

Town of Brookfield Selectboard Meeting

Monday, March 25, 2024

6:30 PM

Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Selectboard Chair; Stuart Edson, Keith Sprague, Laura Rochat members of the Selectboard. Vicki Blanchard, Administrative Assistant. Josh Jonstein. Ms. Koren did not attend.

- A. Call to Order – Mr. Benson called the meeting to order at 6:30 pm
- B. Adjustments to Agenda - none
- C. Public Comments – Josh Jonstein, a new owner of Green Trails Inn, attended the meeting to find out the procedure for adding a parking area for the Inn to his property. He is working with the Planning Commission on a “Conditional Use Approval”. Mr. Benson explained that he needs to fill out the appropriate paperwork for the Road Foreman.
- D. Payroll and AP Warrants – March 25, 2024 – Mr. Benson made a motion to tentatively approve the March 25, 2024, AP Warrants as presented for a total of \$33,273.91 with the largest payment being made to Blue Cross Blue Shield in the amount of \$6,580.35 pending final reviews of the warrants by Treasurer Kristi Ehlers, followed by Ms. Koren. Mr. Edson seconded the motion which carried unanimously 4-0-0.
- E. Highway Report – Mr. Sprague reported that mud and snow have kept the road crew very busy, and that the Town’s oldest truck has electrical problems. He also noted that Steve Reid, Interim Zoning Administrator, advised that covers could be installed onto culverts to keep beavers from clogging them. Mr. Sprague will look into this. Mr. Benson made a motion to execute the contract for AJ Galifetti to work on the Bear Hill Culvert project. Mr. Sprague seconded the motion which carried unanimously 4-0-0

F. New Business

1. Brookfield Cemetery Mowing contract – Mr. Benson made a motion that the mowing contract with Kirkyard Service be extended from 4/1 2024 to 10/31/2024 at the same cost as last year. Mr. Sprague seconded the motion, which carried unanimously 4-0-0

2. Public Safety Committee report – Mr. Edson reported that the Public Safety Committee had a discussion about resurfacing Stone Road completely in areas that are in very bad shape. The Committee also recommended replacing road signs on various roads, and adding new signs for traffic control and parking. Mr. Edson will obtain a priority list of signs for the next board meeting.

A. Old Business

1. TH 45 – Mr. Edson said he had heard from two of the people on Old Stage Road (TH 45) who want to see a road designation of class 4 to Don West’s second drive, and trail designation for the rest of the road. The board will walk the road again before making a final decision.

I. Meeting Minutes – March 11, 2024 – Mr. Edson made a motion to accept the March 11, 2024 minutes, as presented. Ms. Rochat seconded the motion which carried unanimously 4-0-1.

J. Other Proper Business – none

Mr. Benson made a motion to accept a contract with Bob Coniff to build the Town of Brookfield garage. Mr. Sprague seconded the motion, which carried unanimously 4-0-0

Mr. Benson made a motion to go into Executive Session at 8:32 pm, finding “that premature general public knowledge would clearly place the public body at a substantial disadvantage” Ms. Rochat seconded the motion which carried unanimously 4-0-0

Mr. Benson made a motion to come out of Executive Session at 9:35 pm. Ms. Rochat seconded the motion which carried unanimously 4-0-0

K. Status Report - none

L. Adjournment – Mr. Sprague made a motion to adjourn at 9:40 pm Mr. Edson seconded the motion and there being no further business to come before the Board, the meeting was adjourned.