

Draft Brookfield Planning Commission Minutes
Date February 6, 2024

Present: Gwynn Zakov (Chair), Patricia Kennedy, Martha Judy, Jim Merriam, Keven Ring, Brian Kovalick (TRORC)
Public Present: Wendy Wanger

Chair Zakov called meeting to order at 7:01pm

Patricia Kennedy and Jim Merriam moved to approve minutes from the January meeting. The minutes passed unanimously.

Discussed updates on TRORC grant funding. Brookfield has received approval for a grant of 15K to update the Town Plan. Brian Kovalick will help review our existing plan and advise us what needs to be updated to comply with State and regional regulations. He will help with updating data for charts regarding population, housing, etc. in Brookfield. It would help if he can let us know how other Towns have handled certain sections.

PC topics of discussion: Reviewed current Town plan Introduction, Demographics, Economic Dev. and Housing sections, Proposed development of a new district near Brookfield elementary School, in order to provide new sources of housing for our residents.

Look into simplifying certain sections of the Town Plan, such as the Energy and Communications sections. Eliminate sections that are not necessary or obsolete. New FEMA map to be included, when available, regarding new flood zones.

Spoke about when to have the Public Forum and Public hearing (Mar/Apr?) and the timeline for various notices and deadlines. At this time we hope to have all ready for the Selectboard for their mtg on Sept 9, 2024. Chair Zakov to reach out to the Superintendent of Schools to inquire about using Brookfield Elementary school for the Public Forum and Hearing.

Next meeting scheduled for March 12th.

Chair Zakov adjourned meeting at 8:58pm

Respectfully submitted by,
Patricia Kennedy