

BROOKFIELD PUBLIC SAFETY ADVISORY COMMITTEE MEETING

Wednesday, November 15, 2023, 5:30 PM

Brookfield Town Office, 40 Ralph Road, Brookfield, VT

UNAPPROVED MINUTES

The following members attended, Michael Rutkovsky, Stuart Edson, Mike Stoddard, Dan Mason and Lew Stowell. Kevin Wheatley, Fire Chief, Rich Doolen, Emergency Management Director, Amy Ingrassia, Treasurer, and Ann Hunt were guests.

- A. 5:30: Call to Order.
- B. Review, and revise or approve the October 18, 2023 meeting minutes. Motion to approve as written made by Stuart Edson and seconded by Michael Rutkovsky. Approved 4-0-0.
- C. Questions or issues brought by members of the public. No members of the Public attended.
- D. Review and Discussion of OCSD activities including patrol hours, bills and reports. The October bill and report has not been received by the Treasurer yet. Amy Ingrassia requested that OCSD patrol the upper part of Eagle Peak Road and Stuart Edson requested that the OCSD patrol in West Brookfield near Cram Hill Road. There has been damage to the Cemetery on Ridge Road. Lew Stowell to contact OCSD on the above.
- E. Speed Cart Deployments. The speed cart has been deployed near the post office recently.
- F. Emergency Management Shelter Volunteer Program Status. Ann Hunt and Amy Ingrassia have both volunteered to work with Rich Doolen on the shelter program. There are 14 people attending monthly training sessions. Rich Doolen is exploring cooperation with Lebanon, NH. There will be another meeting/training session on Thursday, November 20 at the Randolph Senior Center at 6:30 PM.
- G. Flooding Recovery Progress in Brookfield- Discussion. VTRANS was doing repair work in the vicinity of the floating bridge which was closed for the season on Wednesday.
- H. High Risk Voluntary List Program. Kevin Wheatley and Rich Doolen provided suggestions for how the program should work. Rich provided a 211 registration form, There was discussion about how to have a local program that complimented the state programs. It was noted that people with medical equipment requiring power need to plan ahead because that equipment is vital to them and things can turn critical quickly if power is not restored soon. Rich Doolen reported that Green Mountain Power does have 30 power packs for loan when the power is disrupted.
- I. Reflective Vest Program. Stuart made a motion to ask the Select Board to include a line item of \$200 for a committee supply budget and Michael Rutkovsky seconded the motion. Michael presented some sample reflective vests from Central Supplies who is offering a discount.
- J. E-911 House Number Signs Project Status. Dan Mason reported that the Vermont Corrections Department is no longer providing the sign program. The signs will have to

be purchased from private companies. Amy Ingrassia will check with the State treasurer's association for leads on providers. Michael Rutkovsky will check with Work Safe which is near his office. There is also SafetySign.com.

- K. Public Safety in 2024- Discussion. No additional projects were suggested.
- L. Traffic and Road Name Sign Progress. Stuart Edson will talk with Keith Sprague about getting a report on the sign inventory and how many signs have been installed this year as well as progress with the Sunset Lane sign.
- M. December Public Safety Message. Lew Stowell presented a draft December safety message which was approved.
- N. Acknowledging the time and date of the next meeting. The next meeting will be Wednesday December 20, 2023 at 5:30 PM.
- O. Inviting one or more guest(s) to the next meeting. Because of the holidays no guests will be invited.
- P. Final Public Comment. No members of the public attended.
- Q. Entertain a motion to adjourn the meeting. Mike Stoddard made the motion to adjourn and Dan Mason seconded the motion. Approved 5-0-0 at 6:46 PM.