

Town of Brookfield Selectboard meeting

Monday October 14, 2024

6:30 pm

Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Chair, Stuart Edson, Keith Sprague, Laura Rochat, Curtis Koren, members of the Board. Carol Monness, Town Clerk, Josh Jonestein.

Mr. Benson called the meeting to order at 6:31 pm

Public Comments – Josh Jonestein, co-owner of Green Trails Inn, stopped in to check on noise ordinance research. Ms. Rochat reported that VLCT (Vermont League of Cities and Towns) informed her that they do not deal with noise ordinances. She also checked with a few other smaller Towns and was told any noise complaints were handled by their Town’s law enforcement or Selectboard. The Board will discuss this further in another meeting.

Lister position – Mr. Benson briefly reported that Liz Davidson, appointed as a Lister in the last meeting, was unable to fulfill the requirements of the job. Mr. Edson made a motion to reappoint Ms. Monness as Lister, which carried unanimously 5-0-0

Grant for Town Elections - Ms. Monness noted that she had applied for and received a \$5,000 grant for the Town’s use in carrying out Election duties. She also found online a donated voting booth which is now at the Town Office.

Vault Storage – Ms. Monness reported on another quote for vault shelving in the amount of \$3,625 for two units. The Board will speak with the Treasurer before making any decision on this expense.

Payroll and AP Warrants – October 14, 2024 - Ms. Koren made a motion to accept the October 14, 2024 AP Warrants as presented for a total of \$71,210.44 with the highest amount going to Arrow Central for \$8,805.00. The motion carried unanimously 5-0-0

Highway Report - All ditching and culvert work on Howe Road has been finished with the wheeled excavator. There are two more culvert projects on Eagle Peak that will have to be done next year. The road crew will be putting hard pack down the rest of the week, and grading roads next week. The new truck will probably not be here until some time in November. A few guardrails need to be placed before winter. There is a brick wall near one of the doors in the shed that we received a quote on of \$3,600 which will have to be put off until next year.

New Business

Town Health Officer – Mr. Benson will talk to Starr Strong, the current Town Health Officer whose position is up November 30, 2024 to see if she wants to continue that position. If so, she will be sworn in.

Old Business

Truck Bank Loan – Mr. Benson brought up the subject of trading trucks in every 7 years instead of 9 years. The Board decided that the 9 year loan costs the Town more to keep trucks on the road; Mr. Benson will therefore set up a payment system for 7 years.

FEMA update – We will have to do an extension for the July FEMA mitigation work by January 4, 2025 because it has not yet been approved. We still have not heard when we will receive any payment for work already completed.

Meeting Minutes – Ms. Koren made a motion to accept the September 23, 2024 minutes as presented. The motion carried 5-0-0

Other Proper Business

2022-2023 Audit explanation – tabled until next meeting.

Curb Cut discussion - Mr. Edson will create a policy procedure for the Board for the next meeting.

Road reclassification – Mr. Edson is working with the State on the Town Map. Old Stage Road is currently on the map as a private road. Mr. Edson will consult with Town lawyer Mike Monte about this. Montgomery road has been surveyed and was not reclassified. This will also have to be discussed further.

Dehumidifier - The Town received a quote of \$1,185.00 for a dehumidifier in the Town Office. The Board decided to wait until next summer to purchase and install it.

Adjournment – Ms. Koren made a motion to adjourn at 8:33 pm. There being no further business to come before the Board, the meeting was unanimously adjourned.

Respectfully submitted

Vicki Blanchard
Administrative Assistant to the Selectboard