twin Pond has moved ahead with the construction of a building after being denied a permit. Mr. Fiorello will now talk with the Town Attorney about the next steps.

I. Meeting Minutes – September 25, 2023 – Ms. Koren made a motion to accept the September 25, 2023, minutes as presented. Mr. Edson seconded the motion which carried unanimously 4-0-0

J. Other Proper Business

1. Eagle Peak Rd. (Norwich University Civil Engineering) Kris Cameron, was moved to Public Comments above.
2. Kibbee Rd. Ext – Jake Stewart – Mr. Benson reported that his property damage is being handled under the FEMA program.
3. Access Permits – Mr. Edson made a motion to accept two curb cut permits, one from Brian Johnson and the other from Edward Poole that were both signed off on by Jack Zebora and Tim Higgins. Ms. Koren seconded the motion which carried unanimously 4-0-0

K. Status Report – none

Mr. Benson made a motion to go into Executive Session at 7:30 pm, Ms. Lord seconded the motion which carried unanimously 4-0-0

Mr. Benson made a motion to come out of Executive Session at 8:55 pm, Ms. Lord seconded the motion which carried unanimously 4-0-0

L. Adjournment – Mr. Edson made a motion to adjourn at 9:00 pm, Ms. Lord seconded the motion and there being no further business to come before the Board, the meeting was unanimously adjourned.