

## **BROOKFIELD PUBLIC SAFETY ADVISORY COMMITTEE MEETING**

Wednesday, May 20, 2026, 5:30 PM

Brookfield Town Office, 40 Ralph Road, Brookfield, VT 05036

### **Unapproved Minutes**

The following members attended: Stuart Edson, Dan Mason, Ed Neas, Michael Rutkovsky and Lew Stowell. Sergeant Austin Soule, VSP Patrol Cdr. and Cora Swanberg, VSP, Embedded Crisis Specialist and Richard Doolen, Brookfield Emergency Management Director were guests. No members of the public attended.

- A. 5:30: Call to Order. Called to order at 5:30 PM.
- B. Review, and revise or approve the, April 15, 2026 meeting minutes. Stuart Edson made and Michael Rutkovsky seconded a motion to approve the minutes as written. Approved 5-0-0.
- C. Questions or issues brought by members of the public. (Meeting Protocol). No members attended.
- D. Guests: Sergeant Austin Soule, Patrol Commander and Cora Swanberg, Embedded Crisis Specialist both assigned to the Royalton VSP Station attended to provide information on how they worked with the public. Both supported de-escalating potential mental health issues whenever possible. They were doing public outreach to the 22 towns in their station's area. Sergeant Soule reported that the Royalton Station currently had 14 active troopers out of 18 assigned positions. He also stated that he hoped that the station could provide a law enforcement contract in the future. Cora Swanberg recommended that the Clara Martin contact information be included on the Town website.
- E. Review and Discussion of WCSD activities including patrol hours, bills and reports. Sixteen hours were performed at a charge of \$1248.00 in April. Two speeding and one unlawful trespass citations were issued.
- F. Speeding and Other Incidents in Brookfield. None reported
- G. Radar Speed Signs Research: Ed Neas. Ed will provide committee members with radar sign options while Stuart Edson will consult with Kristi Ehlers, Treasurer.
- H. FY 2027 Law Enforcement Contract Recommendations. After the committee members reviewed proposals from the Orange County Sheriff's Department and the Windsor County Sheriff's Department Michael Rutkovsky made and Dan Mason seconded the motion to recommend to the Select Board that the Windsor County Sheriff's Department be awarded the law enforcement contract for FY 2027. Approved 5-0-0.
- I. Guest: Bill Donnelly- Emergency Communications- Mesh Radio Options. Did not attend.
- J. Emergency Management Update. Rich Doolen presented a briefing on the training sessions he has held for the Brookfield, Braintree and Randolph Shelter group which included food safety, a soft opening of the shelter, burn safety, wildfire response, shelter and burn kits. Rich

also stated that Brookfield's registration in VT Alert has improved from 2024, in part, because of ads posted at the beginning of the Randolph movie theatre shows.

- K. Reflective Vest Program. No vests were distributed this month.
- L. E-911 House Number Signs Project Status. An order for 7 signs was submitted to WorkSafe Traffic Control Industries, Inc and Lew Stowell will pick up the completed order.
- M. Traffic Control and Road Name Sign Progress. Stuart Edson reported that Tim Higgins, Town Road Foreman will be ordering road signs before the end of the fiscal year.
- N. June 2026 Public Safety Message. Stuart Edson made and Ed Neas seconded the motion to approve the proposed June Safety Tips. Approved 5-0-0.
- O. Acknowledging the time and date of the next meeting. June 17<sup>th</sup> at 5:30 PM
- P. Inviting one or more guest(s) to the next meeting (June, 2026). Dan Mason will contact Game Warden Jeff Whipple to see if he can be our guest in June.
- Q. Final Public Comment. (Meeting Protocol) No members of the Public attended.
- R. Entertain a motion to adjourn the meeting. Ed Neas made and Stuart Edson seconded the motion to adjourn. Approved 5-0-0 at 7:05 PM.