

Town of Brookfield Selectboard Meeting

Monday, February 12, 2024

6:30 PM

Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Chair, Betty Lord, Curtis Koren, Stuart Edson, members of the Selectboard; Vicki Blanchard, Administrative Assistant. Amy Ingrassia, Treasurer; Carol Monness, Town Clerk; Janet Allen, and Amy and Scott Durkee. Keith Sprague did not attend.

- A. Call to Order – Mr. Benson called the meeting to order at 6:30 pm
- B. Adjustments to Agenda – none
- C. Public Comments
 1. Town Report – Ms. Monness reported that the Town Report is finished, has been sent to the printer and when printed, will be mailed to the town residents by the printing company.
 2. Safe in Vault – Ms. Monness said there is a large safe in the vault that has been used by the Historical Society for a number of years. Officers of the Society have reviewed their materials in the vault and removed everything stored there. Ms. Monness stated that more space is needed in the vault for the Town’s use, and she will research having the safe removed.
 3. Municipay Demo results – This item is tabled until after the Town Meeting.
 4. Lower Taylor Hill Road – Mrs. Janet Allen appeared before the Board with her daughter, Amy Durkee, and son-in-law, Scott Durkee. Mrs. Allen stated that her cellar was flooded during the July 10th storm. She came to ask the Board’s permission to put in a culvert to help divert water from flooding her cellar in the future. She said that her son-in-law is an engineer, and he would explain to the Board the plans for the new culvert. After some discussion, Mr. Benson suggested they come back to the Board with a design of the culvert showing how it will be placed in the road. This would give the Road Commissioner, Keith Sprague, and the Road Foreman, Tim Higgins,

an opportunity to approve the design after which the Board would vote on their request to put in a new culvert.

- A. Payroll and AP Warrants – Ms. Lord made a motion to approve the February 12, 2024, AP Warrants as presented for a total of \$83,757.35 with the largest payment being made to Orange County Treasurer in the amount of \$38,979.91. Ms. Koren seconded the motion which carried unanimously 4-0-0
- B. Highway Report – In the absence of Mr. Sprague, Road Commissioner, Mr. Benson reported the road crew had been spending most of their time working on the muddy roads created by unusually warm weather.
- C. New Business – none
 - 1. Budget discussion – No further discussion as the new budget has gone to the printers.
- A. Old Business – none
- B. Meeting Minutes
 - 1. January 22, 2024
 - 2. Special meeting – February 5, 2024 – Mr. Edson made a motion to accept both the January 22, 2024, and February 5, 2024, minutes as presented. Ms. Koren seconded the motion which carried unanimously 4-0-0
- A. Other Proper Business –
 - 1. Mr. Benson and Mr. Edson met with Lieutenant Jerry Partin who is based out of the South Royalton barracks. The Lieutenant asked to meet with someone from the Board in order to introduce himself and let the Board know that he will respond to the Town of Brookfield as has been the procedure in the past. He stated there continues to be a shortage of troopers and they will not be patrolling for that reason.
 - 2. Mr. Benson reported that the Town received a new contract from Vanasse Hangen Brustlin, a civil engineering company, with a new extension date from 12/31/2023 to 12/31/2025 for completion date of one of the culverts on Halfway Brook Road. Mr. Benson made a motion to accept the VHB extension date to 12/31/2025. Mr. Edson seconded the motion which carried unanimously 4-0-0.
- B. Status – none

- c. Adjournment – Ms. Lord made a motion to adjourn at 7:43 pm. Ms. Koren seconded the motion and there being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Vicki Blanchard

Administrative Assistant