

Town of Brookfield Selectboard Meeting

Monday December 9, 2024

6:30 pm

Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Chair; Stuart Edson, Curtis Koren, Laura Rochat, Keith Sprague, members of the Board. Vicki Blanchard, Administrative Assistant. Adam Boudreau, Gary Sweeney, Kelly LaVigne from VTrans. Gwynn Zakov, Jim Merriman, Patricia Kennedy all from the Planning Commission.

Call to Order: Mr. Benson called the meeting to order at 6:30 pm

Public Comments:

1. VTrans road projects – Ms. Kelly LaVigna had a presentation where she explained replacing a culvert on VT Rte 14 over an intermittent stream north of the intersection of VT 14 and Old Post Road (which will take place this summer). The whole project will take roughly 14 days to complete. The other presentation was done by Mr. Adam Boudreau on Vt Rte 65 over Sunset Brook just north of the intersection of VT 65 and Sunset Lane (there is no start date set yet) They will be enlarging the culverts on both projects and raising the road side embankments and replacing guardrails. There will be road closures and detours on both.
2. Town Plan – Ms. Gwynn Zakov – She reported that there will be a public hearing on January 14, 2025 at the Brookfield Elementary School. It will then go to the Brookfield Selectboard by February 9, 2025 for them so have a hearing on it. She presented two maps and one was to show where the changes they were suggesting would be and also about creating a Center Housing area which would be on Ridge Road. They also talked about conservation changes.

Payroll and AP Warrants: December 9, 2024 – Mr. Benson made a motion to amend the warrants two add two checks to the Department of Public Safety for permits for the energy improvement paperwork for the Town Garage in the amount of \$408.00 and the other for the Fire Station in the amount of \$392.00. Ms. Koren made a motion to accept the December 9, 2024 AP Warrants as amended for a total of 35,153.77 with the largest going to R.E. Tucker in the amount of \$16,052.75.

Highway Report: The road crew have been busy plowing and sanding. There will be new guardrails installed Ridge Road, Northfield Road and West Street on Wednesday. It will be done by an outside contractor. On Lamson Pond Road where it goes from Class 3 to Class 4 there have been people getting stuck on the Class 4 portion and then going and bothering people to help get them unstuck. Mr. Edson will look into this and it will be discussed at the next meeting.

New Business:

1. Ethics Commission – The Vermont State Ethics Commission is requiring all Municipalities to appoint an “Ethics Liaison” so Mr. Sprague made a motion to nominate Ms. Koren as the liaison to the VT State Ethics Commission.

Old Business:

1. Personnel policy – this is being tabled until next meeting
2. Noise Ordinance – Ms. Rochat presented a draft noise ordinance which after some discussion she will make some changes and the Board will revisit this at the next meeting.

Meeting Minutes: November 25, 2025 - Mr. Edson made motion to accept the November 25, 2024 minutes as presented.

Other Proper Business:

1. Treasurer position resumes – tabled until next meeting
2. Share services – there is nothing new to report

Adjournment: Ms. Koren made a motion to adjourn at 8:40 pm. There being no further business to come before the Board, the meeting was unanimously adjourned.

Respectfully submitted

Vicki Blanchard

Administrative Assistant